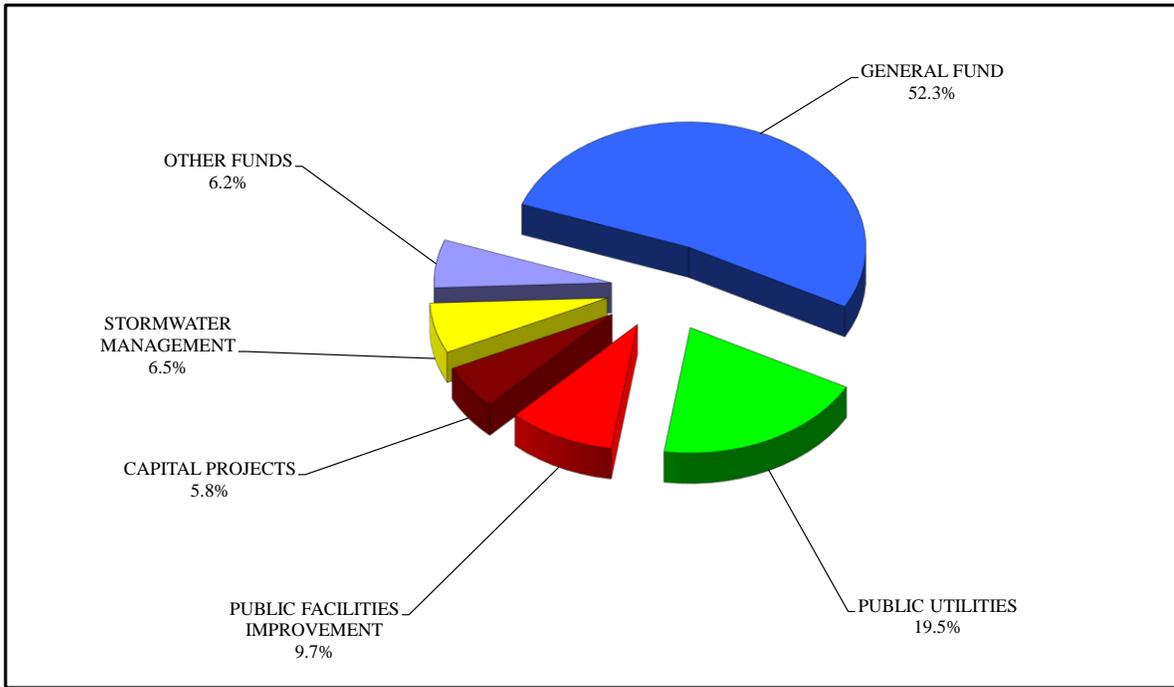


# City of Longwood, Florida



**ADOPTED**  
**Fiscal Year 2015-16**

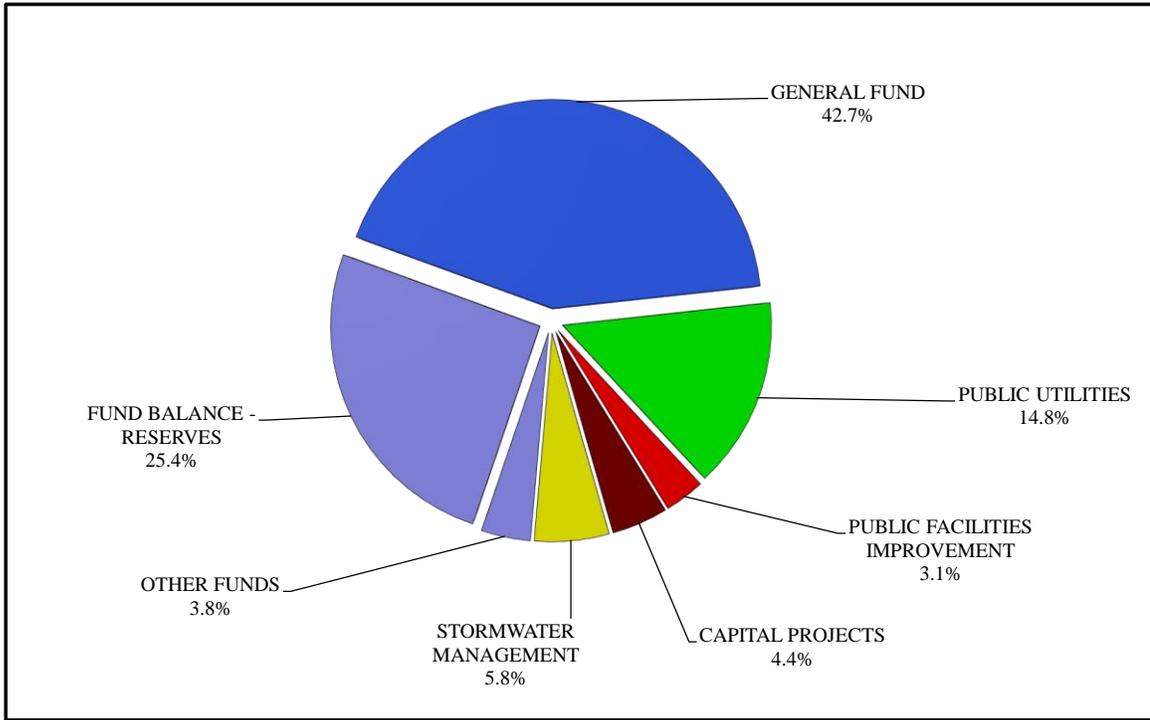
**FISCAL YEAR 2015-2016**



<b>TOTAL RESOURCES</b>	<b>\$</b>	<b>37,287,693</b>
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	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	\$ 19,510,023	52.3%
PUBLIC UTILITIES	7,264,905	19.5%
PUBLIC FACILITIES IMPROVEMENT	3,631,211	9.7%
CAPITAL PROJECTS	2,149,213	5.8%
STORMWATER MANAGEMENT	2,420,065	6.5%
OTHER FUNDS	2,312,277	6.2%
<b>TOTAL RESOURCES</b>	<b>\$ 37,287,693</b>	<b>100%</b>

**FISCAL YEAR 2015-2016**



<b>TOTAL APPROPRIATIONS</b>	<b>\$ 37,287,693</b>
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	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	\$ 15,929,772	42.7%
PUBLIC UTILITIES	5,530,455	14.8%
PUBLIC FACILITIES IMPROVEMENT	1,165,000	3.1%
CAPITAL PROJECTS	1,625,819	4.4%
STORMWATER MANAGEMENT	2,155,806	5.8%
OTHER FUNDS	1,422,795	3.8%
FUND BALANCE - RESERVES	9,458,045	25.4%
<b>TOTAL APPROPRIATIONS</b>	<b>\$ 37,287,693</b>	<b>100%</b>

# CITY OF LONGWOOD - BUDGET SUMMARY - ALL FUNDS

## FISCAL YEAR 2015-2016

**OPERATING BUDGET EXPENDITURES OF THE CITY OF LONGWOOD, FLORIDA  
ARE 16.39% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUND	TOTAL
CASH BALANCES BROUGHT FORWARD	\$4,950,448	\$1,365,271	\$2,945,340	\$3,756,047	\$13,017,105
ESTIMATED REVENUES:					
Ad Valorem Taxes - Millage 5.5000	4,695,288	-	-	-	4,695,288
Sales and Use Taxes	177,104	-	778,680	-	955,784
Franchise Fees	1,719,450	-	-	-	1,719,450
Utility Service Taxes	1,529,408	-	-	-	1,529,408
Communications Services Tax	797,925	-	-	-	797,925
Licenses and Permits	87,708	-	-	-	87,708
Intergovernmental	1,535,456	751,355	379,617	-	2,666,428
Charges for Services	2,192,754	1,202,931	-	3,428,218	6,823,903
Fines and Forfeitures	150,258	25,000	-	-	175,258
Miscellaneous	203,282	129,149	1,102	80,640	414,173
Other Financing Sources	1,470,942	1,308,500	1,625,819	-	4,405,261
<b>Total Estimated Revenues and Cash Balances Brought Forward</b>	<b>19,510,023</b>	<b>4,782,205</b>	<b>5,730,558</b>	<b>7,264,905</b>	<b>37,287,693</b>
ESTIMATED EXPENDITURES / EXPENSES:					
General Government	3,581,215	-	235,967	-	3,817,182
Public Safety	8,238,328	984,789	1,285,900	-	10,509,017
Physical Environment	1,020,000	2,025,362	43,952	4,385,183	7,474,497
Transportation	1,489,309	-	1,165,000	-	2,654,309
Culture & Recreation	1,086,981	230,000	60,000	-	1,376,981
Debt Service	513,940	12,779	-	-	526,719
Other Uses	-	325,670	-	1,145,273	1,470,942
<b>Total Expenditures / Expenses</b>	<b>15,929,772</b>	<b>3,578,600</b>	<b>2,790,819</b>	<b>5,530,455</b>	<b>27,829,647</b>
Reserves	3,580,251	1,203,605	2,939,739	1,734,450	9,458,045
<b>Total Appropriated Expenditures / Expenses and Reserves</b>	<b>\$19,510,023</b>	<b>\$4,782,205</b>	<b>\$5,730,558</b>	<b>\$7,264,905</b>	<b>\$37,287,693</b>

Note regarding Funds included by Type:

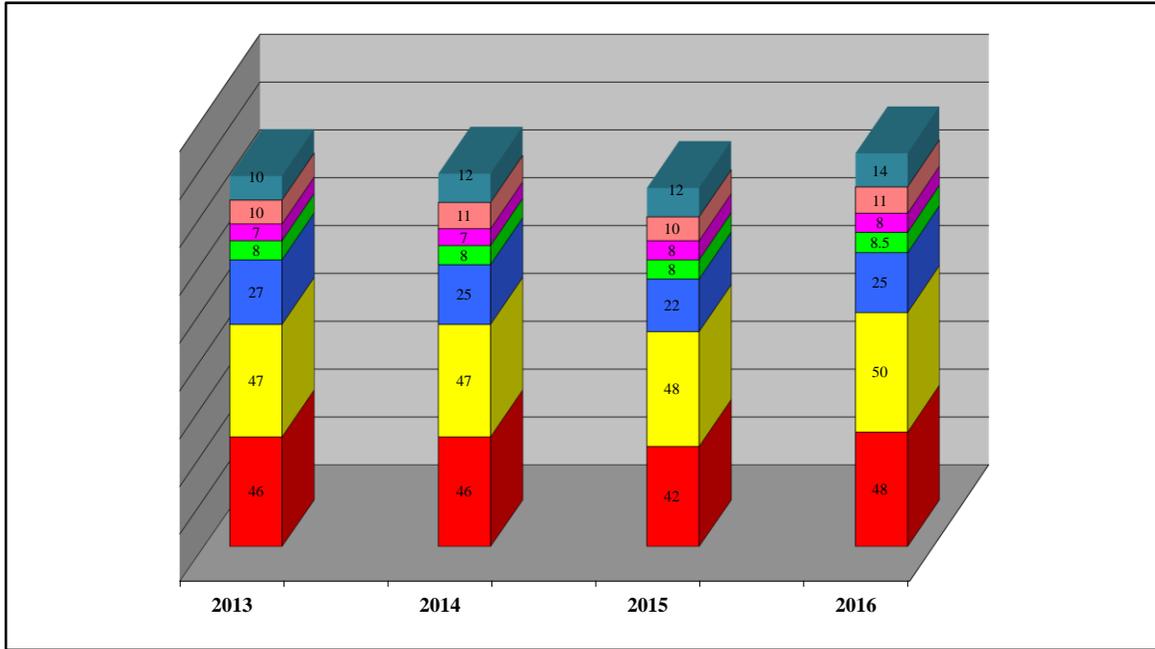
General Fund: The primary governmental operating fund.

Special Revenue Funds consist of the following governmental type funds:

Fund Name	Purpose
Building and Inspections Fund	Revenues and expenditures associated with Building permits and inspections
Grant Fund	Revenues and expenditures associated with grants
Police Confiscation Fund	Confiscated assets required to be accounted for separately
Special Law Enforcement Trust Fund	Police special purpose revenues required to be accounted for separately
Stormwater Management Fund	Revenues and expenditures for construction and maintenance of stormwater system
Special Assessments Fund	Special Assessments for Neighborhood Improvement Program

**SUMMARY OF STAFF**

**FISCAL YEAR 2015-2016**



	<u>2013</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
FIRE DEPARTMENT	46	46	42	48
POLICE DEPARTMENT	47	47	48	50
PUBLIC WORKS	27	25	22	25
COMMUNITY DEVELOPMENT	8	8	8	8.5
FINANCIAL SERVICES	7	7	8	8
ADMINISTRATION	10	11	10	11
LEISURE SERVICES	10	12	12	14
<b>TOTAL STAFF</b>	<b>155</b>	<b>156</b>	<b>150</b>	<b>164.5</b>

	<u>Increase</u>	
	<u>Requested</u>	
FIRE DEPARTMENT	6	Firefighter Paramedics (Safer Grant Funded)
POLICE DEPARTMENT	2	Police Officers
PUBLIC WORKS	3	2 Technicians and 1 Water Plant Operator
COMMUNITY DEVELOPMENT	0.5	Part Time Plans Examiner
FINANCIAL SERVICES	0	
ADMINISTRATION	1	HR / Training Specialist
LEISURE SERVICES	2	Parks Svc. Spec. and Recreation Program Coordinator
<b>TOTAL INCREASE REQUESTED</b>	<b>14.5</b>	



## **GENERAL FUND**

## BUDGET CALENDAR FY 2015/16

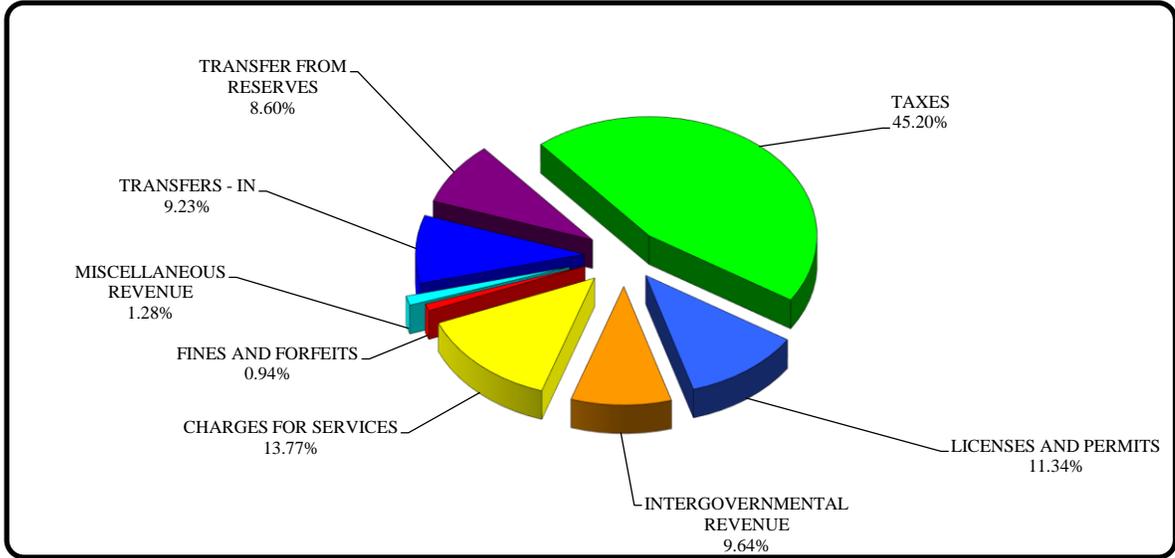
DATE	RESPONSIBLE PARTY	REQUIRED ACTIVITY	REQUIREMENT REFERENCE
5/15/2015	Financial Services Dir.	Distribute budget worksheets to For developing preliminary 2015/16	
On or before 6/1/2015	Property Appraiser	Estimated taxable values are to the City.	Florida Statutes
6/5/2015	Department Directors	Departments preliminary budget For all funds are due.	
6/22 & 6/23	City Manager	Discussions with each department their requests.	
On or before 7/1/2015	Property Appraiser	Certified taxable values (DR420) are to the City.	Florida Statutes
7/27/2015	City Manager	Budget work session with City (All Fund Types).	
7/27/2015	City Commission	Tentative millage rate is set, and hearing dates are determined.	
Not later than 8/1/2015	City Manager	Proposed budget is submitted to the City Commission.	City Charter
Not later than 8/4/2015	Financial Services Dir.	DR-420 is submitted to the Property Appraiser.	Florida Statutes
9/1/2015	City Manager	Budget work session with City (Outstanding issues).	
9/10/2015	City Commission	First Public Hearing for FY 2015/16	Florida Statutes
9/21/2015	City Commission	Second Public Hearing Adoption of budget for FY 2015/16.	Florida Statutes
10/1/2015	Financial Services Dir.	Adopted budget distributed to City staff and posted on Website	



# GENERAL FUND - REVENUE AND EXPENDITURES

**FISCAL YEAR 2015-2016**

**Total Revenues:**



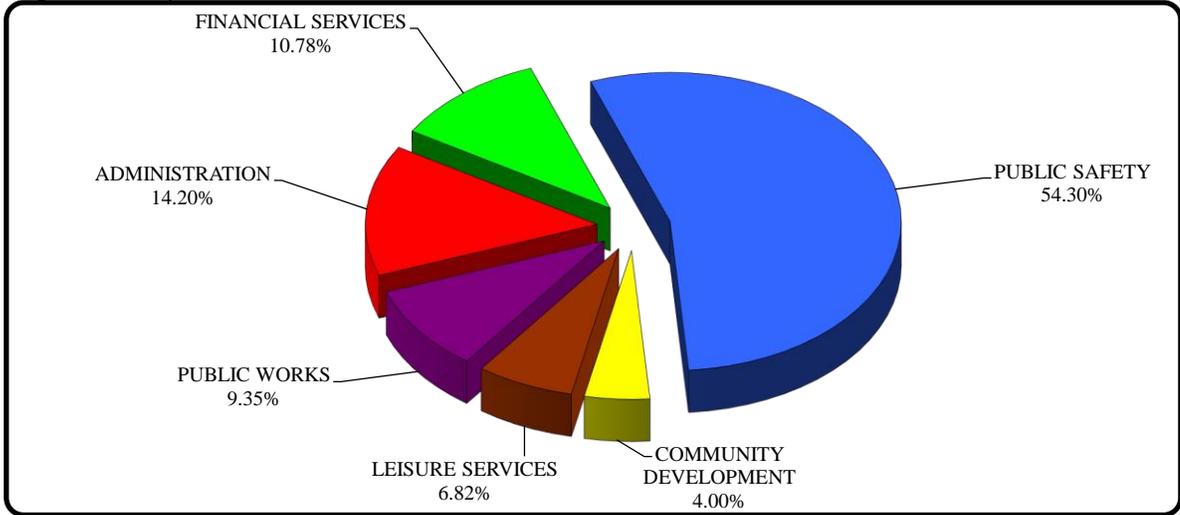
**TOTAL REVENUES      \$      15,929,772**

	<b>TOTALS</b>	<b>PERCENT REVENUES</b>
TAXES	7,199,725	45.20%
LICENSES AND PERMITS	1,807,158	11.34%
INTERGOVERNMENTAL REVENUE	1,535,456	9.64%
CHARGES FOR SERVICES	2,192,754	13.77%
FINES AND FORFEITS	150,258	0.94%
MISCELLANEOUS REVENUE	203,282	1.28%
TRANSFERS - IN	1,470,942	9.23%
TRANSFER FROM RESERVES	1,370,197	8.60%
<b>TOTAL REVENUE</b>	<b>\$      15,929,772</b>	<b>100%</b>

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

**Expenditures by Function:**



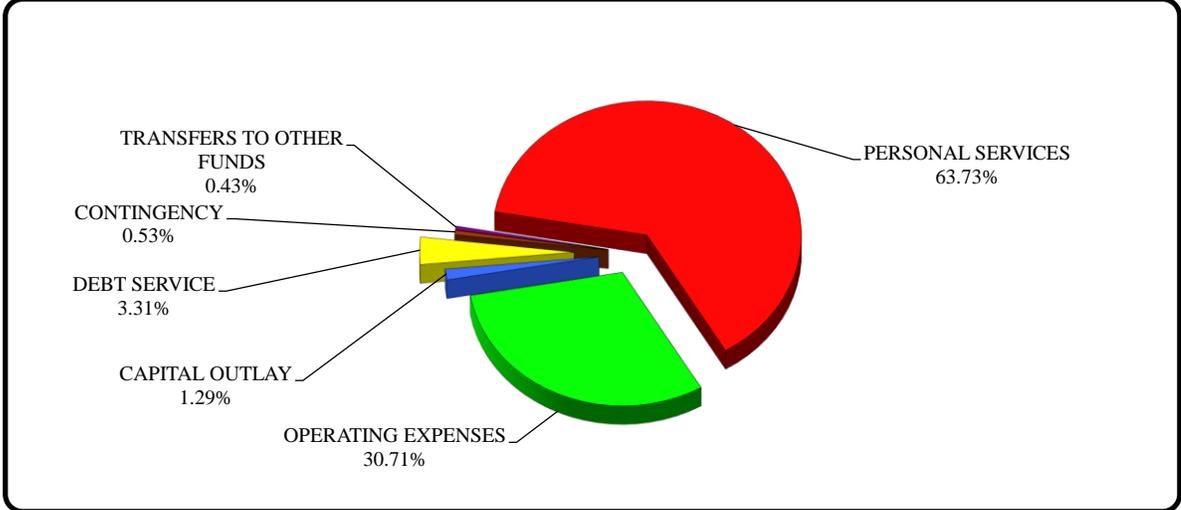
<b>TOTAL EXPENDITURES</b>	<b>\$</b>	<b>15,929,772</b>
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	<b>TOTALS</b>	<b>PERCENT EXPENDITURES</b>
ADMINISTRATION	\$ 2,262,502	14.20%
FINANCIAL SERVICES	1,716,581	10.78%
PUBLIC SAFETY	8,650,193	54.30%
COMMUNITY DEVELOPMENT	724,206	4.55%
LEISURE SERVICES	1,086,981	6.82%
PUBLIC WORKS	1,489,309	9.35%
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,929,772</b>	<b>100%</b>

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

**Expenditures byType:**



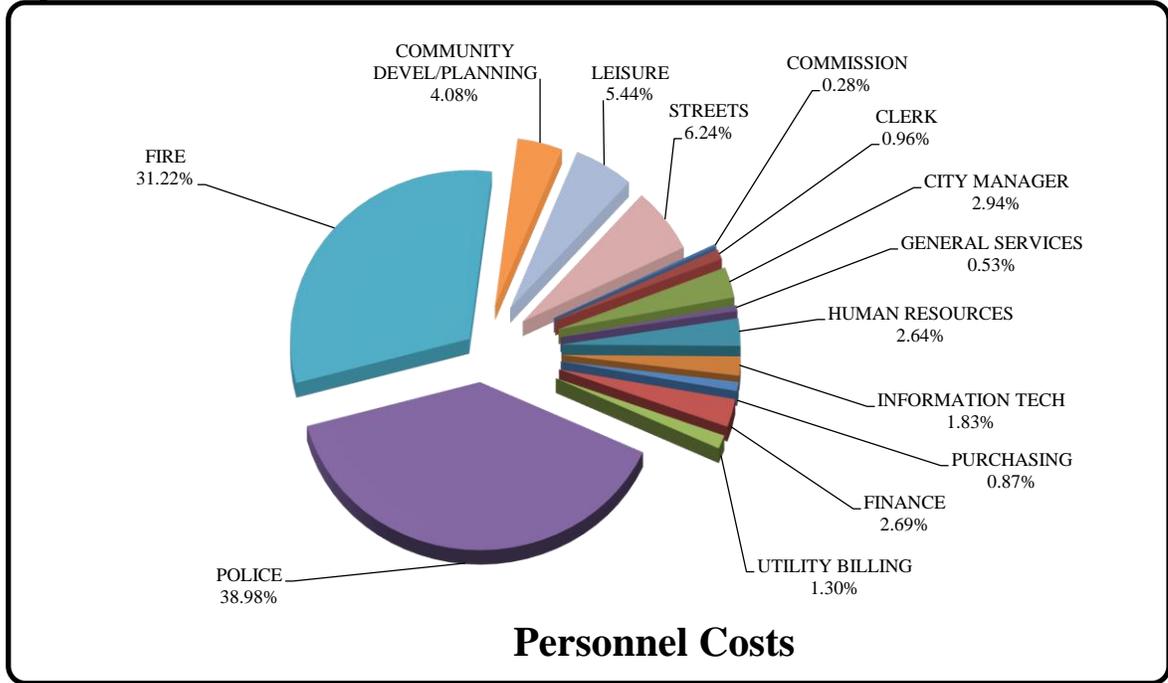
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,929,772</b>
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	<b>TOTALS</b>	<b>PERCENT EXPENDITURES</b>
PERSONAL SERVICES	\$ 10,151,837	63.73%
OPERATING EXPENSES	4,892,571	30.71%
CAPITAL OUTLAY	206,245	1.29%
DEBT SERVICE	526,719	3.31%
CONTINGENCY	83,900	0.53%
TRANSFERS TO OTHER FUNDS	68,500	0.43%
<b>TOTAL EXPENDITURES</b>	<b>\$ 15,929,772</b>	<b>100%</b>

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

## Expenditures - Personnel Costs:



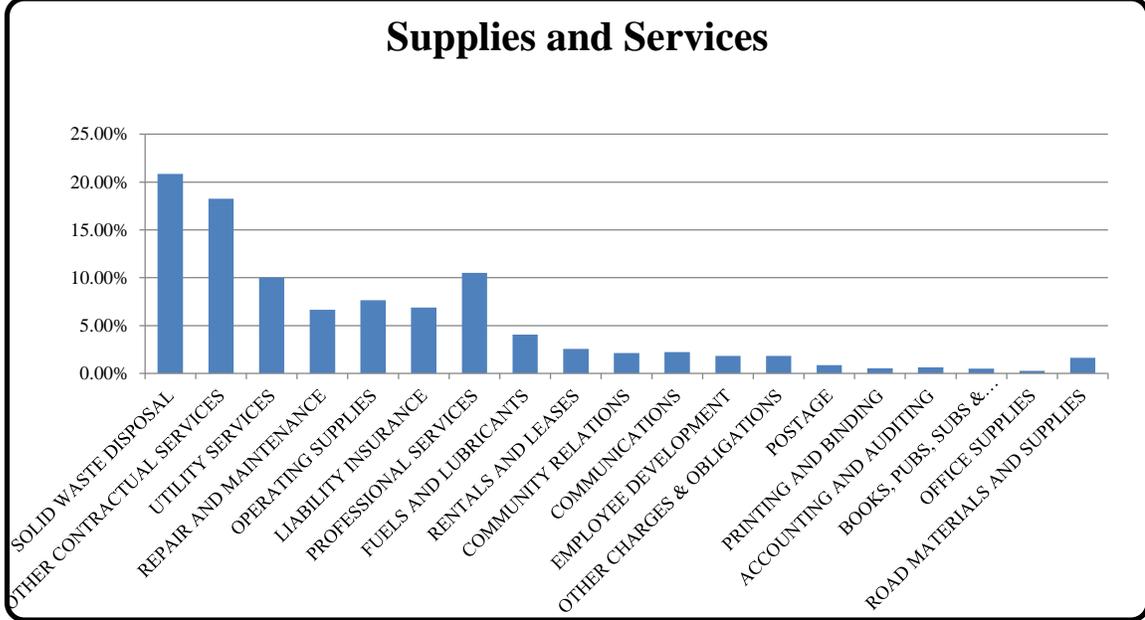
<b>TOTAL PERSONNEL COSTS</b>	<b>\$</b>	<b>10,151,837</b>
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	<b>TOTALS</b>	<b>PERCENT EXPENDITURES</b>
COMMISSION	\$ 28,312	0.28%
CLERK	97,929	0.96%
CITY MANAGER	298,633	2.94%
GENERAL SERVICES	54,209	0.53%
HUMAN RESOURCES	267,605	2.64%
INFORMATION TECH	186,259	1.83%
PURCHASING	88,265	0.87%
FINANCE	272,592	2.69%
UTILITY BILLING	132,298	1.30%
POLICE	3,956,730	38.98%
FIRE	3,169,186	31.22%
COMMUNITY DEVEL/PLANNING	414,436	4.08%
LEISURE	552,365	5.44%
STREETS	633,016	6.24%
<b>TOTAL PERSONNEL COSTS</b>	<b>\$ 10,151,837</b>	<b>100%</b>

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

## Expenditures - Operating Expenses:



<b>TOTAL OPERATING EXPENSES</b>	<b>\$</b>	<b>4,892,571</b>
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	<b>TOTALS</b>	<b>PERCENT EXPENDITURES</b>
4310 SOLID WASTE DISPOSAL	\$ 1,020,000	20.85%
3400 OTHER CONTRACTUAL SERVICES	893,915	18.27%
4300 UTILITY SERVICES	489,350	10.00%
4600 REPAIR AND MAINTENANCE	326,280	6.67%
5200 OPERATING SUPPLIES	373,766	7.64%
4500 LIABILITY INSURANCE	337,000	6.89%
3100 PROFESSIONAL SERVICES	514,397	10.51%
5500 FUELS AND LUBRICANTS	199,500	4.08%
4400 RENTALS AND LEASES	125,858	2.57%
4800 COMMUNITY RELATIONS	105,100	2.15%
4100 COMMUNICATIONS	109,834	2.24%
4020 EMPLOYEE DEVELOPMENT	89,770	1.83%
4900 OTHER CHARGES & OBLIGATIONS	90,050	1.84%
4200 POSTAGE	42,110	0.86%
4700 PRINTING AND BINDING	25,975	0.53%
3200 ACCOUNTING AND AUDITING	31,500	0.64%
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	25,366	0.52%
5100 OFFICE SUPPLIES	12,800	0.26%
5300 ROAD MATERIALS AND SUPPLIES	80,000	1.64%
<b>TOTAL SUPPLIES AND SERVICES</b>	<b>\$ 4,892,571</b>	<b>100%</b>

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

	2014	2015	2015	2016
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
<b>FUND BALANCE, OCTOBER 1</b>	\$ 4,550,627	\$ 4,716,085	\$ 4,716,085	\$ 4,950,448
<b>ADD REVENUES:</b>				
<b>TAXES:</b>				
311-0000 AD VALOREM TAXES 5.5000	4,572,969	4,584,194	4,634,026	4,695,288
312-0000 SALES & USE TAXES	104	100	104	104
314-1000 UTILITY TAX / ELECTRIC	1,209,227	1,205,000	1,247,593	1,285,021
314-3000 UTILITY TAX / WATER	151,037	167,000	163,441	171,613
314-4000 UTILITY TAX / GAS	75,356	82,500	69,604	72,774
315-0000 COMMUNICATIONS SERVICES TAX	878,373	897,131	784,832	797,925
316-0000 LOCAL BUSINESS TAX	168,981	175,000	175,000	177,000
<b>TOTAL</b>	<b>7,056,047</b>	<b>7,110,925</b>	<b>7,074,600</b>	<b>7,199,725</b>
<b>LICENSES AND PERMITS:</b>				
322-8000 SITE PLAN REVIEWS	-	6,500	6,500	6,500
323-1000 FRANCHISE FEES - ELECTRIC	1,187,373	1,325,000	1,365,950	1,415,950
323-4000 FRANCHISE FEES - GAS	25,475	27,000	27,000	28,500
323-7000 FRANCHISE FEES - SOLID WASTE	287,796	290,000	278,424	275,000
329-1000 MISC PERMITS	12,125	500	23,313	15,000
329-2000 PAINT COLOR PERMITS	350	1,500	375	375
329-2800 FIRE INSPECTIONS	6,480	46,000	-	65,833
<b>TOTAL</b>	<b>1,519,598</b>	<b>1,696,500</b>	<b>1,701,562</b>	<b>1,807,158</b>
<b>INTERGOVERNMENTAL REVENUES:</b>				
334-4900 F.D.O.T. ROAD MAINT. AGREEMENT	85,020	67,000	80,187	88,009
335-1200 STATE REVENUE SHARING	406,169	412,044	417,685	436,040
335-1400 MOBILE HOME LICENSE TAX	935	1,000	2,172	1,000
335-1500 ALCOHOLIC BEVERAGE LICENSES	35,289	35,000	24,000	24,000
335-1800 HALF-CENT SALES TAX	856,222	887,127	859,858	931,102
335-2100 FIREFIGHTERS SUPPLEMENTAL COMPENSATION	15,384	13,500	21,010	12,480
335-2300 FIREFIGHTERS SUPPLEMENTAL COMPENSATION	284,613	-	-	-
337-2000 SCHOOL RESOURCE OFFICER	36,636	32,557	32,557	32,825
338-2000 COUNTY OCCUPATIONAL LICENSES	5,116	9,800	10,000	10,000
<b>TOTAL</b>	<b>1,725,384</b>	<b>1,458,028</b>	<b>1,447,469</b>	<b>1,535,456</b>
<b>CHARGES FOR SERVICES:</b>				
341-2000 LAND DEVELOPMENT FEES	-	3,000	-	-
341-3000 COMMUNITY DEVELOPMENT-COST RECOVERY	58,721	45,000	45,000	60,000
341-4000 WAYFINDER FEES	1,170	-	-	-
342-1000 POLICE SERVICES	459	700	700	700
342-1010 POLICE SERVICES	12,847	21,000	21,000	34,749
342-2000 OFF DUTY DETAIL	24,891	27,000	27,000	27,483
342-6000 AMBULANCE FEES	692,200	710,000	710,000	710,000
343-4500 GARBAGE BILLING FEES	1,087,954	1,085,000	1,112,931	1,123,615
343-4510 RECYCLING REVENUES	16,798	17,000	10,089	14,007
347-2010 SOFTBALL FEES	4,200	8,800	3,850	4,200
347-2025 SPECIAL EVENT FEES	3,101	5,200	7,271	6,000
347-2028 DONATIONS	200	400	3,550	4,000
347-2030 COMMUNITY BUILDING RENTALS	77,628	76,000	78,000	77,000
347-2040 840 ORANGE - MISC RENTALS	23,063	21,500	12,000	21,000
347-2045 BALL FIELD RENTALS	2,558	1,000	600	1,000
347-2050 CHEERLEADING / SELF DEFENSE / BOWLING LESSONS	16,287	17,000	17,000	17,000
347-2060 LBR - FIELD USE AGREEMENT	10,138	5,000	12,120	11,500
347-2070 CONCESSIONS / BABE RUTH	4,500	1,500	1,500	3,000
347-2080 SUMMER CAMP PROGRAM	28,080	45,000	45,000	45,000

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
347-5000 BUILDING ATTENDANT FEE	26,571	26,500	26,500	26,500
349-1011 COUNTY ROADS & LIBRARY IMPACT FEES	4,249	2,200	5,000	6,000
<b>TOTAL</b>	<b>2,095,614</b>	<b>2,118,800</b>	<b>2,139,111</b>	<b>2,192,754</b>
<b>FINES AND FORFEITS:</b>				
354-1000 PARKING FINES	43	100	1,933	2,000
354-2000 SECURITY ALARM FINES	4,550	2,000	10,343	11,000
354-3000 OTHER FINES	108,222	115,000	138,530	120,000
354-3010 OTHER FINES - INVESTIGATIVE COST RECOVERY	501	500	564	600
354-3020 COURT ORDERED RESTITUTION	16,866	15,500	21,349	16,658
<b>TOTAL</b>	<b>130,182</b>	<b>133,100</b>	<b>172,719</b>	<b>150,258</b>
<b>MISCELLANEOUS REVENUES:</b>				
361-1000 INTEREST EARNINGS	6,892	7,000	10,000	8,474
361-3000 INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS	(606)	-	-	28
361-4000 GAIN/LOSS - SALE OF LAND	-	-	-	-
362-3000 RENTS AND ROYALTIES	65,494	76,000	45,648	76,000
364-1000 CEMETERY LOTS	22,555	15,000	21,979	18,461
366-0000 DONATIONS FR. PRIVATE SOC	350	-	-	817
367-0000 GAIN/LOSS ON SALE OF INV	23,642	-	-	-
369-0000 OTHER MISCELLANEOUS REVENUES	79,969	60,000	95,809	99,469
369-3000 REFUND OF PRIOR YEAR EXPENDITURES	357	-	-	34
369-7000 OTHER MISC. REVENUE	-	-	-	-
369-9100 CANDIDATE QUALIFYING FEE	1,262	-	-	-
<b>TOTAL</b>	<b>199,914</b>	<b>158,000</b>	<b>173,436</b>	<b>203,282</b>
<b>TRANSFERS - IN:</b>				
382-1000 PUBLIC UTILITIES FUND	1,062,714	1,154,314	1,154,314	1,145,273
382-3000 STORMWATER MANAGEMENT FUND	155,837	163,017	163,017	300,932
382-4000 BUILDING FUND	21,674	22,708	22,708	24,738
<b>TOTAL</b>	<b>1,240,225</b>	<b>1,340,039</b>	<b>1,340,039</b>	<b>1,470,942</b>
<b>TOTAL REVENUES AVAILABLE</b>	<b>18,517,592</b>	<b>18,731,477</b>	<b>18,765,020</b>	<b>19,510,023</b>

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

	<u>2014</u> <u>ACTUAL</u>	<u>2015</u> <u>BUDGET</u>	<u>2015</u> <u>ESTIMATE</u>	<u>2016</u> <u>PROPOSED</u>
<b>TOTAL REVENUES AVAILABLE</b>	<b>18,517,592</b>	<b>18,731,477</b>	<b>18,765,020</b>	<b>19,510,023</b>
<b>DEDUCT EXPENDITURES:</b>				
<b>ADMINISTRATION:</b>				
CITY COMMISSION	33,011	38,213	36,092	40,057
CITY CLERK	118,036	144,951	138,719	178,055
CITY MANAGER	249,493	292,897	286,318	306,153
CITY ATTORNEY	169,288	150,000	145,000	160,000
GENERAL SERVICES	97,579	140,030	109,150	141,029
HUMAN RESOURCES	527,702	588,833	562,067	682,567
INFORMATION TECHNOLOGY	561,156	738,089	761,864	724,640
<b>FINANCIAL SERVICES:</b>				
PURCHASING	81,795	71,384	71,515	94,180
FINANCE	265,050	284,620	281,467	328,197
UTILITY BILLING	1,235,469	1,333,698	1,256,928	1,289,054
<b>POLICE</b>	<b>3,720,870</b>	<b>4,285,237</b>	<b>3,861,529</b>	<b>4,558,792</b>
<b>FIRE</b>	<b>3,920,657</b>	<b>3,801,998</b>	<b>3,581,772</b>	<b>3,966,901</b>
<b>COMMUNITY DEVELOPMENT:</b>				
PLANNING/ECONOMIC DEVELOPMENT	459,172	702,970	482,850	724,206
<b>LEISURE SERVICES:</b>	<b>819,070</b>	<b>973,222</b>	<b>859,424</b>	<b>1,023,844</b>
<b>PUBLIC WORKS:</b>				
STREETS	1,356,057	1,296,625	1,191,850	1,437,351
<b>CAPITAL OUTLAY:</b>				
CITY CLERK	-	-	-	-
GENERAL SERVICES	7,978	-	-	30,000
INFORMATION TECHNOLOGY	39,910	-	-	-
FINANCE	1,691	-	4,848	5,150
POLICE	14,124	-	-	15,000
FIRE	30,427	78,750	62,771	91,000
LEISURE SERVICES	78,558	40,547	65,099	13,137
STREETS	9,196	12,500	30,309	51,958
<b>TOTAL</b>	<b>181,883</b>	<b>131,797</b>	<b>163,027</b>	<b>206,245</b>
<b>TRANSFERS-OUT:</b>				
POLICE	2,722	2,300	-	3,500
FIRE	2,498	25,000	25,000	15,000
LEISURE SERVICES	-	200,000	-	50,000
STREETS	-	-	-	-
<b>TOTAL</b>	<b>5,219</b>	<b>227,300</b>	<b>25,000</b>	<b>68,500</b>
<b>TOTAL EXPENDITURES</b>	<b>13,801,507</b>	<b>15,201,864</b>	<b>13,814,573</b>	<b>15,929,772</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b>\$ 4,716,085</b>	<b>\$ 3,529,612</b>	<b>\$ 4,950,448</b>	<b>\$ 3,580,251</b>
<b>FUND BALANCE TO EXPENDITURE PERCENTAGE</b>	<b>34.2%</b>	<b>23.2%</b>	<b>35.8%</b>	<b>22.5%</b>

## ADMINISTRATION

### **PROGRAM: CITY COMMISSION**

**GOALS:** To provide all citizens of Longwood with legislative representation by enacting ordinances, resolutions, policies and programs that improve and protect the community, promote desirable levels of municipal services and plan for the future.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	33,011
2015	BUDGET	38,213
2015	ESTIMATE	36,092
2016	PROPOSED	40,057

#### **OBJECTIVES:**

Adopt policies and programs that improve the quality of life in the community and promote desirable levels of municipal services.

Encourage continued participation in community activities and governmental affairs.

Support a strong commercial and industrial tax base in the City.

#### **RESULTS:**

Continued responsiveness to citizen needs.

Maintain a presence to promote and improve the image of the City

Maintain a viable and balanced tax base in the City.

ADMINISTRATION

<b>PROGRAM: CITY COMMISSION</b>
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LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>				
1100 EXECUTIVE SALARIES	23,009	24,024	24,024	24,024
2100 F.I.C.A.	1,369	1,838	1,838	1,838
2200 RETIREMENT CONTRIBUTION	(583)	2,403	2,402	2,402
2400 WORKERS COMPENSATION	62	48	48	48
<b>TOTAL</b>	<b>23,857</b>	<b>28,313</b>	<b>28,312</b>	<b>28,312</b>
<b>SUPPLIES AND SERVICES:</b>				
3400 OTHER CONTRACTUAL SERVICES	-	-	-	-
4020 COMMISSION DEVELOPMENT	6,416	6,550	5,000	8,050
4800 COMMUNITY RELATIONS	-	250	-	-
4900 OTHER CHARGES & OBLIGATIONS	415	600	250	250
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	2,323	2,500	2,530	3,445
6400 CAPITAL EQUIPMENT	-	-	-	-
<b>TOTAL</b>	<b>9,154</b>	<b>9,900</b>	<b>7,780</b>	<b>11,745</b>
<b>TOTAL COST</b>	<b>33,011</b>	<b>38,213</b>	<b>36,092</b>	<b>40,057</b>

ADMINISTRATION

**PROGRAM: CITY COMMISSION**

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
MAYOR	1	1	1
COMMISSIONERS	<u>4</u>	<u>4</u>	<u>4</u>
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

CAPITAL OUTLAY

6200 - Building			<u>\$ -</u>
6400 - Equipment			<u>\$ -</u>
Total Capital Outlay			\$ -

**ADMINISTRATION**

**PROGRAM: CITY CLERK**

**GOALS:** To authenticate, record, index and maintain the City's official legislative acts, thus preserving the history of the City of Longwood; to issue all required permits which fall under the jurisdiction of the City Clerk's authority; to provide required advertising in accordance with state and local laws; and to supervise all City elections.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	118,036
2015	BUDGET	144,951
2015	ESTIMATE	138,719
2016	PROPOSED	178,055

**OBJECTIVES:**

Record and preserve City Commission actions.

Maintain City Codes.

Maintain the official records of the City Commission in accordance with legal requirements.

Review compliance with current election code requirements.

**RESULTS:**

Permanent documentation of all action taken by the City Commission.

City Codes kept current with regular supplements.

Continued records storage and retention/retrieval systems for accessibility of data for staff and public inquiries.

Conduct elections in strict compliance with state statutes.

ADMINISTRATION

<b>PROGRAM: CITY CLERK</b>
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LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>					
1200	REGULAR SALARIES AND WAGES	53,502	65,000	66,950	77,632
1230	LONGEVITY PAY	-	-	-	-
1320	ELECTION OFFICIALS	-	-	-	-
2100	F.I.C.A.	3,976	4,973	5,122	5,939
2200	RETIREMENT CONTRIBUTION	1,898	6,500	6,067	7,763
2300	LIFE AND HEALTH INSURANCE	4,781	5,936	5,838	6,440
2400	WORKERS COMPENSATION	145	130	164	155
<b>TOTAL</b>		<b>64,302</b>	<b>82,539</b>	<b>84,141</b>	<b>97,929</b>
<b>SUPPLIES AND OTHER SERVICES:</b>					
3100	PROFESSIONAL SERVICES	-	1,725	1,700	2,500
3400	OTHER CONTRACTUAL SERVICES	6,545	3,400	3,400	6,400
4020	EMPLOYEE DEVELOPMENT	3,113	5,550	1,000	3,500
4100	COMMUNICATIONS	1,094	1,153	1,153	1,153
4200	POSTAGE	9,282	11,000	11,000	11,000
4300	UTILITY SERVICES	2,987	5,000	5,000	5,000
4400	RENTALS AND LEASES	774	1,584	1,100	1,248
4600	REPAIR AND MAINTENANCE	-	100	-	-
4700	PRINTING AND BINDING	7,674	11,650	11,500	13,425
4800	COMMUNITY RELATIONS	182	500	300	500
4900	LEGAL ADVERTISING	13,519	12,000	10,000	14,000
5100	OFFICE SUPPLIES	979	1,500	750	1,000
5200	OPERATING SUPPLIES	1,719	3,600	2,000	4,850
5220	REPURCHASE OF LOTS	2,875	2,500	4,675	14,550
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	541	1,151	1,000	1,000
6300	IMPROVEMENTS OTHER THAN BLDG	2,450	-	-	-
6400	EQUIPMENT	-	-	-	-
<b>TOTAL</b>		<b>53,735</b>	<b>62,413</b>	<b>54,578</b>	<b>80,126</b>
<b>TOTAL COST</b>		<b>118,036</b>	<b>144,951</b>	<b>138,719</b>	<b>178,055</b>

ADMINISTRATION

**PROGRAM: CITY CLERK**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
CITY CLERK	1	1	1
DEPUTY CITY CLERK	0	0	0
RECEPTIONIST	0	0	0
CLERICAL WORKER (PART-TIME)	0	0	0
ADMINISTRATIVE SECRETARY	0	0	0
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>

CAPITAL OUTLAY

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

## ADMINISTRATION

### **PROGRAM: CITY MANAGER**

**GOALS:** To efficiently and effectively implement and administer the policies, programs and services approved by the City Commission.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	249,493
2015	BUDGET	292,897
2015	ESTIMATE	286,318
2016	PROPOSED	306,153

#### **OBJECTIVES:**

Proper allocation of City resources and manpower in conformance with City Commission policy.

Maintain a fiscally sound organization.

Continue to communicate with citizens and employees.

#### **RESULTS:**

Effective execution of City Commission policy.

Visible organization.

Informed citizenry.

ADMINISTRATION

<b>PROGRAM: CITY MANAGER</b>
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LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	197,946	217,300	213,971	227,084
1230 LONGEVITY PAY				-
1400 OVERTIME				-
2100 F.I.C.A.	14,695	16,623	16,623	17,372
2200 RETIREMENT CONTRIBUTION	15,557	21,730	21,730	22,708
2300 LIFE AND HEALTH INSURANCE	18,612	24,431	24,431	26,268
2400 WORKERS COMPENSATION	534	5,043	5,043	5,201
<b>TOTAL</b>	<b>247,344</b>	<b>285,127</b>	<b>281,798</b>	<b>298,633</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3400 OTHER CONTRACTUAL SERVICES	-	-	-	-
4010 TRAVEL AND PER DIEM	-	-	-	-
4020 EMPLOYEE DEVELOPMENT	126	1,000	700	750
4100 COMMUNICATION	810	720	720	720
4200 POSTAGE	340	250	250	250
4610 REPAIRS AND MAINTENANCE-VEHICLES	-	1,000	-	1,000
4700 PRINTING AND BINDING	33	1,000	100	1,000
4800 PROMOTIONAL ACTIVITIES	680	2,000	1,000	2,000
4900 OTHER CHARGES	-	800	750	800
5100 OFFICE SUPPLIES	60	500	500	500
5200 OPERATING SUPPLIES	100	500	500	500
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS				-
6400 EQUIPMENT				-
<b>TOTAL</b>	<b>2,149</b>	<b>7,770</b>	<b>4,520</b>	<b>7,520</b>
<b>TOTAL COST</b>	<b>249,493</b>	<b>292,897</b>	<b>286,318</b>	<b>306,153</b>

ADMINISTRATION

**PROGRAM: CITY MANAGER**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
CITY MANAGER	1	1	1
ASSISTANT TO CITY MANAGER	0	0	0
ADMINISTRATIVE SECRETARY (Assigned to City Clerk)	1	1	1
CLERICAL WORKER PART-TIME (Assigned to City Clerk)	1	0	0
EXECUTIVE ASSISTANT TO CITY MANAGER	1	0	0
SR ADM. ASST./RECORDS CLERK (Assigned to City Clerk)	0	1	1
RECEPTIONIST (Assigned to City Clerk)	1	1	1
<b>TOTAL</b>	<b>5</b>	<b>4</b>	<b>4</b>

CAPITAL OUTLAY

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

## ADMINISTRATION

### **PROGRAM: CITY ATTORNEY**

**GOALS:** To provide legal advice to the City Commission and City staff, to review all legal instruments of the City and to coordinate all litigation and other legal services for the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	169,288
2015	BUDGET	150,000
2015	ESTIMATE	145,000
2016	PROPOSED	160,000

#### **OBJECTIVES:**

Respond to requests from the City Commission and City staff for legal opinions on specific matters.

Draft local ordinances in response to state and federal legislation concerning the City.

Provide defense/prosecution involving matters of litigation concerning the City.

Provide other legal services on specific matters.

#### **RESULTS:**

Ensure conformance to the law.

Provide the City Commission and staff with the best possible legal information on which to base decisions.

Protect the City's interest in matters of litigation.

Protect the City's interest in specific matters.

ADMINISTRATION

**PROGRAM: CITY ATTORNEY**

LINE ITEM DETAIL

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>SERVICE COSTS:</b>				
3100 PROFESSIONAL SERVICES GENERAL	152,602	140,000	140,000	140,000
3110 PROFESSIONAL SERVICES LITIGATION	<u>16,687</u>	<u>10,000</u>	<u>5,000</u>	<u>20,000</u>
<b>TOTAL</b>	<b>169,288</b>	<b>150,000</b>	<b>145,000</b>	<b>160,000</b>
<b>TOTAL COST</b>	<b>169,288</b>	<b>150,000</b>	<b>145,000</b>	<b>160,000</b>

## ADMINISTRATION

### **PROGRAM: GENERAL SERVICES**

**GOALS:** To provide preventive maintenance of City-owned buildings to prolong their usefulness and prevent more costly repairs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	105,557
2015	BUDGET	140,030
2015	ESTIMATE	109,150
2016	PROPOSED	171,029

#### **OBJECTIVES:**

Provide ongoing preventive maintenance of properties.

Respond to all building emergencies promptly.

Monitor and repair minor building deficiencies.

#### **RESULTS:**

Properties and buildings which are maintained in a respectable and safe condition.

Reduce damage and down time.

Provide a safe, clean and well maintained buildings for City use.

ADMINISTRATION

<b>PROGRAM: GENERAL SERVICES</b>
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LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	35,222	36,174	36,174	37,259
1230 LONGEVITY PAY	-	-	-	-
1400 OVERTIME	-	-	-	-
2100 F.I.C.A.	2,650	2,767	2,767	2,850
2200 RETIREMENT CONTRIBUTION	1,576	3,617	3,617	3,726
2300 LIFE AND HEALTH INSURANCE	5,688	5,908	5,908	6,362
2400 WORKERS COMPENSATION	4,044	1,743	1,743	4,012
<b>TOTAL</b>	<b>49,180</b>	<b>50,210</b>	<b>50,210</b>	<b>54,209</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3400 OTHER CONTRACTUAL SERVICES	9,877	11,960	8,905	11,960
4020 EMPLOYEE DEVELOPMENT	-	-	-	-
4100 COMMUNICATIONS	360	360	360	360
4300 UTILITY SERVICES	25,853	33,000	27,000	30,000
4600 REPAIR AND MAINTENANCE	4,630	10,000	9,000	10,000
4610 REPAIR AND MAINTENANCE - VEHICLES	-	1,500	1,375	1,500
5200 OPERATING SUPPLIES	4,190	8,500	8,500	8,500
5510 FUEL	3,489	4,500	3,800	4,500
6200 BUILDINGS	-	-	-	30,000
6400 EQUIPMENT	7,978	-	-	-
9800 RESERVE FOR CONTINGENCY	-	20,000	-	20,000
<b>TOTAL</b>	<b>56,377</b>	<b>89,820</b>	<b>58,940</b>	<b>116,820</b>
<b>TOTAL COST</b>	<b>105,557</b>	<b>140,030</b>	<b>109,150</b>	<b>171,029</b>

ADMINISTRATION

**PROGRAM: GENERAL SERVICES**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
FACILITIES CONST. & MAINT. SPECIALIST	<u>1</u>	<u>1</u>	<u>1</u>
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>

CAPITAL OUTLAY

6200 - Building Roof Replacement		<u>\$ 30,000</u>
6400 - Equipment		<u>\$ -</u>
Total Capital Outlay		\$ 30,000

**ADMINISTRATION**

**PROGRAM: HUMAN RESOURCES**

**GOALS:** To provide personnel management that anticipates and responds to changes in the nature and composition of the workplace, external social and economic pressures, organizational structures and technology.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	527,702
2015	BUDGET	588,833
2015	ESTIMATE	562,067
2016	PROPOSED	682,567

**OBJECTIVES:**

To coordinate benefits and employee incentives, such as the Employee Assistance Program, the Employee of the Year Program, and the Drug-Free Workplace Program.

To coordinate the annual Employee Benefit Fair.

To manage workers compensation, liability insurance and unemployment claims issues.

**RESULTS:**

To encourage and assist employees to reach their full potential as members of the City.

To educate employees of the benefits available so they may make informed decisions.

To provide the City with the administrative services necessary to protect and insure the City's assets.

ADMINISTRATION

<b>PROGRAM: HUMAN RESOURCES</b>
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LINE ITEM DETAIL

		2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>					
1200	REGULAR SALARIES AND WAGES	113,099	121,794	131,827	194,287
1230	LONGEVITY PAY	-	-	-	-
1400	OVERTIME	1,113	-	-	-
2100	F.I.C.A.	8,509	9,317	9,064	14,863
2200	RETIREMENT CONTRIBUTION	5,891	10,832	10,675	18,219
2300	LIFE AND HEALTH INSURANCE	10,370	12,034	12,034	19,448
2400	WORKERS COMPENSATION	307	244	333	389
2500	UNEMPLOYMENT COMPENSATION	11,414	25,000	10,000	13,000
2800	EMPLOYEE PROGRAMS	8,539	7,650	7,650	7,400
	<b>TOTAL</b>	<b>159,242</b>	<b>186,871</b>	<b>181,583</b>	<b>267,605</b>
<b>SUPPLIES AND OTHER SERVICES:</b>					
3100	PROFESSIONAL SERVICES	73,482	58,150	48,000	68,150
3400	OTHER CONTRACTUAL SERVICES	1,653	-	975	-
4020	EMPLOYEE DEVELOPMENT	1,282	3,656	1,500	3,656
4100	COMMUNICATIONS	559	720	600	720
4200	POSTAGE	54	100	60	100
4500	LIABILITY INSURANCE	285,860	329,000	323,813	329,000
4520	INSURANCE DEDUCTIBLE	372	5,000	1,000	8,000
4600	REPAIR AND MAINTENANCE	-	-	-	-
4700	PRINTING AND BINDING	41	1,000	200	1,000
4900	OTHER CHARGES AND OBLIGATIONS	2,193	1,500	1,500	1,500
5100	OFFICE SUPPLIES	438	1,200	1,200	1,200
5200	OPERATING SUPPLIES	81	500	500	500
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	2,444	1,136	1,136	1,136
6200	BUILDING	-	-	-	-
6400	EQUIPMENT	-	-	-	-
	<b>TOTAL</b>	<b>368,460</b>	<b>401,962</b>	<b>380,484</b>	<b>414,962</b>
	<b>TOTAL COST</b>	<b>527,702</b>	<b>588,833</b>	<b>562,067</b>	<b>682,567</b>

ADMINISTRATION

**PROGRAM: HUMAN RESOURCES**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
HUMAN RESOURCES MANAGER	1	1	1
PAYROLL CLERK	1	1	1
HR & TRAINING SPECIALIST	0	0	1 *
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>3</b>

Request a HR & Training Specialist

CAPITAL OUTLAY

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

**ADMINISTRATION**

**PROGRAM: INFORMATION TECHNOLOGY**

**GOALS:** To utilize the most innovative, effective and efficient forms of technology for optimal service delivery and communication, and to maintain all hardware and software utilized for the City's computer and telecommunications systems.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	601,066
2015	BUDGET	738,089
2015	ESTIMATE	761,864
2016	PROPOSED	724,640

**OBJECTIVES:**

Increase the manageability of computer workstations.

To continue to offer employees a comprehensive training program to enable them to achieve a level of proficiency with the City's hardware and software.

Improve and enhance the City's internet presence and website.

Continue to maintain a high level of reliability and minimal downtime with regard to technology infrastructure and mission critical systems.

Replace older technology telephone and communication system with newer technology, while improving communication services and reliability and providing platform for outsourcing provision of data sources.

Complete implementation of a comprehensive document imaging service.

**RESULTS:**

Maximize the benefit of information technology expenditures.

Enable employees to improve their efficiency and processes by utilizing new technologies.

Increase levels of communication with the citizens of Longwood.

Ensure minimal productivity losses and minimal impact of mission critical systems.

Maximize the benefit of technology and reduce the need for on-site storage of documents.

ADMINISTRATION

<b>PROGRAM: INFORMATION TECHNOLOGY</b>
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LINE ITEM DETAIL

		<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
		ACTUAL	BUDGET	ESTIMATE	PROPOSED
<b>PERSONNEL COSTS:</b>					
1200	REGULAR SALARIES AND WAGES	89,157	136,912	135,441	146,981
1230	LONGEVITY PAY	-	-	-	-
2100	F.I.C.A.	6,684	10,474	10,361	11,244
2200	RETIREMENT CONTRIBUTION	2,081	13,691	13,544	14,698
2300	LIFE AND HEALTH INSURANCE	6,873	12,101	5,941	13,042
2400	WORKERS' COMPENSATION	241	274	167	294
<b>TOTAL</b>		<b>105,035</b>	<b>173,452</b>	<b>165,454</b>	<b>186,259</b>
<b>SUPPLIES AND OTHER SERVICES:</b>					
3100	PROFESSIONAL SERVICES	1,360	4,000	4,000	7,047
3400	OTHER CONTRACTUAL SERVICES	282,978	321,106	348,414	253,243
4020	EMPLOYEE DEVELOPMENT	1,133	3,095	2,699	3,720
4100	COMMUNICATIONS	34,228	36,740	36,509	36,740
4200	POSTAGE	18	-	-	-
4400	RENTALS AND LEASES	80,910	92,365	101,327	92,365
4600	REPAIR AND MAINTENANCE	444	5,000	540	5,000
5200	OPERATING SUPPLIES	12,073	16,130	16,720	37,991
5400	BOOKS, Pubs, SUBS & MEMBERSHIPS	175	200	200	200
7100	CAPITAL LEASE PRINCIPAL	40,386	81,150	81,150	95,001
7200	CAPITAL LEASE INTEREST	2,416	4,851	4,851	7,074
6400	EQUIPMENT	39,910	-	-	-
9800	RESERVE FOR CONTINGENCY	-	-	-	-
<b>TOTAL</b>		<b>496,031</b>	<b>564,637</b>	<b>596,410</b>	<b>538,381</b>
<b>TOTAL COST</b>		<b>601,066</b>	<b>738,089</b>	<b>761,864</b>	<b>724,640</b>

**ADMINISTRATION**

<b>PROGRAM: INFORMATION TECHNOLOGY</b>
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**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
INFORMATION TECHNOLOGY MANAGER	1	1	1
IT BUSINESS ANALYST	1	1	1
<b>TOTAL</b>	<b>2</b>	<b>2</b>	<b>2</b>

**CAPITAL OUTLAY**

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

## FINANCIAL SERVICES

### PROGRAM: PURCHASING

**GOALS:** To procure goods and services in the most efficient and effective way to achieve the best value while meeting the quality and delivery requirements of the City, and to maximize the purchasing power of public funds, while promoting fair and open competition.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	81,795
2015	BUDGET	71,384
2015	ESTIMATE	71,515
2016	PROPOSED	94,180

#### OBJECTIVES:

Conduct surplus property disposals.

Combine Purchasing Policies, Chapter 16.5, with operating procedures manual to revise bid protest procedures and update bid thresholds and signature authority levels.

Continue to improve processes and the current service level through product research and implementation of innovative methods.

#### RESULTS:

Increase revenues while eliminating the need for storage of rolling stock and other equipment.

Simplify the revision process through the implementation of unified policies and procedures.

Improve efficiency of operations and reduce process time.

**FINANCIAL SERVICES**

<b>PROGRAM: PURCHASING</b>
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**LINE ITEM DETAIL**

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	61,796	50,000	54,122	65,942
1230 LONGEVITY PAY	-	-	-	-
1400 OVERTIME	-	-	-	-
2100 F.I.C.A.	4,761	3,825	3,825	5,045
2200 RETIREMENT CONTRIBUTION	3,740	5,000	5,000	6,594
2300 LIFE AND HEALTH INSURANCE	6,287	6,209	5,500	10,552
2400 WORKERS COMPENSATION	170	100	116	132
<b>TOTAL</b>	<b>76,754</b>	<b>65,134</b>	<b>68,563</b>	<b>88,265</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3400 OTHER CONTRACTUAL SERVICE	-	-	-	-
4020 EMPLOYEE DEVELOPMENT	3,913	3,800	1,922	3,500
4100 COMMUNICATION	-	-	-	-
4200 POSTAGE	16	200	-	200
4600 REPAIR AND MAINTENANCE	-	-	-	-
4700 PRINTING AND BINDING	61	-	-	-
4900 LEGAL ADVERTISING	281	1,000	406	1,000
5100 OFFICE SUPPLIES	144	250	-	250
5200 OPERATING SUPPLIES	11	300	174	200
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	617	700	450	765
6400 EQUIPMENT	-	-	-	-
<b>TOTAL</b>	<b>5,041</b>	<b>6,250</b>	<b>2,952</b>	<b>5,915</b>
<b>TOTAL COST</b>	<b>81,795</b>	<b>71,384</b>	<b>71,515</b>	<b>94,180</b>

FINANCIAL SERVICES

**PROGRAM: PURCHASING**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
PURCHASING MANAGER	<u>1</u>	<u>1</u>	<u>1</u>
<b>TOTAL</b>	<b>1</b>	<b>1</b>	<b>1</b>

CAPITAL OUTLAY

6200 - Building			<u>\$ -</u>
6400 - Equipment			<u>\$ -</u>
Total Capital Outlay			\$ -

**FINANCIAL SERVICES**

**PROGRAM: FINANCE**

**GOALS:** To provide and control fiscal programs to meet all legal, professional and management requirements.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	266,741
2015	BUDGET	284,620
2015	ESTIMATE	291,163
2016	PROPOSED	328,197

**OBJECTIVES:**

To invest City funds to ensure safety of investment principal, provide for liquidity and maximize yield.

To provide complete and accurate financial data on a timely basis.

To continue to produce a Comprehensive Annual Financial Report that meets the GFOA Award for Excellence guidelines.

To continue to produce a high quality Annual Budget document that meets the GFOA award standards.

**RESULTS:**

To safeguard the City's liquid assets while earning interest to provide additional operating capital.

To provide data for staff to control costs, increase revenues and plan for the effects of change.

To maintain a positive image from the community on the City's finances.

To communicate effectively with the citizens of Longwood regarding results of operations as well as planning for the future.

**FINANCIAL SERVICES**

<b>PROGRAM: FINANCE</b>
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**LINE ITEM DETAIL**

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	183,108	190,825	170,674	219,729
1230 LONGEVITY PAY	-	-	-	-
1400 OVERTIME	733	-	7,200	-
2100 F.I.C.A.	13,860	14,598	12,558	16,809
2200 RETIREMENT CONTRIBUTION	7,573	19,083	16,416	21,973
2300 LIFE AND HEALTH INSURANCE	11,089	12,882	9,116	13,642
2400 WORKERS COMPENSATION	496	382	382	439
<b>TOTAL</b>	<b>216,858</b>	<b>237,770</b>	<b>216,346</b>	<b>272,592</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3200 ACCOUNTING AND AUDITING	32,500	33,000	43,000	31,500
3400 OTHER CONTRACTUAL SERVICES	1,430	-	20,000	-
4020 EMPLOYEE DEVELOPMENT	887	2,000	15	2,000
4100 COMMUNICATION	1,244	1,200	716	720
4200 POSTAGE	20	200	20	935
4600 REPAIR AND MAINTENANCE	271	100	50	100
4700 PRINTING AND BINDING	291	2,500	587	2,500
4900 OTHER CHARGES AND OBLIGATIONS	9,620	5,500	2,926	15,500
5100 OFFICE SUPPLIES	781	750	1,000	750
5200 OPERATING SUPPLIES	737	850	1,200	850
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	410	750	455	750
6400 EQUIPMENT	1,691	-	4,848	-
<b>TOTAL</b>	<b>49,883</b>	<b>46,850</b>	<b>74,817</b>	<b>55,605</b>
<b>TOTAL COST</b>	<b>266,741</b>	<b>284,620</b>	<b>291,163</b>	<b>328,197</b>

FINANCIAL SERVICES

**PROGRAM: FINANCE**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
FINANCIAL SERVICES DIRECTOR	1	1	1
ACCOUNTING MANAGER	1	1	1
ACCOUNTING CLERK II	1	1	1
FINANCIAL/ PROCUREMENT ANALYST		0	1
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>4</b>

CAPITAL OUTLAY

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

## FINANCIAL SERVICES

### **PROGRAM: UTILITY BILLING**

**GOALS:** To provide meter reading, monthly billing and collection services to customers who utilize the City's water, sewer and solid waste collection services by efficiently providing timely and responsive support to their needs concerning their utility account. To assist customers with various services, complaints and problems while ensuring compliance with department processes and City ordinances. To identify, bill and process all business license revenue services.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,235,469
2015	BUDGET	1,333,698
2015	ESTIMATE	1,256,928
2016	PROPOSED	1,294,204

#### **OBJECTIVES:**

To continue to increase utilization of electronic meter reading and recording for those subdivisions equipped with encoder registers.

Insure the complete collection of business fees from both in and out of the City.

Process renewals and collect delinquents in a timely manner.

#### **RESULTS:**

Increased efficiency and accuracy in the meter reading and billing process.

Continued collections of business fees from both in and out of the City.

Continued processing of new applications and renewals.

**FINANCIAL SERVICES**

**PROGRAM: UTILITY BILLING**

**LINE ITEM DETAIL**

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	113,863	124,590	101,885	97,949
1230 LONGEVITY PAY				
1400 OVERTIME				
2100 F.I.C.A.	8,340	9,531	7,303	7,493
2200 RETIREMENT CONTRIBUTION	5,792	14,711	10,189	11,252
2300 LIFE AND HEALTH INSURANCE	14,120	23,545	23,545	12,946
2400 WORKERS COMPENSATION	990	2,786	2,786	2,658
<b>TOTAL</b>	<b>143,104</b>	<b>175,163</b>	<b>145,708</b>	<b>132,298</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3400 OTHER CONTRACTUAL SERVICES	19,548	19,660	25,723	62,505
4020 EMPLOYEE DEVELOPMENT		3,000		3,000
4100 COMMUNICATION		480		480
4200 POSTAGE	24,969	27,000	25,000	27,500
4310 SOLID WASTE DISPOSAL	1,023,932	1,020,000	1,015,000	1,020,000
4600 REPAIR AND MAINTENANCE	276	350	1,400	-
4610 REPAIR AND MAINTENANCE - VEHICLES		4,000	710	2,000
4700 PRINTING AND BINDING	125	-	-	-
4900 OTHER CHARGES AND OBLIGATIONS	21,891	38,000	14,494	38,000
5100 OFFICE SUPPLIES	568	1,000	1,000	1,000
5200 OPERATING SUPPLIES	1,054	2,000	1,319	2,000
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS		270	65	270
5510 FUEL		10,920	1,967	-
6200 BUILDINGS		-		-
6300 IMPROV. OTHER THAN BUILDINGS		-		-
6400 EQUIPMENT		31,855	24,542	5,150
<b>TOTAL</b>	<b>1,092,365</b>	<b>1,158,535</b>	<b>1,111,220</b>	<b>1,161,905</b>
<b>TOTAL COST</b>	<b>1,235,469</b>	<b>1,333,698</b>	<b>1,256,928</b>	<b>1,294,204</b>

**FINANCIAL SERVICES**

<b>PROGRAM: UTILITY BILLING</b>
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**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
UTILITY BILLING MANAGER	1	1	1
CUSTOMER/FIELD SVC REP	0	0	2
METER TECH/CUSTOMER SVC REP	0	2	0
ACCOUNTING/BTR CLERK	2	1	0
<b>TOTAL</b>	<b>3</b>	<b>4</b>	<b>3</b>

**CAPITAL OUTLAY**

6300 - Improv. Other than Buildings	\$ -
6400 - Equipment	
Meter Reading - Hand Held Device	\$ 1,650
Meter Reading - Versa Probe Wand	3,500
	<u>\$ 5,150</u>
Total capital outlay	\$ 5,150

Note: In FY2015 the Meter Reading Function was outsourced and accounting/btr clerk was eliminated due to a restructure of the Financial Services Department

## POLICE

### **PROGRAM: LAW ENFORCEMENT**

**GOALS:** To provide management and organizational support to all levels of operations to facilitate goal attainment. To manage and supervise all personnel and program functions in support of police operations. Enhance training for individuals and develop modern crime fighting techniques utilizing advanced and innovative equipment and procedures to protect and serve the citizens of Longwood. Enforce laws and City codes.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	3,737,715
2015	BUDGET	4,287,536
2015	ESTIMATE	3,861,529
2016	PROPOSED	4,577,292

#### **OBJECTIVES:**

Provide training consistent with current procedures to update job skills and promote acceptable performance levels.

Provide programs that promote police operations by utilizing proper managerial and supervisory skills.

Administer effectively and maintain a high level of service and professionalism for the public good.

Compliance with all pertinent City codes.

#### **RESULTS:**

A proficient police organization capable of maintaining law and order and providing those special services the community requires of a municipal police department.

To insure the community receives the highest caliber police officer capable of performing to their expectations with the available budgetary considerations.

To provide the latest in resources and equipment to accomplish the goals of law and order and service to the community in accordance with available funding constraints.

To provide a safe, clean and high quality community.

POLICE

**PROGRAM: LAW ENFORCEMENT**

LINE ITEM DETAIL

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	2,031,361	2,470,898	2,151,704	2,531,021
1230 LONGEVITY PAY	22,550	19,800	19,800	22,250
1240 HOLIDAY PAY	84,258	110,685	110,685	116,951
1250 COMMUNITY BUILDING DETAIL	-	5,000	-	51,000
1260 SPECIAL ASSIGNMENT PAY	28,535	46,000	40,000	46,000
1400 OVERTIME	156,827	135,800	195,000	170,549
1520 EDUCATION INCENTIVE	23,120	22,550	22,550	18,480
2100 F.I.C.A	174,665	215,021	188,256	226,153
2200 RETIREMENT CONTRIBUTION	209,592	280,157	229,344	315,377
2300 LIFE AND HEALTH INSURANCE	233,050	281,380	262,515	305,574
2400 WORKERS COMPENSATION	88,311	144,777	101,173	153,376
<b>TOTAL</b>	<b>3,052,270</b>	<b>3,732,069</b>	<b>3,321,027</b>	<b>3,956,730</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	5,828	5,500	35,500	5,500
3400 OTHER CONTRACTUAL SERVICES	33,348	30,200	39,300	44,545
4020 EMPLOYEE DEVELOPMENT	5,800	-	-	25,000
4100 COMMUNICATIONS	31,726	32,900	32,900	38,300
4200 POSTAGE	120	100	250	300
4300 UTILITY SERVICES	25,897	23,500	30,000	29,000
4600 REPAIR AND MAINTENANCE	11,649	13,000	9,583	13,000
4610 REPAIR AND MAINTENANCE - VEHICLES	-	57,500	36,495	55,000
4700 PRINTING AND BINDING	868	2,000	4,132	2,000
4800 COMMUNITY RELATIONS	4,408	4,500	4,500	4,500
5100 OFFICE SUPPLIES	3,769	3,500	3,500	3,500
5200 OPERATING SUPPLIES	41,791	46,000	52,874	64,800
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,704	1,935	1,936	2,325
5500 FUELS AND LUBRICANTS	121,495	120,000	90,000	105,000
6300 IMPROV. OTHER THAN BUILDINGS	5,058	-	-	15,000
6400 EQUIPMENT	9,066	-	-	-
7100 PRINCIPAL	364,430	191,091	191,091	185,259
7200 INTEREST	15,768	8,441	8,441	14,033
9300 TRANSFER TO GRANT FUND	2,722	2,300	-	3,500
9800 CONTINGENCY	-	13,000	-	10,000
<b>TOTAL</b>	<b>685,445</b>	<b>555,467</b>	<b>540,502</b>	<b>620,562</b>
<b>TOTAL COST</b>	<b>3,737,715</b>	<b>4,287,536</b>	<b>3,861,529</b>	<b>4,577,292</b>

POLICE

**PROGRAM: LAW ENFORCEMENT**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
POLICE CHIEF	1	1	1
POLICE COMMANDER	2	2	2
POLICE SERGEANT	6	6	6
POLICE CORPORAL	6	6	6
POLICE OFFICER	25	27	29 **
RECORDS CLERK	0	0	0
EVIDENCE CUSTODIAN	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
CRIME ANALYST/GRANTS/CMTY. RELATIONS	1	1	1
SECRETARY	1	0	0
ADMINISTRATIVE SECRETARY	1	0	0
SR ADMINISTRATIVE SECRETARY	0	2	2
<b>TOTAL</b>	<b>46</b>	<b>48</b>	<b>50</b>

*\*\*Includes two new police officers*

CAPITAL OUTLAY

6300- Improvements Other Than Buildings	
Front Lobby Doors (reduced to \$15K per Commission Request on 7.27.15)	<u>\$ 15,000</u>
6400 - Equipment	
	<u>\$ -</u>
Total Capital Outlay	\$ 15,000

## FIRE

<b>PROGRAM: FIRE AND RESCUE</b>
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**GOALS:** To provide comprehensive services for the protection of citizens from the damages of fire and medical emergencies and to provide prevention and education services that are responsive to the needs of the community.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	3,958,640
2015	BUDGET	3,905,748
2015	ESTIMATE	3,669,543
2016	PROPOSED	4,072,901

**OBJECTIVES:**

Provide a high level of fire prevention and related services commensurate with community expectations through effective administration.

Continue evaluating Fire Department Accreditation.

Improve commercial pre-fire planning process and documentation.

**RESULTS:**

A well trained staff capable of providing a wide range of information and services responsive to the community's needs.

Encourage quality improvement through a continuous self assessment process.

Increase positive contact with the businesses and keep up to date with any changes to the interior of buildings.

**FIRE**

<b>PROGRAM: FIRE AND RESCUE</b>
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**LINE ITEM DETAIL**

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	1,697,991	1,869,033	1,710,615	1,867,908
1230 LONGEVITY PAY	9,900	16,200	9,900	7,125
1240 HOLIDAY PAY	56,552	67,358	65,358	64,244
1250 PARAMEDIC PAY	188,812	181,999	181,999	216,999
1400 OVERTIME	240,894	234,989	335,083	235,623
1520 EDUCATION INCENTIVE	14,688	10,680	15,020	11,280
2100 F.I.C.A.	161,507	182,090	167,593	185,909
2200 RETIREMENT CONTRIBUTION	487,842	254,310	203,600	213,617
2300 LIFE AND HEALTH INSURANCE	219,506	248,586	233,622	271,484
2400 WORKERS COMPENSATION	109,331	93,190	120,473	94,998
<b>TOTAL</b>	<b>3,187,022</b>	<b>3,158,436</b>	<b>3,043,264</b>	<b>3,169,186</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	12,757	19,520	24,620	26,200
3400 OTHER CONTRACTUAL SERVICES	102,104	103,437	92,758	139,547
4020 EMPLOYEE DEVELOPMENT	29,128	19,784	17,843	21,759
4100 COMMUNICATIONS	11,165	14,186	10,186	14,906
4200 POSTAGE	371	275	185	1,525
4300 UTILITY SERVICES	21,368	21,250	20,056	21,250
4400 RENTALS AND LEASES	9,007	7,945	8,910	8,545
4600 REPAIR AND MAINTENANCE	14,756	9,500	12,500	14,500
4610 REPAIR AND MAINTENANCE - VEHICLES	35,446	45,600	45,600	45,600
4700 PRINTING AND BINDING	606	950	400	950
4800 COMMUNITY RELATIONS	1,691	3,800	2,500	3,800
4900 OTHER CHARGES AND OBLIGATIONS	-	-	-	-
5100 OFFICE SUPPLIES	1,512	1,850	1,850	2,000
5200 OPERATING SUPPLIES	89,140	109,010	107,010	188,925
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	4,163	7,925	7,294	8,235
5510 FUEL	47,355	42,500	38,250	42,500
6200 BUILDINGS	-	17,500	17,500	17,200
6300 IMPROV OTHER THAN BUILDING	5,058	-	-	2,500
6400 EQUIPMENT	30,427	61,250	62,771	91,000
7100 PRINCIPAL	320,408	166,128	110,493	178,031
7200 INTEREST	32,657	31,982	20,553	34,542
9300 TRANSFER TO GRANT FUND	2,498	25,000	25,000	15,000
9800 CONTINGENCY	-	37,920	-	25,200
<b>TOTAL</b>	<b>771,617</b>	<b>747,312</b>	<b>626,279</b>	<b>903,715</b>
<b>TOTAL COST</b>	<b>3,958,640</b>	<b>3,905,748</b>	<b>3,669,543</b>	<b>4,072,901</b>

**FIRE**

<b>PROGRAM: FIRE AND RESCUE</b>
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**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
FIRE CHIEF	1	1	1
FIRE MARSHAL	1	1	1
BATTALION CHIEF	3	4	4
LIEUTENANT	6	6	7 *
FIREFIGHTER	33	27	33 **
FIRE INSPECTOR	0	1	1
TRAINING OFFICER	1	1	0
ADMINISTRATIVE SECRETARY	1	1	1
<b>TOTAL</b>	<b>46</b>	<b>42</b>	<b>48</b>

\*A Lieutenant will be assigned as the Fire/EMS Compliance Officer.

\*\* Includes 6 New Safer Grant Funded Firefighter/Paramedics

6200 - Buildings

St. 17 Living Area Sprinkler System	\$ 6,000
St. 17 Exit Door	3,500
St. 17 Fire & Life Safety Alarm	4,500
St. 15 Bunker Gear Rm Dehumidifier	1,200
St.17 Apparatus Bay Ventilation	2,000
Total Improvements	\$ 17,200

6300 -Improvements other than Buildings

Office Furniture Duty B/C Office	\$ 2,500
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6400 - Equipment

Atmospheric Monitoring Equipment	\$ 3,400
Basic Level AED	1,500
Replmnt Batteries for Auto Pulse	2,500
PatientCareReport Computer Tablets	2,500
MDT & Computer Vehicle Mounts	1,400
Water Rescue Equipment	1,800
I.V. Training Arm & Hand	500
O.B. Training Mann. w/ baby	600
Replace Worn-Out Fire Hose	2,500
Replace Turn-Out Gear 5+ yrs. Old	28,200
Rewind Reels w/Hose	1,400
Bunker Gear Lockers - St. 15	15,000
Audio Visual Projection Pkg.	1,900
NitroNox Resuscitators	5,600
Mobile re Fridgeration unit	850
Mobile Wireless Router for Vehicles	2,000
Total Equipment	\$ 71,650

Total Capital Outlay	\$ 91,350
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## COMMUNITY DEVELOPMENT

### **PROGRAM: PLANNING/ECONOMIC DEVELOPMENT**

**GOALS:** To promote the physical and economic development/redevelopment of property within the City in a manner consistent with PROPOSED plans, regulations and policies. To provide the planning, organization, direction and supervisory services necessary to implement the functions managed under the jurisdiction of the program.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	459,172
2015	BUDGET	702,970
2015	ESTIMATE	482,850
2016	PROPOSED	724,206

#### **OBJECTIVES:**

Keep the City in compliance with state and county planning and development requirements.

Process applications for development and redevelopment, voluntary annexations, comp plan amendments and variances in a timely manner.

Protect and preserve the City's natural environment.

Aid and advise citizens, organizations and City staff in engineering and other matters requiring engineering expertise

#### **RESULTS:**

Maintain strict compliance with all applicable regulations.

Continued ability to provide a variety of services which stimulate the development and redevelopment of property in the City.

Promote the City as a desirable place to live and work.

Provides better services to the public and staff regarding their engineering needs.

Manage budget and resources for their maximum potential.

COMMUNITY DEVELOPMENT

<b>PROGRAM: PLANNING/ECONOMIC DEVELOPMENT</b>
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LINE ITEM DETAIL

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	242,494	303,552	284,567	319,849
1230 LONGEVITY PAY	-	-	-	-
1400 OVERTIME	4	-	28	-
2100 F.I.C.A.	18,013	23,222	19,637	24,698
2200 RETIREMENT CONTRIBUTION	8,145	30,355	27,035	32,285
2300 LIFE AND HEALTH INSURANCE	24,944	30,321	24,798	33,067
2400 WORKERS COMPENSATION	3,178	4,391	3,164	4,537
<b>TOTAL</b>	<b>296,777</b>	<b>391,840</b>	<b>359,229</b>	<b>414,436</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	73,527	90,000	12,453	125,000
3120 COST RECOVERY	4,785	-	60,919	60,000
3400 OTHER CONTRACTUAL SERVICES	700	9,100	5,200	9,100
4020 EMPLOYEE DEVELOPMENT	6,783	8,680	8,031	10,185
4100 COMMUNICATION	1,424	2,300	1,809	2,365
4200 POSTAGE	15	100	-	100
4600 REPAIRS AND MAINTENANCE	161	750	269	750
4610 REPAIRS AND MAINTENANCE - VEHICLES	-	1,080	1,158	1,080
4700 PRINTING AND BINDING	282	700	121	600
4800 PROMOTIONAL ACTIVITIES	59,161	139,500	20,000	29,500
4810 PROMOTIONAL ACTIVITIES - REEP	7,976	17,000	5,000	45,000
4900 OTHER CHARGES AND OBLIGATIONS	-	36,000	4,500	19,000
5100 OFFICE SUPPLIES	824	1,000	860	1,000
5200 OPERATING SUPPLIES	4,055	-	-	900
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	2,546	3,920	3,000	4,190
5500 FUEL	155	1,000	300	1,000
6300 IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400 EQUIPMENT	-	-	-	-
<b>TOTAL</b>	<b>162,395</b>	<b>311,130</b>	<b>123,621</b>	<b>309,770</b>
<b>TOTAL COST</b>	<b>459,172</b>	<b>702,970</b>	<b>482,850</b>	<b>724,206</b>

COMMUNITY DEVELOPMENT

**PROGRAM: PLANNING/ECONOMIC DEVELOPMENT**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
COMMUNITY DEVELOPMENT COORDINATOR	1	1	1
ECONOMIC DEVELOPMENT PROG COORD.	1	1	1
PLANNER	2	2	2
PLANNER/STORMWATER	0	0	0
<b>TOTAL</b>	<b>5</b>	<b>5</b>	<b>5</b>

CAPITAL OUTLAY

6200 - Building	\$ -
6400 - Equipment	\$ -
Total Capital Outlay	\$ -

## LEISURE SERVICES

### **PROGRAM: LEISURE SERVICES**

**GOALS:** To promote the public welfare by providing opportunities for wholesome and affordable recreation, and offer the citizens active/passive leisure activities that are essential to their well-being.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	897,628
2015	BUDGET	1,213,769
2015	ESTIMATE	924,523
2016	PROPOSED	1,086,981

#### **OBJECTIVES:**

Provide an environment that encourages educational, recreational and cultural opportunities through cost efficient programming and facilities.

Continue implementation of the Parks and Recreation Master Plan.

#### **RESULTS:**

To provide programs, resources and facilities which are relevant, attractive and affordably accessible to the public.

To update all existing facilities in the parks.

**LEISURE SERVICES**

<b>PROGRAM: LEISURE SERVICES</b>
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**LINE ITEM DETAIL**

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	322,529	333,276	333,276	394,309
1230 LONGEVITY	750	375	375	375
1400 OVERTIME	16,738	14,000	17,980	14,000
2100 F.I.C.A.	24,656	26,595	26,595	31,264
2200 RETIREMENT CONTRIBUTION	12,006	26,855	26,855	36,592
2300 LIFE AND HEALTH INSURANCE	37,068	33,808	33,808	61,348
2400 WORKERS COMPENSATION	9,530	12,003	12,003	14,477
<b>TOTAL</b>	<b>423,278</b>	<b>446,912</b>	<b>450,892</b>	<b>552,365</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	16,050	30,000	23,099	30,000
3400 OTHER CONTRACTUAL SERVICES	102,017	123,300	123,300	123,300
3410 INSTRUCTOR FEES	2,720	3,000	3,000	3,300
4020 EMPLOYEE DEVELOPMENT	2,191	2,650	2,200	2,650
4100 COMMUNICATIONS	8,534	8,650	8,000	8,650
4200 POSTAGE	6	100	100	100
4300 UTILITY SERVICES	87,035	92,100	92,100	92,100
4400 RENTALS AND LEASES	18,634	21,700	21,700	21,200
4600 REPAIR AND MAINTENANCE	61,089	102,550	37,865	102,550
4610 REPAIR AND MAINTENANCE - VEHICLES	-	15,000	15,000	15,000
4700 PRINTING AND BINDING	4,436	4,500	4,500	4,000
4800 COMMUNITY RELATIONS	9,690	17,100	17,100	19,800
5100 OFFICE SUPPLIES	252	800	800	800
5200 OPERATING SUPPLIES	51,488	68,310	35,420	-
5210 PROGRAM SUPPLIES	18,241	22,000	15,946	22,700
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	175	1,050	15	1,050
5500 FUEL	13,235	13,500	8,387	11,500
6300 IMPROVEMENTS	46,950	3,800	-	-
6400 EQUIPMENT	31,608	36,747	65,099	13,137
7100 PRINCIPAL	-	-	-	11,409
7200 INTEREST	-	-	-	1,370
9300 GRANT MATCHING FUNDS	-	200,000	-	50,000
9800 CONTINGENCY	-	-	-	-
<b>TOTAL</b>	<b>474,350</b>	<b>766,857</b>	<b>473,631</b>	<b>534,616</b>
<b>TOTAL COST</b>	<b>897,628</b>	<b>1,213,769</b>	<b>924,523</b>	<b>1,086,981</b>

**LEISURE SERVICES**

<b>PROGRAM: LEISURE SERVICES</b>
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**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
LEISURE SERVICES DIRECTOR	0	1	1
PARKS SERVICE SUPERVISOR	1	1	1
PARKS SERVICE SPECIALIST I	3	3	4 *
PARKS SERVICE SPECIALIST I (PART TIME)	2	2	2
PARKS SERVICE SPECIALIST II	1	1	1
RECREATION PROGRAM COORDINATOR	1	0	0
REC. PROGRAM/ COMM. COORDINATOR	1	1	2 *
EVENT SPECIALIST (PART TIME)	3	3	3
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>14</b>

*\*One new Parks Svc. Spec. and Recreation Program Coordinator*

**CAPITAL OUTLAY**

6300 - Improvements	\$ -
Total Improvements	\$ -
6400 - Equipment	
Mid Mount weeder tine/leveling	2,444
36" stand up lawn mower	5,788
Industrial vacuum/blower	3,905
Generator	1,000
Total Equipment	\$ 13,137
Total Capital Outlay	\$ 13,137

## PUBLIC WORKS

### PROGRAM: STREETS

**GOALS:** To maintain the City's Stormwater system, streets, sidewalks and rights of way efficiently within the allotted financial and labor resources.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	1,365,253
2015	BUDGET	1,309,125
2015	ESTIMATE	1,222,159
2016	PROPOSED	1,489,309

#### OBJECTIVES:

Use innovative ideas and processes that will improve maintenance programs, plans and direction which ensure that City resources and personnel are trained and educated at their most efficient and productive level.

Regular maintenance, cleaning procedures and repairs of the City's stormwater system.

#### RESULTS:

Better maintained rights of way.

Efficient and productive use of City personnel, equipment and materials to accomplish immediate goals and long range planning of these resources.

Allow maximum efficiency of stormwater run-off.

City property that is safe and attractive.

**PUBLIC WORKS**

<b>PROGRAM: STREETS</b>
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**LINE ITEM DETAIL**

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	408,510	340,606	340,606	427,966
1230 LONGEVITY PAY	5,425	2,600	2,600	2,600
1400 OVERTIME	36,254	32,000	32,000	32,000
2100 F.I.C.A.	32,532	28,703	28,703	35,386
2200 RETIREMENT CONTRIBUTION	25,095	36,928	36,928	45,937
2300 LIFE AND HEALTH INSURANCE	51,635	49,117	49,117	68,196
2400 WORKERS COMPENSATION	28,337	16,616	16,616	20,930
<b>TOTAL</b>	<b>587,787</b>	<b>506,570</b>	<b>506,570</b>	<b>633,016</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	6,925	30,000	10,000	30,000
3400 OTHER CONTRACTUAL SERVICES	216,352	228,855	228,855	240,015
4020 EMPLOYEE DEVELOPMENT	894	2,000	300	2,000
4100 COMMUNICATIONS	5,082	4,400	4,600	4,720
4200 POSTAGE	35	-	25	100
4300 UTILITY SERVICES	301,707	312,000	312,000	312,000
4400 RENTALS AND LEASES	1,375	2,500	2,500	2,500
4600 REPAIR AND MAINTENANCE	35,433	37,500	20,000	29,200
4610 REPAIR AND MAINTENANCE - VEHICLES	129,711	43,000	40,000	30,000
4700 PRINTING AND BINDING	224	500	200	500
4900 OTHER CHARGES AND OBLIGATIONS	-	-	-	-
5100 OFFICE SUPPLIES	931	800	800	800
5200 OPERATING SUPPLIES	12,956	21,000	12,000	20,000
5230 SAFETY SUPPLIES	5,578	6,500	5,000	6,500
5300 ROAD MATERIALS AND SUPPLIES	17,143	55,000	35,000	80,000
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,453	2,000	1,000	2,000
5500 FUEL	26,511	35,000	13,000	35,000
5540 LUBRICANTS	5,959	-	-	-
6100 LAND	-	-	-	-
6300 IMPROVEMENTS	2,259	-	-	-
6400 EQUIPMENT	6,937	12,500	30,309	51,958
9300 ADMINISTRATIVE TRANSFER	-	-	-	-
9800 RESERVE FOR CONTINGENCY	-	9,000	-	9,000
<b>Total</b>	<b>777,466</b>	<b>802,555</b>	<b>715,589</b>	<b>856,293</b>
<b>Total Cost</b>	<b>1,365,253</b>	<b>1,309,125</b>	<b>1,222,159</b>	<b>1,489,309</b>

**PUBLIC WORKS**

**PROGRAM: STREETS**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<b><u>POSITION</u></b>	<b><u>2014</u></b>	<b><u>2015</u></b>	<b><u>2016</u></b>
ADMINISTRATIVE ASSISTANT	1	1	1
PUBLIC WORKS DIRECTOR/CITY ENG	0	0	0
PUBLIC WORKS FLEET SUPERVISOR	1	0	0
MECHANIC	1	0	0
PUBLIC WORKS MAINT. SPECIALIST I	4	4	4
PUBLIC WORKS MAINT. SPECIALIST II	3	2	2
PUBLIC WORKS STREETS SUPERVISOR	1	1	1
HORTICULTURE SPECIALIST I	1	1	1
STREETS DIVISION MANAGER	1	1	1
TECHNICIAN	0	0	2 *
<b>TOTAL</b>	<b>13</b>	<b>10</b>	<b>12</b>

\* Includes 2 new Technicians

**CAPITAL OUTLAY**

6300 - Improvements

Total Improvements \$ -

6400 - Equipment:

Motorola Emergency Radio's (2)	6,400
Concrete Grinder	2,857
Packer	2,857
Sign Board	11,990
Awning	17,805
Pressure Washer	10,049

Total Equipment \$ 51,958

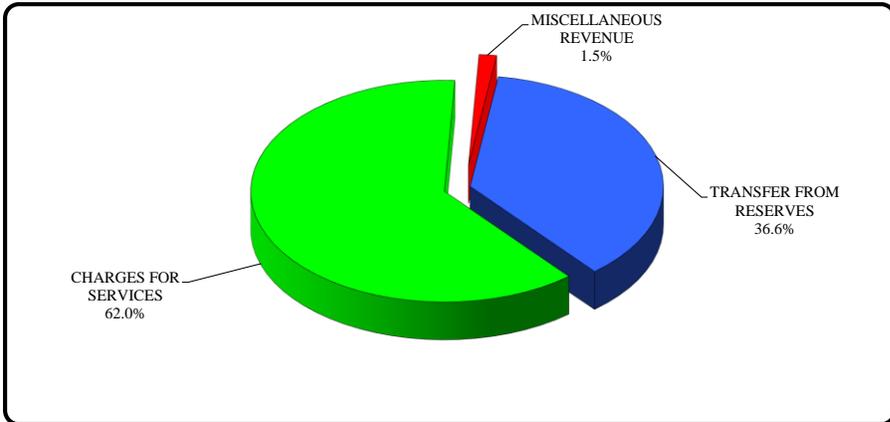


## **ENTERPRISE FUNDS**

PUBLIC UTILITIES FUND

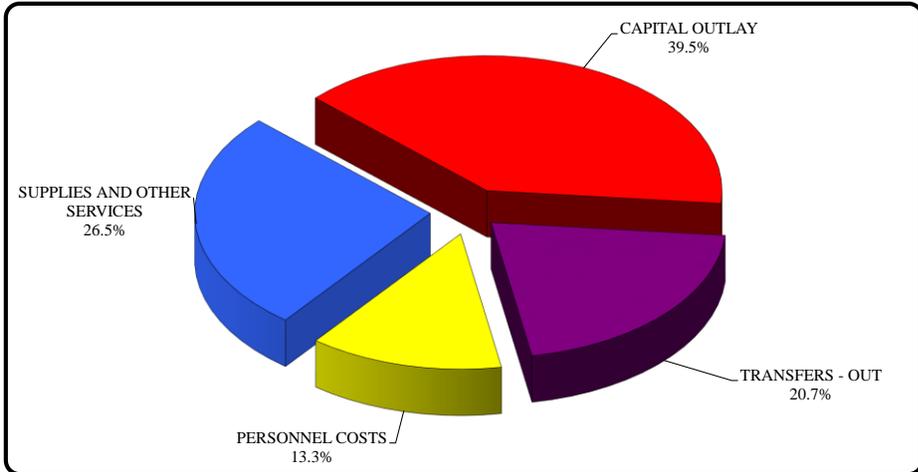
**PUBLIC UTILITIES FUND - REVENUE AND EXPENSES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE      \$      5,530,455**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
CHARGES FOR SERVICES	3,428,218	62.0%
MISCELLANEOUS REVENUE	80,640	1.5%
TRANSFER FROM RESERVES	2,021,597	36.6%
<b>TOTAL REVENUE</b>	<b>\$ 5,530,455</b>	<b>100%</b>



**TOTAL EXPENSE      \$      5,530,455**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
PERSONNEL COSTS	\$ 735,406	13.3%
SUPPLIES AND OTHER SERVICES	1,465,777	26.5%
CAPITAL OUTLAY	2,184,000	39.5%
TRANSFERS - OUT	1,145,273	20.7%
<b>TOTAL EXPENSES</b>	<b>\$ 5,530,455</b>	<b>100%</b>

## PUBLIC WORKS

### PROGRAM: PUBLIC UTILITIES FUND

**GOALS:** To provide the planning, organization, coordination and supervisory services which are necessary to implement and control the functional programs which are the responsibility of the Public Utilities Division.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	2,450,052
2015	BUDGET	4,010,999
2015	ESTIMATE	3,357,981
2016	PROPOSED	5,530,455

#### OBJECTIVES:

Provide proper maintenance of the water and sewer systems.

Inspect, test, certify and document backflow devices annually in accordance with F.A.C. regulations.

Continue to install water and wastewater infrastructure in the commercial and industrial areas of the City.

#### RESULTS:

Ensure the health, safety and welfare of the public.

Ensure water quality through the installation and maintenance of backflow prevention devices.

Comply with City Commission directive to have all commercial and industrial customers connected to the City's utility system.

**PUBLIC WORKS**

<b>PUBLIC UTILITIES FUND BUDGET SUMMARY</b>
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	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>CASH RESERVES, OCTOBER 1</b>	<b>2,257,764</b>	<b>3,330,973</b>	<b>3,330,973</b>	<b>3,756,047</b>
<b>ADD REVENUES:</b>				
<b>CHARGES FOR SERVICES:</b>				
343-6110 WATER REVENUE / BILLED	1,517,375	1,600,000	1,568,326	1,621,022
343-6115 WATER SURCHARGE	4,674	4,800	4,906	5,150
343-6120 WATER METER CONNECTIONS	30,310	11,500	225,073	30,000
343-6125 TURN ON AND TURN OFF FEES	42,360	52,000	36,774	40,000
343-6130 LATE CHARGES	109,014	105,000	105,711	105,000
343-6135 SPRINKLERS / BILLED	11,603	11,750	11,630	11,562
343-6140 SEWER REVENUE / BILLED	1,493,626	1,550,000	1,530,658	1,587,984
343-6145 SEWER CONNECTION (TAP) FEES	2,710	1,000	24,849	2,500
343-6510 OTHER CHARGES	20,780	27,000	29,457	25,000
<b>TOTAL</b>	<b>3,232,452</b>	<b>3,363,050</b>	<b>3,537,384</b>	<b>3,428,218</b>
<b>MISCELLANEOUS REVENUES:</b>				
361-1000 INTEREST EARNINGS	3,428	4,000	4,000	3,022
363-2010 WATER DEVELOPMENT ASSISTANCE FEES	42,371	25,000	-	-
363-2020 SEWER DEVELOPMENT ASSISTANCE FEES	242,876	50,000	61,021	77,618
364-0000 SALE OF FIXED ASSETS			5,600	-
365-1000 SALE OF SURPLUS MATERIALS	1,635		1,050	
369-0000 MISCELLANEOUS REVENUE	500	-	-	
364-4000 SALE OF SURPLUS EQUIPMENT	-	-	174,000	
384-0000 DEBT PROCEEDS	-			
<b>TOTAL</b>	<b>290,810</b>	<b>79,000</b>	<b>245,671</b>	<b>80,640</b>
<b>TOTAL REVENUES AVAILABLE</b>	<b>5,781,025</b>	<b>6,773,023</b>	<b>7,114,028</b>	<b>7,264,905</b>
<b>DEDUCT EXPENSES:</b>				
PUBLIC UTILITIES	2,450,052	2,856,685	2,203,667	4,385,183
<b>TRANSFERS - OUT:</b>				
GENERAL FUND	-	1,154,314	1,154,314	1,145,273
<b>TOTAL EXPENSES</b>	<b>2,450,052</b>	<b>4,010,999</b>	<b>3,357,981</b>	<b>5,530,455</b>
<b>CASH RESERVES, SEPTEMBER 30</b>	<b>3,330,973</b>	<b>2,762,024</b>	<b>3,756,047</b>	<b>1,734,449</b>

**PUBLIC WORKS**

**PROGRAM: PUBLIC UTILITIES**

**LINE ITEM DETAIL**

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	401,729	438,097	376,308	471,784
1230 LONGEVITY PAY	3,675	3,675	-	2,675
1400 OVERTIME	70,595	62,000	68,934	62,000
2100 F.I.C.A.	33,872	38,539	31,871	41,039
2200 RETIREMENT CONTRIBUTION	30,948	46,921	38,047	51,668
2300 LIFE AND HEALTH INSURANCE	73,870	75,961	65,893	80,237
2400 WORKERS COMPENSATION	20,203	24,381	18,721	26,003
<b>TOTAL</b>	<b>634,892</b>	<b>689,574</b>	<b>599,775</b>	<b>735,406</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	43,166	119,000	42,152	69,000
3400 OTHER CONTRACTUAL SERVICES	62,762	62,300	35,205	67,967
4020 EMPLOYEE DEVELOPMENT	2,035	5,000	6,437	5,000
4100 COMMUNICATIONS	5,306	5,460	4,233	7,560
4200 POSTAGE	137	250	118	250
4300 UTILITY SERVICES	149,201	145,000	147,252	145,000
4400 RENTALS AND LEASES	1,416	1,000	1,485	1,500
4600 REPAIR AND MAINTENANCE	130,379	201,500	134,190	199,000
4610 REPAIR AND MAINTENANCE - VEHICLES	-	15,000	3,252	20,000
4700 PRINTING & BINDING	125	-	-	-
4900 OTHER CHARGES AND OBLIGATIONS	546,194	581,142	577,898	660,441
5200 OPERATING SUPPLIES	207,635	184,000	165,127	211,000
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	4,996	4,800	3,020	4,800
5500 FUEL	35,518	35,650	13,837	35,650
5900 DEPRECIATION	516,985	-	-	-
6200 BUILDINGS	-	-	-	30,000
6300 IMPROVEMENTS	1,171,675	714,000	99,391	2,058,000
6400 EQUIPMENT	95,378	54,400	370,295	96,000
7100 PRINCIPAL	117,822	34,500	-	34,500
7200 INTEREST	-	4,109	-	4,109
9300 ADMINISTRATIVE TRANSFERS	-	1,154,314	1,154,314	1,145,273
9500 ASSET RECLASSIFICATION	(1,275,570)	-	-	-
9800 RESERVE FOR CONTINGENCY	-	-	-	-
<b>TOTAL</b>	<b>1,815,159</b>	<b>3,321,425</b>	<b>2,758,206</b>	<b>4,795,049</b>
<b>TOTAL COST</b>	<b>2,450,052</b>	<b>4,010,999</b>	<b>3,357,981</b>	<b>5,530,455</b>

**PUBLIC WORKS**

**PROGRAM: PUBLIC UTILITIES**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u>POSITION</u>	<u>2014</u>	<u>2015</u>	<u>2016</u>
UTILITIES DIVISION MANAGER	1	1	1
UTILITIES FIELD SUPERVISOR	1	1	1
BACKFLOW PROGRAM COORDINATOR	1	1	1
UTILITIES MAINTENANCE SPECIALIST I	4	4	4
UTILITIES MAINTENANCE SPECIALIST II	3	3	3
UTILITIES MAINTENANCE SPECIALIST III	1	1	1
PLANT OPERATOR	1	1	2 *
<b>TOTAL</b>	<b>12</b>	<b>12</b>	<b>13</b>

\* One additional Water Plant Operator Requested

**CAPITAL OUTLAY**

6200 -Buildings:		
Modular Building		30,000
		<u>\$ 30,000</u>
6300 - Improvements:		
East Longwood/ Longwood Circle		\$ 300,000
Seal Manholes I&I work		24,000
CR 427 North Sewer		1,200,000
FCCP AWS Project		500,000
R & R WTP 2 RTU		34,000
		<u>\$ 2,058,000</u>
Total Improvements		
6400 - Equipment		
Mud Pumps		\$ 5,000
Valve Inserts		30,000
Pickup Truck		23,000
Excavator		38,000
		<u>\$ 96,000</u>
Total Equipment		
Total Capital Outlay		\$ 2,184,000

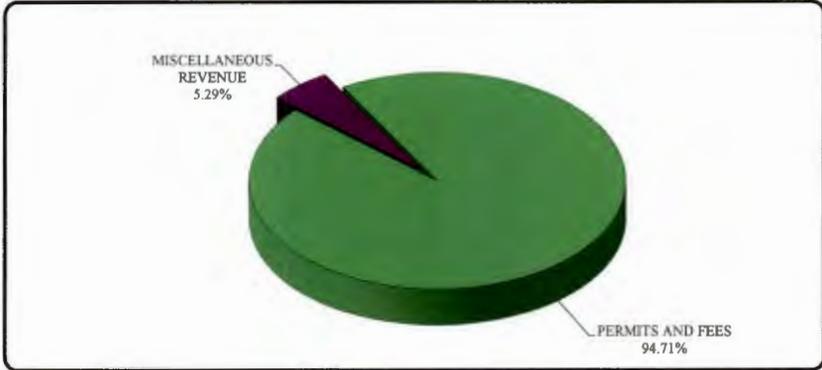


## **SPECIAL REVENUE FUNDS**

### **BUILDING PERMITS & INSPECTIONS FUND**

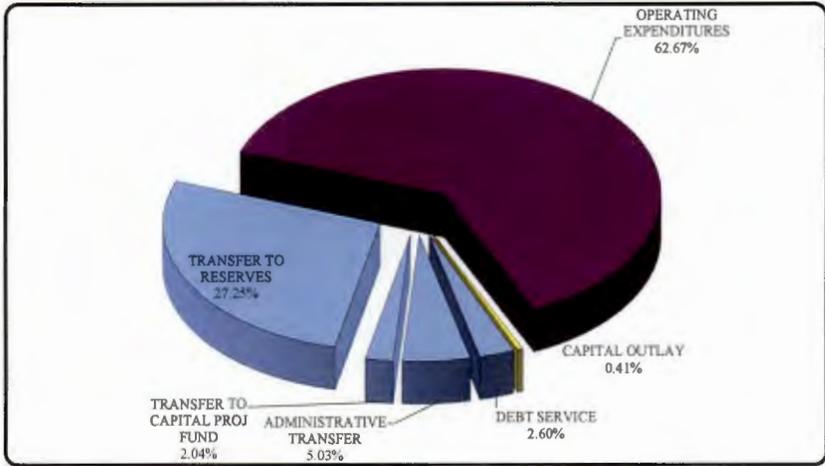
**BUILDING AND INSPECTION SERVICES FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE \$ 491,362**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
PERMITS AND FEES	\$ 465,341	94.70%
MISCELLANEOUS REVENUE	26,021	5.29%
<b>TOTAL REVENUE</b>	<b>\$ 491,362</b>	<b>100%</b>



**TOTAL EXPENDITURES \$ 491,362**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 307,934	62.67%
CAPITAL OUTLAY	2,000	0.41%
DEBT SERVICE	\$ 12,779	2.60%
ADMINISTRATIVE TRANSFER	24,738	5.03%
TRANSFER TO CAPITAL PROJ FUND	10,000	2.04%
TRANSFER TO RESERVES	133,911	27.25%
<b>TOTAL EXPENDITURES</b>	<b>\$ 491,362</b>	<b>100%</b>

## COMMUNITY DEVELOPMENT

### **BUILDING AND INSPECTIONS SERVICES FUND**

**GOALS:** To organize the services necessary to implement the functions managed under the jurisdiction of the Building Division. To ensure that all construction within the City conforms to all applicable state and local codes and improve the image, reputation and attractiveness of the City to its current and potential residents.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	228,984
2015	BUDGET	288,366
2015	ESTIMATE	219,240
2016	PROPOSED	357,451

#### **OBJECTIVES:**

Conduct the Building Division in a professional and efficient manner which benefits the community.

Review all building plans to ensure compliance with all applicable codes.

Issue permits in the City where required by applicable codes.

Provide comprehensive inspections and ensure proper construction practices are followed.

#### **RESULTS:**

A professional and expeditious operation of the Building Division.

Construction plans that maintain compliance with applicable codes.

Promotion of health, safety and welfare through the permitting process.

To provide inspections to ensure safe and proper installations.

**COMMUNITY DEVELOPMENT**

<b>BUILDING AND INSPECTION SERVICES FUND</b>
--

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 ADOPTED
<b>FUND BALANCE, OCTOBER 1</b>	43,311	256,808	256,808	667,588
<b>ADD REVENUES:</b>				
322-0000 BUILDING PERMITS	419,081	300,000	593,354	456,352
322-3000 RE-INSPECTIONS	5,660	5,500	8,046	6,389
322-4000 PLAN REVIEWS	2,368	2,500	2,500	2,500
329-1000 MISC PERMITS	117	200	100	100
369-0000 OTHER MISC REVENUE	15,147	100	25,971	25,971
361-1000 INTEREST EARNINGS	109	50	50	50
<b>TOTAL REVENUES AVAILABLE</b>	485,792	565,158	886,829	1,158,950
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	228,984	288,367	219,240	357,451
<b>TOTAL EXPENDITURES</b>	228,984	288,367	219,240	357,451
<b>FUND BALANCE, SEPTEMBER 30</b>	<u>256,808</u>	<u>276,791</u>	<u>667,588</u>	<u>801,499</u>

COMMUNITY DEVELOPMENT

**BUILDING AND INSPECTIONS SERVICES FUND**

LINE ITEM DETAIL

		<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
		ACTUAL	BUDGET	ESTIMATE	PROPOSED
<b>PERSONNEL COSTS:</b>					
1200	REGULAR SALARIES AND WAGES	144,782	148,687	134,746	189,548
1400	OVERTIME	129	-	15	500
2100	F.I.C.A.	10,667	11,375	9,585	14,539
2200	RETIREMENT CONTRIBUTION	6,481	14,868	13,475	15,365
2300	LIFE AND HEALTH INSURANCE	17,344	18,042	17,713	25,647
2400	WORKERS' COMPENSATION	3,486	4,943	3,350	6,567
<b>TOTAL</b>		<b>182,889</b>	<b>197,915</b>	<b>178,882</b>	<b>252,165</b>
<b>SUPPLIES AND OTHER SERVICES:</b>					
3100	PROFESSIONAL SERVICES	3,897	9,500	-	9,500
3400	OTHER CONTRACTUAL SERVICES	2,703	35,000	2,808	31,400
4020	EMPLOYEE DEVELOPMENT	598	2,000	-	3,000
4100	COMMUNICATIONS	1,689	1,080	900	2,180
4200	POSTAGE	0	100	-	100
4610	REPAIRS AND MAINT - VEHICLES	0	2,160	226	-
4700	PRINTING AND BINDING	181	300	391	300
5100	OFFICE SUPPLIES	441	1,000	901	1,000
5200	OPERATING SUPPLIES	938	580	256	2,180
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	400	2,024	330	2,109
5500	FUEL AND LUBRICANTS	3,573	4,000	1,839	4,000
6400	EQUIPMENT	-	-	-	2,000
7100	PRINCIPAL				11,409
7200	INTEREST				1,370
9300	ADMINISTRATIVE TRANSFER	21,674	22,708	22,708	24,738
9800	TRANSFER TO CAPITAL PROJ FUND	10,000	10,000	10,000	10,000
9810	RESERVE FOR CONTINGENCY		-	-	-
<b>TOTAL</b>		<b>46,095</b>	<b>90,452</b>	<b>40,358</b>	<b>105,286</b>
<b>TOTAL COST</b>		<b>228,984</b>	<b>288,366</b>	<b>219,240</b>	<b>357,451</b>

**COMMUNITY DEVELOPMENT**

<b>BUILDING AND INSPECTIONS SERVICES FUND</b>
---

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

<u><b>POSITION</b></u>	<u><b>2014</b></u>	<u><b>2015</b></u>	<u><b>2016</b></u>
BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR	1	1	1
PERMIT CLERK	1	1	1
PART TIME PLANS EXAMINER	<u>0</u>	<u>0</u>	<u>0.5 *</u>
<b>TOTAL</b>	<b>3</b>	<b>3</b>	<b>3.5</b>

\* Includes request for a new part time plans examiner

**CAPITAL OUTLAY**

6200 - Building		<u>\$ -</u>
6400 - Equipment		
Tablets		2,000
		-
		<u>\$ -</u>
		<u>\$ 2,000</u>
 Total Capital Outlay		 \$ 2,000

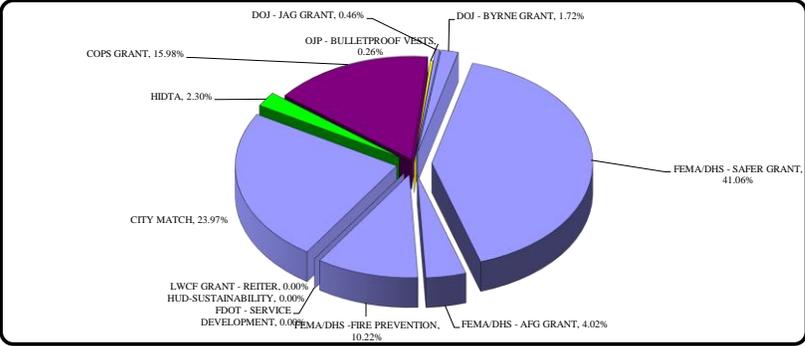


## **SPECIAL REVENUE FUNDS**

GRANT FUND

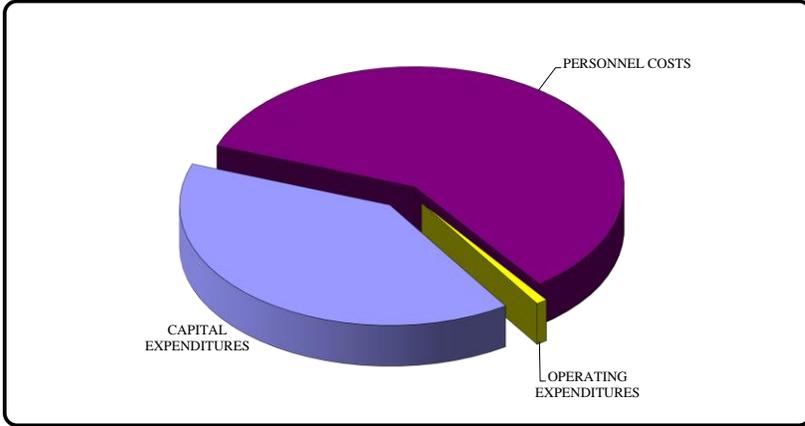
**GRANT FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE \$ 869,855**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
HIDTA	\$ 20,000	2.30%
COPS GRANT	139,000	15.98%
OJP - BULLETPROOF VESTS	2,300	0.26%
DOJ - JAG GRANT	4,000	0.46%
DOJ - BYRNE GRANT	15,000	1.72%
FEMA/DHS - SAFER GRANT	357,182	41.06%
FEMA/DHS - AFG GRANT	34,960	4.02%
FEMA/DHS - FIRE PREVENTION	88,913	10.22%
HUD-SUSTAINABILITY	-	0.00%
FDOT - SERVICE DEVELOPMENT	-	0.00%
LWCF GRANT - REITER	-	0.00%
CITY MATCH	208,500	23.97%
<b>TOTAL REVENUE</b>	<b>\$ 869,855</b>	<b>100%</b>



**TOTAL EXPENDITURES \$ 869,855**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
PERSONNEL COSTS	\$ 516,182	59.34%
OPERATING EXPENDITURES	7,500	0.86%
CAPITAL EXPENDITURES	346,173	39.80%
<b>TOTAL EXPENDITURES</b>	<b>\$ 869,855</b>	<b>100%</b>

**PROGRAM: GRANT FUND**

**GOALS:** To account for and report monies received through federal, state and local grants.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	375,036
2015	BUDGET	1,158,753
2015	ESTIMATE	1,384,277
2016	PROPOSED	869,855

**OBJECTIVES:**

Track all grant monies received from other governmental agencies.

Identify and track all expenses associated with grant monies so as to be in compliance with grant requirements.

**RESULTS:**

Monies received from other governmental agencies will be recorded and tracked in an effort to ensure propriety and compliance with each granting agency's requirements.

Local Match will be identified and tracked for compliance with grant requirements.

Grant related expenses will be reported and tracked to ensure compliance with grant.

<b>GRANTS FUND BUDGET SUMMARY</b>
-----------------------------------

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>FUND BALANCE, OCTOBER 1</b>	-	<b>215,524</b>	<b>215,524</b>	<b>(0)</b>
<b>ADD REVENUES:</b>				
331-2200 Federal HIDTA	9,628	20,000	30,000	20,000
331-2400 COPS GRANT	-	95,000	95,000	139,000
331-2500 OJP - BULLETPROOF VEST PGM	2,722	2,300	2,300	2,300
331-2600 DOJ - JAG GRANT	20,821	4,000	4,000	4,000
331-2700 DOJ - BYRNE GRANT	-	15,000	15,000	15,000
331-3000 FEMA/DHS - SAFER GRANT	333,297	-	-	357,182
331-3100 FEMA/DHS - AFG GRANT	22,483	34,960	34,960	34,960
331-3101 FEMA/DHS/AFG GRANT-FIRE PREV	-	225,000	225,000	88,913
331-4899 HUD -SUSTAINABILITY GRANT	188,100	211,193	211,193	-
334-4900 FDOT Service Development Grant	-	140,000	140,000	-
331-6000 LWCF GRANT - REITER	-	200,000	200,000	-
331-7000 EECBG-LIGHTING	-	-	-	-
331-7010 DEP-REITER PARK PROJECT	-	-	-	-
334-2400 CERT	8,289	-	-	-
<b>TOTAL</b>	585,339	947,453	957,453	661,355
<b>TRANSFERS - IN:</b>				
GENERAL FUND (CITY MATCH)	5,220	71,300	71,300	68,500
PUBLIC FACILITES FUND (CITY MATCH)	-	140,000	140,000	140,000
<b>TOTAL REVENUES AVAILABLE</b>	590,560	1,158,753	1,384,277	869,855
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	375,036	1,158,753	1,384,277	869,855
<b>TOTAL EXPENDITURES</b>	375,036	1,158,753	1,384,277	869,855
<b>FUND BALANCE, SEPTEMBER 30</b>	<u><b>215,524</b></u>	<u><b>-</b></u>	<u><b>(0)</b></u>	<u><b>(0)</b></u>

Note: New Special Revenue Fund, established to account for all Grant revenues and expenditures.

<b>PROGRAM: GRANTS</b>
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**LINE ITEM DETAIL**

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>PERSONNEL COSTS:</b>				
1200 REGULAR SALARIES AND WAGES	184,696	139,000	139,000	337,863
1230 LONGEVITY PAY	-	-	-	-
1240 HOLIDAY PAY	9,247	-	-	9,525
1250 PARAMEDIC PAY	32,542	-	-	42,000
1400 OVERTIME-POLICE	9,628	20,000	20,000	20,000
1400 OVERTIME-FIRE	35,569	-	-	16,885
1520 EDUCATION INCENTIVE	650	-	-	-
2100 F.I.C.A.	19,477	-	19,477	20,446
2200 RETIREMENT CONTRIBUTION	15,127	-	15,127	17,640
2300 LIFE AND HEALTH INSURANCE	22,801	-	22,801	41,213
2400 WORKERS COMPENSATION	13,036	-	13,036	10,611
<b>TOTAL</b>	<b>342,771</b>	<b>159,000</b>	<b>229,440</b>	<b>516,182</b>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES-COMM DEVEL	-	211,193	211,193	-
3400 OTHER CONTRACTUAL SERVICES	6,000	280,000	435,084	-
4020 EMPLOYEE DEVELOPMENT	3,131	-	-	-
4100 COMMUNICATIONS	-	-	-	-
4200 POSTAGE	-	-	-	-
4300 UTILITY SERVICES	-	-	-	-
4400 RENTALS AND LEASES	-	-	-	-
4600 REPAIR AND MAINTENANCE	-	-	-	-
4610 REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING & BINDING	-	-	-	-
4800 COMMUNITY RELATIONS-FIRE	-	-	-	-
5200 OPERATING SUPPLIES-POLICE	5,443	8,600	8,600	7,500
5200 OPERATING SUPPLIES-FIRE	-	-	-	-
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	-	-	-	-
5500 FUEL	-	-	-	-
6200 BUILDINGS	-	-	-	-
6300 IMPROVEMENTS-LEISURE SERVICE	-	200,000	200,000	230,000
6400 EQUIPMENT	17,690	299,960	299,960	116,173
9300 ADMINISTRATIVE TRANSFERS	-	-	-	-
9800 RESERVE FOR CONTINGENCY	-	-	-	-
<b>TOTAL</b>	<b>32,265</b>	<b>999,753</b>	<b>1,154,837</b>	<b>353,673</b>
<b>TOTAL COST</b>	<b>375,036</b>	<b>1,158,753</b>	<b>1,384,277</b>	<b>869,855</b>

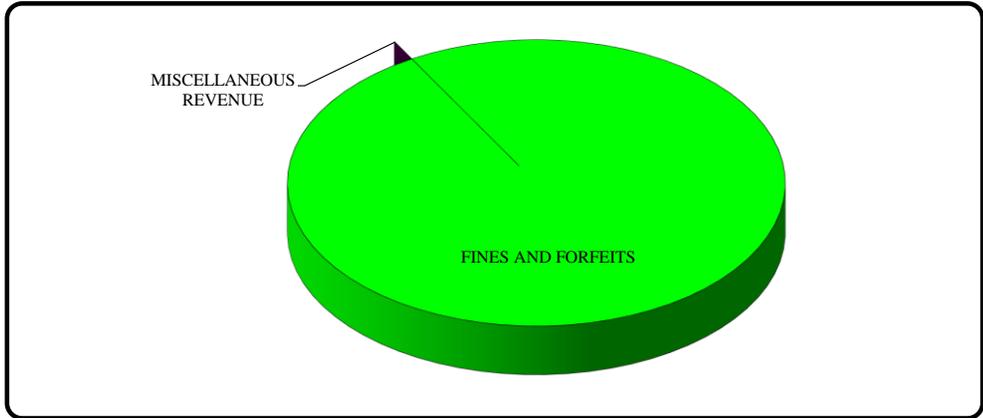


## **SPECIAL REVENUE FUNDS**

POLICE EDUCATION FUND

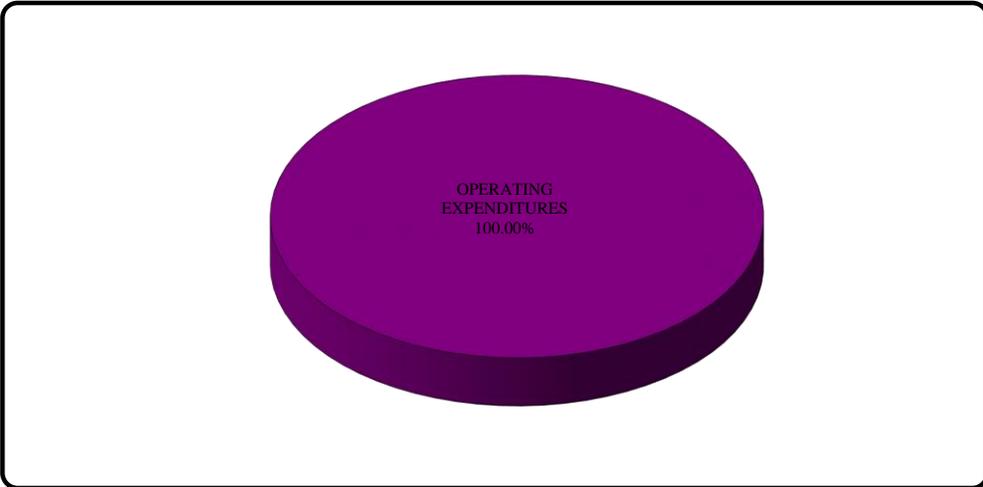
**POLICE EDUCATION FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE      \$            25,000**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FINES AND FORFEITS	\$        25,000	100.00%
MISCELLANEOUS REVENUE	-	0.00%
<b>TOTAL REVENUE</b>	<b>\$        25,000</b>	<b>100%</b>



**TOTAL EXPENDITURES      \$            25,000**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$        25,000	100%
<b>TOTAL EXPENDITURES</b>	<b>\$        25,000</b>	<b>100%</b>

**POLICE**

**PROGRAM: POLICE EDUCATION FUND**

**GOALS:** To provide job specific state mandated training, and provide for individual and organizational development while reducing potential liabilities.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	8,225
2015	BUDGET	15,000
2015	ESTIMATE	14,995
2016	PROPOSED	25,000

**OBJECTIVES:**

*Required for continuing education of Police Department personnel to satisfy departmental and CJSTC training and certification requirements (includes travel, per diem, and lodging expense, when applicable)*

**RESULTS:**

To ensure that police personnel are similarly trained and educated, providing a base from which they will each be able to identify specific training related direction and needs, during the course of their career.

**POLICE**

<b>POLICE EDUCATION FUND BUDGET SUMMARY</b>
---

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>FUND BALANCE, OCTOBER 1</b>	<b>83</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>
<b>ADD REVENUES:</b>				
351-3000 LAW ENFORCEMENT EDUCATION	8,142	14,995	14,995	25,000
361-1000 INTEREST EARNINGS	-	5	-	-
382-1000 ADMINISTRATIVE TRANSFER IN Cultural Facilities Grant	-	-	-	
<b>TOTAL REVENUES AVAILABLE</b>	<b>8,225</b>	<b>15,000</b>	<b>14,995</b>	<b>25,000</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	8,225	15,000	14,995	25,000
<b>TOTAL EXPENDITURES</b>	<b>8,225</b>	<b>15,000</b>	<b>14,995</b>	<b>25,000</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>	<b>(0)</b>

POLICE

**PROGRAM: POLICE EDUCATION FUND**

LINE ITEM DETAIL

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>SUPPLIES AND OTHER SERVICES:</b>				
4020 EMPLOYEE DEVELOPMENT	8,225	15,000	14,995	25,000
5200 OPERATING SUPPLIES	-	-	-	-
6400 EQUIPMENT	-	-	-	-
<b>TOTAL</b>	<b>8,225</b>	<b>15,000</b>	<b>14,995</b>	<b>25,000</b>
<b>TOTAL COST</b>	<b>8,225</b>	<b>15,000</b>	<b>14,995</b>	<b>25,000</b>

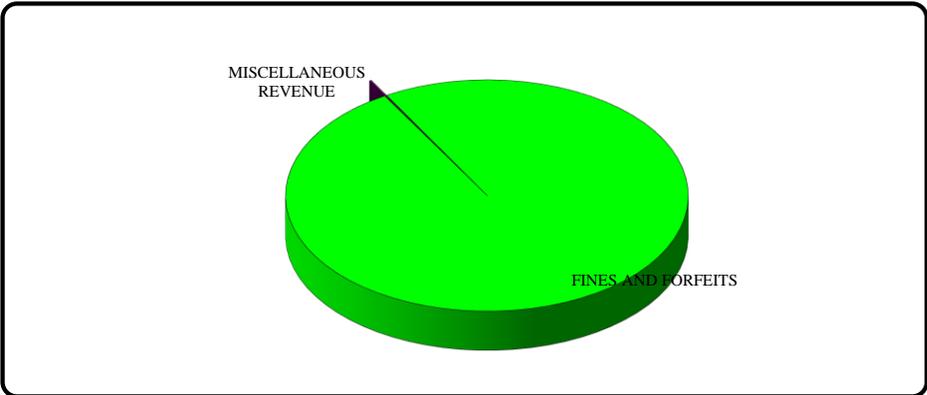


## **SPECIAL REVENUE FUNDS**

SPECIAL LAW ENFORCEMENT FUND

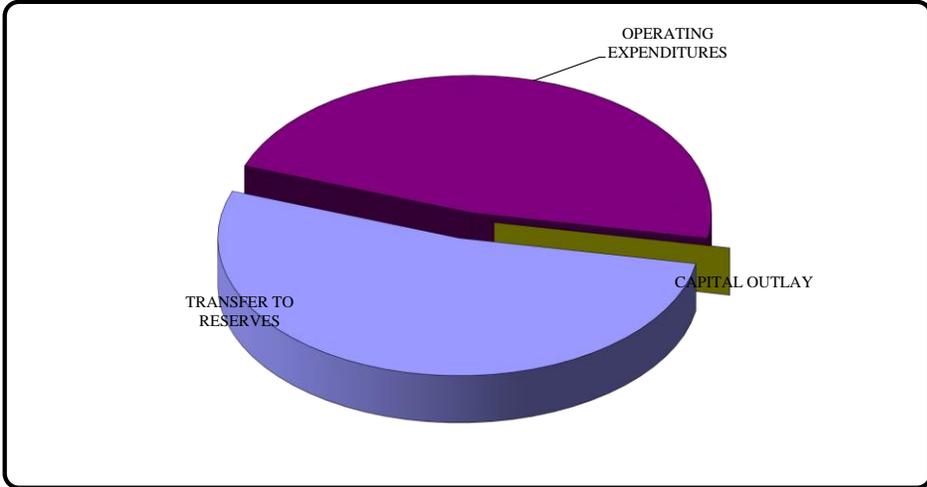
**SPECIAL LAW ENFORCEMENT TRUST FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE \$ 90,150**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FINES AND FORFEITS	\$ 90,000	99.83%
MISCELLANEOUS REVENUE	150	0.16%
<b>TOTAL REVENUE</b>	<b>\$ 90,150</b>	<b>100%</b>



**TOTAL EXPENDITURES \$ 90,150**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 42,750	47.42%
CAPITAL OUTLAY	-	0.00%
TRANSFER TO RESERVES	47,400	52.58%
<b>TOTAL EXPENDITURES</b>	<b>\$ 90,150</b>	<b>100%</b>

## POLICE

### **PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND**

**GOALS:** To provide a strong commitment to the effort of reducing the threat of crime and conditions that would adversely affect the public safety of our community.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2013	ACTUAL	51,401
2014	BUDGET	50,250
2014	ESTIMATE	50,250
2015	PROPOSED	90,150

#### **OBJECTIVES:**

To comply with the provisions of the Florida Contraband Forfeiture Act by contributing at least 15% of the annual accrual of seized funds to the support of community crime prevention programs.

To fund the police mission in areas where there are no budgeted provisions.

#### **RESULTS:**

To assist the community in providing safe alternatives for the area youth in a drug and alcohol free environment promoting crime prevention through education.

To enhance the working environment of the Criminal Investigation Unit with more efficient equipment without using tax dollars.

POLICE

**SPECIAL LAW ENFORCEMENT TRUST FUND BUDGET SUMMARY**

	<u>2014</u> <u>ACTUAL</u>	<u>2015</u> <u>BUDGET</u>	<u>2015</u> <u>ESTIMATE</u>	<u>2016</u> <u>PROPOSED</u>
<b>FUND BALANCE, OCTOBER 1</b>	<b>125,707</b>	<b>205,974</b>	<b>205,974</b>	<b>245,874</b>
<b>ADD REVENUES:</b>				
351-2000 CONFISCATED PROPERTY	131,490	90,000	90,000	90,000
361-1000 INTEREST EARNINGS	177	150	150	150
<b>TOTAL REVENUES AVAILABLE</b>	<b>257,374</b>	<b>296,124</b>	<b>296,124</b>	<b>336,024</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	51,401	50,250	50,250	90,150
<b>TOTAL EXPENDITURES</b>	<b>51,401</b>	<b>50,250</b>	<b>50,250</b>	<b>90,150</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b><u>205,974</u></b>	<b><u>245,874</u></b>	<b><u>245,874</u></b>	<b><u>245,874</u></b>

POLICE

**PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND**

LINE ITEM DETAIL

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>SUPPLIES AND OTHER SERVICES:</b>				
4020 EMPLOYEE DEVELOPMENT	-	-	-	-
4800 COMMUNITY RELATIONS	-	-	-	-
4900 DONATIONS	25,742	26,250	26,250	42,750
5200 OPERATING SUPPLIES	2,810	-	-	-
6400 EQUIPMENT	22,849	24,000	24,000	-
9800 RESERVES	-	-	-	47,400
<b>TOTAL</b>	<b>51,401</b>	<b>50,250</b>	<b>50,250</b>	<b>90,150</b>
<b>TOTAL COST</b>	<b>51,401</b>	<b>50,250</b>	<b>50,250</b>	<b>90,150</b>

OUTLAYS

4900 - Donations:

Citizens on Patrol Uniforms & Equipment	\$ 8,000
Explorer Program Uniforms & Equipment	5,000
Woodlands Elementary Reading Counts	1,500
Rocklake Middle Leadership Program	1,500
Lyman High Project Graduation	750
Longwood Babe Ruth Baseball/Softball	1,500
Kids House	4,000
Boys Town	2,000
Safe House Seminole	1,000
Seminole County Bar Assoc. Legal Aid Society	1,000
Seniors Intervention Group	1,500
Champion of Choices	5,000
Other Unidentified Law Enforcement Programs	10,000
<b>Total Capital Outlay</b>	<b>\$ 42,750</b>

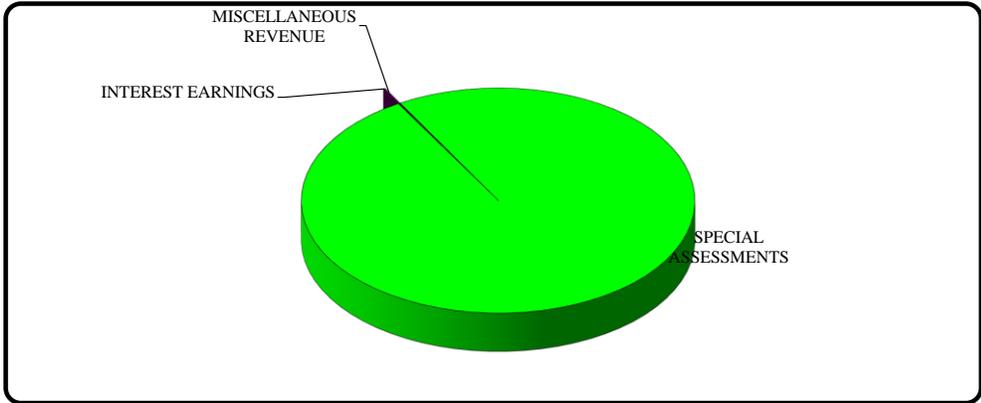


## **SPECIAL REVENUE FUNDS**

SPECIAL ASSESSMENT FUND

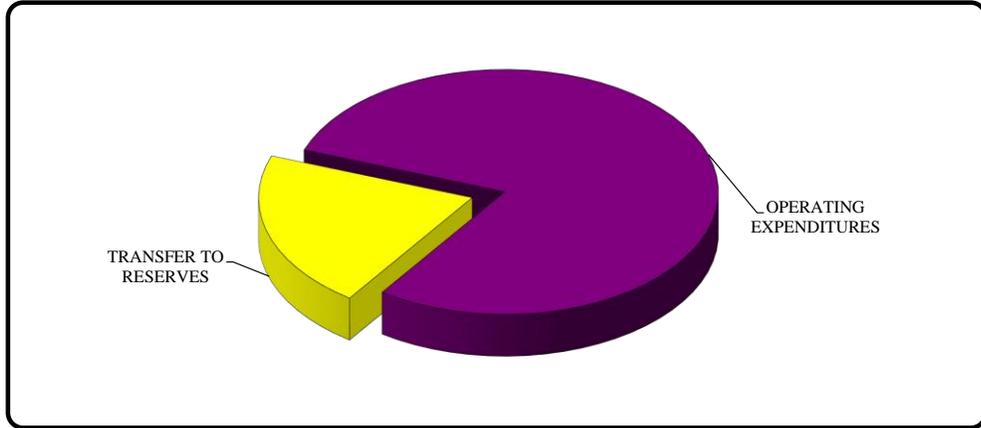
**SPECIAL ASSESSMENT FUND - REVENUES AND EXPENDITURES**

**FISCAL YEAR 2014-2015**



**TOTAL REVENUE      \$            101,478**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
SPECIAL ASSESSMENTS	\$ 101,328	99.85%
INTEREST EARNINGS	150	0.15%
MISCELLANEOUS REVENUE	-	
<b>TOTAL REVENUE</b>	<b>\$ 101,478</b>	<b>100%</b>



**TOTAL EXPENDITURES      \$            101,478**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 80,339	79.17%
TRANSFER TO RESERVES	21,139	20.83%
<b>TOTAL EXPENDITURES</b>	<b>\$ 101,478</b>	<b>100%</b>

**PUBLIC WORKS**

**PROGRAM: SPECIAL ASSESSMENTS**

**NEIGHBORHOOD IMPROVEMENTS**

**GOALS:** To provide for capital improvements and maintenance to subdivisions through non-ad valorem special assessment programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	46,700
2015	BUDGET	57,104
2015	ESTIMATE	78,801
2016	PROPOSED	80,339

**OBJECTIVES:**

Assist homeowner associations and residents of subdivisions in developing capital improvement projects to enhance their community.

Continue maintenance programs for property owners in subdivisions

**RESULTS:**

Creation of an improved residential environment for residents within the community.

A high level of maintenance that attracts people to the subdivision.

**PUBLIC WORKS**

<b>SPECIAL ASSESSMENT FUND BUDGET SUMMARY</b>
---

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>FUND BALANCE, OCTOBER 1</b>	<b>(255,180)</b>	<b>(200,642)</b>	<b>(200,642)</b>	<b>(179,031)</b>
<b>ADD REVENUES:</b>				
363-1030 SPECIAL ASSESSMENTS	101,231	101,437	100,262	101,328
361-1000 INTEREST EARNINGS	7	150	150	150
369-0000 MISC. REVENUE		-		-
	<u>101,238</u>	<u>101,587</u>	<u>100,412</u>	<u>101,478</u>
<b>TOTAL REVENUES AVAILABLE</b>	<b>(153,942)</b>	<b>46,182</b>	<b>(100,230)</b>	<b>(77,553)</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	<u>46,700</u>	<u>57,104</u>	<u>78,801</u>	<u>80,339</u>
<b>TOTAL EXPENDITURES</b>	<u>46,700</u>	<u>57,104</u>	<u>78,801</u>	<u>80,339</u>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b><u>(200,642)</u></b>	<b><u>46,182</u></b>	<b><u>(179,031)</u></b>	<b><u>(157,892)</u></b>

PUBLIC WORKS

**PROGRAM: SPECIAL ASSESSMENTS FUND**

LINE ITEM DETAIL

	<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	506	6,520	6,520	6,520
3400 CONTRACTUAL SERVICES	31,901	25,384	48,619	48,619
4300 UTILITIES	10,447	13,260	13,260	13,260
4600 REPAIRS & MAINTENANCE	2,899	10,402	10,402	10,402
5200 OPERATING SUPPLIES	57	-	-	-
6300 IMPROVEMENTS	890	-	-	-
9800 RESERVES		1,538	-	1,538
<b>TOTAL</b>	<b>46,700</b>	<b>57,104</b>	<b>78,801</b>	<b>80,339</b>
<b>TOTAL COST</b>	<b>46,700</b>	<b>57,104</b>	<b>78,801</b>	<b>80,339</b>

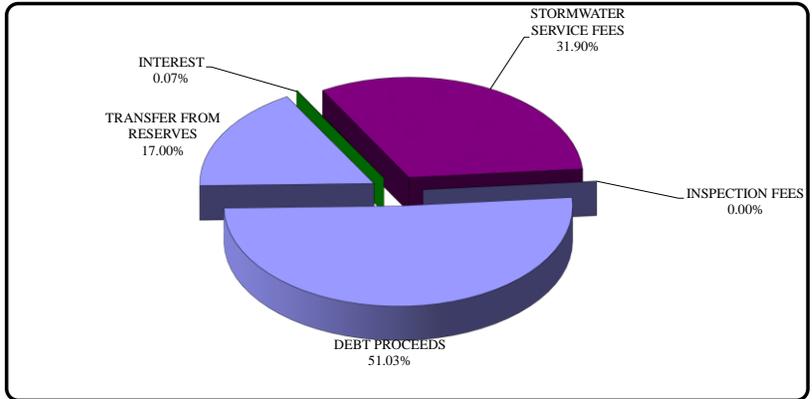


## **SPECIAL REVENUE FUNDS**

### STORMWATER FUND

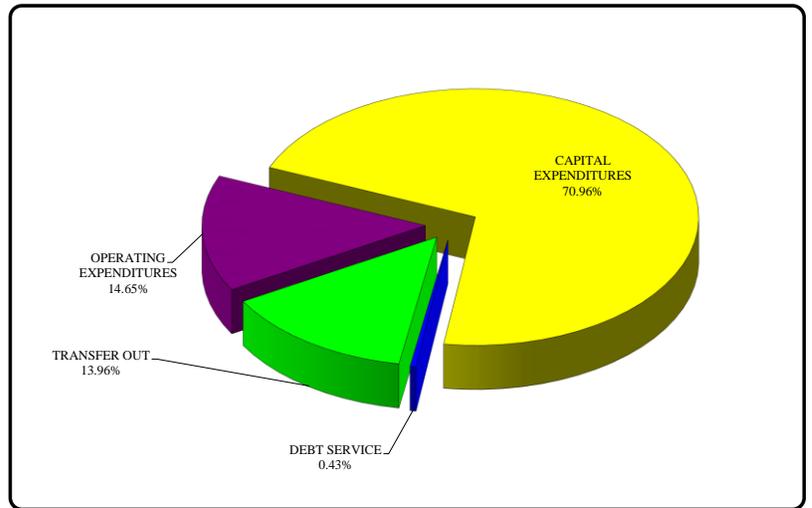
**STORMWATER MANAGEMENT - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE \$ 2,155,806**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
INTEREST	\$ 1,500	0.07%
STORMWATER SERVICE FEES	687,625	31.90%
INSPECTION FEES	100	0.00%
DEBT PROCEEDS	1,100,000	51.03%
TRANSFER FROM RESERVES	366,581	17.00%
<b>TOTAL REVENUE</b>	<b>\$ 2,155,806</b>	<b>100%</b>



**TOTAL EXPENDITURES \$ 2,155,806**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 315,747	14.65%
CAPITAL EXPENDITURES	1,529,766	70.96%
DEBT SERVICE	9,361	0.43%
TRANSFER OUT	300,932	13.96%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,155,806</b>	<b>100%</b>

## PUBLIC WORKS

### **PROGRAM: STORMWATER MANAGEMENT FUND**

**GOALS:** To provide for the health, safety and welfare of residents by regular maintenance programs to insure the proper functioning of drainage systems and facilities.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	867,402
2015	BUDGET	1,527,841
2015	ESTIMATE	950,263
2016	PROPOSED	2,155,806

#### **OBJECTIVES:**

Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet new Federal regulations as established by the NPDES Stormwater Permit Program.

Inspect underground facilities for leaks and repairs as needed.

Utilize private contractors to maintain retention ponds.

Continue the development of a city wide drainage infrastructure map.

#### **RESULTS:**

Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.

Maximum efficiency of nuisance water run-off.

Highly attractive and functional retention ponds at the least possible cost.

Provide an inventory of city-wide public and private drainage systems to ensure future flood protection.

**PUBLIC WORKS**

<b>STORMWATER MANAGEMENT FUND BUDGET SUMMARY</b>
--

	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>FUND BALANCE, OCTOBER 1</b>	<b>1,111,605</b>	<b>902,040</b>	<b>902,040</b>	<b>630,840</b>
<b>ADD REVENUES:</b>				
361-1000 INTEREST EARNINGS	1,229	1,500	1,500	1,500
363-1250 STORMWATER SERVICE FEES	656,558	665,000	677,463	687,625
363-1260 INSPECTION FEES	50	100	100	100
383-0000 DEBT PROCEEDS				1,100,000
<b>TOTAL REVENUES AVAILABLE</b>	<b>1,769,442</b>	<b>1,568,640</b>	<b>1,581,103</b>	<b>2,420,065</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	711,565	1,364,824	787,246	1,854,874
<b>TRANSFERS OUT:</b>				
GENERAL FUND	155,837	163,017	163,017	300,932
<b>TOTAL EXPENDITURES</b>	<b>867,402</b>	<b>1,527,841</b>	<b>950,263</b>	<b>2,155,806</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b>902,040</b>	<b>40,799</b>	<b>630,840</b>	<b>264,259</b>

**PUBLIC WORKS**

<b>PROGRAM: STORMWATER MANAGEMENT FUND</b>
--

**LINE ITEM DETAIL**

		<u>2014</u>	<u>2015</u>	<u>2015</u>	<u>2016</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
<b>SUPPLIES AND OTHER SERVICES:</b>					
3100	PROFESSIONAL SERVICES	103,731	100,000	33,918	100,000
3400	OTHER CONTRACTUAL SERVICES	89,902	102,215	50,286	97,315
4010	COMMUNICATION	0	0	0	432
4020	EMPLOYEE DEVELOPMENT	1,216	3,000	2,740	3,000
4300	UTILITY SERVICES	10,065	6,000	10,496	6,000
4400	RENTALS AND LEASES	0	0	0	2,500
4600	REPAIR AND MAINTENANCE	48,201	66,000	37,503	66,000
4610	REPAIR AND MAINTENANCE-VEHICLE	0	15,000	0	15,000
4700	PRINTING AND BINDING	0	0	0	2,500
4900	OTHER CHARGES & OBLIGATIONS	0	0	146	0
5200	OPERATING SUPPLIES	7,046	15,000	9,547	15,000
5500	FUEL AND LUBRICANTS	3,248	4,000	4,000	8,000
6100	LAND ACQUISITION	50,418	0	0	
6300	IMPROVEMENTS	360,258	1,015,000	600,000	1,515,000
6400	EQUIPMENT	37,480	0	0	14,766
7100	CAPITAL LEASE - PRINCIPAL	0	34,500	34,500	8,357
7200	CAPITAL LEASE - INTEREST	0	4,109	4,109	1,004
9300	ADMINISTRATIVE TRANSFER	155,837	163,017	163,017	300,932
9800	RESERVE FOR CONTINGENCY	0	0	0	0
<b>TOTAL</b>		<b>867,402</b>	<b>1,527,841</b>	<b>950,263</b>	<b>2,155,806</b>
<b>TOTAL COST</b>		<b>867,402</b>	<b>1,527,841</b>	<b>950,263</b>	<b>2,155,806</b>

**CAPITAL OUTLAY**

6300 - Improvements:		
Rock Lake Outfall		\$ 175,000
Bennett Drive		650,000
Windsor Manor		190,000
FCCP AWS Project		500,000
	-	
	Total Improvements	<u>\$ 1,515,000</u>
6400 - Equipment:		
Awning		\$ 4,579
TOD Pond Fountain		7,489
Highland Hills Pond Fountain		2,698
	Total Equipment	<u>\$ 14,766</u>
	<b>Total Capital Outlay</b>	<b>\$ 1,529,766</b>

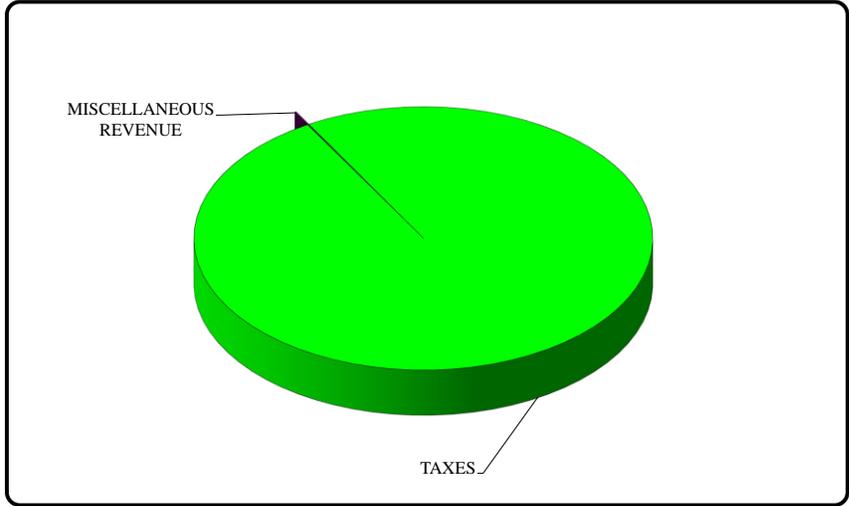


## **CAPITAL PROJECTS FUNDS**

### **PUBLIC FACILITIES FUND**

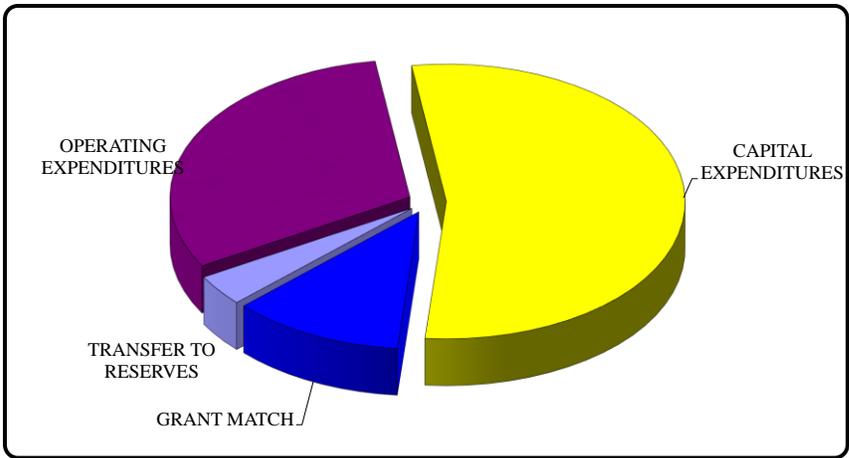
**PUBLIC FACILITIES IMPROVEMENT FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE \$ 1,209,264**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
TAXES	1,208,162	99.91%
MISCELLANEOUS REVENUE	1,102	0.09%
<b>TOTAL REVENUE</b>	<b>\$ 1,209,264</b>	<b>100%</b>



**TOTAL EXPENDITURES \$ 1,209,264**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 375,000	31.01%
CAPITAL EXPENDITURES	650,000	53.75%
GRANT MATCH	140,000	11.58%
TRANSFER TO RESERVES	44,264	3.66%
<b>TOTAL EXPENDITURES</b>	<b>\$ 1,209,264</b>	<b>100%</b>

**PUBLIC WORKS**

**PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND**

**GOALS:** To provide safer and pedestrian-friendly streets, sidewalks and rights-of-way.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2013	ACTUAL	44,370
2014	BUDGET	890,000
2014	ESTIMATE	136,828
2015	PROPOSED	1,165,000

**OBJECTIVES:**

Continue implementation of the City's model street paving program for soil based streets.

Provide modifications to the sidewalk and roadway system.

**RESULTS:**

To provide for the safe movement of pedestrian and vehicular traffic.

To provide the least interruption to the flow of pedestrian and vehicular traffic.

PUBLIC WORKS

**PUBLIC FACILITIES IMPROVEMENT FUND BUDGET SUMMARY**

	<u>2014</u> <u>ACTUAL</u>	<u>2015</u> <u>BUDGET</u>	<u>2015</u> <u>ESTIMATE</u>	<u>2016</u> <u>PROPOSED</u>
<b>FUND BALANCE, OCTOBER 1</b>	<b>1,200,228</b>	<b>1,571,743</b>	<b>1,571,743</b>	<b>2,421,947</b>
<b>ADD REVENUES:</b>				
312-2000 1-CENT LOCAL OPTION SALES TAX	-	567,000	561,495	778,680
312-4100 LOCAL OPTION GAS TAX	364,475	375,429	374,462	379,617
325-1000 SPECIAL ASSESSMENTS	49,993		49,326	49,865
361-1000 INTEREST EARNINGS	1,416	1,750	1,750	1,102
363-1110 STREET PAVING ASSESSMENTS		50,125		-
369-0000 MISCELLANEOUS REVENUE	-	-		-
<b>TOTAL REVENUES AVAILABLE</b>	<b>1,616,113</b>	<b>3,251,579</b>	<b>2,558,775</b>	<b>3,631,211</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES	44,370	890,000	136,828	1,165,000
<b>TOTAL EXPENDITURES</b>	<b>44,370</b>	<b>890,000</b>	<b>136,828</b>	<b>1,165,000</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b><u>1,571,743</u></b>	<b><u>2,361,579</u></b>	<b><u>2,421,947</u></b>	<b><u>2,466,211</u></b>

**PUBLIC WORKS**

<b>PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND</b>
--

**LINE ITEM DETAIL**

	2014 ACTUAL	2015 BUDGET	2015 ESTIMATE	2016 PROPOSED
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100 PROFESSIONAL SERVICES	44,212	100,000	112,275	375,000
5200 OPERATING SUPPLIES	158	-	-	
6300 IMPROVEMENTS	-	650,000	24,553	650,000
9300 TRANSFER TO GRANT FUND	-	140,000	-	140,000
<b>TOTAL</b>	<b>44,370</b>	<b>890,000</b>	<b>136,828</b>	<b>1,165,000</b>
<b>TOTAL COST</b>	<b>44,370</b>	<b>890,000</b>	<b>136,828</b>	<b>1,165,000</b>

**CAPITAL OUTLAY**

6300 - Improvements:				
Road Resurfacing				250,000
1cent Sales Tax projects				400,000
				650,000
 Total Capital Outlay				 \$ 650,000

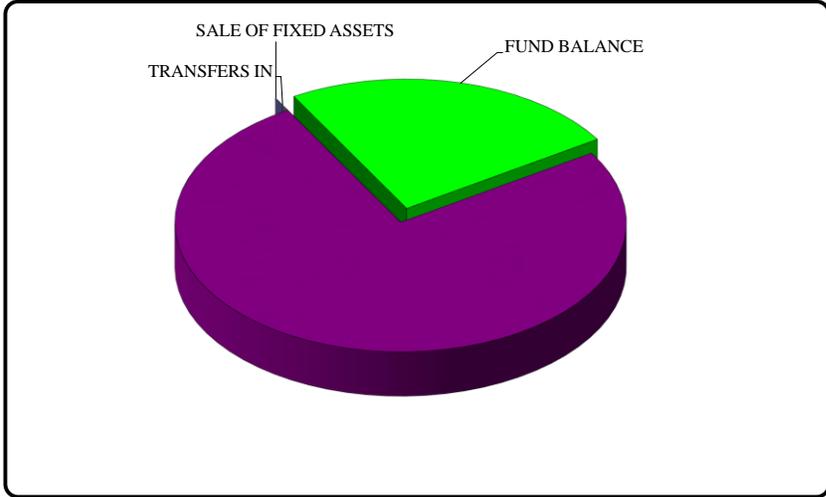


## **CAPITAL PROJECTS FUNDS**

### **PUBLIC FACILITIES FUND**

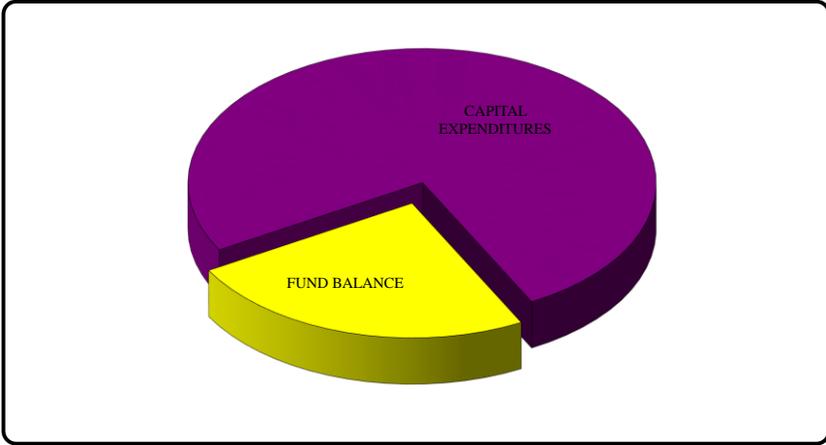
**CAPITAL PROJECTS FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2015-2016**



**TOTAL REVENUE      \$      2,149,213**

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FUND BALANCE	\$ 523,394	24.35%
CAPITAL LEASE PROCEEDS	1,625,819	75.65%
TRANSFERS IN	-	0.00%
SALE OF FIXED ASSETS	-	0.00%
<b>TOTAL REVENUE</b>	<b>\$ 2,149,213</b>	<b>100%</b>



**TOTAL EXPENDITURES      \$      2,149,213**

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
CAPITAL EXPENDITURES	1,625,819	75.65%
FUND BALANCE	523,394	24.35%
<b>TOTAL EXPENDITURES</b>	<b>\$ 2,149,213</b>	<b>100%</b>

**PROGRAM: CAPITAL PROJECTS FUND**

**GOALS:** To account for the acquisition or construction of major capital facilities, equipment purchases and general capital improvements.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2014	ACTUAL	295,596
2015	BUDGET	711,550
2015	ESTIMATE	640,410
2016	PROPOSED	1,625,819

**OBJECTIVES:**

Accumulate and utilize financial resources in the most efficient manner for the acquisition or construction of major capital facilities, equipment purchases, and general capital improvements.

**RESULTS:**

To establish a system of procedures and priorities in which each capital project is properly funded.

To provide a planned and programmed approach in utilizing resources to meet the capital service and facility needs of the city.

<b>CAPITAL PROJECTS FUND BUDGET SUMMARY</b>
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	<b>2014</b>	<b>2015</b>	<b>2015</b>	<b>2016</b>
	<b>ACTUAL</b>	<b>BUDGET</b>	<b>ESTIMATE</b>	<b>PROPOSED</b>
<b>FUND BALANCE, OCTOBER 1</b>	<b>296,533</b>	<b>519,593</b>	<b>519,593</b>	<b>523,394</b>
<b>ADD REVENUES:</b>				
331-2000 FEDERAL GRANT-HOMELAND SEC		-		-
361-1000 INTEREST EARNINGS	2,475	-		-
364-0000 SALE OF FIXED ASSETS	50,000	20,000	-	-
364-4010 SALE OF EQUIPMENT - FIRE	26,250		-	-
364-4015 SALE OF EQUIPMENT - POLICE	14,187		23,325	-
364-4020 SALE OF EQUIPMENT - LEISURE	-		-	-
364-4030 SALE OF EQUIPMENT - ST & FLEET	206,986		-	-
364-4040 SALE OF EQUIPMENT - IT	2,991		475	-
369-0000 MISCELLANEOUS REVENUE	-	-		-
382-1000 TRANSFERS IN	10,000	10,000	10,000	-
383-0000 CAPITAL LEASE PROCEEDS	205,767	461,550	-	-
384-0000 DEBT PROCEEDS			610,411	1,625,819
<b>TOTAL REVENUES AVAILABLE</b>	<b>815,189</b>	<b>1,011,143</b>	<b>1,163,804</b>	<b>2,149,213</b>
<b>DEDUCT EXPENDITURES:</b>				
OPERATING EXPENSES				
CAPITAL EXPENSES	295,596	711,550	640,410	1,625,819
TRANSFER OUT				
<b>TOTAL EXPENDITURES</b>	<b>295,596</b>	<b>711,550</b>	<b>640,410</b>	<b>1,625,819</b>
<b>FUND BALANCE, SEPTEMBER 30</b>	<b>519,593</b>	<b>299,593</b>	<b>523,394</b>	<b>523,394</b>

**PROGRAM: CAPITAL PROJECTS FUND**

**LINE ITEM DETAIL**

	2014	2015	2015	2016
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
<b>SUPPLIES AND OTHER SERVICES:</b>				
3100		-		
4900		-		
5200		-		
6100		-		
6200		-		-
6300		100,000		-
6400	295,596	611,550	640,410	1,625,819
9300		-		
<b>TOTAL</b>	<b>295,596</b>	<b>711,550</b>	<b>640,410</b>	<b>1,625,819</b>
<b>TOTAL COST</b>	<b>295,596</b>	<b>711,550</b>	<b>640,410</b>	<b>1,625,819</b>

**CAPITAL OUTLAY**

**INFORMATION TECHNOLOGY**

City-wide Switch Replacement Project	\$	151,952
Barracuda Backup Device and Cloud		11,895
Replacement of voice gateways		12,120
	\$	175,967

**LEISURE SERVICES**

3cy Dump Truck	\$	30,000
Kubota Tractor		30,000
	\$	60,000

**STORMWATER**

Alan Jay F-550 DRW 2WD Reg Cab	\$	43,952
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**FIRE DEPARTMENT**

Zoll Defibrillator Monitor X -Series External Pacemaker w/ 12 Ld. EKG	\$	38,000
Rescue New - 2016 Chassis		285,000
APX 6000 Portable Radios P-25 digital compliant		8,500
APX 7500 Mobile Radio		7,500
Mobile Data Computers / MDTs		3,300
PatientCareReport Computer Tablets		2,450
Powered Lifting Stretcher System		35,000
Intercom System for Rescue		1,500
APX 7500 Mobile Radio		7,500
APX 6000 Portable Radios P-25 digital compliant		8,500
Genesis Hydraulic Extrication Tool		34,000
Hose, Appliances & Equipment for Aerial		125,000
		<small>This item will not be approved with capital lease purchases</small>
Firefighting Skid Load w/ Foam		10,000
New Vehicle for Batt. Chief		40,000
Topper & Command Equip, Light Pkg		20,000
SCBA Equip & Trailer Compressor		275,000
	\$	901,250

**BUILDING DEPARTMENT**

F 150 Plus Extra Cab or Ranger	\$	30,000
F 150 Plus Extra Cab or Ranger		30,000
	\$	60,000

**POLICE DEPARTMENT**

2 - Marked Patrol Vehicle Equipped (\$37,500 each) with	\$	75,000
2 - Marked Police Traffic Motorcycles (\$22,000 each)		44,000
44 - New Patrol Laptop Computers		162,250
4 - Defibrillators		4,400
11 - Tasers		9,900
10 - Portable radios		40,000
6 - Mobile radios		25,200
7 - County Net Mobile Radios		18,900
2 - Moving Radar Units		5,000
	\$	384,650

<b>TOTAL</b>	<b>\$</b>	<b>1,625,819</b>
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## **CAPITAL IMPROVEMENT PROGRAM**

**PUBLIC WORKS**

**PUBLIC FACILITIES CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City uses one-cent local option sales tax, local option gas taxes, and non-ad-valorem street paving assessment revenue to maintain safe and pedestrian-friendly streets, sidewalks and right-of-ways. At the end of 2013, all city dirt roads were paved and milling/resurfacing efforts were in the planning/engineering phases. Additional studies were underway to identify sidewalk and bike trail needs to assist the citizens using SunRail. In 2015, an engineering study is planned to identify parking lot needs for the various city sites, including SunRail.

<b>FISCAL YEARS</b>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Parking Lots	-	300,000	-	-	-
Sidewalks	145,000	35,000	35,000	25,000	25,000
Resurfacing	1,200,000	900,000	1,000,000	1,000,000	1,000,000
<b>ESTIMATED TOTAL COST</b>	<u>\$1,345,000</u>	<u>\$1,235,000</u>	<u>\$1,035,000</u>	<u>\$1,025,000</u>	<u>\$1,025,000</u>

**FUNDING SOURCES**

One Cent Sales Tax, Local Option Gas Taxes and Street Paving Non Ad Valorem Assessments

<b>TIME SCHEDULE</b>	12 months				
Completion within the fiscal year of each project					
<b>ESTIMATED ANNUAL OPERATING COST</b>	\$13,000	\$13,000	\$13,000	\$13,000	\$13,000

**LEISURE SERVICES**

**PARKS & RECREATION CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved the concept of Reiter Park. Phase II of this project commenced in 2013 and included resurfacing of tennis courts and basketball courts, fishing pier, gazebo and playground equipment. Additional phases (5) will include underground utilities, walkways around amphitheater, parking, stage area, fountains, serenity/healing area and building with a formal lawn.

<b>FISCAL YEARS</b>	<u>2015/16</u>	<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
Reiter Park		\$0	Phase III & IV \$800,000		Phase V \$300,000	\$ -
Community Bldg		Air Conditioning \$25,000	\$0	\$0	Kitchen Remodel \$40,000	\$ -
Candyland Park		Parking Lot \$700,000				
Candyland Park	see note \$100,000					
<b>ESTIMATED TOTAL COST</b>	<hr/> \$100,000	<hr/> \$725,000	<hr/> \$800,000	<hr/> \$0	<hr/> \$340,000	<hr/> \$0
<b>FUNDING SOURCES</b>						
General Fund Revenues & Grant Funding						
<b>TIME SCHEDULE</b>	12 months	12 months	12 months	12 months	12 months	12 months
Completion within the the fiscal year of each project						
<b>ESTIMATED ANNUAL OPERATING COST</b>	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000

**PUBLIC WORKS**

**STORMWATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved a Stormwater Master Plan which included proposed projects to correct deficiencies such as pipeline defects, flooding, erosion, and drainage problems within the City's stormwater system.

<b>FISCAL YEARS</b>	<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	North Grant Street erosion and drainage, Lemon Lane flooding, Florida Central Pkwy overflow, etc.	West Marvin Ave pipe replacement, Orange Ave flooding, Longwood Sqr flooding	Baywood Industrial Park culverts and drainage,	Longwood Canal, Columbus Harbour , Wildmere Flooding	Longdale Av Flooding
	\$400,000	\$300,000	\$200,000	\$200,000	\$200,000
<b>ESTIMATED TOTAL COST</b>	<hr/> \$400,000	<hr/> \$300,000	<hr/> \$200,000	<hr/> \$200,000	<hr/> \$200,000
<b>FUNDING SOURCES</b>	Stormwater Fund Revenues				
<b>TIME SCHEDULE</b>	12 months	12 months	12 months	12 months	12 months
	Completion within the the fiscal year of each project				
<b>ESTIMATED ANNUAL OPERATING COST</b>	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000

**PUBLIC WORKS**

**PUBLIC UTILITIES/WATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

A ground storage tank is proposed for 2020/21 to provide additional storage capacity for potable water.  
 Future water main relocations or upgrades will be determined after the completion of a master plan for the water system.

<b>FISCAL YEARS</b>	<u>2016/17</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>	<u>2020/21</u>
	Water Main Loops \$75,000				
					1 million gallon ground storage tank \$800,000
	Replace 4000 Ft Pipe East Longwood \$350,000	Replace 4000 Ft Pipe West Longwood \$350,000			
<b>ESTIMATED TOTAL COST</b>	<hr/> \$425,000	<hr/> \$425,000	<hr/> \$425,000	<hr/> \$425,000	<hr/> \$1,225,000

**FUNDING SOURCES**

Public Utilities Fund Revenues

<b>TIME SCHEDULE</b>	12 months				
Completion within the fiscal year of each project					

**ESTIMATED ANNUAL  
OPERATING  
COST**

\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
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**PUBLIC WORKS**

**PUBLIC UTILITIES/WASTEWATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved the concept of providing wastewater service to industrial/commerical areas. The criteria and were previously approved by the City Commission. Projects will aid these areas in drawing new type that depend on sewer due to their operational needs. This will benefit both the Public Utilities Fund and help inc Future projects will be determined based on the results of a master wastewater study.

<b>FISCAL YEARS</b>	<u>2016/2017</u>	<u>2017/18</u>	<u>2018/19</u>	<u>2019/20</u>
	17-92 East SR 434 to Sunshadow \$600,000	Orange CR 427- Oleander \$700,000	17-92 West SR 434 crossing \$250,000	Dog Track Road CR 427 to Grant Street \$800,000
	I&I Repairs \$25,000	I&I Repairs \$25,000	I&I Repairs \$25,000	I&I Repairs \$25,000
<b>ESTIMATED TOTAL COST</b>	<hr/> \$625,000	<hr/> \$725,000	<hr/> \$275,000	<hr/> \$825,000
<b>FUNDING SOURCES</b>				
Public Utilities Fund Revenues				
<b>TIME SCHEDULE</b>	12 months	12 months	12 months	12 months
Completion within the the fiscal year of each project				
<b>ESTIMATED ANNUAL OPERATING COST</b>	\$3,000	\$3,000	\$3,000	\$3,000