

City of Longwood, Florida



ADOPTED BUDGET

Fiscal Year 2012-2013

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City of Longwood, Florida

2012-2013 Budget

October 1, 2012 - September 30, 2013

City Commission

Brian D. Sackett, Mayor District 5

John C. Maingot, Commissioner District 1

Joe Durso, Commissioner District 2

Bob Cortes, Commissioner District 3

H. G. "Butch" Bundy, Deputy Mayor District 4



City Administrator

Jon C. Williams

Director of Financial Services

Pamela N. Barclay, CPA

MISSION STATEMENT

“To foster citizen trust by practicing open, accountable, and responsive government; providing quality core services; promoting long-term prosperity; encouraging smart growth in harmony with the City’s unique heritage and urban surroundings; strengthening the City’s standing as a preeminent destination for commercial endeavors; and promoting livability by enhancing and protecting our neighborhoods”

CITY OF LONGWOOD

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CITY OF LONGWOOD

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September 5, 2012

Honorable Mayor and Commissioners:

In accordance with State law and pursuant to the City Charter, I am pleased and honored to present for your consideration the City of Longwood's Operating Budget for Fiscal Year 2013. In light of the current and on-going economic uncertainty, the budget represents a balanced spending plan for the delivery of specific services and programs to the residents and businesses of the City of Longwood.

BUDGET DOCUMENT

This budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives as established by the City Commission and articulates the overall goals and objectives of the City. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds achieve stated goals and objectives which are converted to services.

The General Fund and all other funds are budgeted on the modified accrual basis, which is essentially the same basis of accounting for these governmental funds. The Public Utilities Fund is budgeted on the cash basis, which is different than the basis of accounting for the governmental funds as this fund is operated in a manner similar to private business enterprise. For example, capital outlays in the Utility Fund are budgeted as an expense. Whereas for annual financial reporting purposes, capital outlays are depreciated over the useful life of the asset and booked as an operating expense.

BUDGET HIGHLIGHTS

The total budget for FY2013 is \$21,783,800 compared to the FY2012 budget of \$22,246,504 which represents an overall decrease of 2.1%. This decrease of \$462,704 is primarily accounted for in reduced capital and operating expenses associated with the substantial completion of paving the last remaining soil based streets, and outsourcing of the mowing maintenance functions. Capital expenditures account for 11% of the total operating budget assets as follows:

- Capital Projects and Equipment Fund includes lease proceeds totaling \$480,000 for the purchase of twelve (12) marked police vehicles and three (3) unmarked police vehicles. The annual lease payment on the capital leased equipment is reflected in the operating budget of the Police Department.
- Stormwater Management Fund includes appropriations totaling \$910,150 for creating a regional stormwater system within the Transit Oriented Development (TOD). Additional equipment purchases include the purchase of a compact excavator, gas cart and chemical shed.



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- Public Utilities Fund includes additional funds totaling \$801,753 for the replacement of A/C pipe in Skylark phase 2, water main looping along West Palmetto/West Magnolia, TOD Sewer Improvements and AMI Water Meter Conversion. Additional equipment purchases include the replacement of VFD high service pumps, motors, chemical shed, pickup truck and installing exhaust fans.
- General Fund includes capital appropriations totaling \$227,850 for Reiter Park and Candyland Park improvements and various equipment needs of the operational departments which are identified in detail within each department's budget.
- The Special Assessment, Building Inspections and Law Enforcement Trust Funds include capital appropriations totaling \$70,780 for improvements associated with the Shadow Hill Capital Improvement Assessment and various equipment needs which are identified in detail within each funds budget.

GENERAL FUND

The General Fund is the primary operating fund of the City. It funds a significant portion of the City's programs and departments to include police, fire, streets, leisure services, community development, building, finance, human resources, purchasing, information technology, and administration. For FY2013, I am pleased and able to recommend a budget that maintains the Commissions' desired 20% fund balance without any reduction in the level of services currently provided to our citizens.

The operating and capital budget for FY2013 totals \$14,783,445. As compared to the FY2012 adopted budget of \$15,370,677, there is an overall decrease of \$587,232 or 3.82%. The decrease is primarily attributed to deferring the second phase of the financial system conversion, establishing the building inspection services fund, reduced operating expenditures associated with the award of the Safer Grant and outsourcing of mowing maintenance.

GENERAL FUND REVENUE

The General Fund budget revenue is estimated at \$13,485,836 and continues to be impacted by the significant losses in property values which are exacerbated by the ongoing economic conditions. The City's taxable value fell an additional 2.1% for FY2013 marking an unprecedented five year decline. The total decrease in taxable value from 2009 to 2013 is \$309,534,528, which without an adjustment to the millage will result in a decline of property taxes totaling \$1,544,577. Ad valorem tax is the single largest revenue producer for the City, accounting for 32.8% of the current year General Fund revenues. At the millage rate of 5.5000 per thousand of taxable value, the City will generate \$4,421,601 in property taxes which is \$322,578 more than in FY2012. Ad valorem taxes are budgeted assuming a 95% collection rate in accordance with Florida Law.

Franchise fees collected from electric, propane gas sales and commercial solid waste collections in the City comprise 12% of the General Fund revenues. Utility service taxes collected from electric, gas and



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water sales in the City comprise 10% of General Fund revenues. Franchise fees and utility service tax estimates are based on historical trends.

The Communications Service Tax was implemented October 1, 2001 by the Florida Department of Revenue and accounts for 7.7% of the General Fund revenue. Budget estimates are provided by the Office of Economic and Demographic Research. Actual revenue collections have continued to be less than estimated, projected revenues for the 2012-2013 fiscal year have been reduced accordingly.

Licenses and permit fees make up 1.4% of the General Fund revenue. Local Business Tax Receipts (formerly called Occupational License Fees), make up 1.3% of the General Fund revenues. A person or company doing business within the City must apply and pay for a Local Business Tax Receipt. Other permits make up the balance of the license and permit revenues. Budget estimates are based on historical trends.

Intergovernmental Revenue types account for 9.6% of the General Fund revenues. The largest items are the State Revenue Sharing and Half-Cent Sales Tax. Budget estimates are provided by the Office of Economic and Demographic Research. The FDOT Maintenance Agreement provides funding through the Florida Department of Transportation to reimburse the City for a portion of the costs incurred in maintaining the rights-of-way on State Road 434 and US Highway 17/92, as well as traffic signal maintenance. The budget estimate is determined by agreements between the City and the FDOT. School Resource Officer funding is provided through an interlocal agreement with the Seminole County School Board, whereby the City provides a police officer at Lyman High School and 50% of the wage and benefit costs are reimbursed. Other intergovernmental revenues, like alcoholic beverage licenses, motor fuel tax rebates, and mobile home licenses provide only a small amount of revenue.

Charges for Services account for 14.5% of the General Fund revenues. These revenue estimates are directly tied to services provided. The largest item of this type is the garbage billing fees, which are paid to a private contractor to provide solid waste collection services to Longwood residents. Budget estimates are based on the contractual rate times the number of residents served.

Ambulance billings are the second largest user fee. A private billing company is utilized for billings and collections. Other revenues in this category include recycling fees, community building rentals, and recreation fees. Budget estimates in this category are based on historical trends.

Fines, forfeitures and miscellaneous revenues account for 1.2% of the current General Fund revenues. The largest component of this type of revenue is fines collected by Seminole County for traffic violations and cell tower leases.

Transfers comprise 9.8% of the General Fund revenues. The transfers from Building Inspections & Permitting, Stormwater and Public Utilities Funds are considered reimbursement from these funds to the General Fund for administrative support provided to each function and taxes the general fund would receive if the utility were in private ownership. Budget estimates are based upon certain percentages of General Fund personnel, capital assets and other expenditures attributed to Building Inspections, Public Utilities and Stormwater.



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PUBLIC UTILITIES FUND

The Public Utilities Fund is an enterprise fund that accounts for the activities of the City's water and wastewater services in a business-type manner, where the intention is to recover the cost of providing this service through user charges, without subsidy from the City's General Fund revenues. City of Longwood residents and businesses are served by the City, as well as two private utility companies.

For FY2013, current user rates and fees are estimated at \$6,226,023 which represents a 16.0% increase over the previous year. Current user rates and fees were adopted by the City Commission on July 21, 2010, and were based upon a rate study which recommended adjustments that were necessary to provide for operating expenses and replenishment of a prudent reserve for the Public Utility Fund.

This budget provides for continued operations and improvements to City facilities and services totaling \$3,857,056, which in comparison to FY2012, represents an overall increase of 17.2%. This increase of \$565,721 is primarily accounted for in capital assets for the replacement of A/C pipe in Skylark, water main looping along West Palmetto/West Magnolia, Transit Oriented Development (TOD) sewer improvements and AMI Water Meter Conversion. Additional equipment purchases include the replacement of VFD high service pumps, motors, chemical shed, pickup truck and installing exhaust fans.

STORMWATER MANAGEMENT FUND

The Stormwater Fund is responsible for the proper functioning of the City's drainage system. Funds for FY2013, totaling \$1,342,545 have been budgeted to maintain the City's NPDES Stormwater Permit Program and to continue the development of a City-wide Stormwater Master Plan. Major improvements for FY2013 include creating a regional stormwater system within the Transit Oriented Development (TOD). Additional equipment purchases include the purchase of a compact excavator, gas cart and chemical shed.

PUBLIC FACILITIES IMPROVEMENT FUND

The Public Facilities Improvement fund was established to pave all soil-based streets, repave existing streets, install sidewalks and improve the City roadway system. The fund has concentrated on paving all soil-based streets. Funding is derived from street paving assessments, the Local Option Gas Tax and the 1-cent voter approved sales tax for transportation. Revenue estimates for FY2013 total \$378,569, which takes into account the sun setting of the 1-cent sales tax that occurred December of 2011.

The Public Facilities Improvement Fund does not include any provisions for FY2013 as a significant portion of the remaining fund balance (\$1,577,018) will be encumbered in this fiscal year for the paving of Florida Avenue (Milwee to Freeman), West Jessup (CR 427 to D.E.), 12th Avenue (2nd to D.E.) and 1st Place.



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CAPITAL PROJECTS AND EQUIPMENT FUND

The Capital Projects and Equipment fund was established to account for the acquisition or construction of major capital facilities (i.e. New Public Works Facility), equipment purchases and general capital improvements. The goal of the fund is to accumulate and utilize financial resources in the most efficient manner for the acquisition or construction of major capital facilities, equipment purchases, and general capital improvements.

This budget provides for continued use of the fund and includes appropriations totaling \$480,000 for the purchase of twelve (12) marked police vehicles and three (3) unmarked police vehicles. The annual lease payment on the capital leased equipment is reflected in the operating budget of the Police Department.

OTHER FUNDS

The Police Education fund is responsible for funding state mandated training. Funds are derived from a portion of municipal traffic citations. Revenue estimates, for FY2013 total \$9,020 and include appropriations for state mandated training totaling \$15,000.

The Special Law Enforcement Trust fund is responsible for reducing the threat of crime through community crime prevention programs. Funds are derived from the Florida Contraband Forfeiture Act and other Law Enforcement initiatives. Revenue estimates for FY2013 total \$55,779. Expenditures for FY2013, total \$70,000 which includes appropriations for an automated license reader, id system and audio visual training system.

The Special Assessment fund was established to account for collection of Special Assessment Revenue under the Neighborhood Improvement Special Assessments Program. The City has taken over the provision of maintenance services for participating subdivisions. In accordance with the special assessments legislation and homeowners in these subdivisions are being assessed for the reimbursement of these costs, revenue estimates for FY2013 total \$103,513. There are currently seven subdivisions participating in this program. However, the Shadow Hill homeowners have petitioned the City and will likely be the eighth. For FY2013, total operating and capital expenses are estimated at \$102,557.

In February of 2012, the City Commission established the Building and Inspection Services Fund to separately account for the revenues and expenditures of the Building Division. One of the goals of the fund is to ensure that the fees collected would entirely cover the costs of providing the service. Revenue estimates for FY2013 total \$214,120. Expenditures for FY2013, total \$247,804 and includes appropriations from fund balance for operating costs, mobile radios, and transfer to the Capital Projects Fund for vehicle replacement.

The Grants Fund is established to account for and report monies received through federal, state and local grants. One goal of the fund is to monitor the City's existing open grants and to ensure programmatic compliance with each grantor. Revenue and Expenditure estimates for FY 2013 total \$885,391 and includes appropriation for the Bulletproof Vest Program, SAFER, AFG, HUD Sustainability, and HIDTA grants.



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WAGES AND BENEFITS

Like most municipal budgets, the single largest component of the budget is personnel costs. The budget contains 155 employees (152 Full-Time and 3 Part-Time) across all programs. Overall wages and benefits are 2.5% or \$262,719 lower than FY2012. The decrease was driven by outsourcing the mowing maintenance functions and employee attrition.

There are no recommendations at this time for wage increases as the City is currently engaged in collective bargaining negotiations. Additionally, the City has been advised that health premium increases should be expected for FY2013 and a 10% increase has been factored in the budget, adding \$52,899 to the City-wide budget for wages and benefits.

CONCLUSION

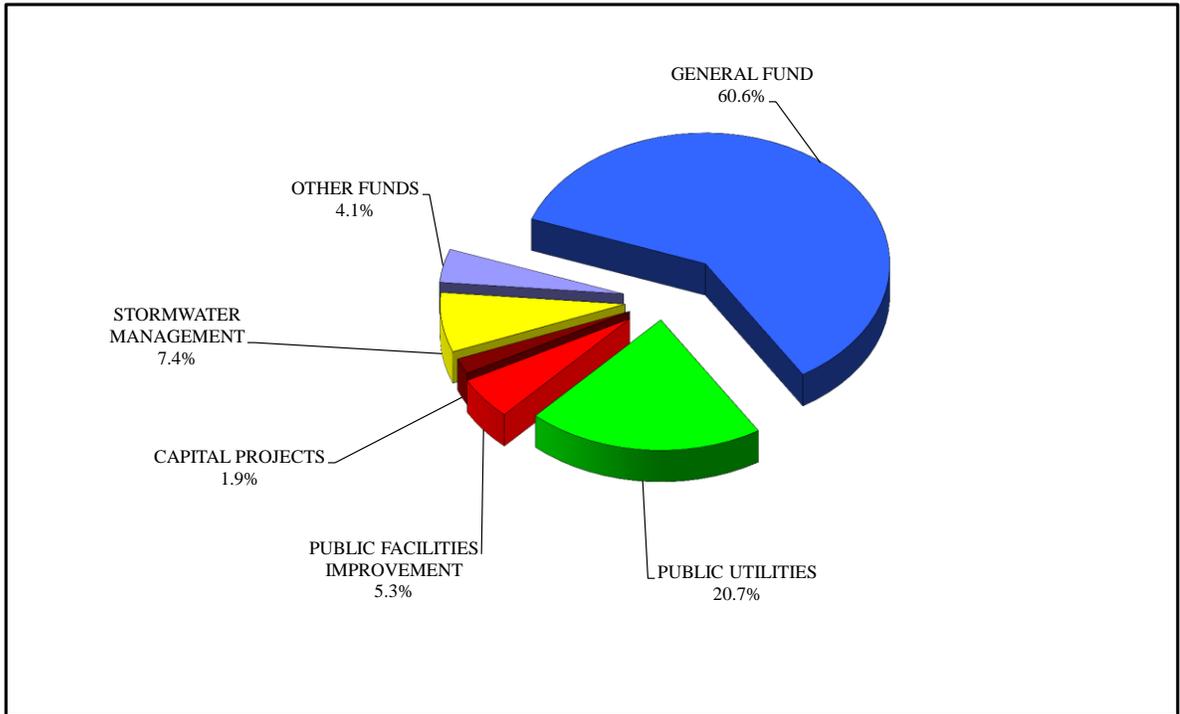
In preparing the Operating Budget for Fiscal Year 2012-2013 staff objectively focused on the method in which services are delivered with the ultimate goal of balancing the budget and not reducing the level of City services. I am pleased to say that this objective has been met.

In order to continue to meet these objectives in the future, staff will need to thoroughly review the method by which City services are delivered. Strategically, staff will be encouraged to evaluate changes to operations as the traditional way is not the most efficient and cost effective way to provide services to a diverse community. Given the economic uncertainty of the future ahead, the City must create and maintain an environment that encourages change and fosters creativity. In closing, I wish to extend a special thanks to the Mayor, Commission, Department Directors and Staff for their dedication and unflinching support in preparing the budget.

Respectfully Submitted,

Jon C. Williams
City Administrator

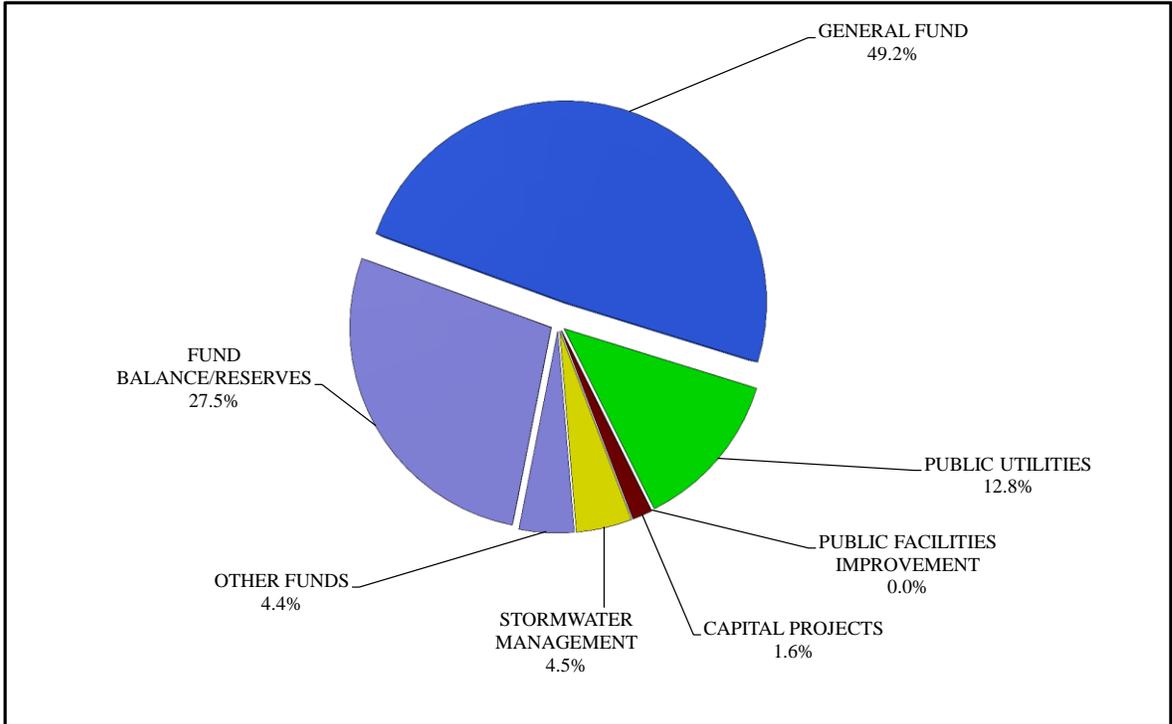
FISCAL YEAR 2012-2013



TOTAL RESOURCES	\$	30,034,310
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	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	\$ 18,194,743	60.6%
PUBLIC UTILITIES	6,226,023	20.7%
PUBLIC FACILITIES IMPROVEMENT	1,577,018	5.3%
CAPITAL PROJECTS	582,784	1.9%
STORMWATER MANAGEMENT	2,212,068	7.4%
OTHER FUNDS	1,241,674	4.1%
TOTAL RESOURCES	\$ 30,034,310	100%

FISCAL YEAR 2012-2013



TOTAL APPROPRIATIONS \$ 30,034,310

	<u>TOTALS</u>	<u>PERCENT OF BUDGET</u>
GENERAL FUND	\$ 14,783,445	49.2%
PUBLIC UTILITIES	3,857,057	12.8%
PUBLIC FACILITIES IMPROVEMENT	-	0.0%
CAPITAL PROJECTS	480,000	1.6%
STORMWATER MANAGEMENT	1,342,545	4.5%
OTHER FUNDS	1,320,752	4.4%
FUND BALANCE/RESERVES	8,250,510	27.5%
TOTAL APPROPRIATIONS	\$ 30,034,310	100%

CITY OF LONGWOOD - BUDGET SUMMARY - ALL FUNDS

FISCAL YEAR 2012-2013

**OPERATING BUDGET EXPENDITURES OF THE CITY OF LONGWOOD, FLORIDA
ARE 2.1% LESS THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

	GENERAL FUND	SPECIAL REVENUE FUNDS	CAPITAL PROJECTS FUNDS	ENTERPRISE FUND	TOTAL
CASH BALANCES BROUGHT FORWARD	\$4,708,907	\$1,518,219	\$1,271,233	\$2,739,023	\$10,237,382
ESTIMATED REVENUES:					
Ad Valorem Taxes - Millage 5.5000	4,421,601	-	-	-	4,421,601
Sales and Use Taxes	100	-	-	-	100
Franchise Fees	1,622,000	-	-	-	1,622,000
Utility Service Taxes	1,345,000	-	-	-	1,345,000
Communications Services Tax	1,031,974	-	-	-	1,031,974
Licenses and Permits	185,850	-	-	-	185,850
Intergovernmental	1,290,136	867,863	327,885	-	2,485,884
Charges for Services	1,950,400	879,100	-	3,408,000	6,237,500
Fines and Forfeitures	167,000	49,000	-	-	216,000
Miscellaneous	155,800	106,473	80,684	79,000	421,957
Other Financing Sources	1,315,975	33,087	480,000	-	1,829,062
Total Estimated Revenues and Cash Balances Brought Forward	18,194,743	3,453,742	2,159,802	6,226,023	30,034,310
ESTIMATED EXPENDITURES / EXPENSES:					
General Government	2,881,725	-	480,000	-	3,361,725
Public Safety	7,401,185	937,002	-	-	8,338,187
Physical Environment	1,020,000	1,726,295	-	2,753,389	5,499,685
Transportation	1,653,385	-	-	-	1,653,385
Culture & Recreation	1,107,464	-	-	-	1,107,464
Debt Service	719,686	-	-	-	719,686
Other Uses	-	-	-	1,103,668	1,103,668
Total Expenditures / Expenses	14,783,445	2,663,298	480,000	3,857,057	21,783,800
Reserves	3,411,298	790,444	1,679,802	2,368,966	8,250,510
Total Appropriated Expenditures / Expenses and Reserves	\$18,194,743	\$3,453,742	\$2,159,802	\$6,226,023	\$30,034,310

Note regarding Funds included by Type:

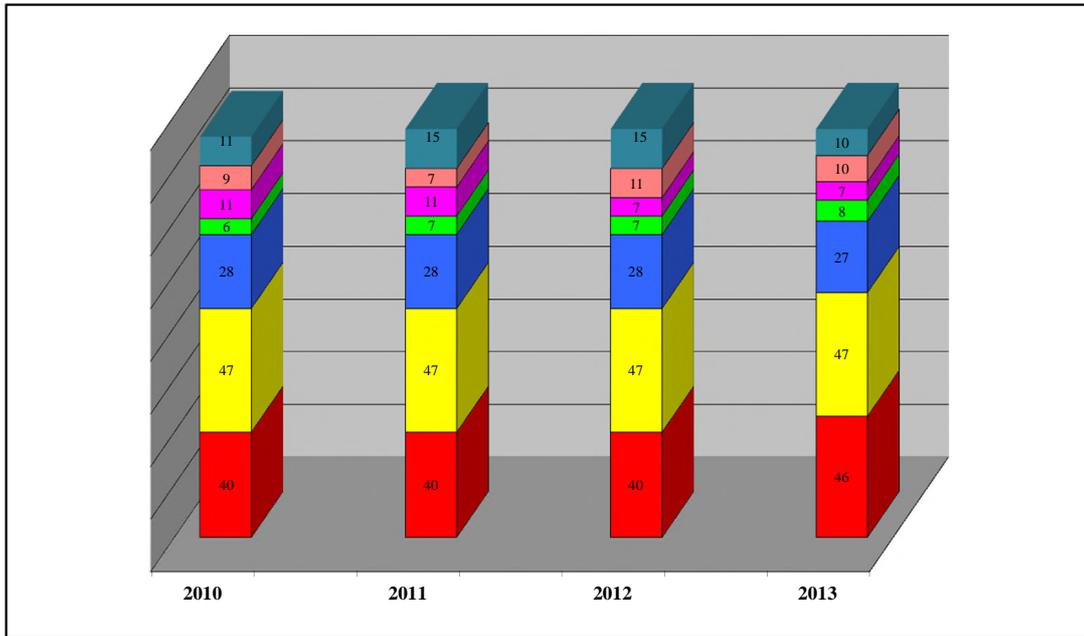
General Fund: The primary governmental operating fund.

Special Revenue Funds consist of the following governmental type funds:

Fund Name	Purpose
Building and Inspections Fund	Revenues and expenditures associated with Building permits and inspections
Grant Fund	Revenues and expenditures associated with grants
Police Confiscation Fund	Confiscated assets required to be accounted for separately
Special Law Enforcement Trust Fund	Police special purpose revenues required to be accounted for separately
Stormwater Management Fund	Revenues and expenditures for construction and maintenance of stormwater system
Special Assessments Fund	Special Assessments for Neighborhood Improvement Program

SUMMARY OF STAFF

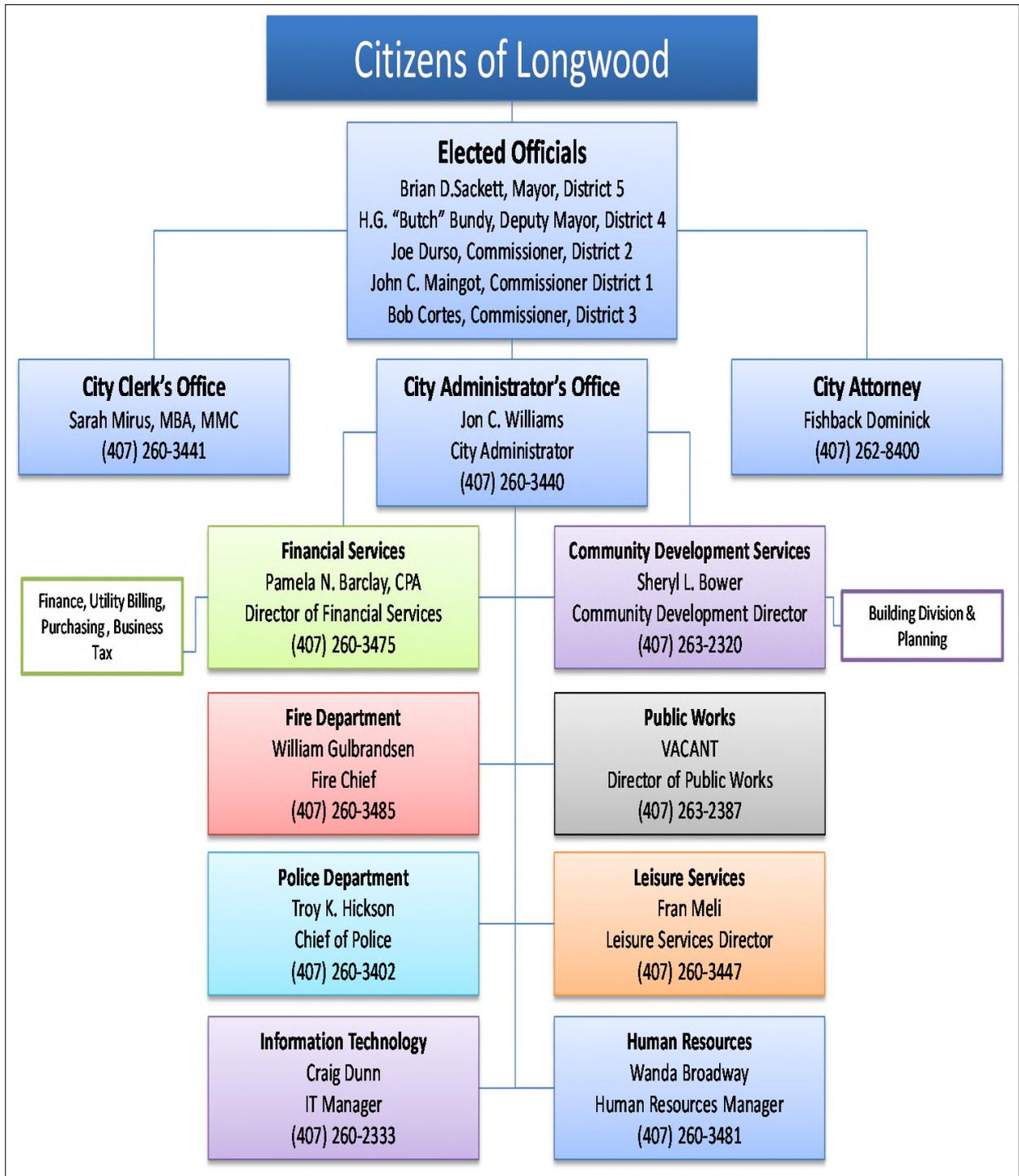
FISCAL YEAR 2012-2013



	2010	2011	2012	2013
 FIRE DEPARTMENT	40	40	40	46
 POLICE DEPARTMENT	47	47	47	47
 PUBLIC WORKS	28	28	28	27
 COMMUNITY DEVELOPMENT	6	7	7	8
 FINANCIAL SERVICES	11	11	7	7
 ADMINISTRATION	9	7	11	10
 LEISURE SERVICES	11	15	15	10
TOTAL STAFF	152	155	155	155

Note: For Fiscal 2013, FTEs Total 152 and PTEs Total 3

Organizational Chart



CITY OF LONGWOOD

BUDGET CALENDAR

DATE	RESPONSIBLE PARTY	REQUIRED ACTIVITY	REQUIREMENT REFERENCE
4/16/2012	Financial Services Director	Distribute budget worksheets to departments for developing preliminary 2012/13 budget.	
6/18/2012	Department Directors	Departments preliminary budget worksheets for all funds are due.	
On or before 6/1/2012	Property Appraiser	Estimated taxable values are submitted to the City.	Florida Statutes
6/25-6/29/2012	City Administrator	Discussions with each department concerning their requests.	
On or before 7/1/2012	Property Appraiser	Certified taxable values are submitted to the City.	Florida Statutes
7/16-7/31/2012	City Administrator	Budget work session with City Commission (All Fund Types).	
Not later than 8/1/2012	City Administrator	Proposed budget is submitted to the City Commission.	City Charter
8/1/2012	City Commission	Tentative millage rate is set, and public hearing dates are determined.	
Not later than 8/3/2012	Financial Services Director	DR-420 is submitted to the Property Appraiser.	Florida Statutes
9/4/2012	City Commission	First reading and first public hearing on proposed budget.	Florida Statutes
9/17/2012	City Commission	Second reading second public hearing; Adoption of budget for FY 2012/13.	Florida Statutes
10/1/2012	Financial Services Director	Copies of ADOPTED budget are distributed to City staff.	

AMENDMENTS AFTER ADOPTION:

In accordance with the City Charter, Section 6.08, the City Commission may make supplemental appropriations to the extent of a revenue surplus, make a reduction of appropriations to the extent of a revenue deficit, or make budget transfers between programs or departments.

All appropriations, to the extent they are not expended or encumbered, lapse at the end of the fiscal year.

CITY OF LONGWOOD

STATISTICAL DATA

Date of incorporation	1923
Form of government	Commission/Administrator
Number of municipal employees (including police and fire)	155
Population	13,657

City of Longwood facilities and services:

Miles of streets:	
Paved	60.5
Unpaved	0.63
Parks and recreation:	
Park acreage	42
Community Center	1
Athletic Fields	6
Tennis Courts	4
Futsal Courts (soccer)	1
Basketball Courts	5.5
City playgrounds and passive parks	9
Fire Protection:	
Stations	2
Employees	46
Police Protection:	
Stations	1
Employees	47
Wastewater collection system:	
Miles of sanitary sewers	22.5
Lift Stations	32
Daily average treatment	*
Plants(s) capacity (MGD)	*
Disposal plants	*
Water distribution system:	
Miles of water mains	68.8
Daily average:	
Consumption (Million Gallons)	2
Plant capacity (Million Gallons)	7.2
Service connections	5795
Deep wells	5
Fire hydrants	563

Facilities and services not included in the reporting entity:

Education:	
Number of elementary schools	0
Number of elementary school instructors	0
Number of high schools	1
Number of high school instructors	180
Hospitals:	
Number of hospitals	1
Number of patient beds	206

* No treatment plant within the City. Flow to Seminole County 466,000 gallons per day.

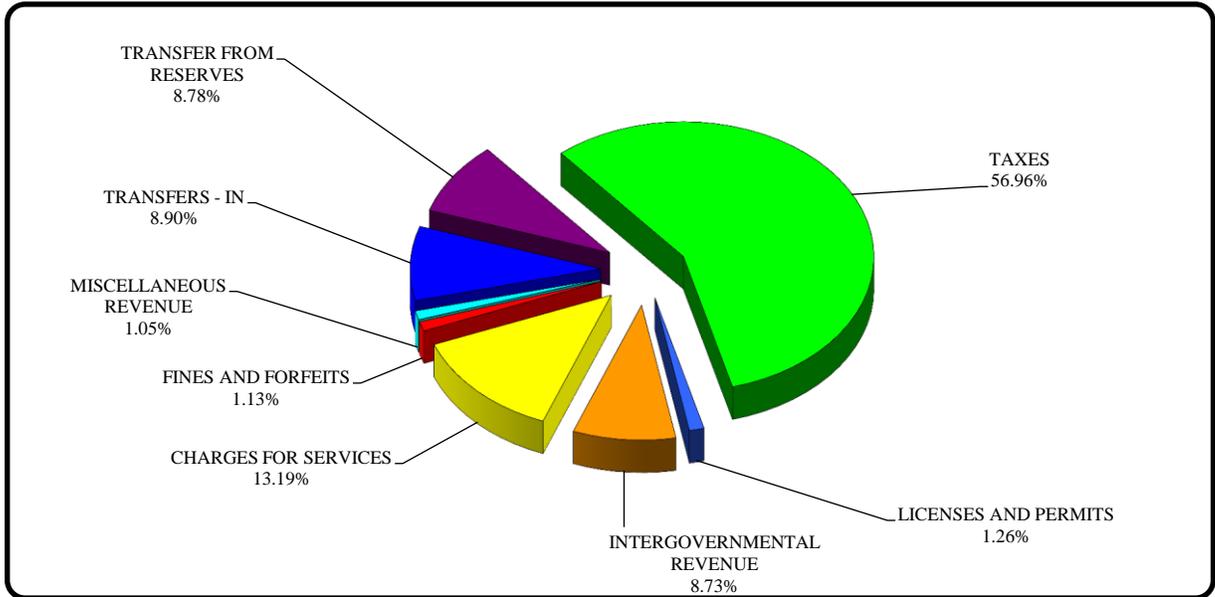


GENERAL FUND

GENERAL FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013

Total Revenues:



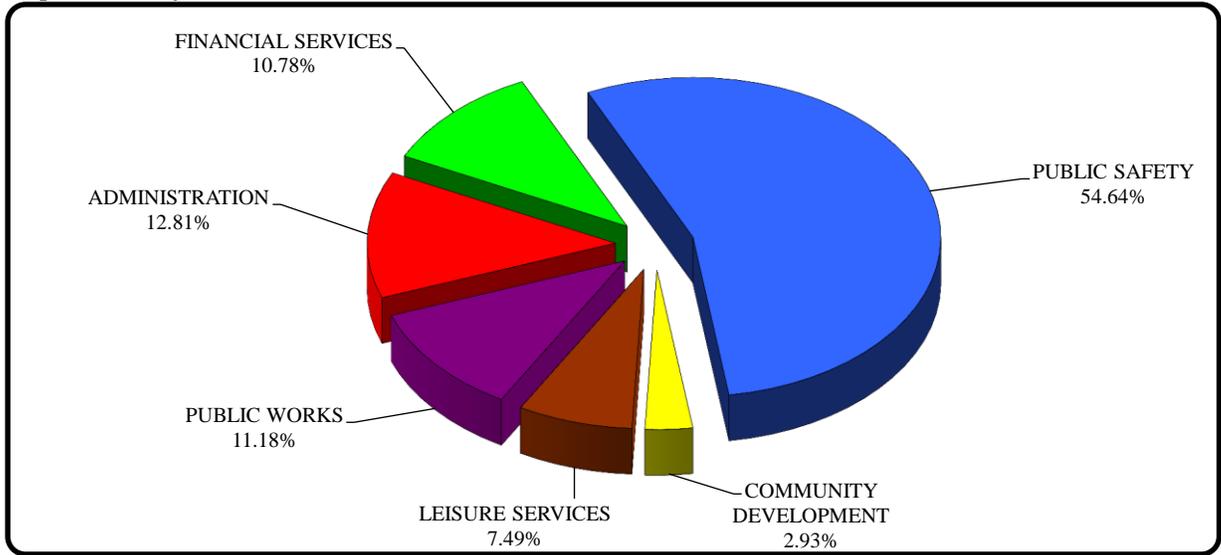
TOTAL REVENUES \$ 14,783,445

	TOTALS	PERCENT REVENUES
TAXES	8,420,675	56.96%
LICENSES AND PERMITS	185,850	1.26%
INTERGOVERNMENTAL REVENUE	1,290,136	8.73%
CHARGES FOR SERVICES	1,950,400	13.19%
FINES AND FORFEITS	167,000	1.13%
MISCELLANEOUS REVENUE	155,800	1.05%
TRANSFERS - IN	1,315,975	8.90%
TRANSFER FROM RESERVES	1,297,609	8.78%
TOTAL REVENUE	\$ 14,783,445	100%

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

Expenditures by Function:



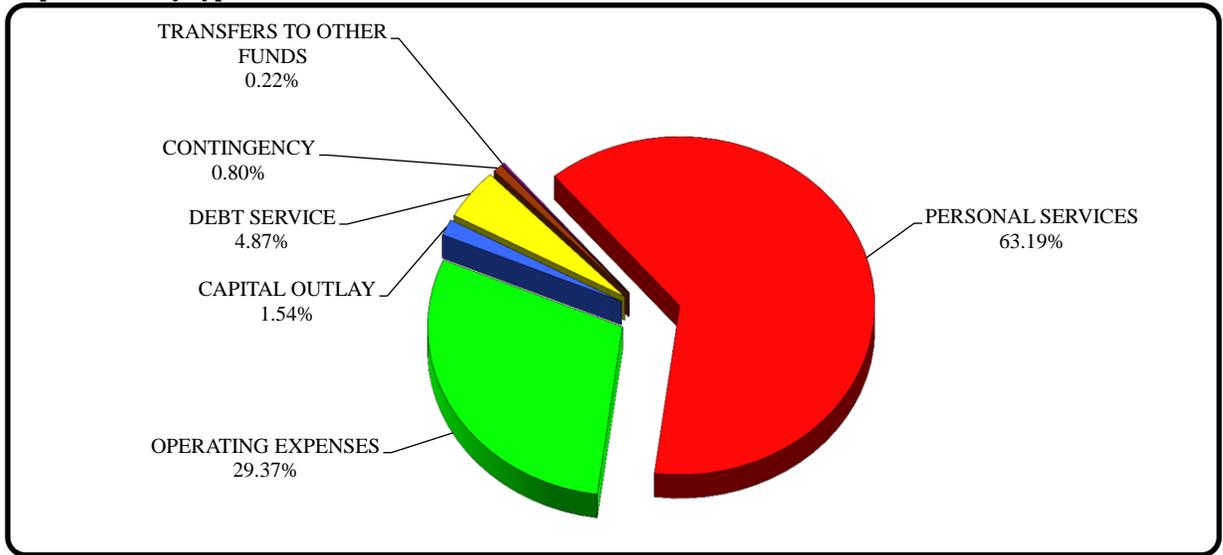
TOTAL EXPENDITURES	\$	14,783,445
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	TOTALS	PERCENT EXPENDITURES
ADMINISTRATION	\$ 1,893,338	12.81%
FINANCIAL SERVICES	1,593,970	10.78%
PUBLIC SAFETY	8,078,068	54.64%
COMMUNITY DEVELOPMENT	457,220	3.09%
LEISURE SERVICES	1,107,464	7.49%
PUBLIC WORKS	1,653,385	11.18%
TOTAL EXPENDITURES	\$ 14,783,445	100%

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

Expenditures by Type:



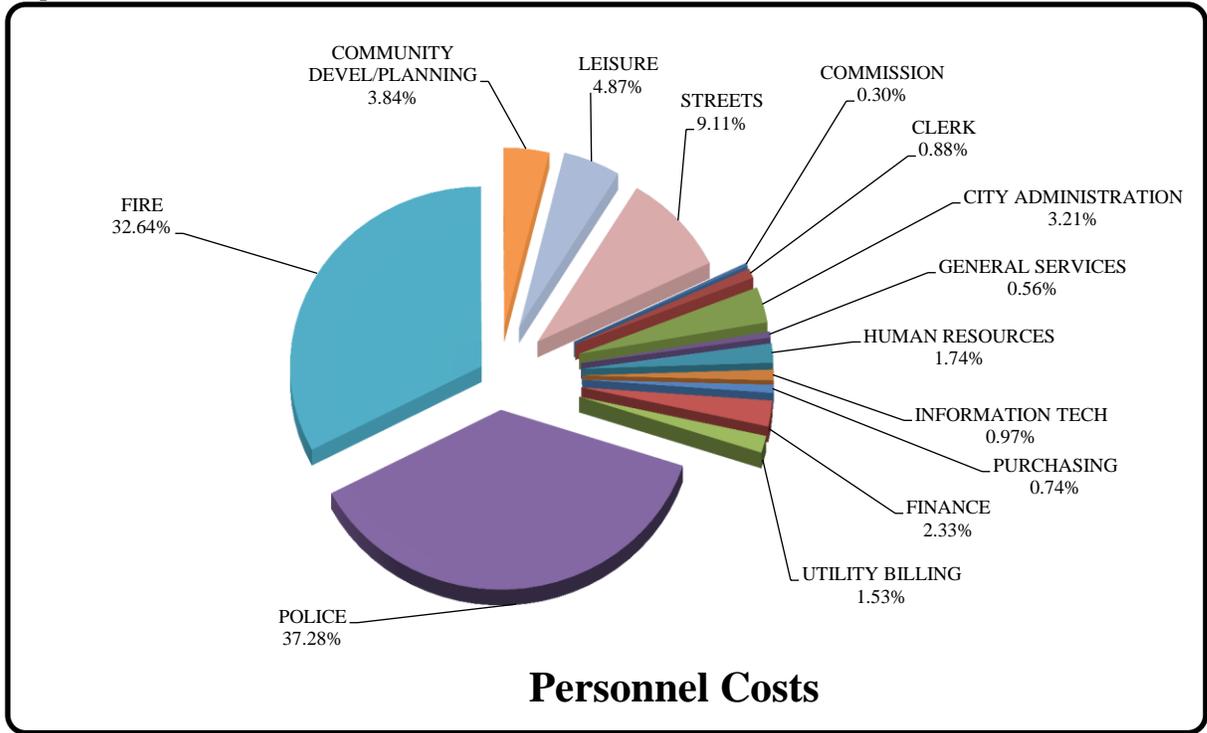
TOTAL EXPENDITURES	\$	14,783,445
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	TOTALS	PERCENT EXPENDITURES
PERSONAL SERVICES	\$ 9,342,212	63.19%
OPERATING EXPENSES	4,341,610	29.37%
CAPITAL OUTLAY	227,850	1.54%
DEBT SERVICE	719,686	4.87%
CONTINGENCY	119,000	0.80%
TRANSFERS TO OTHER FUNDS	33,086	0.22%
TOTAL EXPENDITURES	\$ 14,783,445	100%

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

Expenditures - Personnel Costs:



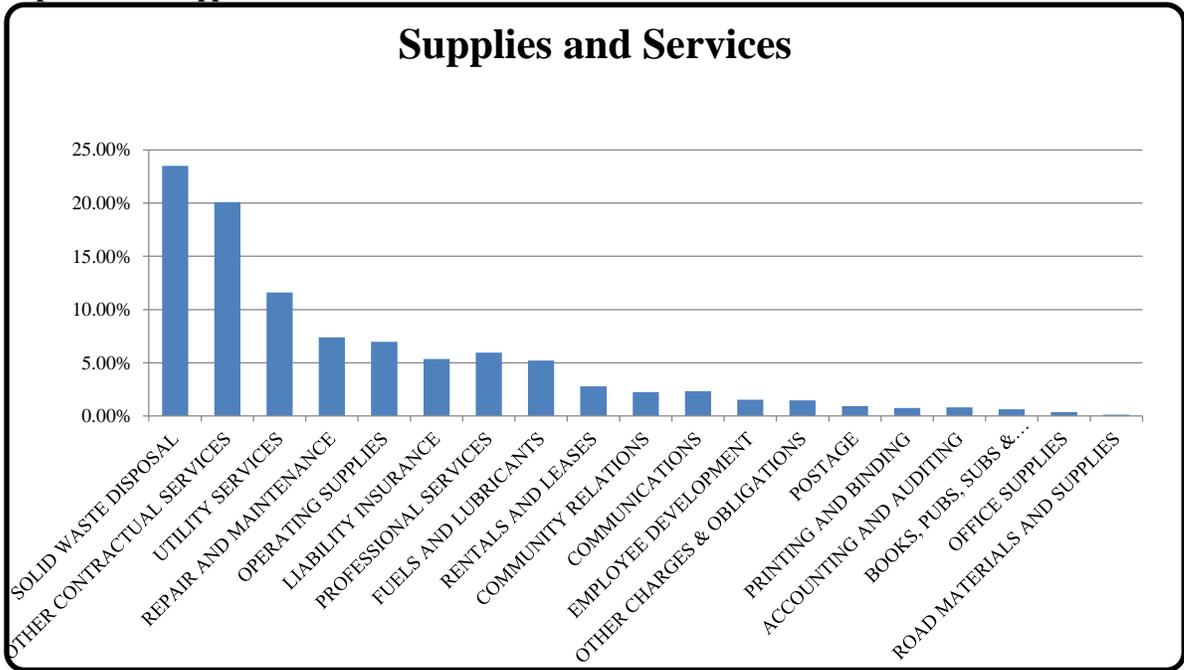
TOTAL PERSONNEL COSTS	\$	9,342,212
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	TOTALS	PERCENT EXPENDITURES
COMMISSION	\$ 28,309	0.30%
CLERK	82,460	0.88%
CITY ADMINISTRATION	299,916	3.21%
GENERAL SERVICES	52,046	0.56%
HUMAN RESOURCES	162,146	1.74%
INFORMATION TECH	91,082	0.97%
PURCHASING	68,860	0.74%
FINANCE	217,445	2.33%
UTILITY BILLING	142,835	1.53%
POLICE	3,483,208	37.28%
FIRE	3,049,296	32.64%
COMMUNITY DEVEL/PLANNING	358,840	3.84%
LEISURE	454,949	4.87%
STREETS	850,820	9.11%
TOTAL PERSONNEL COSTS	\$ 9,342,212	100%

GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

Expenditures - Supplies & Services:



TOTAL SUPPLIES AND SERVICES	\$	4,341,610
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	TOTALS	PERCENT EXPENDITURES
4310 SOLID WASTE DISPOSAL	\$ 1,020,000	23.49%
3400 OTHER CONTRACTUAL SERVICES	872,676	20.10%
4300 UTILITY SERVICES	503,100	11.59%
4600 REPAIR AND MAINTENANCE	320,385	7.38%
5200 OPERATING SUPPLIES	302,305	6.96%
4500 LIABILITY INSURANCE	233,000	5.37%
3100 PROFESSIONAL SERVICES	258,500	5.95%
5500 FUELS AND LUBRICANTS	226,530	5.22%
4400 RENTALS AND LEASES	121,213	2.79%
4800 COMMUNITY RELATIONS	97,350	2.24%
4100 COMMUNICATIONS	101,171	2.33%
4020 EMPLOYEE DEVELOPMENT	65,780	1.52%
4900 OTHER CHARGES & OBLIGATIONS	64,100	1.48%
4200 POSTAGE	39,860	0.92%
4700 PRINTING AND BINDING	32,850	0.76%
3200 ACCOUNTING AND AUDITING	35,450	0.82%
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	26,870	0.62%
5100 OFFICE SUPPLIES	15,470	0.36%
5300 ROAD MATERIALS AND SUPPLIES	5,000	0.12%
TOTAL SUPPLIES AND SERVICES	\$ 4,341,610	100%

CITY OF LONGWOOD

GENERAL FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
FUND BALANCE, OCTOBER 1	\$ 6,418,003	\$ 6,256,534	\$ 6,256,534	\$ 4,708,907
ADD REVENUES:				
TAXES:				
311-0000 AD VALOREM TAXES 5.5000	4,456,620	4,099,023	4,118,000	4,421,601
312-0000 SALES & USE TAXES	105	100	78	100
313-1000 FRANCHISE FEES / ELECTRIC	1,310,636	1,335,000	1,255,350	1,300,000
313-4000 FRANCHISE FEES / GAS		27,000	27,248	27,000
313-7000 FRANCHISE FEES / SOLID WASTE	293,046	241,000	294,963	295,000
314-1000 UTILITY TAX / ELECTRIC	1,240,610	1,270,000	1,133,511	1,100,000
314-3000 UTILITY TAX / WATER	156,474	157,000	167,836	165,000
314-4000 UTILITY TAX / GAS	82,953	86,000	78,125	80,000
315-0000 COMMUNICATIONS SERVICES TAX	1,173,962	1,134,883	1,028,461	1,031,974
TOTAL	8,714,406	8,350,006	8,103,572	8,420,675
LICENSES AND PERMITS:				
321-1000 LOCAL BUSINESS TAX RECEIPTS	167,971	165,000	172,680	172,000
322-0000 BUILDING PERMITS (moved to separate Fund)	213,071	200,000	-	-
322-3000 RE-INSPECTIONS (moved to separate Fund)	9,725	10,000	-	-
322-7000 PLANS APPLICATION REVIEWS	-	-	-	5,000
322-8000 SITE PLAN REVIEWS	6,245	30,000	1,350	1,500
329-1000 ARBOR PERMITS	4,335	3,700	7,312	7,000
329-2000 PAINT COLOR	425	250	350	350
TOTAL	401,772	408,950	181,692	185,850
INTERGOVERNMENTAL REVENUES:				
322-1000 RADON GAS FEES (moved to separate Fund)	894	-	-	-
331-2200 H.I.D.T.A. GRANT (moved to separate Fund)	8,327	20,000	20,000	-
331-2500 OJP/BULLETPROOF VEST GRANT (moved to separate Fund)	-	-	-	-
331-6200 ASSIST FIREFIGHTERS GRANT (moved to separate Fund)	-	-	-	-
334-2400 FL DEPARTMENT OF LAW ENFORCEMENT (moved)	36,336	-	18,233	-
334-4900 F.D.O.T. ROAD MAINT. AGREEMENT	75,939	65,000	66,915	67,000
334-8000 F.E.M.A. (moved to separate Fund)	-	-	-	-
335-1200 STATE REVENUE SHARING	376,051	364,435	363,010	365,061
335-1400 MOBILE HOME LICENSE TAX	1,283	1,100	1,070	1,100
335-1500 ALCOHOLIC BEVERAGE LICENSES	21,043	19,000	22,657	22,500
335-1800 HALF-CENT SALES TAX	756,163	742,122	793,932	768,918
335-2300 FIREFIGHTERS SUPPLEMENTAL COMPENSATION	12,915	13,000	13,600	13,500
335-4100 MOTOR FUEL TAX REBATES	9,001	8,000	7,000	7,000
337-2000 SCHOOL RESOURCE OFFICER	34,317	34,300	34,300	34,557
338-2000 COUNTY OCCUPATIONAL LICENSES	11,466	10,000	10,681	10,500
TOTAL	1,343,735	1,276,957	1,351,398	1,290,136

CITY OF LONGWOOD

GENERAL FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
CHARGES FOR SERVICES:				
341-2000 LAND DEVELOPMENT FEES	2,100	1,600	3,500	3,000
342-1000 POLICE SERVICES	1,430	1,600	1,221	1,600
342-2000 OFF DUTY DETAIL	23,083	17,000	39,887	46,000
342-6000 AMBULANCE FEES	621,025	577,000	584,157	585,000
343-4500 GARBAGE BILLING FEES	1,071,312	1,077,000	1,102,479	1,100,000
343-4510 RECYCLING REVENUES	53,000	66,000	31,970	35,000
347-2010 SOFTBALL FEES	3,452	3,000	2,952	3,000
347-2025 SPECIAL EVENT FEES	3,300	3,000	12,107	10,000
347-2028 DONATIONS	10,530	6,000	12,522	10,000
347-2030 COMMUNITY BUILDING RENTALS	69,659	61,500	57,960	60,000
347-2045 BALL FIELD RENTALS	3,961	4,000	3,260	4,000
347-2050 CHEERLEADING / SELF DEFENSE / BOWLING LESSONS	18,500	12,500	20,394	21,000
347-2060 LBR - FIELD USE AGREEMENT	18,000	12,400	11,300	11,300
347-2070 CONCESSIONS / BABE RUTH	3,000	300	1,500	3,000
347-2080 SUMMER CAMP PROGRAM	45,276	43,000	33,059	33,000
347-5000 BUILDING ATTENDANT FEE	27,331	25,000	20,420	24,000
349-1011 COUNTY ROADS & LIBRARY IMPACT FEES	861	500	485	500
TOTAL	1,975,820	1,911,400	1,939,173	1,950,400
FINES AND FORFEITS:				
354-1000 PARKING FINES	1,094	800	567	500
354-2000 SECURITY ALARM FINES	1,105	700	3,633	3,500
354-3000 OTHER FINES	135,993	150,000	157,463	155,000
354-3010 OTHER FINES - INVESTIGATIVE COST RECOVERY	7,320	4,500	10,476	6,000
354-3020 COURT ORDERED RESTITUTION	2,908	1,300	4,225	2,000
TOTAL	148,420	157,300	176,364	167,000
MISCELLANEOUS REVENUES:				
361-1000 INTEREST EARNINGS	14,577	15,400	9,442	9,400
361-3000 INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS	18,151	-	-	-
362-3000 RENTS AND ROYALTIES	54,315	62,400	62,400	62,400
364-1000 CEMETERY LOTS	13,500	7,000	12,650	7,000
364-4000 SALE OF SURPLUS EQUIPMENT	77,309	-	-	-
369-0000 OTHER MISCELLANEOUS REVENUES	54,695	27,000	35,830	77,000
369-3000 REFUND OF PRIOR YEAR EXPENDITURES	-	4,000	9,780	-
369-9100 CANDIDATE QUALIFYING FEE	481	-	-	-
TOTAL	233,028	115,800	130,102	155,800
TRANSFERS - IN:				
382-1000 PUBLIC UTILITIES FUND	758,407	680,868	680,868	1,103,668
382-3000 STORMWATER MANAGEMENT FUND	193,680	193,680	193,680	191,755
382-4000 BUILDING FUND	-	-	21,225	20,552
383-0000 CAPITAL LEASE PROCEEDS	805,325	-	-	-
TOTAL	1,757,412	874,548	895,773	1,315,975
TOTAL REVENUES AVAILABLE	20,992,596	19,351,495	19,034,608	18,194,743

CITY OF LONGWOOD

GENERAL FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
TOTAL REVENUES AVAILABLE	20,992,596	19,351,495	19,034,608	18,194,743
DEDUCT EXPENDITURES:				
ADMINISTRATION:				
CITY COMMISSION	35,769	41,831	38,719	37,799
CITY CLERK	138,537	163,089	135,990	154,303
CITY ADMINISTRATOR	461,302	393,620	328,365	312,116
CITY ATTORNEY	113,716	140,000	107,251	125,000
GENERAL SERVICES	126,393	157,205	106,479	156,856
HUMAN RESOURCES	342,194	477,361	486,051	469,927
INFORMATION TECHNOLOGY	792,137	714,969	658,619	637,337
FINANCIAL SERVICES:				
PURCHASING	72,061	73,831	72,655	74,284
FINANCE	324,610	282,130	216,565	282,200
UTILITY BILLING	1,253,569	1,269,898	1,233,157	1,237,485
POLICE	3,568,649	3,990,394	3,783,434	4,200,471
FIRE	4,328,236	4,071,842	3,861,127	3,877,597
COMMUNITY DEVELOPMENT:				
PLANNING/ECONOMIC DEVELOPMENT	303,347	609,644	672,321	457,220
BUILDING (moved to separate Fund)	159,849	168,276	-	-
LEISURE SERVICES:	943,767	1,319,424	1,240,093	1,107,464
PUBLIC WORKS:				
STREETS	1,584,706	1,513,763	1,384,875	1,653,385
TRANSFERS-OUT:				
STREETS	187,220	-	-	-
TOTAL	187,220	-	-	-
TOTAL EXPENDITURES	14,736,062	15,387,277	14,325,701	14,783,445
FUND BALANCE, SEPTEMBER 30	\$ 6,256,534	\$ 3,964,218	\$ 4,708,907	\$ 3,411,298

ADMINISTRATION

PROGRAM: CITY COMMISSION

GOALS: To provide all citizens of Longwood with legislative representation by enacting ordinances, resolutions, policies and programs that improve and protect the community, promote desirable levels of municipal services and plan for the future.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	35,769
2012	BUDGET	41,831
2012	ESTIMATE	38,719
2013	PROPOSED	37,799

OBJECTIVES:

Adopt policies and programs that improve the quality of life in the community and promote desirable levels of municipal services.

Encourage continued participation in community activities and governmental affairs.

Support a strong commercial and industrial tax base in the City.

RESULTS:

Continued responsiveness to citizen needs.

Maintain a presence to promote and improve the image of the City

Maintain a viable and balanced tax base in the City.

ADMINISTRATION

PROGRAM: CITY COMMISSION

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1100 EXECUTIVE SALARIES	24,024	24,024	24,024	24,024
2100 F.I.C.A.	1,838	1,838	1,470	1,838
2200 RETIREMENT CONTRIBUTION	2,402	2,402	2,402	2,402
2400 WORKERS COMPENSATION	67	67	61	45
TOTAL	28,331	28,331	27,957	28,309
SUPPLIES AND SERVICES:				
3400 OTHER CONTRACTUAL SERVICES	-	-	-	-
4020 COMMISSION DEVELOPMENT	4,151	5,500	5,293	5,740
4800 COMMUNITY RELATIONS	428	500	473	250
4900 OTHER CHARGES & OBLIGATIONS	182	2,500	2,048	500
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	2,677	5,000	2,948	3,000
6400 CAPITAL EQUIPMENT	-	-	-	-
TOTAL	7,438	13,500	10,762	9,490
TOTAL COST	35,769	41,831	38,719	37,799

ADMINISTRATION

PROGRAM: CITY COMMISSION

MANPOWER ANALYSIS

<u>POSITION</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
MAYOR	1	1	1
COMMISSIONERS	4	4	4
TOTAL	5	5	5
6400 - Equipment			\$ -
			<u>-</u>
Total Capital Outlay			\$ -

ADMINISTRATION

PROGRAM: CITY CLERK

GOALS: To authenticate, record, index and maintain the City's official legislative acts, thus preserving the history of the City of Longwood; to issue all required permits which fall under the jurisdiction of the City Clerk's authority; to provide required advertising in accordance with state and local laws; and to supervise all City elections.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	138,537
2012	BUDGET	163,089
2012	ESTIMATE	135,990
2013	PROPOSED	154,303

OBJECTIVES:

Record and preserve City Commission actions.

Maintain City Codes.

Maintain the official records of the City Commission in accordance with legal requirements.

Review compliance with current election code requirements.

RESULTS:

Permanent documentation of all action taken by the City Commission.

City Codes kept current with regular supplements.

Continued records storage and retention/retrieval systems for accessibility of data for staff and public inquiries.

Conduct elections in strict compliance with state statutes.

ADMINISTRATION

PROGRAM: CITY CLERK

LINE ITEM DETAIL

		2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	68,927	68,500	68,684	68,500
1230	LONGEVITY PAY	450	450	450	450
1320	ELECTION OFFICIALS	-	2,000	2,000	-
2100	F.I.C.A.	5,308	5,275	5,211	5,275
2200	RETIREMENT CONTRIBUTION	7,021	6,895	6,913	6,895
2300	LIFE AND HEALTH INSURANCE	1,199	800	1,308	1,210
2400	WORKERS COMPENSATION	196	193	175	130
	TOTAL	83,101	84,113	84,741	82,460
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES		1,500	-	2,000
3400	OTHER CONTRACTUAL SERVICES	4,854	7,950	5,723	7,850
4020	EMPLOYEE DEVELOPMENT	2,306	6,200	3,844	2,860
4100	COMMUNICATIONS	585	1,979	1,030	1,286
4200	POSTAGE	10,316	14,000	10,035	12,000
4300	UTILITY SERVICES	6,703	5,500	5,500	5,500
4400	RENTALS AND LEASES	504	822	756	822
4600	REPAIR AND MAINTENANCE	266	500	-	1,000
4700	PRINTING AND BINDING	12,484	15,000	10,407	14,750
4800	COMMUNITY RELATIONS	418	900	786	1,000
4900	LEGAL ADVERTISING	12,047	14,000	8,124	14,000
5100	OFFICE SUPPLIES	1,244	1,300	1,126	2,600
5200	OPERATING SUPPLIES	3,155	6,750	2,242	4,300
5220	REPURCHASE OF LOTS	-	1,500	800	800
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	554	1,075	876	1,075
6400	EQUIPMENT	-	-	-	-
	TOTAL	55,436	78,976	51,249	71,843
	TOTAL COST	138,537	163,089	135,990	154,303

ADMINISTRATION

PROGRAM: CITY CLERK

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
CITY CLERK	1	1	1
DEPUTY CITY CLERK	1	0	0
RECEPTIONIST	0	0	0
CLERICAL WORKER (PART-TIME)	1	0	0
ADMINISTRATIVE SECRETARY	1	0	0
TOTAL	4	1	1

CAPITAL OUTLAY

6400 - Equipment	\$ -
Total Capital Outlay	\$ -

ADMINISTRATION

PROGRAM: CITY ADMINISTRATOR

GOALS: To efficiently and effectively implement and administer the policies, programs and services approved by the City Commission.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	461,302
2012	BUDGET	393,620
2012	ESTIMATE	328,365
2013	PROPOSED	312,116

OBJECTIVES:

Proper allocation of City resources and manpower in conformance with City Commission policy.

Maintain a fiscally sound organization.

Continue to communicate with citizens and employees.

RESULTS:

Effective execution of City Commission policy.

Visible organization.

Informed citizenry.

ADMINISTRATION

PROGRAM: CITY ADMINISTRATOR

LINE ITEM DETAIL

	2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	358,267	284,210	235,569	228,710
1230 LONGEVITY PAY	1,772	1,100	1,600	1,100
1400 OVERTIME	-	-	-	-
2100 F.I.C.A.	26,841	21,826	17,615	17,580
2200 RETIREMENT CONTRIBUTION	27,621	27,330	24,017	21,780
2300 LIFE AND HEALTH INSURANCE	33,068	34,921	27,630	26,135
2400 WORKERS COMPENSATION	1,006	3,743	7,486	4,611
TOTAL	448,575	373,130	313,917	299,916
SUPPLIES AND OTHER SERVICES:				
3400 OTHER CONTRACTUAL SERVICES	-	-	-	-
4010 TRAVEL AND PER DIEM	-	-	-	-
4020 EMPLOYEE DEVELOPMENT	1,030	5,000	2,500	2,500
4100 COMMUNICATION	1,082	1,990	2,770	1,900
4200 POSTAGE	-	300	300	800
4700 PRINTING AND BINDING	7,708	6,000	5,100	1,000
4800 PROMOTIONAL ACTIVITIES	227	-	-	2,000
4900 OTHER CHARGES	-	-	-	-
5100 OFFICE SUPPLIES	1,111	2,000	1,500	2,000
5200 OPERATING SUPPLIES	355	2,000	428	500
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,214	3,200	1,850	1,500
6400 EQUIPMENT	-	-	-	-
TOTAL	12,727	20,490	14,448	12,200
TOTAL COST	461,302	393,620	328,365	312,116

ADMINISTRATION

PROGRAM: CITY ADMINISTRATOR

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
CITY ADMINISTRATOR	1	1	1
ASSISTANT TO CITY ADMINISTRATOR	1	1	0
ADMINISTRATIVE SECRETARY (Assigned to City Clerk)	1	1	1
CLERICAL WORKER PART-TIME (Assigned to City Clerk)	1	1	1
EXECUTIVE ASSISTANT TO CITY ADMINISTRATOR	1	1	1
RECEPTIONIST	1	1	1
TOTAL	6	6	5

ADMINISTRATION

PROGRAM: CITY ATTORNEY

GOALS: To provide legal advice to the City Commission and City staff, to review all legal instruments of the City and to coordinate all litigation and other legal services for the City.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	113,716
2012	BUDGET	140,000
2012	ESTIMATE	107,251
2013	PROPOSED	125,000

OBJECTIVES:

Respond to requests from the City Commission and City staff for legal opinions on specific matters.

Draft local ordinances in response to state and federal legislation concerning the City.

Provide defense/prosecution involving matters of litigation concerning the City.

Provide other legal services on specific matters.

RESULTS:

Ensure conformance to the law.

Provide the City Commission and staff with the best possible legal information on which to base decisions.

Protect the City's interest in matters of litigation.

Protect the City's interest in specific matters.

ADMINISTRATION

PROGRAM: CITY ATTORNEY

LINE ITEM DETAIL

	2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
SERVICE COSTS:				
3100 PROFESSIONAL SERVICES GENERAL	101,338	110,000	101,312	110,000
3110 PROFESSIONAL SERVICES LITIGATION	12,378	30,000	5,939	15,000
TOTAL	113,716	140,000	107,251	125,000
 TOTAL COST	 113,716	 140,000	 107,251	 125,000

ADMINISTRATION

PROGRAM: GENERAL SERVICES

GOALS: To provide preventive maintenance of City-owned buildings to prolong their usefulness and prevent more costly repairs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	126,393
2012	BUDGET	157,205
2012	ESTIMATE	106,479
2013	PROPOSED	156,856

OBJECTIVES:

Provide ongoing preventive maintenance of properties.

Respond to all building emergencies promptly.

Monitor and repair minor building deficiencies.

RESULTS:

Properties and buildings which are maintained in a respectable and safe condition.

Reduce damage and down time.

Provide a safe, clean and well maintained buildings for City use.

ADMINISTRATION

PROGRAM: GENERAL SERVICES

LINE ITEM DETAIL

		<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	34,291	34,000	34,092	34,000
1230	LONGEVITY PAY	525	525	525	525
1400	OVERTIME	25	-	-	-
2100	F.I.C.A.	2,656	2,641	2,603	2,641
2200	RETIREMENT CONTRIBUTION	3,483	3,453	3,462	3,453
2300	LIFE AND HEALTH INSURANCE	5,998	6,847	6,353	6,398
2400	WORKERS COMPENSATION	4,423	4,409	3,840	5,029
	TOTAL	51,401	51,875	50,875	52,046
SUPPLIES AND OTHER SERVICES:					
3400	OTHER CONTRACTUAL SERVICES	23,268	10,300	8,800	10,300
4020	EMPLOYEE DEVELOPMENT	-	-	-	150
4100	COMMUNICATIONS	231	330	276	360
4300	UTILITY SERVICES	30,108	32,000	26,568	32,000
4600	REPAIR AND MAINTENANCE	4,422	43,000	7,250	15,000
4610	REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
5200	OPERATING SUPPLIES	16,646	14,500	5,215	10,000
5510	FUEL	317	200	2,495	4,500
6300	IMPROV. OTHER THAN BUILDINGS	-	-	-	-
6400	EQUIPMENT	-	5,000	5,000	-
9800	RESERVE FOR CONTINGENCY	-	-	-	32,500
	TOTAL	74,992	105,330	55,604	104,810
	TOTAL COST	126,393	157,205	106,479	156,856

ADMINISTRATION

PROGRAM: GENERAL SERVICES

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2010</u>	<u>2011</u>	<u>2012</u>
FACILITIES CONST. & MAINT. SPECIALIST	1	1	1
PROGRAM/CMTY. BUILDING COORDINATOR	1	0	0
TOTAL	2	1	1

6400 - Equipment

\$ -

Total Capital Outlay

\$ -

6400 - Equipment

\$ -

Total Capital Outlay

\$ -

ADMINISTRATION

PROGRAM: HUMAN RESOURCES

GOALS: To provide personnel management that anticipates and responds to changes in the nature and composition of the workplace, external social and economic pressures, organizational structures and technology.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	342,195
2012	BUDGET	477,361
2012	ESTIMATE	486,051
2013	PROPOSED	469,927

OBJECTIVES:

To coordinate benefits and employee incentives, such as the Employee Assistance Program, the Employee of the Year Program, and the Drug-Free Workplace Program.

To coordinate the annual Employee Benefit Fair.

To manage workers compensation, liability insurance and unemployment claims issues.

RESULTS:

To encourage and assist employees to reach their full potential as members of the City.

To educate employees of the benefits available so they may make informed decisions.

To provide the City with the administrative services necessary to protect and insure the City's assets.

ADMINISTRATION

PROGRAM: HUMAN RESOURCES

LINE ITEM DETAIL

		2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	68,836	96,940	97,471	96,940
1230	LONGEVITY PAY	4,000	4,200	4,200	4,200
1400	OVERTIME	-	-	-	-
2100	F.I.C.A.	5,422	7,737	7,474	7,737
2200	RETIREMENT CONTRIBUTION	4,066	7,944	7,959	7,944
2300	LIFE AND HEALTH INSURANCE	6,236	13,837	12,635	12,933
2400	WORKERS COMPENSATION	204	283	256	192
2500	UNEMPLOYMENT COMPENSATION	19,111	25,000	10,725	25,000
2800	EMPLOYEE PROGRAMS	5,813	6,200	6,296	7,200
	TOTAL	113,688	162,141	147,016	162,146
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	20,540	33,200	54,643	56,100
3400	OTHER CONTRACTUAL SERVICES	5,445	-	-	9,700
4020	EMPLOYEE DEVELOPMENT	849	1,775	1,535	2,150
4100	COMMUNICATIONS	78	350	620	820
4200	POSTAGE	30	100	26	100
4500	LIABILITY INSURANCE	197,400	269,000	278,144	230,000
4520	INSURANCE DEDUCTIBLE	2,000	5,000	2,000	3,000
4600	REPAIR AND MAINTENANCE	-	-	-	-
4700	PRINTING AND BINDING	-	1,000	60	2,000
4900	OTHER CHARGES AND OBLIGATIONS	980	2,000	369	2,000
5100	OFFICE SUPPLIES	174	500	500	1,200
5200	OPERATING SUPPLIES	896	1,500	724	-
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	115	795	414	711
6400	EQUIPMENT	-	-	-	-
	TOTAL	228,507	315,220	339,035	307,781
	TOTAL COST	342,195	477,361	486,051	469,927

ADMINISTRATION

PROGRAM: HUMAN RESOURCES

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
HUMAN RESOURCES MANAGER	1	1	1
PAYROLL CLERK	1	0	1
BUSINESS TAX/HR SPECIALIST	1	0	0
ADMINISTRATIVE ASSISTANT	0	0	0
TOTAL	3	1	2

CAPITAL OUTLAY

6400 - Equipment	\$ -
Total Capital Outlay	\$ -

Note: Beginning FY2012, Personnel Costs reflect reclassification of Payroll Clerk from Finance.

ADMINISTRATION

PROGRAM: INFORMATION TECHNOLOGY

GOALS: To utilize the most innovative, effective and efficient forms of technology for optimal service delivery and communication, and to maintain all hardware and software utilized for the City's computer and telecommunications systems.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	792,137
2012	BUDGET	714,969
2012	ESTIMATE	658,619
2013	PROPOSED	637,337

OBJECTIVES:

Increase the manageability of computer workstations.

To continue to offer employees a comprehensive training program to enable them to achieve a level of proficiency with the City's hardware and software.

Improve and enhance the City's internet presence and website.

Continue to maintain a high level of reliability and minimal downtime with regard to technology infrastructure and mission critical systems.

Replace older technology telephone and communication system with newer technology, while improving communication services and reliability and providing platform for outsourcing provision of data sources.

Complete implementation of a comprehensive document imaging service.

RESULTS:

Maximize the benefit of information technology expenditures.

Enable employees to improve their efficiency and processes by utilizing new technologies.

Increase levels of communication with the citizens of Longwood.

Ensure minimal productivity losses and minimal impact of mission critical systems.

Maximize the benefit of technology and reduce the need for on-site storage of documents.

ADMINISTRATION

PROGRAM: INFORMATION TECHNOLOGY
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LINE ITEM DETAIL

		2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	70,188	70,000	70,188	70,000
1230	LONGEVITY PAY	1,650	1,650	1,650	1,650
2100	F.I.C.A.	5,370	5,481	5,451	5,481
2200	RETIREMENT CONTRIBUTION	7,184	7,165	7,184	7,165
2300	LIFE AND HEALTH INSURANCE	6,229	7,100	6,618	6,651
2400	WORKERS COMPENSATION	201	201	181	135
	TOTAL	90,822	91,597	91,272	91,082
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	2,090	5,000	6,559	5,000
3400	OTHER CONTRACTUAL SERVICES	371,568	329,648	250,545	343,141
4020	EMPLOYEE DEVELOPMENT	5,725	9,495	5,100	6,000
4100	COMMUNICATIONS	35,888	38,763	29,248	37,820
4200	POSTAGE	12	-	-	-
4400	RENTALS AND LEASES	77,459	92,116	88,056	92,116
4600	REPAIR AND MAINTENANCE	1,158	15,000	5,066	5,000
5200	OPERATING SUPPLIES	7,836	8,012	8,217	4,100
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	125	275	275	275
7100	CAPITAL LEASE PRINCIPAL	115,594	37,861	37,852	39,868
7200	CAPITAL LEASE INTEREST	83,860	4,942	4,249	2,935
6400	EQUIPMENT	-	82,260	132,180	-
9800	RESESRVE FOR CONTINGENCY	-	-	-	10,000
	TOTAL	701,315	623,372	567,347	546,255
	TOTAL COST	792,137	714,969	658,619	637,337

ADMINISTRATION

PROGRAM: INFORMATION TECHNOLOGY

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
INFORMATION TECHNOLOGY MANAGER	1	1	1
IT BUSINESS ANALYST	0	0	0
TOTAL	1	1	1

CAPITAL OUTLAY

6400 - Equipment	\$	-
Total Capital Outlay	\$	-

FINANCIAL SERVICES

PROGRAM: PURCHASING

GOALS: To procure goods and services in the most efficient and effective way to achieve the best value while meeting the quality and delivery requirements of the City, and to maximize the purchasing power of public funds, while promoting fair and open competition.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	72,061
2012	BUDGET	73,831
2012	ESTIMATE	72,655
2013	PROPOSED	74,284

OBJECTIVES:

Conduct surplus property disposals.

Combine Purchasing Policies, Chapter 16.5, with operating procedures manual to revise bid protest procedures and update bid thresholds and signature authority levels.

Continue to improve processes and the current service level through product research and implementation of innovative methods.

RESULTS:

Increase revenues while eliminating the need for storage of rolling stock and other equipment.

Simplify the revision process through the implementation of unified policies and procedures.

Improve efficiency of operations and reduce process time.

FINANCIAL SERVICES

PROGRAM: PURCHASING

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	52,641	52,500	52,842	52,500
1230 LONGEVITY PAY	400	400	400	400
1400 OVERTIME	-	-	-	-
2100 F.I.C.A.	4,045	4,047	3,936	4,047
2200 RETIREMENT CONTRIBUTION	5,304	5,290	5,304	5,290
2300 LIFE AND HEALTH INSURANCE	6,114	6,972	6,489	6,523
2400 WORKERS COMPENSATION	148	148	134	100
TOTAL	68,652	69,357	69,105	68,860
SUPPLIES AND OTHER SERVICES:				
3400 OTHER CONTRACTUAL SERVICE	-	-	-	-
4020 EMPLOYEE DEVELOPMENT	1,646	1,935	1,476	2,200
4100 COMMUNICATION	-	-	-	-
4200 POSTAGE	-	200	50	300
4600 REPAIR AND MAINTENANCE	-	-	-	-
4700 PRINTING AND BINDING	61	300	150	300
4900 LEGAL ADVERTISING	332	500	200	1,000
5100 OFFICE SUPPLIES	50	350	956	350
5200 OPERATING SUPPLIES	341	300	-	300
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	979	889	718	974
6400 EQUIPMENT	-	-	-	-
TOTAL	3,409	4,474	3,550	5,424
TOTAL COST	72,061	73,831	72,655	74,284

FINANCIAL SERVICES

PROGRAM: PURCHASING

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
PURCHASING MANAGER	1	1	1
BUYER	<u>0</u>	<u>0</u>	<u>0</u>
TOTAL	1	1	1

CAPITAL OUTLAY

6400 - Equipment	\$ -
Total Capital Outlay	\$ -

FINANCIAL SERVICES

PROGRAM: FINANCE

GOALS: To provide and control fiscal programs to meet all legal, professional and management requirements.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	324,610
2012	BUDGET	282,130
2012	ESTIMATE	216,565
2013	PROPOSED	282,200

OBJECTIVES:

To invest City funds to ensure safety of investment principal, provide for liquidity and maximize yield.

To provide complete and accurate financial data on a timely basis.

To continue to produce a Comprehensive Annual Financial Report that meets the GFOA Award for Excellence guidelines.

To continue to produce a high quality Annual Budget document that meets the GFOA award standards.

RESULTS:

To safeguard the City's liquid assets while earning interest to provide additional operating capital.

To provide data for staff to control costs, increase revenues and plan for the effects of change.

To maintain a positive image from the community on the City's finances.

To communicate effectively with the citizens of Longwood regarding results of operations as well as planning for the future.

FINANCIAL SERVICES

PROGRAM: FINANCE

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	204,494	172,620	117,237	166,370
1230 LONGEVITY PAY	10,675	4,000	4,000	4,000
1400 OVERTIME	750	-	-	-
2100 F.I.C.A.	15,663	13,511	8,395	13,033
2200 RETIREMENT CONTRIBUTION	20,207	14,648	8,483	14,023
2300 LIFE AND HEALTH INSURANCE	26,951	21,102	17,190	19,697
2400 WORKERS COMPENSATION	604	495	305	322
TOTAL	279,344	226,376	155,610	217,445
SUPPLIES AND OTHER SERVICES:				
3200 ACCOUNTING AND AUDITING	27,000	35,450	31,450	35,450
3400 OTHER CONTRACTUAL SERVICES	-	-	13,679	-
4020 EMPLOYEE DEVELOPMENT	1,000	1,700	-	2,200
4100 COMMUNICATION	108	-	240	720
4200 POSTAGE	109	935	703	935
4600 REPAIR AND MAINTENANCE	40	100	118	100
4700 PRINTING AND BINDING	1,213	2,500	456	2,500
4900 OTHER CHARGES AND OBLIGATIONS	13,788	12,500	12,361	20,500
5100 OFFICE SUPPLIES	365	750	746	750
5200 OPERATING SUPPLIES	700	850	857	850
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	943	969	345	750
6400 EQUIPMENT	-	-	-	-
TOTAL	45,266	55,754	60,955	64,755
TOTAL COST	324,610	282,130	216,565	282,200

FINANCIAL SERVICES

PROGRAM: FINANCE

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
FINANCIAL SERVICES DIRECTOR	1	1	1
ACCOUNTING MANAGER	1	1	1
ACCOUNTING CLERK II	1	1	1
BUSINESS TAX/HR SPECIALIST	0	1	0
PAYROLL CLERK	0	1	0
TOTAL	3	5	3

CAPITAL OUTLAY

6400 - Equipment	\$ -
Total Capital Outlay	\$ -

Note: Beginning FY2012, Personnel Costs reflect reclassification of Business Tax/HR Specialist and Payroll Clerk from Finance.

FINANCIAL SERVICES

PROGRAM: UTILITY BILLING

GOALS: To provide meter reading, monthly billing and collection services to customers who utilize the City's water, sewer and solid waste collection services by efficiently providing timely and responsive support to their needs concerning their utility account. To assist customers with various services, complaints and problems while ensuring compliance with department processes and City ordinances. To identify, bill and process all business license revenue services.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	1,253,569
2012	BUDGET	1,269,898
2012	ESTIMATE	1,233,157
2013	PROPOSED	1,237,485

OBJECTIVES:

To continue to increase utilization of electronic meter reading and recording for those subdivisions equipped with encoder registers.

Insure the complete collection of business fees from both in and out of the City.

Process renewals and collect delinquents in a timely manner.

RESULTS:

Increased efficiency and accuracy in the meter reading and billing process.

Continued collections of business fees from both in and out of the City.

Continued processing of new applications and renewals.

FINANCIAL SERVICES

PROGRAM: UTILITY BILLING

LINE ITEM DETAIL

	2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	131,431	115,735	115,814	103,335
1230 LONGEVITY PAY	8,264	5,775	1,311	4,800
1400 OVERTIME	-	-	-	-
2100 F.I.C.A.	10,166	9,296	8,576	8,272
2200 RETIREMENT CONTRIBUTION	12,716	8,104	7,698	7,448
2300 LIFE AND HEALTH INSURANCE	17,483	20,123	18,758	18,776
2400 WORKERS COMPENSATION	391	340	295	204
TOTAL	180,451	159,373	152,452	142,835
SUPPLIES AND OTHER SERVICES:				
3400 OTHER CONTRACTUAL SERVICES	14,637	18,300	15,169	20,200
4020 EMPLOYEE DEVELOPMENT	-	6,000	229	3,000
4100 COMMUNICATION	399	700	433	-
4200 POSTAGE	29,304	30,000	14,340	25,000
4310 SOLID WASTE DISPOSAL	1,007,170	1,020,000	1,013,694	1,020,000
4600 REPAIR AND MAINTENANCE	-	350	90	350
4610 REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING AND BINDING	210	2,500	517	1,500
4900 OTHER CHARGES AND OBLIGATIONS	19,471	19,000	20,601	21,600
5100 OFFICE SUPPLIES	570	1,000	1,007	1,000
5200 OPERATING SUPPLIES	1,357	1,750	1,733	1,500
5510 FUEL	-	-	-	-
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	-	775	142	500
6300 IMPROV. OTHER THAN BUILDINGS	-	5,000	8,000	-
6400 EQUIPMENT	-	5,150	4,750	-
TOTAL	1,073,118	1,110,525	1,080,705	1,094,650
TOTAL COST	1,253,569	1,269,898	1,233,157	1,237,485

FINANCIAL SERVICES

PROGRAM: UTILITY BILLING

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
UTILITY BILLING MANAGER	1	1	1
ACCOUNTING/BTR CLERK	<u>2</u>	<u>2</u>	<u>2</u>
TOTAL	3	3	3

CAPITAL OUTLAY

6300 - Improv. Other than Buildings	<u>\$ -</u>
6400 - Equipment	<u>\$ -</u>
Total capital outlay	\$ -

Note: Beginning FY2012, Personnel Costs reflect reclassification of the Business Tax/HR Specialist from Finance to Utility Billing.
Title changed to Accounting/BTR Clerk

POLICE

PROGRAM: LAW ENFORCEMENT

GOALS: To provide management and organizational support to all levels of operations to facilitate goal attainment. To manage and supervise all personnel and program functions in support of police operations. Enhance training for individuals and develop modern crime fighting techniques utilizing advanced and innovative equipment and procedures to protect and serve the citizens of Longwood. Enforce laws and City codes.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	3,568,649
2012	BUDGET	3,990,394
2012	ESTIMATE	3,783,434
2013	PROPOSED	4,200,471

OBJECTIVES:

Provide training consistent with current procedures to update job skills and promote acceptable performance levels.

Provide programs that promote police operations by utilizing proper managerial and supervisory skills.

Administer effectively and maintain a high level of service and professionalism for the public good.

Compliance with all pertinent City codes.

RESULTS:

A proficient police organization capable of maintaining law and order and providing those special services the community requires of a municipal police department.

To insure the community receives the highest caliber police officer capable of performing to their expectations with the available budgetary considerations.

To provide the latest in resources and equipment to accomplish the goals of law and order and service to the community in accordance with available funding constraints.

To provide a safe, clean and high quality community.

POLICE

PROGRAM: LAW ENFORCEMENT

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	2,093,304	2,216,234	2,083,997	2,264,547
1230 LONGEVITY PAY	51,350	51,750	51,750	51,050
1240 HOLIDAY PAY	98,620	108,428	69,465	106,019
1250 COMMUNITY BUILDING DETAIL	-	5,000	-	5,000
1260 SPECIAL ASSIGNMENT PAY	66,186	35,000	82,913	46,000
1400 OVERTIME	155,337	160,000	204,506	135,800
1520 EDUCATION INCENTIVE	28,668	28,080	28,042	27,840
2100 F.I.C.A.	185,193	199,244	189,932	203,525
2200 RETIREMENT CONTRIBUTION	248,163	230,441	218,974	238,790
2300 LIFE AND HEALTH INSURANCE	264,706	344,335	279,219	321,435
2400 WORKERS COMPENSATION	79,718	85,708	85,173	83,204
TOTAL	3,271,245	3,464,220	3,293,971	3,483,208
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	3,451	8,500	11,868	20,500
3400 OTHER CONTRACTUAL SERVICES	4,385	3,000	3,632	26,750
4020 EMPLOYEE DEVELOPMENT	360	-	-	-
4100 COMMUNICATIONS	28,718	37,600	30,183	36,300
4200 POSTAGE	(413)	100	55	100
4300 UTILITY SERVICES	24,020	28,000	27,012	32,000
4400 RENTALS AND LEASES	8,550	-	-	-
4600 REPAIR AND MAINTENANCE	38,149	38,300	21,342	20,000
4610 REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING AND BINDING	448	2,500	1,934	2,500
4800 COMMUNITY RELATIONS	5,386	5,000	4,978	4,500
5100 OFFICE SUPPLIES	2,505	3,000	2,065	3,000
5200 OPERATING SUPPLIES	26,415	44,250	24,783	54,550
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,842	2,045	1,789	3,745
5500 FUELS AND LUBRICANTS	153,588	110,000	121,307	125,000
6300 IMPROV. OTHER THAN BUILDINGS	-	-	1,765	-
6400 EQUIPMENT	-	12,000	20,872	43,500
7100 PRINCIPAL	-	207,086	207,086	301,334
7200 INTEREST	-	8,793	8,792	22,484
9300 TRANSFER TO GRANT FUND	-	-	-	5,000
9800 CONTINGENCY	-	16,000	-	16,000
TOTAL	297,404	526,174	489,463	717,263
TOTAL COST	3,568,649	3,990,394	3,783,434	4,200,471

POLICE

PROGRAM: LAW ENFORCEMENT

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
POLICE CHIEF	1	1	1
POLICE COMMANDER	1	1	1
POLICE SERGEANTS	8	8	8
POLICE CORPORALS	6	6	6
POLICE OFFICERS	24	24	24
RECORDS CLERK	1	1	1
EVIDENCE CUSTODIAN	1	1	1
CODE ENFORCEMENT OFFICER	2	2	2
CRIME ANALYST/GRANTS/CMTY. RELATIONS	1	1	1
SECRETARY	1	1	1
ADMINISTRATIVE SECRETARY	1	1	1
TOTAL	47	47	47

CAPITAL OUTLAY

6400 - Equipment:	
GIS Crime Analyst Software	\$ 2,000
Police Dept Station Sign	1,500
Floor Tile Materials and Installation	<u>40,000</u>
Total capital outlay	\$ 43,500

FIRE

PROGRAM: FIRE AND RESCUE

GOALS: To provide comprehensive services for the protection of citizens from the damages of fire and medical emergencies and to provide prevention and education services that are responsive to the needs of the community.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	4,328,236
2012	BUDGET	4,071,842
2012	ESTIMATE	3,861,127
2013	PROPOSED	3,877,597

OBJECTIVES:

Provide a high level of fire prevention and related services commensurate with community expectations through effective administration.

Continue evaluating Fire Department Accreditation.

Improve commercial pre-fire planning process and documentation.

RESULTS:

A well trained staff capable of providing a wide range of information and services responsive to the community's needs.

Encourage quality improvement through a continuous self assessment process.

Increase positive contact with the businesses and keep up to date with any changes to the interior of buildings.

FIRE

PROGRAM: FIRE AND RESCUE

LINE ITEM DETAIL

		<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	1,695,175	1,747,220	1,709,124	1,743,480
1230	LONGEVITY PAY	23,200	29,125	29,125	29,125
1240	HOLIDAY PAY	71,422	81,979	54,133	81,979
1250	PARAMEDIC PAY	181,416	182,000	212,915	203,000
1400	OVERTIME	350,785	374,101	368,037	234,101
1520	EDUCATION INCENTIVE	13,061	12,000	14,707	14,520
2100	F.I.C.A.	171,517	185,621	173,492	176,425
2200	RETIREMENT CONTRIBUTION	251,625	227,623	189,978	208,940
2300	LIFE AND HEALTH INSURANCE	236,623	296,169	243,456	276,279
2400	WORKERS COMPENSATION	79,899	87,486	95,980	81,447
	TOTAL	3,074,723	3,223,324	3,090,947	3,049,296
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	9,500	20,946	20,400	19,900
3400	OTHER CONTRACTUAL SERVICES	64,106	91,461	89,946	110,365
4020	EMPLOYEE DEVELOPMENT	27,799	34,310	17,537	24,750
4100	COMMUNICATIONS	4,208	5,610	10,757	10,740
4200	POSTAGE	159	300	181	325
4300	UTILITY SERVICES	28,594	30,000	25,535	30,000
4400	RENTALS AND LEASES	662	750	610	6,975
4600	REPAIR AND MAINTENANCE	14,717	36,805	35,104	32,035
4610	REPAIR AND MAINTENANCE - VEHICLES	43,201	53,000	25,527	20,800
4700	PRINTING AND BINDING	1,606	2,000	1,695	2,000
4800	COMMUNITY RELATIONS	903	2,900	2,963	3,500
4900	OTHER CHARGES AND OBLIGATIONS	-	-	-	-
5100	OFFICE SUPPLIES	978	1,200	1,877	1,800
5200	OPERATING SUPPLIES	100,918	133,000	97,082	107,600
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	1,861	3,620	3,622	6,260
5510	FUEL	34,832	32,500	36,337	32,500
6200	BUILDINGS	-	-	886	-
6300	IMPROV OTHER THAN BUILDING	-	-	-	15,600
6400	EQUIPMENT	623,141	47,050	47,055	22,000
7100	PRINCIPAL	259,933	304,578	304,578	306,842
7200	INTEREST	36,395	48,488	48,488	46,223
9300	TRANSFER TO GRANT FUND	-	-	-	28,086
	TOTAL	1,253,513	848,518	770,180	828,301
	TOTAL COST	4,328,236	4,071,842	3,861,127	3,877,597

FIRE

PROGRAM: FIRE AND RESCUE

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
FIRE CHIEF	1	1	1
FIRE MARSHAL	1	1	1
BATTALION CHIEF	3	3	3
LIEUTENANT	6	6	6
FIREFIGHTER	27	27	33 **
TRAINING OFFICER	1	1	1
DIVISION CHIEF TRAINING	0	0	0
DIVISION CHIEF FIRE PREVENTION	0	0	0
ADMINISTRATIVE SECRETARY	1	1	1
TOTAL	40	40	46

** includes six (6) grant funded positions

CAPITAL OUTLAY

6300 - Improvements	
Murphy Bed and Lockers	\$ 4,200
Renovations to Report Room Station 15	1,500
Build Report Room Station 17	1,800
Storage Shed Station 17	1,800
Sprinkler System Upgrade Station 15	3,800
Fence to Protect Generator Station 17	2,500
Total Improvements	<u>15,600</u>
6400 - Equipment	
Two(2) Tough Book Laptops	7,000
Two (2) IPADs	1,000
Nozzles for 1.75 Attack Lines	8,000
Nozzles for 2.5 Attack Lines	6,000
Total Equipment	<u>22,000</u>
Total capital outlay	\$ 37,600

COMMUNITY DEVELOPMENT

PROGRAM: PLANNING/ECONOMIC DEVELOPMENT

GOALS: To promote the physical and economic development/redevelopment of property within the City in a manner consistent with PROPOSED plans, regulations and policies. To provide the planning, organization, direction and supervisory services necessary to implement the functions managed under the jurisdiction of the program.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	303,347
2012	BUDGET	609,644
2012	ESTIMATE	672,321
2013	PROPOSED	457,220

OBJECTIVES:

Keep the City in compliance with state and county planning and development requirements.

Process applications for development and redevelopment, voluntary annexations, comp plan amendments and variances in a timely manner.

Protect and preserve the City's natural environment.

Aid and advise citizens, organizations and City staff in engineering and other matters requiring engineering expertise

RESULTS:

Maintain strict compliance with all applicable regulations.

Continued ability to provide a variety of services which stimulate the development and redevelopment of property in the City.

Promote the City as a desirable place to live and work.

Provides better services to the public and staff regarding their engineering needs.

Manage budget and resources for their maximum potential.

COMMUNITY DEVELOPMENT

PROGRAM: PLANNING/ECONOMIC DEVELOPMENT

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	223,269	221,000	264,530	279,000
1230 LONGEVITY PAY	200	200	200	200
1400 OVERTIME	-	-	51	-
2100 F.I.C.A.	16,787	16,922	19,639	21,359
2200 RETIREMENT CONTRIBUTION	20,242	22,120	26,456	27,920
2300 LIFE AND HEALTH INSURANCE	22,506	28,168	29,778	26,383
2400 WORKERS COMPENSATION	3,064	3,051	2,966	3,978
TOTAL	286,068	291,461	343,620	358,840
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	4,212	210,000	262,640	0
3400 OTHER CONTRACTUAL SERVICES	400	4,280	5,420	7,400
4020 EMPLOYEE DEVELOPMENT	3,383	7,545	2,431	7,980
4100 COMMUNICATION	689	1,958	988	1,625
4200 POSTAGE	-	150	56	100
4400 RENTALS AND LEASES	-	-	-	-
4600 REPAIRS AND MAINTENANCE	235	150	30	150
4610 REPAIRS AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING AND BINDING	242	1,200	267	800
4800 PROMOTIONAL ACTIVITIES	-	80,000	49,116	70,000
4900 OTHER CHARGES AND OBLIGATIONS	3,000	7,000	4,000	4,500
5100 OFFICE SUPPLIES	524	650	474	970
5200 OPERATING SUPPLIES	219	650	454	475
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,672	2,200	1,834	3,380
5500 FUEL	1,923	1,600	191	1,000
6300 IMPROV. OTHER THAN BUILDINGS	-	800	800	-
6400 EQUIPMENT	780	-	-	-
TOTAL	17,279	318,183	328,701	98,380
TOTAL COST	303,347	609,644	672,321	457,220

COMMUNITY DEVELOPMENT

PROGRAM: PLANNING/ECONOMIC DEVELOPMENT

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
COMMUNITY DEVELOPMENT DIRECTOR	1	1	1
COMMUNITY DEVELOPMENT COORDINATOR	1	1	1
ECONOMIC DEVELOPMENT PROG COORD. PLANNER	0	0	1
PLANNER/STORMWATER	1	1	1
TOTAL	4	4	5

CAPITAL OUTLAY

6300 - Improv. Other than Buildings

Total Capital Outlay

\$ -

Note: The Economic Development Position was moved from the City Administration Budget in 2012

LEISURE SERVICES

PROGRAM: LEISURE SERVICES

GOALS: To promote the public welfare by providing opportunities for wholesome and affordable recreation, and offer the citizens active/passive leisure activities that are essential to their well-being.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	943,767
2012	BUDGET	1,319,424
2012	ESTIMATE	1,240,093
2013	PROPOSED	1,107,464

OBJECTIVES:

Provide an environment that encourages educational, recreational and cultural opportunities through cost efficient programming and facilities.

Continue implementation of the Parks and Recreation Master Plan.

RESULTS:

To provide programs, resources and facilities which are relevant, attractive and affordably accessible to the public.

To update all existing facilities in the parks.

LEISURE SERVICES

PROGRAM: LEISURE SERVICES

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	442,230	475,331	419,927	319,902
1230 LONGEVITY	3,425	3,425	3,425	2,825
1400 OVERTIME	14,242	15,000	16,812	14,000
2100 F.I.C.A.	33,109	37,772	32,558	25,760
2200 RETIREMENT CONTRIBUTION	37,517	41,794	37,284	28,490
2300 LIFE AND HEALTH INSURANCE	56,068	84,285	58,159	52,931
2400 WORKERS COMPENSATION	13,354	15,017	10,512	11,041
TOTAL	599,945	672,624	578,677	454,949
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	11,663	70,000	83,550	10,000
3400 OTHER CONTRACTUAL SERVICES	31,726	44,850	78,547	126,635
3410 INSTRUCTOR FEES	14,545	18,000	14,187	22,000
4020 EMPLOYEE DEVELOPMENT	3,048	5,600	1,406	2,750
4100 COMMUNICATIONS	8,343	10,100	9,178	7,100
4200 POSTAGE	159	100	-	100
4300 UTILITY SERVICES	99,178	95,000	94,539	104,100
4400 RENTALS AND LEASES	5,489	18,100	12,536	17,800
4600 REPAIR AND MAINTENANCE	48,024	55,600	38,847	55,200
4610 REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING AND BINDING	354	5,500	4,440	5,000
4800 COMMUNITY RELATIONS	7,447	12,000	10,284	16,100
5100 OFFICE SUPPLIES	149	300	300	800
5200 OPERATING SUPPLIES	42,194	95,200	75,122	65,030
5210 PROGRAM SUPPLIES	7,373	10,800	2,972	22,600
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	1,225	2,250	599	800
5500 FUEL	18,297	16,000	13,688	10,000
6300 IMPROVEMENTS	-	138,000	209,700	114,000
6400 EQUIPMENT	44,608	17,400	11,521	15,000
9800 CONTINGENCY	-	32,000	-	57,500
TOTAL	343,822	646,800	661,416	652,515
TOTAL COST	943,767	1,319,424	1,240,093	1,107,464

LEISURE SERVICES

PROGRAM: LEISURE SERVICES

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

POSITION	2011	2012	2013
LEISURE SERVICES DIRECTOR	1	1	1
PARKS SERVICE SUPERVISOR	1	1	0
PARKS SERVICE SPECIALIST I	6	6	3
PARKS SERVICE SPECIALIST I (PART TIME)	1	1	0
PARKS SERVICE SPECIALIST II	2	2	2
RECREATION PROGRAM COORDINATOR	1	1	1
REC. PROGRAM/ COMM. COORDINATOR	1	1	1
EVENT SPECIALIST (PART TIME)	2	2	2
	15	15	10
TOTAL	15	15	10

CAPITAL OUTLAY

6300 - Improvements		
CandyLand Renovation		\$ 14,000
Reiter Park		100,000
Total Improvements		\$ 114,000
6400 - Equipment		
Workman		\$ 12,000
Picnic Tables		1,000
Ice Machine		2,000
Total Equipment		\$ 15,000
Total Capital Outlay		\$ 129,000

PUBLIC WORKS

PROGRAM: STREETS

GOALS: To maintain the City's Stormwater system, streets, sidewalks and rights of way efficiently within the allotted financial and labor resources.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	1,771,927
2012	BUDGET	1,513,763
2012	ESTIMATE	1,384,875
2013	PROPOSED	1,653,385

OBJECTIVES:

Use innovative ideas and processes that will improve maintenance programs, plans and direction which ensure that City resources and personnel are trained and educated at their most efficient and productive level.

Regular maintenance, cleaning procedures and repairs of the City's stormwater system.

RESULTS:

Better maintained rights of way.

Efficient and productive use of City personnel, equipment and materials to accomplish immediate goals and long range planning of these resources.

Allow maximum efficiency of stormwater run-off.

City property that is safe and attractive.

PUBLIC WORKS

PROGRAM: STREETS

		LINE ITEM DETAIL			
		2011	2012	2012	2013
		ACTUAL	BUDGET	ESTIMATE	PROPOSED
PERSONNEL COSTS:					
1200	REGULAR SALARIES AND WAGES	595,690	592,917	558,339	582,538
1230	LONGEVITY PAY	7,800	7,800	7,800	7,800
1400	OVERTIME	27,518	22,000	38,126	32,000
2100	F.I.C.A.	44,946	47,638	42,772	47,609
2200	RETIREMENT CONTRIBUTION	59,715	47,392	46,903	46,845
2300	LIFE AND HEALTH INSURANCE	79,731	115,777	80,380	101,880
2400	WORKERS COMPENSATION	32,800	33,239	32,812	32,148
TOTAL		848,200	866,763	807,132	850,820
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	68,914	20,000	-	20,000
3400	OTHER CONTRACTUAL SERVICES	77,754	60,000	56,893	188,335
4020	EMPLOYEE DEVELOPMENT	1,856	4,500	3,175	3,500
4100	COMMUNICATIONS	5,950	7,000	8,602	2,500
4200	POSTAGE	93	100	14	100
4300	UTILITY SERVICES	298,950	296,500	319,130	299,500
4400	RENTALS AND LEASES	2,900	3,500	1,551	3,500
4600	REPAIR AND MAINTENANCE	38,828	60,000	19,133	88,250
4610	REPAIR AND MAINTENANCE - VEHICLES	89,480	75,000	74,970	82,500
4700	PRINTING AND BINDING	774	500	447	500
4900	OTHER CHARGES AND OBLIGATIONS	-	-	-	-
5100	OFFICE SUPPLIES	1,021	500	1,019	1,000
5200	OPERATING SUPPLIES	24,997	14,000	30,719	23,200
5230	SAFETY SUPPLIES	4,552	10,000	7,078	6,500
5300	ROAD MATERIALS AND SUPPLIES	2,552	12,500	3,376	5,000
5400	BOOKS, PUBS, SUBS & MEMBERSHIPS	3,525	3,850	3,276	3,900
5500	FUEL	43,927	25,000	35,482	45,000
5540	LUBRICANTS	450	1,250	2,578	8,530
6100	LAND	-	-	-	-
6300	IMPROVEMENTS	66,753	-	-	-
6400	EQUIPMENT	3,231	27,800	10,300	17,750
9300	ADMINISTRATIVE TRANSFER	187,220	-	-	-
9800	RESERVE FOR CONTINGENCY	-	25,000	-	3,000
Total		923,727	647,000	577,743	802,565
Total Cost		1,771,927	1,513,763	1,384,875	1,653,385

PUBLIC WORKS

PROGRAM: STREETS

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
ADMINISTRATIVE ASSISTANT	1	1	1
PUBLIC WORKS DIRECTOR/CITY ENG	1	1	1
PUBLIC WORKS FLEET SUPERVISOR	1	1	1
MECHANIC	1	1	1
PUBLIC WORKS MAINT. SPECIALIST I	6	6	5
PUBLIC WORKS MAINT. SPECIALIST II	3	3	3
PUBLIC WORKS STREETS SUPERVISOR	1	1	1
HORTICULTURE SPECIALIST I	1	1	1
STREETS DIVISION MANAGER	1	1	1
TOTAL	16	16	15

CAPITAL OUTLAY

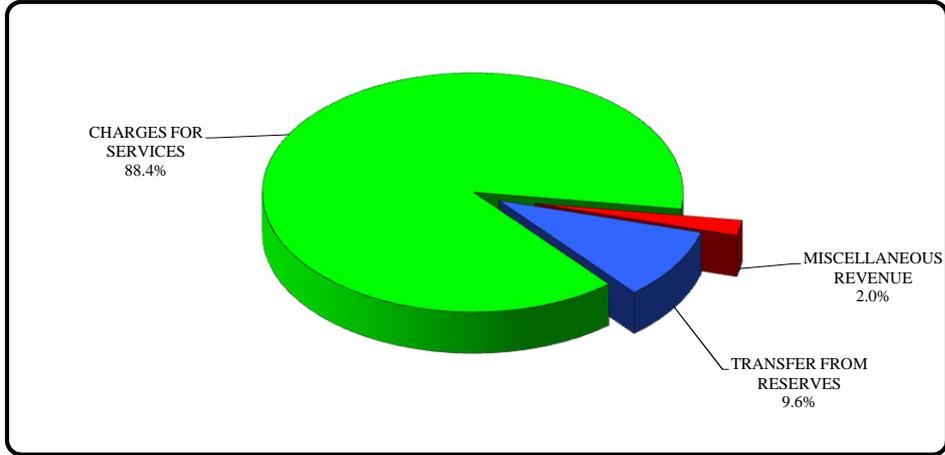
<u>6400 - Equipment:</u>	
Motorola Emergency Radios (6)	\$ 4,500
Sign Maintenance Software	4,000
Stihl Concrete Saw	1,400
Chemical Shed	<u>7,850</u>
Total Equipment	\$ 17,750



ENTERPRISE FUNDS

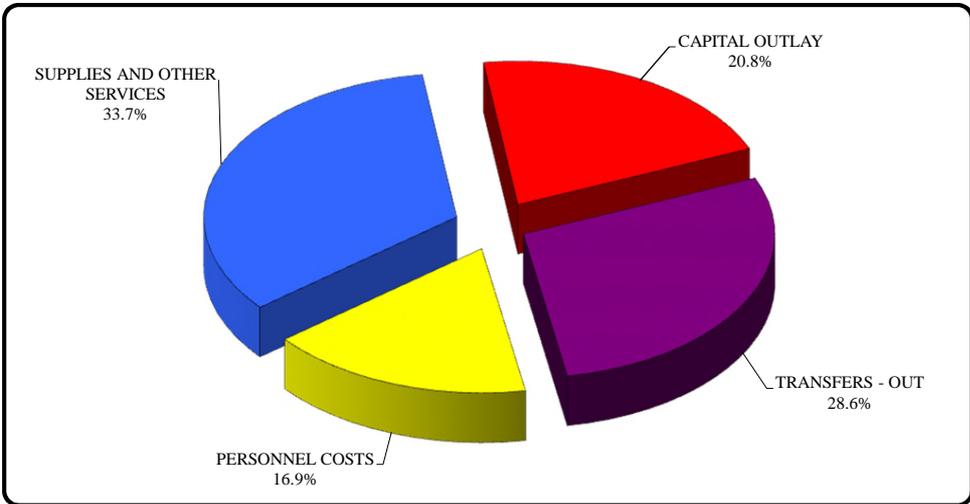
PUBLIC UTILITIES FUND - REVENUE AND EXPENSES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 3,857,057

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
CHARGES FOR SERVICES	3,408,000	88.4%
MISCELLANEOUS REVENUE	79,000	2.0%
TRANSFER FROM RESERVES	370,057	9.6%
TOTAL REVENUE	\$ 3,857,057	100%



TOTAL EXPENSE \$ 3,857,057

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
PERSONNEL COSTS	\$ 653,658	16.9%
SUPPLIES AND OTHER SERVICES	1,297,978	33.7%
CAPITAL OUTLAY	801,753	20.8%
TRANSFERS - OUT	1,103,668	28.6%
TOTAL EXPENSES	\$ 3,857,057	100%

PUBLIC WORKS

PROGRAM: PUBLIC UTILITIES FUND

GOALS: To provide the planning, organization, coordination and supervisory services which are necessary to implement and control the functional programs which are the responsibility of the Public Utilities Division.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	2,773,730
2012	BUDGET	3,291,335
2012	ESTIMATE	3,060,782
2013	PROPOSED	3,857,057

OBJECTIVES:

Provide proper maintenance of the water and sewer systems.

Inspect, test, certify and document backflow devices annually in accordance with F.A.C. regulations.

Continue to install water and wastewater infrastructure in the commercial and industrial areas of the City.

RESULTS:

Ensure the health, safety and welfare of the public.

Ensure water quality through the installation and maintenance of backflow prevention devices.

Comply with City Commission directive to have all commercial and industrial customers connected to the City's utility system.

PUBLIC WORKS

PUBLIC UTILITIES FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
CASH RESERVES, OCTOBER 1	1,474,102	2,018,365	2,313,433	2,739,023
ADD REVENUES:				
CHARGES FOR SERVICES:				
343-6110 WATER REVENUE / BILLED	1,637,899	1,579,000	1,641,853	1,650,000
343-6115 WATER SURCHARGE	5,622	5,400	3,945	4,000
343-6120 WATER METER CONNECTIONS	10,725	4,500	3,350	3,500
343-6125 TURN ON AND TURN OFF FEES	42,013	34,000	50,765	50,000
343-6130 LATE CHARGES	110,089	100,000	108,850	110,000
343-6135 SPRINKLERS / BILLED	11,640	11,500	11,610	11,500
343-6140 SEWER REVENUE / BILLED	1,569,440	1,464,000	1,561,295	1,550,000
343-6145 SEWER CONNECTION (TAP) FEES	2,850	2,000	-	2,000
343-6510 OTHER CHARGES	27,000	16,000	27,267	27,000
TOTAL	3,417,278	3,216,400	3,408,935	3,408,000
MISCELLANEOUS REVENUES:				
361-1000 INTEREST EARNINGS	3,091	2,900	4,362	4,000
363-2010 WATER DEVELOPMENT ASSISTANCE FEES	39,169	35,000	23,273	25,000
363-2020 SEWER DEVELOPMENT ASSISTANCE FEES	146,776	93,000	49,657	50,000
363-2390 SEWER DEVELOPMENT ASSISTANCE INTEREST	-	-	-	-
369-0000 MISCELLANEOUS REVENUE	-	-	145	-
364-4000 SALE OF SURPLUS EQUIPMENT	(23,343)	-	-	-
TOTAL	165,693	130,900	77,437	79,000
TRANSFERS - IN:				
CAPITAL PROJECTS FUND	30,090	-	-	-
TOTAL REVENUES AVAILABLE	5,087,163	5,365,665	5,799,805	6,226,023
DEDUCT EXPENSES:				
PUBLIC UTILITIES	1,721,209	2,610,467	2,379,914	2,753,389
TRANSFERS - OUT:				
GENERAL FUND	1,052,521	680,868	680,868	1,103,668
TOTAL EXPENSES	2,773,730	3,291,335	3,060,782	3,857,057
CASH RESERVES, SEPTEMBER 30	2,313,433	2,074,330	2,739,023	2,368,966

PUBLIC WORKS

PROGRAM: PUBLIC UTILITIES

LINE ITEM DETAIL

	2011	2012	2012	2013
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	404,151	404,283	423,605	405,108
1230 LONGEVITY PAY	4,675	4,675	4,675	4,975
1400 OVERTIME	62,263	32,000	75,048	62,000
2100 F.I.C.A.	33,823	33,733	33,750	36,114
2200 RETIREMENT CONTRIBUTION	38,881	32,551	32,323	34,136
2300 LIFE AND HEALTH INSURANCE	82,953	86,840	82,839	81,086
2400 WORKERS COMPENSATION	21,620	21,047	17,470	30,239
TOTAL	648,366	615,129	669,710	653,658
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	64,194	79,000	189,739	79,000
3400 OTHER CONTRACTUAL SERVICES	28,440	23,800	58,821	62,210
4020 EMPLOYEE DEVELOPMENT	3,919	13,000	5,774	13,000
4100 COMMUNICATIONS	5,428	7,300	5,046	3,500
4200 POSTAGE	506	500	148	500
4300 UTILITY SERVICES	152,027	160,000	154,335	160,000
4400 RENTALS AND LEASES	2,050	3,500	1,018	2,000
4600 REPAIR AND MAINTENANCE	152,720	280,000	146,424	200,000
4610 REPAIR AND MAINTENANCE - VEHICLES	5,419	12,500	6,845	15,000
4700 PRINTING & BINDING	-	1,250	-	-
4900 OTHER CHARGES AND OBLIGATIONS	498,149	465,000	498,751	518,468
5200 OPERATING SUPPLIES	59,724	85,000	55,860	62,500
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	3,317	3,800	1,693	3,800
5500 FUEL	33,357	21,660	25,750	38,000
6200 BUILDINGS	26,084	-	-	-
6300 IMPROVEMENTS	42,184	345,000	250,000	703,903
6400 EQUIPMENT	40,377	363,500	310,000	97,850
9300 ADMINISTRATIVE TRANSFERS	1,052,521	680,868	680,868	1,103,668
9800 RESERVE FOR CONTINGENCY	-	130,528	-	140,000
TOTAL	2,170,416	2,676,206	2,391,072	3,203,399
TOTAL COST	2,818,782	3,291,335	3,060,782	3,857,057

PUBLIC WORKS

PROGRAM: PUBLIC UTILITIES

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
UTILITIES DIVISION MANAGER	1	1	1
UTILITIES FIELD SUPERVISOR	1	1	1
BACKFLOW PROGRAM COORDINATOR	1	1	1
UTILITIES MAINTENANCE SPECIALIST I	4	4	4
UTILITIES MAINTENANCE SPECIALIST II	4	4	4
PLANT OPERATOR	1	1	1
TOTAL	12	12	12

CAPITAL OUTLAY

6300 - Improvements:

AC Pipe Replacement - Skylark Phase 2	\$ 300,000
SWS Connection Point	100,000
AMI System (10 Year Capital Lease)	128,903
TOD Sewer and Permits	125,000
Water Main Loops - W. Palmetto - W. Magnolia	50,000

Total improvements \$ 703,903

6400 - Equipment

Pump and Motor - Well #3	\$ 36,000
Pickup Truck - Replacement	20,000
Chemical Shed	7,850
VFD - HSP Water Plant #1	15,000
VFD - HSP Water Plant #2	16,000
Exhaust Fan - Central Warehouse	3,000

Total equipment \$ 97,850

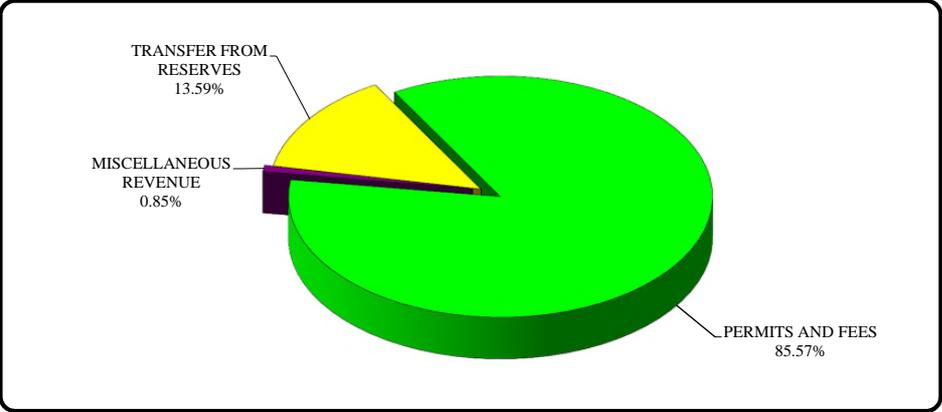
Total Capital Outlay \$ 801,753



BUILDING & INSPECTIONS

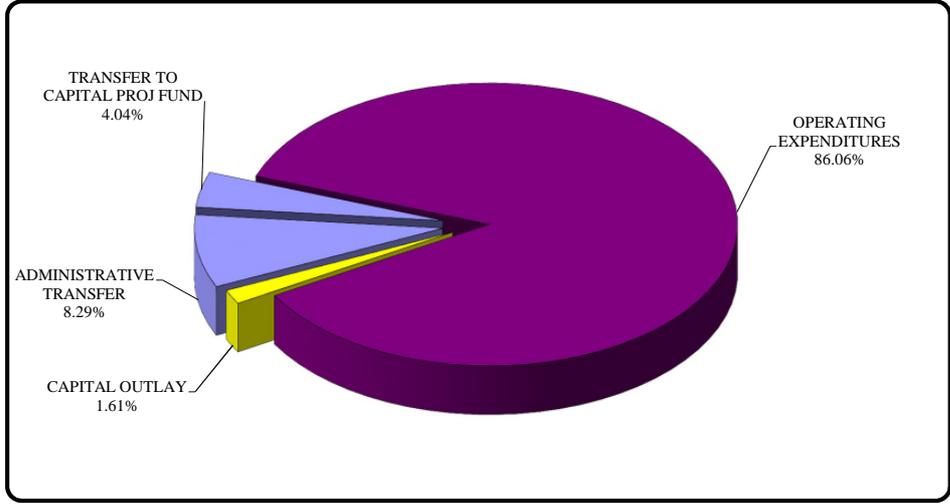
BUILDING AND INSPECTION SERVICES FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 247,804

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
PERMITS AND FEES	\$ 212,000	85.55%
MISCELLANEOUS REVENUE	2,120	0.85%
TRANSFER FROM RESERVES	33,684	13.58%
TOTAL REVENUE	\$ 247,804	100%



TOTAL EXPENDITURES \$ 247,804

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 213,252	86.06%
CAPITAL OUTLAY	4,000	1.61%
ADMINISTRATIVE TRANSFER	20,552	8.29%
TRANSFER TO CAPITAL PROJ FUND	10,000	4.04%
TOTAL EXPENDITURES	\$ 247,804	100%

COMMUNITY DEVELOPMENT

BUILDING AND INSPECTIONS SERVICES FUND

GOALS: To organize the services necessary to implement the functions managed under the jurisdiction of the Building Division. To ensure that all construction within the City conforms to all applicable state and local codes and improve the image, reputation and attractiveness of the City to its current and potential residents.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	159,849
2012	BUDGET	206,032
2012	ESTIMATE	204,191
2013	PROPOSED	247,804

OBJECTIVES:

Conduct the Building Division in a professional and efficient manner which benefits the community.

Review all building plans to ensure compliance with all applicable codes.

Issue permits in the City where required by applicable codes.

Provide comprehensive inspections and ensure proper construction practices are followed.

RESULTS:

A professional and expeditious operation of the Building Division.

Construction plans that maintain compliance with applicable codes.

Promotion of health, safety and welfare through the permitting process.

To provide inspections to ensure safe and proper installations.

COMMUNITY DEVELOPMENT

BUILDING AND INSPECTION SERVICES FUND
--

	2011	2012	2012	2013
	ACTUAL	BUDGET	ESTIMATE	ADOPTED
FUND BALANCE, OCTOBER 1	-	65,710	65,710	62,174
ADD REVENUES:				
322-0000 BUILDING PERMITS	213,071	200,000	186,600	200,000
322-1000 RADON GAS FEES	893	-	-	-
322-3000 RE-INSPECTIONS	9,725	10,000	10,015	10,000
322-4000 PLAN REVIEWS	1,870	100	2,000	2,000
329-1000 MISC PERMITS	-	-	1,900	2,000
369-0000 OTHER MISC REVENUE	-	100	120	100
361-1000 INTEREST EARNINGS	-	-	20	20
	225,559	275,910	266,365	276,294
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	159,849	206,032	204,191	247,804
TOTAL EXPENDITURES	159,849	206,032	204,191	247,804
FUND BALANCE, SEPTEMBER 30	65,710	69,878	62,174	28,490

COMMUNITY DEVELOPMENT

BUILDING AND INSPECTIONS SERVICES FUND

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	115,792	130,863	121,526	139,760
1230 LONGEVITY PAY	-	-	-	-
1400 OVERTIME	381	-	-	-
2100 F.I.C.A.	8,841	10,692	8,932	10,692
2200 RETIREMENT CONTRIBUTION	9,425	13,976	11,889	13,976
2300 LIFE AND HEALTH INSURANCE	12,132	17,849	16,167	19,441
2400 WORKERS COMPENSATION	2,673	3,310	2,656	4,468
TOTAL	149,244	176,690	161,170	188,337
SUPPLIES AND OTHER SERVICES:				
3400 OTHER CONTRACTUAL SERVICES	4,258	13,897	15,704	14,020
4020 EMPLOYEE DEVELOPMENT	-	1,500	294	1,500
4100 COMMUNICATIONS	1,050	1,872	1,354	2,040
4200 POSTAGE	-	50	-	100
4600 REPAIR AND MAINTENANCE	-	250	-	250
4700 PRINTING AND BINDING	138	300	448	300
5100 OFFICE SUPPLIES	289	500	312	1,000
5200 OPERATING SUPPLIES	1,109	5,587	1,154	1,180
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	561	1,386	1,386	525
5500 FUEL AND LUBRICANTS	3,200	4,000	1,144	4,000
6400 EQUIPMENT	-	-	-	4,000
9300 ADMINISTRATIVE TRANSFER	-	-	21,225	20,552
9800 TRANSFER TO CAPITAL PROJ FUND	-	-	-	10,000
TOTAL	10,605	29,342	43,021	59,467
TOTAL COST	159,849	206,032	204,191	247,804

COMMUNITY DEVELOPMENT

BUILDING AND INSPECTIONS SERVICES FUND

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

<u>POSITION</u>	<u>2011</u>	<u>2012</u>	<u>2013</u>
BUILDING OFFICIAL	1	1	1
BUILDING INSPECTOR (PART TIME)	1	1	1
BUILDING DEPARTMENT COORDINATOR	0	0	0
PERMIT CLERK	1	1	1
TOTAL	3	3	3

CAPITAL OUTLAY

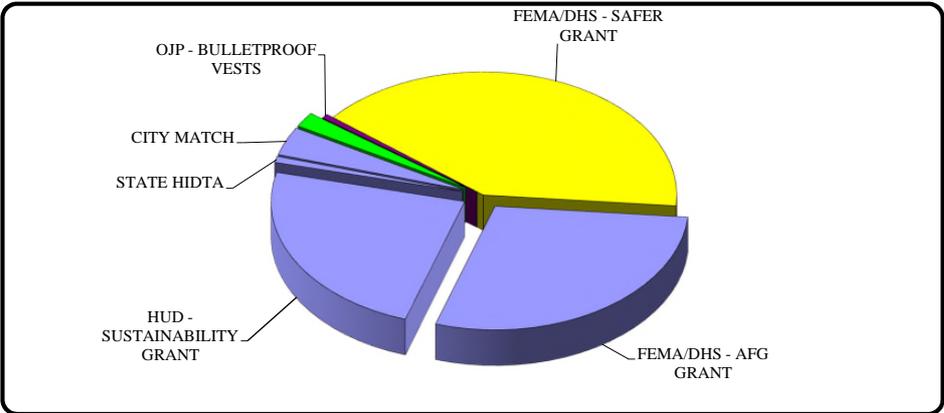
6400 - Equipment:		
Motorola Radios (4)		\$ 4,000
		<hr/>
Total equipment		\$ 4,000



GRANT FUND

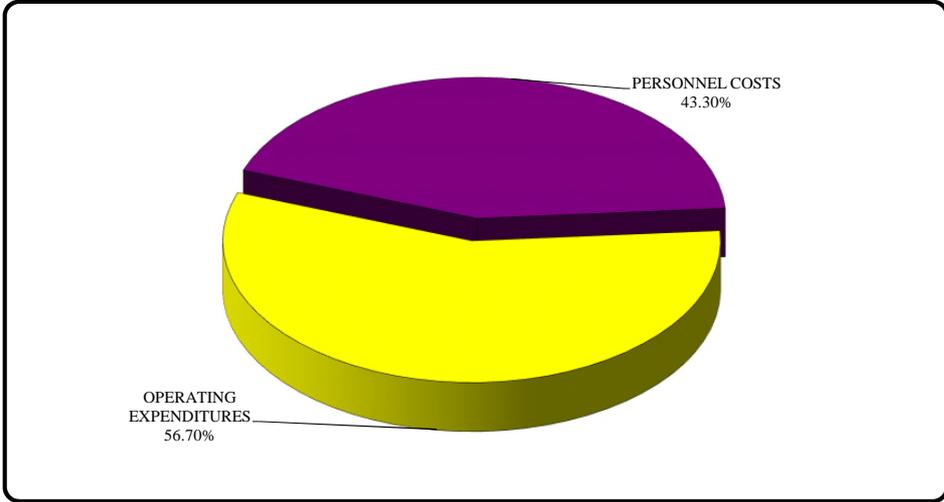
GRANT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 885,391

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FEDERAL HIDTA	\$ 17,200	1.94%
OJP - BULLETPROOF VESTS	5,000	0.56%
FEMA/DHS - SAFER GRANT	359,131	40.56%
FEMA/DHS - AFG GRANT	252,780	28.55%
HUD -SUSTAINABILITY GRANT	211,193	23.85%
STATE HIDTA	7,000	0.79%
CITY MATCH	33,087	3.74%
TOTAL REVENUE	\$ 885,391	100%



TOTAL EXPENDITURES \$ 885,391

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
PERSONNEL COSTS	\$ 383,331	43.30%
OPERATING EXPENDITURES	502,060	56.70%
TOTAL EXPENDITURES	\$ 885,391	100%

PROGRAM: GRANT FUND

GOALS: To account for and report monies received through federal, state and local grants.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	-
2012	BUDGET	-
2012	ESTIMATE	-
2013	PROPOSED	885,391

OBJECTIVES:

Track all grant monies received from other governmental agencies.

Identify and track all expenses associated with grant monies so as to be in compliance with grant requirements.

RESULTS:

Monies received from other governmental agencies will be recorded and tracked in an effort to ensure propriety and compliance with each granting agency's requirements.

Local Match will be identified and tracked for compliance with grant requirements.

Grant related expenses will be reported and tracked to ensure compliance with grant.

GRANTS FUND BUDGET SUMMARY

	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>BUDGET</u>	<u>2012</u> <u>ESTIMATE</u>	<u>2013</u> <u>PROPOSED</u>
FUND BALANCE, OCTOBER 1	-	-	-	-
ADD REVENUES:				
331-2200 Federal HIDTA	-	-	-	17,200
331-2500 OJP - BULLETPROOF VEST PGM	-	-	-	5,000
331-3000 FEMA/DHS - SAFER GRANT	-	-	-	359,131
331-3100 FEMA/DHS - AFG GRANT	-	-	-	252,780
331-4899 HUD -SUSTAINABILITY GRANT	-	-	-	211,193
334-2200 State HIDTA	-	-	-	7,000
TOTAL	-	-	-	852,304
TRANSFERS - IN:				
GENERAL FUND (CITY MATCH)	-	-	-	33,087
TOTAL REVENUES AVAILABLE	-	-	-	885,391
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	-	-	-	885,391
TOTAL EXPENDITURES	-	-	-	885,391
FUND BALANCE, SEPTEMBER 30	-	-	-	-

Note: New Special Revenue Fund, established to account for all Grant revenues and expenditures.

PROGRAM: GRANTS

LINE ITEM DETAIL

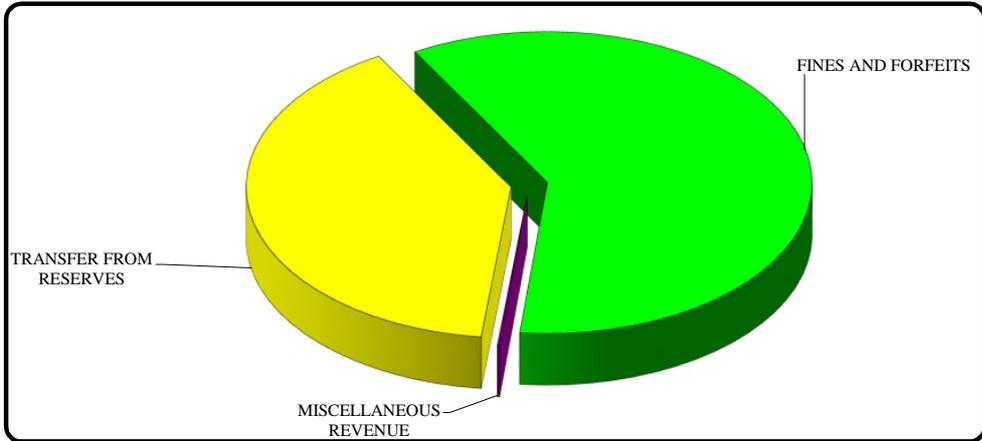
	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
PERSONNEL COSTS:				
1200 REGULAR SALARIES AND WAGES	-	-	-	206,586
1230 LONGEVITY PAY	-	-	-	-
1240 HOLIDAY PAY	-	-	-	9,895
1250 PARAMEDIC PAY	-	-	-	42,000
1400 OVERTIME	-	-	-	35,894
1520 EDUCATION INCENTIVE	-	-	-	-
2100 F.I.C.A.	-	-	-	20,668
2200 RETIREMENT CONTRIBUTION	-	-	-	17,831
2300 LIFE AND HEALTH INSURANCE	-	-	-	40,792
2400 WORKERS COMPENSATION	-	-	-	9,665
TOTAL	-	-	-	383,331
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	-	-	-	211,193
3400 OTHER CONTRACTUAL SERVICES	-	-	-	-
4020 EMPLOYEE DEVELOPMENT	-	-	-	-
4100 COMMUNICATIONS	-	-	-	-
4200 POSTAGE	-	-	-	-
4300 UTILITY SERVICES	-	-	-	-
4400 RENTALS AND LEASES	-	-	-	-
4600 REPAIR AND MAINTENANCE	-	-	-	280,867
4610 REPAIR AND MAINTENANCE - VEHICLES	-	-	-	-
4700 PRINTING & BINDING	-	-	-	-
4900 OTHER CHARGES AND OBLIGATIONS	-	-	-	-
5200 OPERATING SUPPLIES	-	-	-	10,000
5400 BOOKS, PUBS, SUBS & MEMBERSHIPS	-	-	-	-
5500 FUEL	-	-	-	-
6200 BUILDINGS	-	-	-	-
6300 IMPROVEMENTS	-	-	-	-
6400 EQUIPMENT	-	-	-	-
9300 ADMINISTRATIVE TRANSFERS	-	-	-	-
9800 RESERVE FOR CONTINGENCY	-	-	-	-
TOTAL	-	-	-	502,060
TOTAL COST	-	-	-	885,391



POLICE EDUCATION FUND

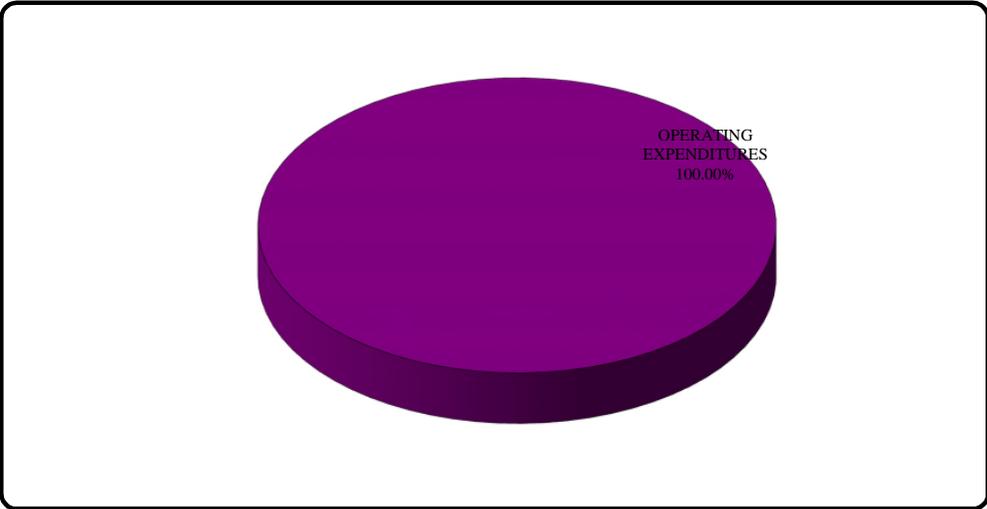
POLICE EDUCATION FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE	\$	15,000
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	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FINES AND FORFEITS	\$ 9,000	60.00%
MISCELLANEOUS REVENUE	20	0.13%
TRANSFER FROM RESERVES	5,980	39.87%
TOTAL REVENUE	\$ 15,000	100%



TOTAL EXPENDITURES	\$	15,000
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	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 15,000	100%
TOTAL EXPENDITURES	\$ 15,000	100%

POLICE

PROGRAM: POLICE EDUCATION FUND

GOALS: To provide job specific state mandated training, and provide for individual and organizational development while reducing potential liabilities.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	23,231
2012	BUDGET	17,000
2012	ESTIMATE	11,400
2013	PROPOSED	15,000

OBJECTIVES:

To complete the following core courses within the recommended time frames.

Officers with 6 to 18 months of employment:

- F.C.I.C. Basic Telecommunications
- Radar Operations
- Domestic Violence
- Community Policing
- Firearms Training

Officers with 18 to 30 months of employment:

- Interview and Interrogation
- Narcotic Identification
- Criminal Law
- Crisis Identification
- Firearms Training

Officers with 30 to 48 months of employment:

- Field Training Officer
- Special Tactical Problems
- First Response Negotiations
- Writing Interviews and Reports
- Firearms Training

POLICE

PROGRAM: POLICE EDUCATION FUND

Officers with 48+ months of employment:

- Advanced Report Writing
- Advanced Investigative Review
- Instructor Techniques
- Firearms Training

Supervisors:

- Line Supervision
- Middle Management
- Managing the Patrol, Traffic or Field Training Function
- Firearms Training

RESULTS:

To ensure that police personnel are similarly trained and educated, providing a base from which they will each be able to identify specific training related direction and needs, during the course of their career.

POLICE

POLICE EDUCATION FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
FUND BALANCE, OCTOBER 1	35,174	21,436	21,436	20,480
ADD REVENUES:				
351-3000 LAW ENFORCEMENT EDUCATION	9,469	9,000	10,428	9,000
361-1000 INTEREST EARNINGS	24	20	16	20
TOTAL REVENUES AVAILABLE	44,667	30,456	31,880	29,500
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	23,231	17,000	11,400	15,000
TOTAL EXPENDITURES	23,231	17,000	11,400	15,000
FUND BALANCE, SEPTEMBER 30	<u>21,436</u>	<u>13,456</u>	<u>20,480</u>	<u>14,500</u>

POLICE

PROGRAM: POLICE EDUCATION FUND

LINE ITEM DETAIL

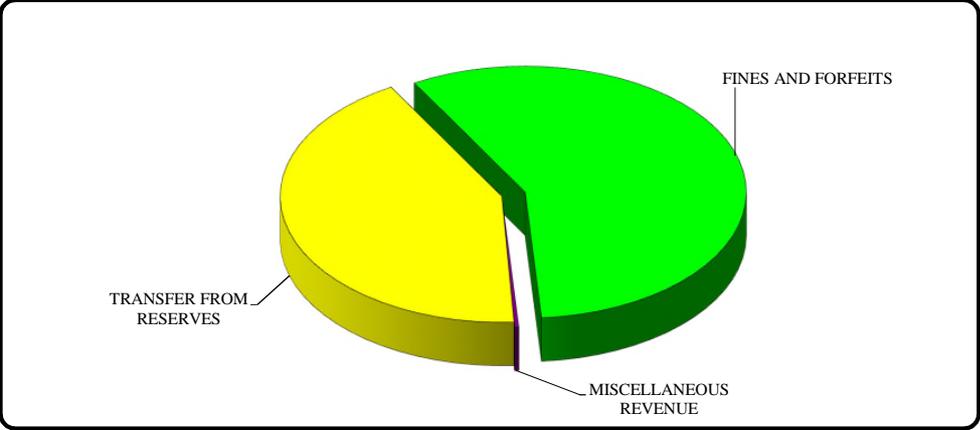
	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
SUPPLIES AND OTHER SERVICES:				
4020 EMPLOYEE DEVELOPMENT	12,315	17,000	11,400	15,000
5200 OPERATING SUPPLIES	10,916	-	-	-
6400 EQUIPMENT	-	-	-	-
TOTAL	23,231	17,000	11,400	15,000
TOTAL COST	23,231	17,000	11,400	15,000



SPECIAL LAW ENFORCEMENT

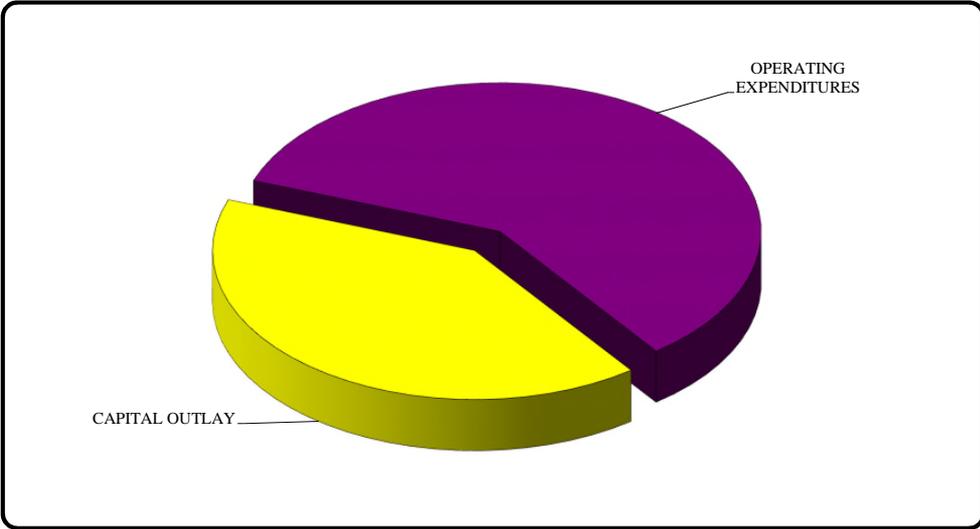
SPECIAL LAW ENFORCEMENT TRUST FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 70,000

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FINES AND FORFEITS	\$ 40,000	57.14%
MISCELLANEOUS REVENUE	220	0.30%
TRANSFER FROM RESERVES	29,780	42.53%
TOTAL REVENUE	\$ 70,000	100%



TOTAL EXPENDITURES \$ 70,000

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 41,500	59.29%
CAPITAL OUTLAY	28,500	40.71%
TOTAL EXPENDITURES	\$ 70,000	100%

POLICE

PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND

GOALS: To provide a strong commitment to the effort of reducing the threat of crime and conditions that would adversely affect the public safety of our community.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	42,355
2012	BUDGET	64,500
2012	ESTIMATE	49,605
2013	PROPOSED	70,000

OBJECTIVES:

To comply with the provisions of the Florida Contraband Forfeiture Act by contributing at least 15% of the annual accrual of seized funds to the support of community crime prevention programs.

To fund the police mission in areas where there are no budgeted provisions.

RESULTS:

To assist the community in providing safe alternatives for the area youth in a drug and alcohol free environment promoting crime prevention through education.

To enhance the working environment of the Criminal Investigation Unit with more efficient equipment without using tax dollars.

POLICE

SPECIAL LAW ENFORCEMENT TRUST FUND BUDGET SUMMARY
--

	2011	2012	2012	2013
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
FUND BALANCE, OCTOBER 1	129,362	159,404	159,404	151,093
ADD REVENUES:				
334-2400 STATE GRANT - FDLE	6,194	-	-	15,559
351-2000 CONFISCATED PROPERTY	65,984	33,000	41,074	40,000
361-1000 INTEREST EARNINGS	219	200	220	220
TOTAL REVENUES AVAILABLE	201,759	192,604	200,698	206,872
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	42,355	64,500	49,605	70,000
TOTAL EXPENDITURES	42,355	64,500	49,605	70,000
FUND BALANCE, SEPTEMBER 30	159,404	128,104	151,093	136,872

POLICE

PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND

LINE ITEM DETAIL

	<u>2011</u> <u>ACTUAL</u>	<u>2012</u> <u>BUDGET</u>	<u>2012</u> <u>ESTIMATE</u>	<u>2013</u> <u>PROPOSED</u>
SUPPLIES AND OTHER SERVICES:				
4020 EMPLOYEE DEVELOPMENT	-	-	-	-
4800 COMMUNITY RELATIONS	-	-	-	-
4900 DONATIONS	26,759	29,000	38,540	41,500
5200 OPERATING SUPPLIES	166	9,500	-	-
6400 EQUIPMENT	15,430	26,000	11,065	28,500
TOTAL	42,355	64,500	49,605	70,000
TOTAL COST	42,355	64,500	49,605	70,000

OUTLAYS

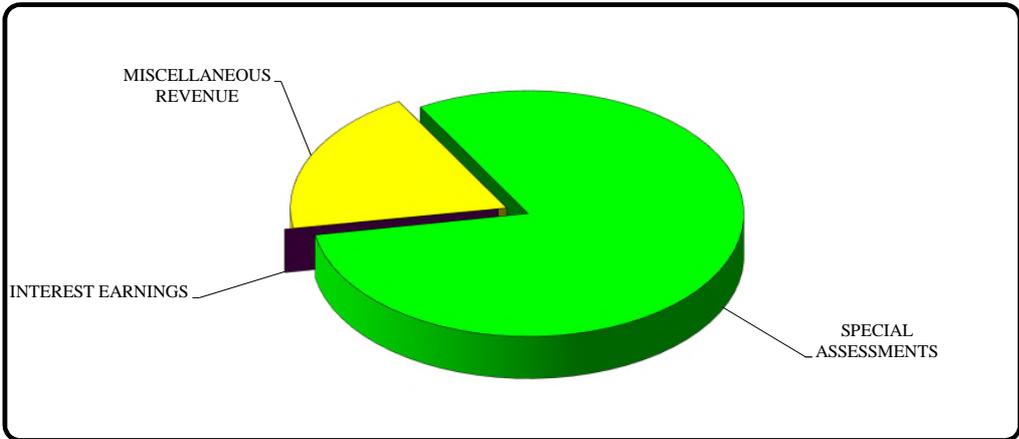
4900 - Donations:		
Less Lethal Shotguns (5)		\$ 3,000
COP Program - Uniforms & Equipment		6,000
GPS Antennas for Laptop Computers		3,500
Digital Cameras		6,000
Reading Counts Program		2,000
Other Law Enforcement Programs		4,500
Project Graduation		1,500
Longwood Babe Ruth		1,500
Seminole Youth Network		2,000
Kids House		4,000
Rocklake Middle Project Leadership		1,500
Boys Town		2,000
Safe House		1,000
State PDMP		3,000
Total donations		\$ 41,500
6400 - Equipment		
Automated License Plate Readers (2)		\$ 12,000
Identification Badge Creation System		8,000
Audio Visual Training System		8,500
Total Capital Outlay		\$ 28,500



SPECIAL ASSESSMENT FUND

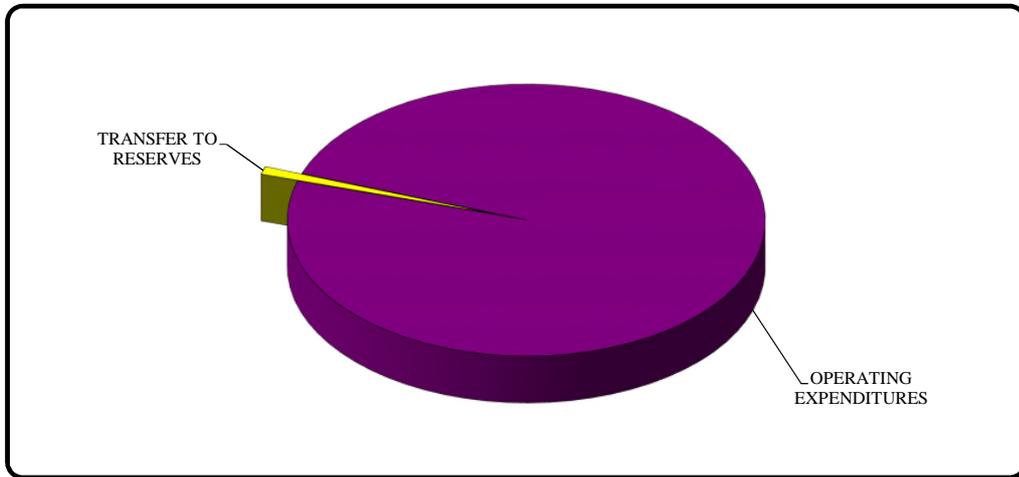
SPECIAL ASSESSMENT FUND - REVENUES AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 103,513

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
SPECIAL ASSESSMENTS	\$ 83,363	80.53%
INTEREST EARNINGS	150	0.14%
MISCELLANEOUS REVENUE	20,000	19.32%
TOTAL REVENUE	\$ 103,513	100%



TOTAL EXPENDITURES \$ 103,513

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ 102,557	99.08%
TRANSFER TO RESERVES	956	0.92%
TOTAL EXPENDITURES	\$ 103,513	100%

PUBLIC WORKS

PROGRAM: SPECIAL ASSESSMENTS

NEIGHBORHOOD IMPROVEMENTS

GOALS: To provide for capital improvements and maintenance to subdivisions through non-ad valorem special assessment programs.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	42,611
2012	BUDGET	45,500
2012	ESTIMATE	45,313
2013	PROPOSED	102,557

OBJECTIVES:

Assist homeowner associations and residents of subdivisions in developing capital improvement projects to enhance their community.

Continue maintenance programs for property owners in subdivisions

RESULTS:

Creation of an improved residential environment for residents within the community.

A high level of maintenance that attracts people to the subdivision.

PUBLIC WORKS

SPECIAL ASSESSMENT FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
FUND BALANCE, OCTOBER 1	(330,178)	(289,739)	(289,739)	(259,896)
ADD REVENUES:				
363-1030 SPECIAL ASSESSMENTS	82,832	75,145	75,000	83,363
361-1000 INTEREST EARNINGS	218	200	156	150
369-0000 MISC. REVENUE	0	0	0	20,000
	<u>83,050</u>	<u>75,345</u>	<u>75,156</u>	<u>103,513</u>
OPERATING TRANSFERS - IN:				
PUBLIC FACILITIES FUND	-	-	-	-
GENERAL FUND	-	-	-	-
	<u>-</u>	<u>-</u>	<u>-</u>	<u>-</u>
TOTAL REVENUES AVAILABLE	(247,128)	(214,394)	(214,583)	(156,383)
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	<u>42,611</u>	<u>45,500</u>	<u>45,313</u>	<u>102,557</u>
TOTAL EXPENDITURES	<u>42,611</u>	<u>45,500</u>	<u>45,313</u>	<u>102,557</u>
FUND BALANCE, SEPTEMBER 30	<u>(289,739)</u>	<u>(259,894)</u>	<u>(259,896)</u>	<u>(258,940)</u>

PUBLIC WORKS

PROGRAM: SPECIAL ASSESSMENTS FUND

LINE ITEM DETAIL

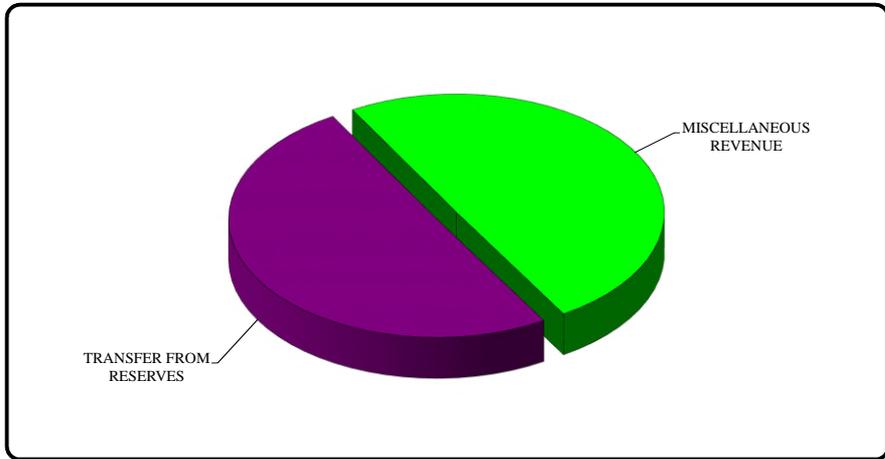
	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	-	-	-	-
3400 OTHER CONTRACTUAL SERVICES	30,077	25,000	17,775	20,000
4300 UTILITIES	8,765	9,000	10,598	11,000
4600 REPAIRS & MAINTENANCE	3,769	1,500	16,940	33,277
5200 OPERATING SUPPLIES	-	-	-	-
6300 IMPROVEMENTS	-	-	-	38,280
9800 RESERVES	-	10,000	-	-
TOTAL	42,611	45,500	45,313	102,557
TOTAL COST	42,611	45,500	45,313	102,557



STORMWATER FUND

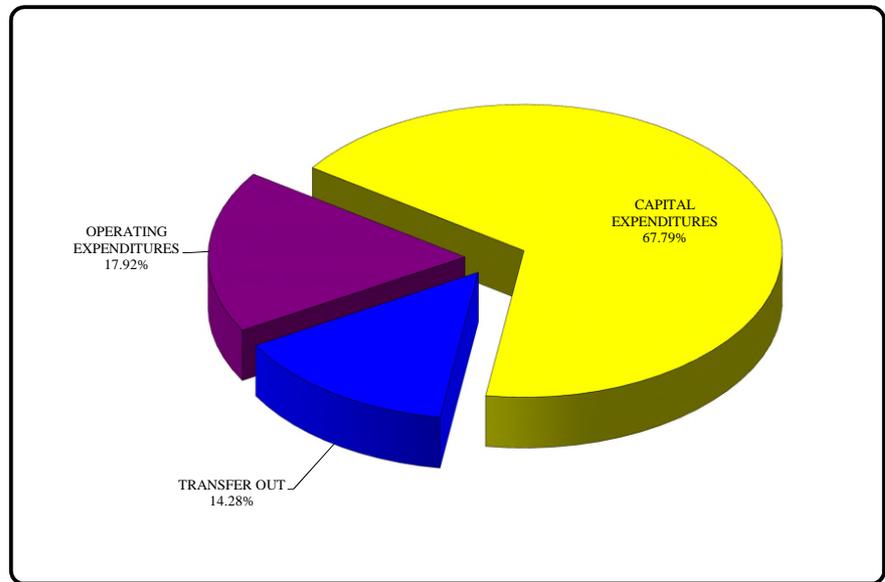
STORMWATER MANAGEMENT - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE	\$	1,342,545
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	TOTALS	PERCENT REVENUES
MISCELLANEOUS REVENUE	\$ 667,700	49.73%
TRANSFER FROM RESERVES	674,845	50.27%
TOTAL REVENUE	\$ 1,342,545	100%



TOTAL EXPENDITURES	\$	1,342,545
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	TOTALS	PERCENT EXPENSES
OPERATING EXPENDITURES	\$ 240,640	17.92%
CAPITAL EXPENDITURES	910,150	67.79%
TRANSFER OUT	191,755	14.28%
TOTAL EXPENDITURES	\$ 1,342,545	100%

PUBLIC WORKS

PROGRAM: STORMWATER MANAGEMENT FUND

GOALS: To provide for the health, safety and welfare of residents by regular maintenance programs to insure the proper functioning of drainage systems and facilities.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	797,330
2012	BUDGET	1,156,680
2012	ESTIMATE	477,882
2013	PROPOSED	1,342,545

OBJECTIVES:

Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet new Federal regulations as established by the NPDES Stormwater Permit Program.

Inspect underground facilities for leaks and repairs as needed.

Utilize private contractors to maintain retention ponds.

Continue the development of a city wide drainage infrastructure map.

RESULTS:

Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.

Maximum efficiency of nuisance water run-off.

Highly attractive and functional retention ponds at the least possible cost.

Provide an inventory of city-wide public and private drainage systems to ensure future flood protection.

PUBLIC WORKS

STORMWATER MANAGEMENT FUND BUDGET SUMMARY
--

	2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
FUND BALANCE, OCTOBER 1	1,381,377	1,352,184	1,352,184	1,544,368
ADD REVENUES:				
331-3900 FEMA GRANT	-	-	-	-
381-2000 TRANSFER FR GENERAL FUND	1,469	-	-	-
361-1000 INTEREST EARNINGS	2,609	2,600	2,627	2,600
363-1250 STORMWATER SERVICE FEES	663,809	665,000	667,339	665,000
363-1260 INSPECTION FEES	100,250	50	100	100
369-3010 MISCELLANEOUS REVENUE	-	-	-	-
TOTAL REVENUES AVAILABLE	2,149,514	2,019,834	2,022,250	2,212,068
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	399,675	963,000	284,202	1,150,790
TRANSFERS OUT:				
GENERAL FUND	397,655	193,680	193,680	191,755
TOTAL EXPENDITURES	797,330	1,156,680	477,882	1,342,545
FUND BALANCE, SEPTEMBER 30	1,352,184	863,154	1,544,368	869,523

PUBLIC WORKS

PROGRAM: STORMWATER MANAGEMENT FUND
--

LINE ITEM DETAIL

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	110,073	20,000	32,628	20,000
3400 OTHER CONTRACTUAL SERVICES	23,039	24,000	18,031	62,640
4020 EMPLOYEE DEVELOPMENT	631	1,000	1,168	3,000
4300 UTILITY SERVICES	10,112	13,000	7,288	-
4600 REPAIR AND MAINTENANCE	72,374	120,000	85,607	120,000
4900 OTHER CHARGES & OBLIGATIONS	4,147	-	-	-
5200 OPERATING SUPPLIES	6,593	25,000	9,434	25,000
5500 FUEL AND LUBRICANTS	2,850	10,000	-	10,000
6100 LAND ACQUISITION	142,875	-	-	-
6300 IMPROVEMENTS	24,791	750,000	130,046	850,000
6400 EQUIPMENT	2,190	-	-	60,150
9300 ADMINISTRATIVE TRANSFER	397,655	193,680	193,680	191,755
9800 RESERVE FOR CONTINGENCY	-	-	-	-
TOTAL	797,330	1,156,680	477,882	1,342,545
TOTAL COST	797,330	1,156,680	477,882	1,342,545

CAPITAL OUTLAY

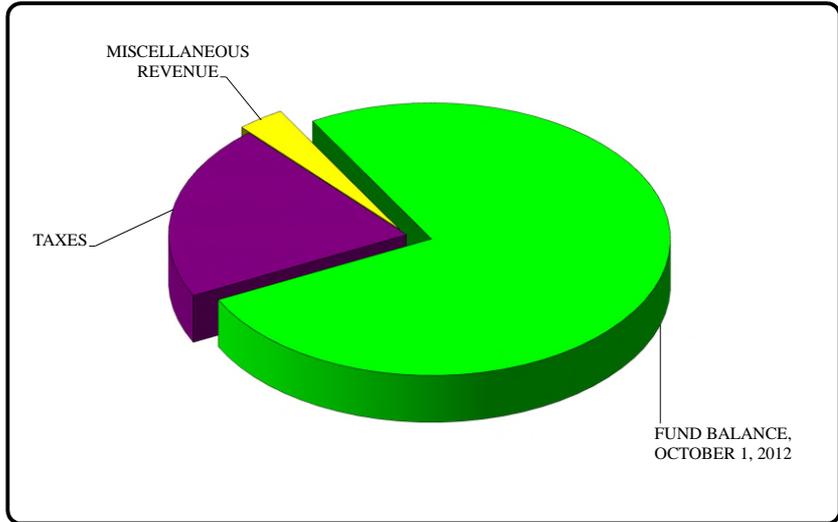
6300 - Improvements:		
SunRail TOD Project		\$ 850,000
		<hr/>
Total Improvements		\$ 850,000
6400 - Equipment:		
Bobcat Compact Excavator		\$ 33,000
4X4 Gas Cart		9,000
Chemical Shed		7,850
Super Z -Diesel		10,300
		<hr/>
Total Equipment		\$ 60,150
Total Capital Outlay		\$ 910,150



PUBLIC FACILITIES FUND

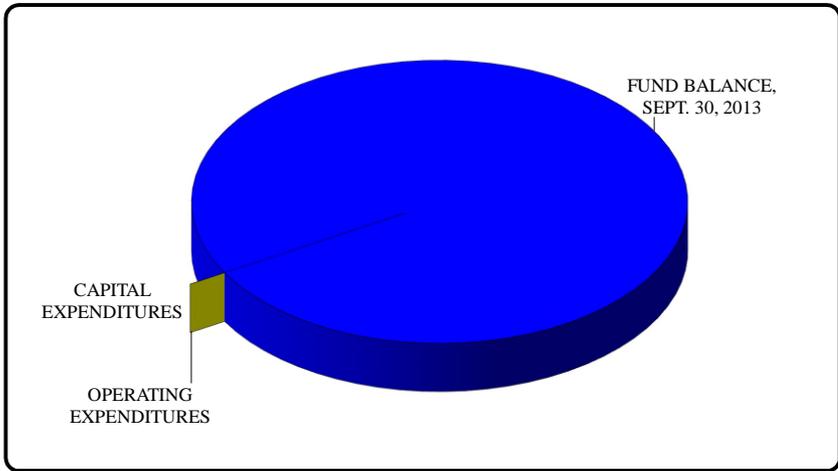
PUBLIC FACILITIES IMPROVEMENT FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 1,577,018

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2012	\$ 1,198,449	75.99%
TAXES	327,885	20.79%
MISCELLANEOUS REVENUE	50,684	3.21%
TOTAL REVENUE	\$ 1,577,018	100%



TOTAL EXPENDITURES \$ 1,577,018

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
OPERATING EXPENDITURES	\$ -	0.00%
CAPITAL EXPENDITURES	-	0.00%
FUND BALANCE, SEPT. 30, 2013	1,577,018	100.01%
TOTAL EXPENDITURES	\$ 1,577,018	100%

PUBLIC WORKS

PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND

GOALS: To provide safer and pedestrian-friendly streets, sidewalks and rights-of-way.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	1,477,846
2012	BUDGET	944,370
2012	ESTIMATE	944,370
2013	PROPOSED	-

OBJECTIVES:

Continue implementation of the City's model street paving program for soil based streets.

Provide modifications to the sidewalk and roadway system.

RESULTS:

To provide for the safe movement of pedestrian and vehicular traffic.

To provide the least interruption to the flow of pedestrian and vehicular traffic.

PUBLIC WORKS

PUBLIC FACILITIES IMPROVEMENT FUND BUDGET SUMMARY

	<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
FUND BALANCE, OCTOBER 1	1,565,089	1,576,942	1,576,942	1,198,449
ADD REVENUES:				
312-2000 1-CENT LOCAL OPTION SALES TAX	1,067,319	135,000	154,142	-
312-4100 LOCAL OPTION GAS TAX	359,060	346,000	355,265	327,885
361-1000 INTEREST EARNINGS	3,339	2,500	2,470	2,000
363-1110 STREET PAVING ASSESSMENTS	59,981	48,539	54,000	48,684
369-0000 MISCELLANEOUS REVENUE	-	-	-	-
TOTAL REVENUES AVAILABLE	3,054,788	2,108,981	2,142,819	1,577,018
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	1,477,846	944,370	944,370	-
TOTAL EXPENDITURES	1,477,846	944,370	944,370	-
FUND BALANCE, SEPTEMBER 30	<u>1,576,942</u>	<u>1,164,611</u>	<u>1,198,449</u>	<u>1,577,018</u>

PUBLIC WORKS

PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND
--

LINE ITEM DETAIL

	2011	2012	2012	2013
	ACTUAL	BUDGET	ESTIMATE	PROPOSED
SUPPLIES AND OTHER SERVICES:				
3100 PROFESSIONAL SERVICES	174,198	77,670	77,670	-
5200 OPERATING SUPPLIES	-	-	-	-
6300 IMPROVEMENTS	1,303,648	866,700	866,700	-
TOTAL	1,477,846	944,370	944,370	-
TOTAL COST	1,477,846	944,370	944,370	-

CAPITAL OUTLAY

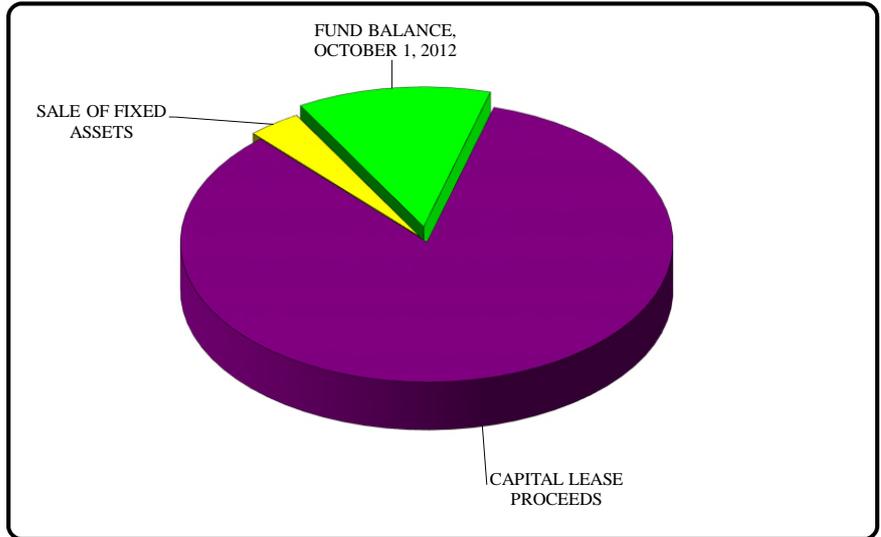
6300 - Improvements:			\$	-
				-
 Total Capital Outlay			\$	-



CAPITAL PROJECTS FUND

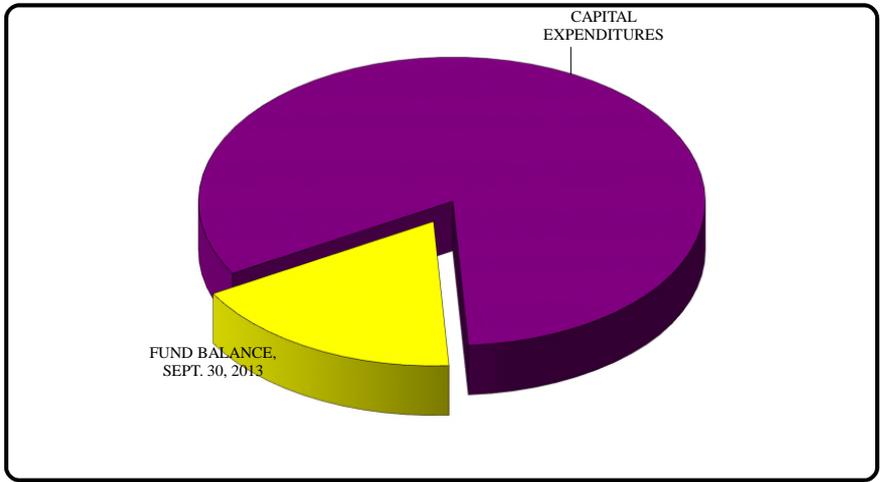
CAPITAL PROJECTS FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2012-2013



TOTAL REVENUE \$ 572,784

	<u>TOTALS</u>	<u>PERCENT REVENUES</u>
FUND BALANCE, OCTOBER 1, 2012	\$ 72,784	12.71%
CAPITAL LEASE PROCEEDS	480,000	83.80%
SALE OF FIXED ASSETS	20,000	3.49%
TOTAL REVENUE	\$ 572,784	100%



TOTAL EXPENDITURES \$ 582,784

	<u>TOTALS</u>	<u>PERCENT EXPENSES</u>
CAPITAL EXPENDITURES	480,000	82.36%
FUND BALANCE, SEPT. 30, 2013	102,784	17.64%
TOTAL EXPENDITURES	\$ 582,784	100%

PUBLIC WORKS

PROGRAM: CAPITAL PROJECTS FUND

GOALS: To account for the acquisition or construction of major capital facilities, equipment purchases and general capital improvements.

FISCAL YEAR	CLASSIFICATION	TOTAL COST
2011	ACTUAL	2,846,315
2012	BUDGET	1,339,842
2012	ESTIMATE	1,489,608
2013	PROPOSED	480,000

OBJECTIVES:

Accumulate and utilize financial resources in the most efficient manner for the acquisition or construction of major capital facilities, equipment purchases, and general capital improvements.

RESULTS:

To establish a system of procedures and priorities in which each capital project is properly funded.

To provide a planned and programmed approach in utilizing resources to meet the capital service and facility needs of the city.

PUBLIC WORKS

CAPITAL PROJECTS FUND BUDGET SUMMARY

	2011 ACTUAL	2012 BUDGET	2012 ESTIMATE	2013 PROPOSED
FUND BALANCE, OCTOBER 1	-	65,168	65,168	72,784
ADD REVENUES:				
361-1000 INTEREST EARNINGS	2,245	-	37	-
364-0000 SALE OF FIXED ASSETS	2,144,210	20,000	123,156	20,000
369-0000 MISCELLANEOUS REVENUE	2,180	-	34,189	
382-1000 TRANSFERS IN	762,848	20	-	10,000
383-0000 CAPITAL LEASE PROCEEDS	-	1,339,842	1,339,842	480,000
TOTAL REVENUES AVAILABLE	2,911,483	1,425,030	1,562,392	582,784
DEDUCT EXPENDITURES:				
OPERATING EXPENSES	858	-	7,200	-
CAPITAL EXPENSES	2,736,359	1,339,842	1,482,408	480,000
TRANSFER OUT	109,098	-	-	-
TOTAL EXPENDITURES	2,846,315	1,339,842	1,489,608	480,000
FUND BALANCE, SEPTEMBER 30	65,168	85,188	72,784	102,784

PUBLIC WORKS

PROGRAM: CAPITAL PROJECTS FUND

LINE ITEM DETAIL

		<u>2011</u>	<u>2012</u>	<u>2012</u>	<u>2013</u>
		<u>ACTUAL</u>	<u>BUDGET</u>	<u>ESTIMATE</u>	<u>PROPOSED</u>
SUPPLIES AND OTHER SERVICES:					
3100	PROFESSIONAL SERVICES	166,719	-	7,200	-
4900	OTHER CHARGES & OBLIGATIONS	-	-	-	-
5200	OPERATING SUPPLIES	858	-	-	-
6100	LAND ACQUISITION	465,019	-	-	-
6200	BUILDINGS	1,150,597	-	143,120	-
6300	IMPROVEMENTS	802,513	-	124,198	-
6400	EQUIPMENT	151,511	1,339,842	1,215,090 *	480,000
9300	TRANSFER OUT	109,098	-	-	-
TOTAL		2,846,315	1,339,842	1,489,608	480,000
TOTAL COST		2,846,315	1,339,842	1,489,608	480,000

CAPITAL OUTLAY

* Includes reimbursement from Casselberry AFG Grant Consortium

6200 - Buildings:

Sub Total	\$ -
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6300 - Improvements:

Sub Total	\$ -
------------------	-------------

6400 - Equipment:

Police - Marked Police Vehicles - 12	\$ 384,000
Police - Unmarked Police Vehicles - 3	96,000

Sub Total	\$ 480,000
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Total Capital Outlay	\$ 480,000
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PUBLIC WORKS

PUBLIC FACILITIES CAPITAL IMPROVEMENT PROGRAM

PROJECT

The City Commission approved the paving of all soil based streets utilizing the model street paving prototype which includes: sidewalks, driveway aprons, drainage improvements and landscaping. Abutting property owners will be assessed \$25 per front foot for soil based streets. With all soil based streets paved, the City will realize a reduction in cost attributed to operating and maintaining the City's grader (which will no longer be needed) and the cost of shell rock. The project will also provide for the safe movement of pedestrian and vehicular traffic and improve the overall value of properties abutting the paving projects. At the end of Fiscal Year 2012, all paving projects will be completed or in the process of completion.

FISCAL YEARS	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
---------------------	----------------	----------------	----------------	----------------	----------------

ESTIMATED COST

\$0

FUNDING SOURCES

Local option gas tax
\$25/ft assessment cost
Interest earnings

TIME SCHEDULE

Completion within the fiscal year of each project

ESTIMATED ANNUAL OPERATING COST

LEISURE SERVICES

PARKS CAPITAL IMPROVEMENT PROGRAM

PROJECT

The parks capital improvement program was developed utilizing the master plan for parks and recreation land and facilities. Each park has been evaluated to determine the necessary improvements needed to enhance the recreational opportunities for the citizens of Longwood.

FISCAL YEARS 2013/14 2014/15 2015/16 2016/17 2017/18

**ESTIMATED
COST**

\$0

FUNDING SOURCES

General Fund

TIME

SCHEDULE

Completion within the fiscal year
of each project

**ESTIMATED ANNUAL OPERATING
COST**

These projects are replacing currently existing facilities and no additional costs will be realized over and above the current costs.

PUBLIC WORKS

STORMWATER CAPITAL IMPROVEMENT PROGRAM

PROJECT

The City Commission approved increasing the stormwater fee in order to address specific localized flooding. Upon completion of the stormwater master plan, a capital improvement program will be developed and prioritized for the areas that experience the most severe localized flooding. Each project will entail improving the current drainage system in order to reduce and manage the flooding more effectively.

FISCAL YEARS	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
	To be determined upon completion of the Stormwater Master Plan	To be determined upon completion of the Stormwater Master Plan	To be determined upon completion of the Stormwater Master Plan	To be determined upon completion of the Stormwater Master Plan	To be determined upon completion of the Stormwater Master Plan

ESTIMATED COST

\$0

FUNDING SOURCES

Stormwater Fees

TIME

SCHEDULE

Completion within the fiscal year of each project

ESTIMATED ANNUAL OPERATING COST

PUBLIC WORKS

PUBLIC UTILITIES/WATER CAPITAL IMPROVEMENT PROGRAM

PROJECT

The City's Hydraulic Model identified 19 major loops that contained deteriorating AC pipe. This improvement program replaces AC pipe with PVC pipe which will improve the overall water pressure of the system, eliminate the likelihood of pipe failure and reduce maintenance cost.

FISCAL YEARS	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
	Water main loops Orange - Grant \$20,000				
	Replace 4,000 ft AC Pipe Longwood Groves \$400,000				
	1 million gallon Ground Storage Tank \$1,200,000				
ESTIMATED COST					
\$1,620,000	\$1,620,000				

FUNDING SOURCES

Public Utilities Fund Revenues

TIME 12 months

SCHEDULE

Completion within the fiscal year
of each project

ESTIMATED ANNUAL OPERATING COST

\$2,000

PUBLIC WORKS

PUBLIC UTILITIES/WATER TREATMENT PLANT CAPITAL MAINTENANCE PROGRAM

PROJECT

The City Water Treatment Plants are managed under contract with a service provider. As a part of the contract provisions, the company is to survey plant condition and needs and recommend a program for capital maintenance projects. Based on the survey report provided, the following major replacements of plant equipment are scheduled:

FISCAL YEARS	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>																																																
Water Plant #1	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">HSP Motor 2</td> <td style="width: 100px;"></td> </tr> <tr> <td style="padding-left: 20px;">\$5,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"> </td> </tr> <tr> <td>HSP 2 Pump</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">\$10,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"> </td> </tr> <tr> <td>HSP 2 VFD</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">\$10,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>					HSP Motor 2						\$5,000												HSP 2 Pump						\$10,000												HSP 2 VFD						\$10,000					
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Water Plant #2	<table border="0" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 150px;">HSP 4 VFD</td> <td style="width: 100px;"></td> </tr> <tr> <td style="padding-left: 20px;">\$10,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td colspan="6"> </td> </tr> <tr> <td>Chlorine</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 20px;">Generator</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td style="padding-left: 40px;">\$150,000</td> <td></td> <td></td> <td></td> <td></td> <td></td> </tr> </table>					HSP 4 VFD						\$10,000												Chlorine						Generator						\$150,000																	
HSP 4 VFD																																																					
\$10,000																																																					
Chlorine																																																					
Generator																																																					
\$150,000																																																					

ESTIMATED

COST

\$185,000	\$185,000
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FUNDING SOURCES

Public Utilities Fund Revenues

TIME

12 months

SCHEDULE

Completion within the fiscal year of each project

ESTIMATED ANNUAL OPERATING

COST

PUBLIC WORKS

PUBLIC UTILITIES/WASTEWATER CAPITAL IMPROVEMENT PROGRAM

PROJECT

The City Commission approved a policy regarding the installation of wastewater facilities to all commercial/industrial areas in the City and the mandatory hook-up to the wastewater system by the abutting businesses. The projects listed below comply with the City Commission policy. The installation of wastewater facilities abutting commercial/industrial properties has shown to increase the value of those abutting properties. Furthermore, the health, safety and welfare of the community is protected by reducing the likelihood of any public health problems associated with septic system failures. Future projects will be determined based on the recommendations of a master wastewater study.

FISCAL YEARS	<u>2013/14</u>	<u>2014/15</u>	<u>2015/16</u>	<u>2016/17</u>	<u>2017/18</u>
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ESTIMATED COST

\$0

FUNDING SOURCES

Public Utilities Fund Revenues

TIME

SCHEDULE

Completion within the
the fiscal year of each project

ESTIMATED ANNUAL

OPERATING

COST

**City of Longwood
Pay and Classification Plan
Fiscal Year 2012/2013**

Position	Hourly		Annually	
	Minimum	Maximum	Minimum	Maximum
Clerical Worker (PT)	\$10.0000			
Receptionist	\$10.0962	\$15.3847	\$21,000	\$32,000
Secretary	\$10.0962	\$15.3847	\$21,000	\$32,000
Records Clerk	\$11.0577	\$16.3462	\$23,000	\$34,000
Accounting Clerk	\$11.0577	\$16.3462	\$23,000	\$34,000
Event Specialist (PT)	\$11.5385			
Permit Clerk	\$11.5385	\$17.3077	\$24,000	\$36,000
PW Maintenance Specialist I	\$11.5385	\$17.3077	\$24,000	\$36,000
Park Service Specialist I	\$11.5385	\$17.3077	\$24,000	\$36,000
Utilities Maintenance Specialist I	\$11.5385	\$17.3077	\$24,000	\$36,000
Business Tax/ HR Specialist	\$11.5385	\$17.3077	\$24,000	\$36,000
PW Maintenance Specialist II	\$12.5000	\$18.7500	\$26,000	\$39,000
Park Service Specialist II	\$12.5000	\$18.7500	\$26,000	\$39,000
Mechanic	\$12.5000	\$18.7500	\$26,000	\$39,000
Utilities Maintenance Specialist II	\$12.5000	\$18.7500	\$26,000	\$39,000
Administrative Assistant	\$12.5000	\$18.7500	\$26,000	\$39,000
Accounting Clerk II	\$12.5000	\$18.7500	\$26,000	\$39,000
Police Evidence Custodian	\$13.4615	\$20.1923	\$28,000	\$42,000
Firefighter	\$11.6758	\$14.7895	\$34,000	\$43,067
Administrative Secretary	\$13.9423	\$21.1538	\$29,000	\$44,000
Community Development Services Coordinator	\$13.9423	\$21.1538	\$29,000	\$44,000
Payroll Clerk	\$13.9423	\$21.1538	\$29,000	\$44,000
Facilities Const. & Maint. Specialist	\$14.4231	\$21.6346	\$30,000	\$45,000
Code Enforcement Officer	\$15.3846	\$23.0769	\$32,000	\$48,000
Recreation Program/Community Bldg. Coordinator	\$15.8654	\$23.5577	\$33,000	\$49,000
Backflow Program Coordinator	\$16.3462	\$24.5192	\$34,000	\$51,000
Executive Assistant to City Administrator	\$17.7885	\$26.9231	\$37,000	\$56,000
Police Officer	\$16.0256	\$24.2674	\$35,000	\$53,000
Plant Operator	\$17.5600	\$25.9615	\$36,525	\$54,000

Police Corporals	\$16.9414	\$25.1832	\$37,000	\$55,000
Planner/Planner Stormwater	\$18.7500	\$28.3654	\$39,000	\$59,000
Crime Analyst/Grants/Community Relations	\$18.7500	\$28.3654	\$39,000	\$59,000
Recreational Program Coordinator	\$18.7500	\$28.3654	\$39,000	\$59,000
Horticulture Specialist I	\$18.7500	\$28.3654	\$39,000	\$59,000
PW Streets Supervisor	\$18.7500	\$28.3654	\$39,000	\$59,000
Parks Service Supervisor	\$18.7500	\$28.3654	\$39,000	\$59,000
Utilities Field Supervisor	\$18.7500	\$28.3654	\$39,000	\$59,000
Fleet Supervisor	\$18.7500	\$28.3654	\$39,000	\$59,000
Fire Lieutenant	\$16.2682	\$20.5913	\$47,373	\$59,962
Training Officer	\$22.7755	\$28.8278	\$47,373	\$59,962
Fire Marshal	\$22.7755	\$28.8278	\$47,373	\$59,962
Accounting Manager	\$20.1923	\$30.2885	\$42,000	\$63,000
Human Resource Manager	\$20.1923	\$30.2885	\$42,000	\$63,000
Purchasing Manager	\$20.1923	\$30.2885	\$42,000	\$63,000
Leisure Services Director	\$20.1923	\$30.2885	\$42,000	\$63,000
Utility Billing Manager	\$20.1923	\$30.2885	\$42,000	\$63,000
Police Sergeant	\$20.1465	\$30.2198	\$44,000	\$66,000
Building Inspector (PT)	\$22.0000			
Field Superintendent	\$26.6346	\$32.6923	\$45,000	\$68,000
City Clerk	\$23.5577	\$35.5769	\$49,000	\$74,000
Police Commander	\$24.0385	\$36.0577	\$50,000	\$75,000
Fire Battalion Chief	\$18.2005	\$27.1291	\$53,000	\$79,000
Utility Division Manager	\$25.9615	\$38.9423	\$54,000	\$81,000
Assistant to City Administrator	\$26.4423	\$39.9038	\$54,999	\$82,999
Information Technology Manager	\$26.4423	\$39.9038	\$55,000	\$83,000
Streets/Fleet Division Manager	\$26.9231	\$40.3846	\$56,000	\$84,000
Community Development Director	\$33.1731	\$49.5192	\$69,000	\$103,000
Building Official	\$26.4423	\$40.8654	\$55,000	\$85,000
Financial Services Director	\$33.6538	\$50.4808	\$70,000	\$105,000
Fire Chief	\$33.6538	\$50.4808	\$70,000	\$105,000
Police Chief	\$35.5769	\$56.7308	\$74,000	\$118,000
Public Works Director/City Engineer	\$42.7885	\$62.5000	\$89,000	\$130,000