

**City of Longwood**  
**ADOPTED BUDGET**  
**FOR THE 2016-17 FISCAL YEAR**  
**10/01/2016 THROUGH 09/30/2017**



**CITY COMMISSION**

**JOE DURSO**  
**MARK WELLER**  
**JOHN C. MAINGOT**  
**BEN PARIS**  
**BRIAN D. SACKETT**

**MAYOR**  
**DEPUTY MAYOR**  
**COMMISSIONER**  
**COMMISSIONER**  
**COMMISSIONER**

**DISTRICT 2**  
**DISTRICT 4**  
**DISTRICT 1**  
**DISTRICT 3**  
**DISTRICT 5**

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**JON C. WILLIAMS, CITY MANAGER**  
**LISA SNEAD, DIRECTOR OF FINANCIAL SERVICES**

## MISSION STATEMENT

“ To foster citizen trust by practicing open, accountable, and responsive government; providing quality core services; promoting long-term prosperity; encouraging smart growth in harmony with the City’s unique heritage and urban surroundings; strengthening the City’s standing as a preeminent destination for commercial endeavors; and promoting livability by enhancing and protecting our neighborhoods ”

CITY OF LONGWOOD

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# CITY OF LONGWOOD

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September 6, 2016

Honorable Mayor and Commissioners:

In accordance with State law and pursuant to the City Charter, I am pleased and honored to present for your consideration the City of Longwood's Proposed Operating Budget for Fiscal Year 2017. This proposed budget represents a balanced spending plan for the delivery of specific services and programs to the residents and businesses of the City of Longwood.

## **BUDGET DOCUMENT**

This budget is designed to provide the reader with a comprehensive and informative document that includes the policy directives as established by the City Commission and articulates the overall goals and objectives of the City. The budget is a plan that provides management with the necessary tools to analyze, diagnose, and evaluate how well appropriated funds are converted into the services desired by our citizens.

The General Fund and all other funds except the Public Utilities Fund, are budgeted on the modified accrual basis, which is essentially a combination of accrual-basis accounting and cash basis accounting. Modified accrual accounting recognizes revenues when they become available and measurable and, with a few exceptions, recognizes expenditures when liabilities are incurred. The Public Utilities Fund is budgeted on the cash basis, which is different than the basis of accounting for the governmental funds as this fund is operated in a manner similar to private business enterprise. For example, capital outlays in the Public Utilities Fund are budgeted as an expense. Whereas for annual financial reporting purposes, capital outlays are depreciated over the useful life of the asset and booked as an operating expense.

## **BUDGET HIGHLIGHTS**

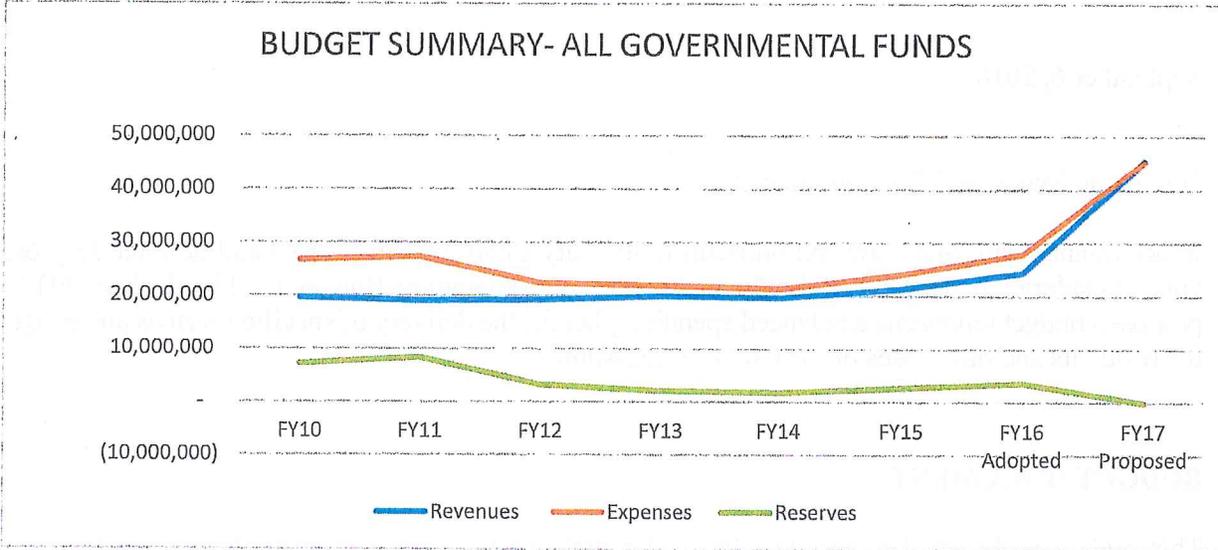
Property values have continued to trend positively since 2012. The City's final tax roll from the Seminole County Property Appraiser includes a \$40,416,697 Million (or 4.5%) increase in property values. This increase is almost double the increase from the previous fiscal year, which is a positive indicator for the direction of the economy and economic development in the City.

City staff has done a tremendous job of improving efficiency and accountability, improving customer service, and balancing the priorities of the residents we serve while at the same time remaining vigilant in their efforts to maintain quality services without impacting costs to our citizens. With the upswing in the economy, the job market has opened up again and we have seen a significant turn over in staff. In order to attract and retain qualified candidates we have had to increase wages.



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The proposed total budget for FY2017 is \$45,237,350 compared to the FY2016 budget of \$27,829,647 which represents an overall increase of \$17,407,703 or 62.55%. The reason for the significant increase is the result funding for several large capital projects, which have been included and funded with grant funds and debt issuance.

## OVERVIEW

|  |                     |
|--|---------------------|
| General Fund                                   | \$ 15,484,300       |
| Special Revenue-Building Permits & Inspections | 493,381             |
| Special Revenue-Grants Fund                    | 1,733,302           |
| Special Revenue-Police Education Fund          | 7,874               |
| Special Revenue-Confiscation Fund              | 245,750             |
| Special Revenue-Special Assessments            | 93,933              |
| Special Revenue-Stormwater Mgmt                | 1,917,859           |
| Public Facilities Fund                         | 8,587,834           |
| Capital Projects & Equipment Fund              | 653,500             |
| Public Utilities                               | <u>16,019,618</u>   |
| <b>TOTAL CITY BUDGET</b>                       | <b>\$45,237,350</b> |

- Capital Projects and Equipment Fund includes plans for the purchase of a worn out fire hose and turn out gear for firefighters as well as the issuance of debt proceeds to fund grant matching requirements for Reiter Park Phase II.
- Stormwater Management Fund includes appropriations for capital improvements totaling \$1,359,000 and include the following projects: Stormwater Improvements at Bennett Drive



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(\$650K), Windsor Manor (\$190K) and Florida Central Commerce Park Project (\$500K) and a trailer and mower.

- Public Utilities Fund includes additional funds for capital totaling \$11,652,012, which includes a Modular Building, North Grant Street and Land Avenue; Seal Manholes and I&I work, S. Longwood Septic Tank Replacement, Lake Ruth Septic Tank Replacement, Island Lake Septic Tank Replacement, FCCP AWS Project, Mud Pups and Valve Inserts.
- The Renewal and Replacement Fund was established as a separate fund to fund future asset replacements for the Utility System. This fund was recommended as part of the rate study that was adopted on October 19, 2015.
- The Impact Fee Fund was also established as a suggestion of the rate study to account separately for water and wastewater fees and to offset the impact new development has on the system.
- General Fund includes capital appropriations totaling \$30,200 and includes \$25,000 for an electric sign for General Services, \$4,200 for Utility Billing to purchase a meter reading probe and \$1,000 for Fire Rescue to buy furniture for the Battalion Chief's Office.
- The Special Assessments Fund includes no funds for capital improvements and the Building Permits and Inspections Fund includes \$2,000 for a tablet in FY2017.
- The Law Enforcement Trust Funds includes \$202,500 for Capital appropriations for FY2017 including 5 marked patrol vehicles and one electronic radar speed sign. Funds are also included for support of community programs that meet the criteria for allowable expenditures from this fund.

## GENERAL FUND

The General Fund is the primary operating fund of the City. It funds a significant portion of the City's programs and departments to include police, fire, streets, leisure services, community development, finance, human resources, purchasing, information technology, and administration. For FY2017, the proposed budget that maintains has 17.0% fund balance without any reduction in the level of services currently provided to our citizens.

The proposed budget for FY2017 totals \$15,484,300. As compared to the FY2016 adopted budget of \$15,929,772, there is an overall decrease of (\$445,471) or -3%.

## GENERAL FUND REVENUE

The proposed General Fund budget revenue is estimated at \$14,727,902 and continues to trend slowly upward, while still recovering from significant losses in property values experienced since 2008. The



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total decrease in taxable value from 2008 is \$216,737,565. Ad valorem tax is the single largest revenue producer for the City, accounting for 33% of the current year General Fund revenues. At the proposed millage rate of 5.50 per thousand of taxable value, the City will generate \$4,906,466 in property taxes which is \$211,178 or 4.5 % more than in FY2016. Ad valorem taxes are budgeted assuming a 95% collection rate in accordance with Florida Law.

Franchise fees collected from electric, propane gas sales and commercial solid waste collections in the City comprise 11% of the General Fund revenues. Utility service taxes collected from electric, gas and water sales in the City comprise 10% of General Fund revenues. Franchise fees and utility service tax estimates are based on historical trends.

The Communications Service Tax was implemented October 1, 2001 by the Florida Department of Revenue and accounts for 5% of the General Fund revenue. Budget estimates are provided by the Office of Economic and Demographic Research. Actual revenue collections have continued to be less than estimated, projected revenues for the 2016-2017 fiscal year have been reduced accordingly.

Local Business Tax Receipts (formerly called Occupational License Fees), make up 1% of the General Fund revenues. A person or company doing business within the City must apply and pay for a Local Business Tax Receipt. Other permits make up the balance of the license and permit revenues. Budget estimates are based on historical trends.

Intergovernmental Revenue types account for 11% of the General Fund revenues. The largest items are the State Revenue Sharing and Half-Cent Sales Tax. Budget estimates are provided by the Office of Economic and Demographic Research. The FDOT Maintenance Agreement provides funding through the Florida Department of Transportation to reimburse the City for a portion of the costs incurred in maintaining the rights-of-way on State Road 434 and US Highway 17/92, as well as traffic signal maintenance. The budget estimate is determined by agreements between the City and the FDOT. School Resource Officer funding is provided through an inter-local agreement with the Seminole County School Board, whereby the City provides a police officer at Lyman High School and 50% of the wage and benefit costs are reimbursed. Other intergovernmental revenues, like alcoholic beverage licenses, motor fuel tax rebates, and mobile home licenses provide only a small amount of revenue.

Charges for Services account for 15% of the General Fund revenues. These revenue estimates are directly tied to services provided. The largest item of this type is the garbage billing fees, which are paid to a private contractor to provide solid waste collection services to Longwood residents. Budget estimates are based on the contractual rate times the number of residents served.

Ambulance billings are the second largest user fee. A private billing company is utilized for billings and collections. Other revenues in this category include recycling fees, community building rentals, and recreation fees. Budget estimates in this category are based on historical trends.

Fines, forfeitures and miscellaneous revenues each account for 1% of the current General Fund revenues. The largest component of this type of revenue is fines collected by Seminole County for traffic violations and cell tower leases.



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Transfers comprise 11% of the General Fund revenues. The transfers from Building Inspections & Permitting, Stormwater and Public Utilities Funds are considered reimbursement from these funds to the General Fund for administrative support provided to each function and taxes the general fund would receive if the utility were in private ownership. Budget estimates are based upon certain percentages of General Fund personnel, capital assets and other expenditures attributed to Building Inspections, Public Utilities and Stormwater.

## **PUBLIC UTILITIES FUND**

The Public Utilities Fund is an enterprise fund that accounts for the activities of the City's water and wastewater services in a business-type manner, where the intention is to recover the cost of providing this service through user charges, without subsidy from the City's General Fund revenues. City of Longwood residents and businesses are served by the City, as well as two private utility companies.

For FY 2017, current user rates and fees are estimated at \$4,226,757 which represents a 23% increase from the previous year. Current user rates and fees were adopted by the City Commission on October 19, 2015, and were based upon a rate study which recommended adjustments that were necessary to provide for operating expenses and replenishment of a prudent reserve for the Public Utility Fund.

This budget provides for significant improvements to City infrastructure and services totaling \$16,019,618 which in comparison to FY2016, represents an overall increase of 190%. This increase of \$10,489,162 is primarily due the inclusion of various capital improvements and equipment purchases which have been postponed in the past. The current low interest rate environment, makes this the ideal time to issue debt and invest in the much needed infrastructure for our water and wastewater system. In addition the City is leveraging many opportunities for grant funds that will cover these costs, while improving the overall system and environmental impacts to the community.

## **RENEWAL AND REPLACEMENT FUND**

The Renewal and Replacement Fund was established as a separate fund to fund future asset replacements for the Utility system. This fund was recommended as part of the rat study that was adopted on October 19, 2015. Funds are currently appropriated to reserves.

## **IMPACT FEE FUND**

The Impact Fee Fund was also established as a suggestion of the rate study to account separately for water and wastewater fees and to offset the impact new development has on the system. Funds are currently appropriated to reserves.

## **STORMWATER MANAGEMENT FUND**

The Stormwater Fund is responsible for the proper functioning of the City's drainage system. Funds for FY2017, totaling \$1,917,859 have been budgeted to maintain the City's NPDES Stormwater Permit Program and to continue the development of a City-wide Stormwater Master Plan. Major improvements for FY2017 include Bennett Drive; Windsor Manor and Florida Central Commerce Park Project.



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## **PUBLIC FACILITIES IMPROVEMENT FUND**

The Public Facilities Improvement fund was established to pave all soil-based streets, repave existing streets, install sidewalks and improve the City roadway system. The fund has concentrated on paving all soil-based streets. Funding is derived from street paving assessments, one cent local option tax and the Local Option Gas Tax. Revenue estimates for FY2017 total \$11,906,936, which includes \$5.9M in debt proceeds to fund the Church Avenue Resurface/Reconstruction Project and the Florida Central Commerce Parkway Project as well as \$2,120,906 in grant proceeds from the Florida Department of Transportation P4 Program. Other projects to be funded this year include Florida Central Parkway – Lack of pedestrian facilities, Ronald Reagan Context Sensitive Solutions, and Engineering Landscape Plan design for Ronald Reagan.

## **CAPITAL PROJECTS AND EQUIPMENT FUND**

The Capital Projects and Equipment fund was established to account for the acquisition or construction of major capital facilities (i.e. New Public Works Facility), equipment purchases and general capital improvements. The goal of the fund is to accumulate and utilize financial resources in the most efficient manner for the acquisition or construction of major capital facilities, equipment purchases, and general capital improvements. This year the fund includes funds to purchase turn out gear and a hose for Fire and required grant matching for Parks projects, including: Candyland Park (Phase I and II); Reiter Park; Amphitheater; and Trails within Reiter Park.

## **OTHER FUNDS**

The Police Education fund is responsible for funding state mandated training. Funds are derived from a portion of municipal traffic citations. Revenue estimates, for FY2017 total \$7,956 and include appropriations for state mandated training totaling \$7,874.

The Special Law Enforcement Trust fund is responsible for reducing the threat of crime through community crime prevention programs. Funds are derived from the Florida Contraband Forfeiture Act and other Law Enforcement initiatives. Revenue estimates for FY2017 total \$410,928. Expenditures for FY2017, total \$245,750 which includes support to local school and community based programs that support crime prevention. As well as the purchase of 5 marked patrol vehicle and 1 electronic radar speed sign.

The Special Assessment fund was established to account for collection of Special Assessment Revenue under the Neighborhood Improvement Special Assessments Program. The City has taken over the provision of maintenance services for participating subdivisions. In accordance with the special assessments legislation, homeowners in these subdivisions are being assessed for the reimbursement of these costs and FY2017 revenue estimates total \$94,083. There are currently eight subdivisions participating in this program. For FY2017, total operating and capital expenses are estimated at \$93,933.



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In February of 2012, the City Commission established the Building and Inspection Services Fund to separately account for the revenues and expenditures of the Building Division. One of the goals of the fund is to ensure that the fees collected would entirely cover the costs of providing the service. Revenue estimates for FY2017 total \$959,364. Expenditures for FY2017, total \$493,381. In August of 2013, Commission approved a new rate structure for building permit fees, which should further ensure costs are covered in this fund.

The Grants Fund is established to account for and report monies received through federal, state and local grants. One goal of the fund is to monitor the City's existing open grants and to ensure programmatic compliance with each grantor. Revenue and Expenditure estimates for FY2017 total \$1,733,302 and includes appropriation for the Bulletproof Vest Program, Federal HIDTA, COPS grant, JAG grant, and Byrne grant as well as Parks projects funding for Candyland Park (Phase I and II); Reiter Park; Amphitheater; and Trails within Reiter Park.

## WAGES AND BENEFITS

Like most municipal budgets, the single largest component of the general fund budget is personnel costs (66.86%). The budget contains 158.5 employees across all programs, a net decrease of 6 FTEs from the previous fiscal year.

This proposed budget includes a recommendation for a 3% wage increase for all employees. Historical analysis shows that there is a 4% variance between budgeted cost and actual costs, due to attrition. The budget this year was established at to allow for this variance. Funding for increased health insurance cost of 10.1% are included in the budget.

## CONCLUSION

In preparing the Proposed Operating Budget for Fiscal Year 2016-2017 staff objectively focused on the method in which services are delivered with the ultimate goal of balancing the budget and not reducing the level of City services. I am pleased to say that this objective has been met.

In order to continue to meet these objectives in the future, staff will continue to thoroughly review the method by which City services are delivered. Strategically, staff will continue to be encouraged to evaluate changes to operations as the traditional ways may not always be the most efficient and cost effective way to provide services to a diverse community. Given the positive outlook of the future ahead, the City must wisely invest in infrastructure and human resources to create and maintain an environment that encourages change and fosters creativity, while enhancing economic development for the community. In closing, I wish to extend a special thanks to the Mayor, Commission, Department Directors and Staff for their dedication and unfailing support in preparing the budget.

Respectfully Submitted,



# CITY OF LONGWOOD

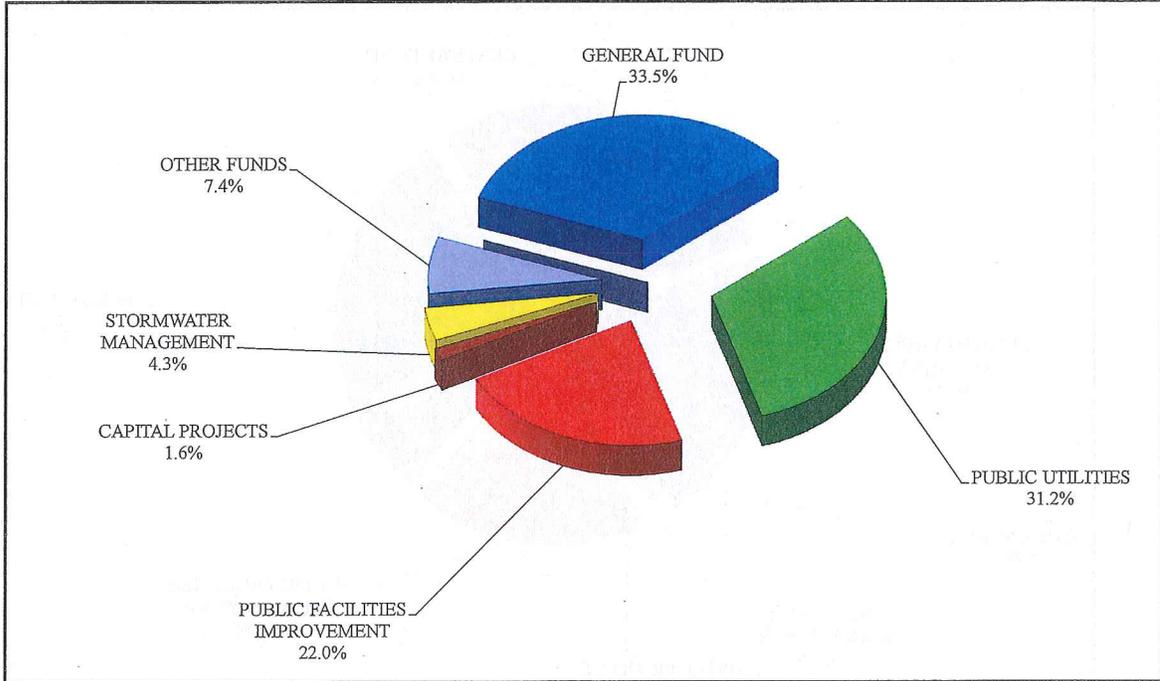
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Jon C. Williams  
City Manager

Lisa Snead  
Director of Financial Services

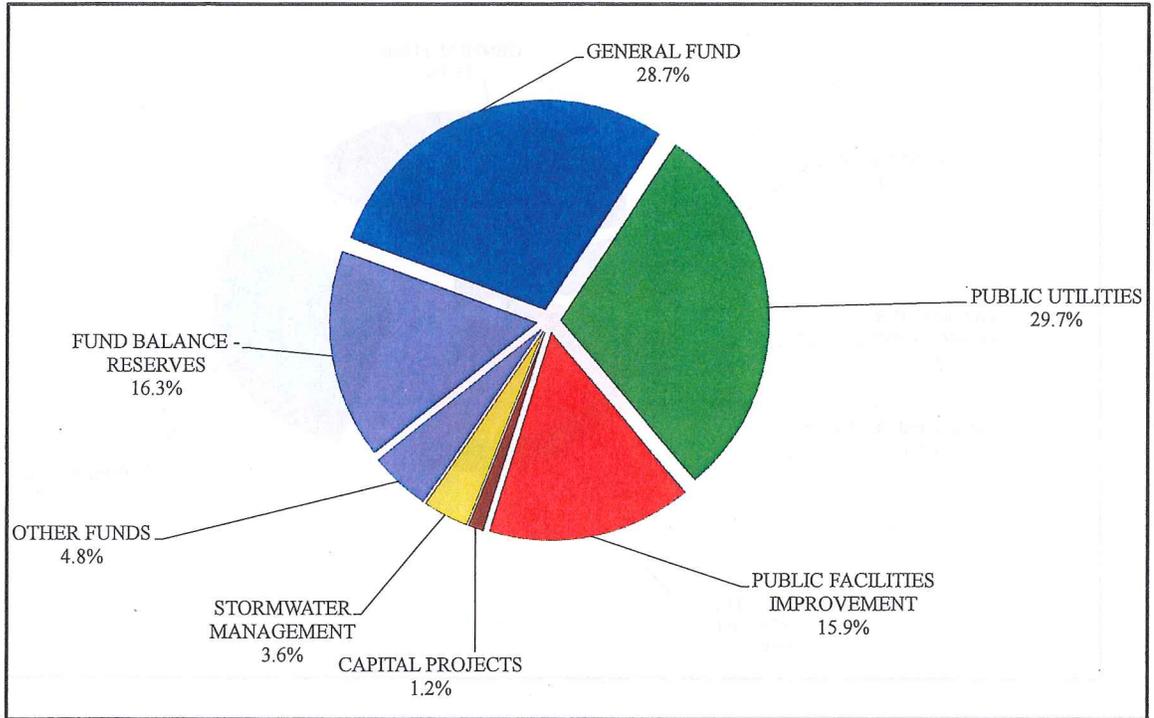
**FISCAL YEAR 2016-2017**



|                        |           |                   |
|------------------------|-----------|-------------------|
| <b>TOTAL RESOURCES</b> | <b>\$</b> | <b>54,015,817</b> |
|------------------------|-----------|-------------------|

|                               | <u>TOTALS</u>        | <u>PERCENT OF BUDGET</u> |
|-------------------------------|----------------------|--------------------------|
| GENERAL FUND                  | \$ 18,110,451        | 33.5%                    |
| PUBLIC UTILITIES              | 16,875,109           | 31.2%                    |
| PUBLIC FACILITIES IMPROVEMENT | 11,892,643           | 22.0%                    |
| CAPITAL PROJECTS              | 863,733              | 1.6%                     |
| STORMWATER MANAGEMENT         | 2,298,324            | 4.3%                     |
| OTHER FUNDS                   | 3,975,559            | 7.4%                     |
| <b>TOTAL RESOURCES</b>        | <b>\$ 54,015,817</b> | <b>100%</b>              |

**FISCAL YEAR 2016-2017**



|                             |                      |
|-----------------------------|----------------------|
| <b>TOTAL APPROPRIATIONS</b> | <b>\$ 54,015,817</b> |
|-----------------------------|----------------------|

|                               | <u>TOTALS</u>        | <u>PERCENT OF BUDGET</u> |
|-------------------------------|----------------------|--------------------------|
| GENERAL FUND                  | \$ 15,484,300        | 28.7%                    |
| PUBLIC UTILITIES              | 16,019,618           | 29.7%                    |
| PUBLIC FACILITIES IMPROVEMENT | 8,587,834            | 15.9%                    |
| CAPITAL PROJECTS              | 653,500              | 1.2%                     |
| STORMWATER MANAGEMENT         | 1,917,859            | 3.6%                     |
| OTHER FUNDS                   | 2,574,241            | 4.8%                     |
| FUND BALANCE - RESERVES       | 8,778,467            | 16.3%                    |
| <b>TOTAL APPROPRIATIONS</b>   | <b>\$ 54,015,817</b> | <b>100%</b>              |

# CITY OF LONGWOOD - BUDGET SUMMARY - ALL FUNDS

## FISCAL YEAR 2016-2017

**OPERATING BUDGET EXPENDITURES OF THE CITY OF LONGWOOD, FLORIDA ARE 62.55% MORE THAN LAST YEAR'S TOTAL OPERATING EXPENDITURES**

|   | GENERAL<br>FUND     | SPECIAL<br>REVENUE<br>FUNDS | CAPITAL<br>PROJECTS<br>FUNDS | ENTERPRISE<br>FUND  | TOTAL               |
|---|---------------------|-----------------------------|------------------------------|---------------------|---------------------|
| CASH BALANCES BROUGHT FORWARD   | \$3,382,549         | 708,246                     | \$2,779,159                  | \$861,333           | \$7,731,287         |
| <b>ESTIMATED REVENUES:</b>  |                     |                             |                              |                     |                     |
| Ad Valorem Taxes - Millage 5.5000                                     | 4,906,466           | -                           | -                            | -                   | 4,906,466           |
| Sales and Use Taxes   | 170,206             | -                           | 901,283                      | -                   | 1,071,489           |
| Franchise Fees  | 1,617,104           | -                           | -                            | -                   | 1,617,104           |
| Utility Service Taxes   | 1,508,791           | -                           | -                            | -                   | 1,508,791           |
| Communications Services Tax   | 718,279             | -                           | -                            | -                   | 718,279             |
| Licenses and Permits  | 26,289              | -                           | -                            | 90,000              | 116,289             |
| Intergovernmental   | 1,578,472           | 1,634,035                   | 2,520,361                    | -                   | 5,732,868           |
| Charges for Services  | 2,168,870           | 949,698                     | -                            | 4,226,757           | 7,345,325           |
| Fines and Forfeitures   | 150,149             | 7,956                       | -                            | -                   | 158,105             |
| Miscellaneous   | 247,959             | 104,040                     | 35,572                       | 11,787,120          | 12,174,691          |
| Other Financing Sources   | 1,635,318           | 1,922,500                   | 6,520,000                    | 857,307             | 10,935,125          |
| <b>Total Estimated Revenues and<br/>Cash Balances Brought Forward</b> | <b>18,110,451</b>   | <b>5,326,474</b>            | <b>12,756,375</b>            | <b>17,822,515</b>   | <b>54,015,817</b>   |
| <b>ESTIMATED EXPENDITURES / EXPENSES:</b>                             |                     |                             |                              |                     |                     |
| General Government  | 3,673,498           | -                           | -                            | -                   | 3,673,498           |
| Public Safety   | 8,076,829           | 533,671                     | 33,500                       | -                   | 8,644,000           |
| Physical Environment  | 1,020,000           | 1,989,929                   | -                            | 13,886,514          | 16,896,443          |
| Transportation  | 1,282,127           | -                           | 7,820,906                    | -                   | 9,103,033           |
| Culture & Recreation  | 1,064,032           | 1,550,000                   | -                            | -                   | 2,614,032           |
| Debt Service  | 367,815             | 48,976                      | 766,928                      | -                   | 1,183,720           |
| Other Uses  | -                   | 369,522                     | 620,000                      | 2,133,103           | 3,122,625           |
| <b>Total Expenditures / Expenses</b>                                  | <b>15,484,300</b>   | <b>4,492,098</b>            | <b>9,241,334</b>             | <b>16,019,618</b>   | <b>45,237,350</b>   |
| Reserves  | 2,626,151           | 834,376                     | 3,515,041                    | 1,802,898           | 8,778,467           |
| <b>Total Appropriated Expenditures / Expenses<br/>and Reserves</b>    | <b>\$18,110,451</b> | <b>\$5,326,474</b>          | <b>\$12,756,375</b>          | <b>\$17,822,515</b> | <b>\$54,015,817</b> |

Note regarding Funds included by Type:

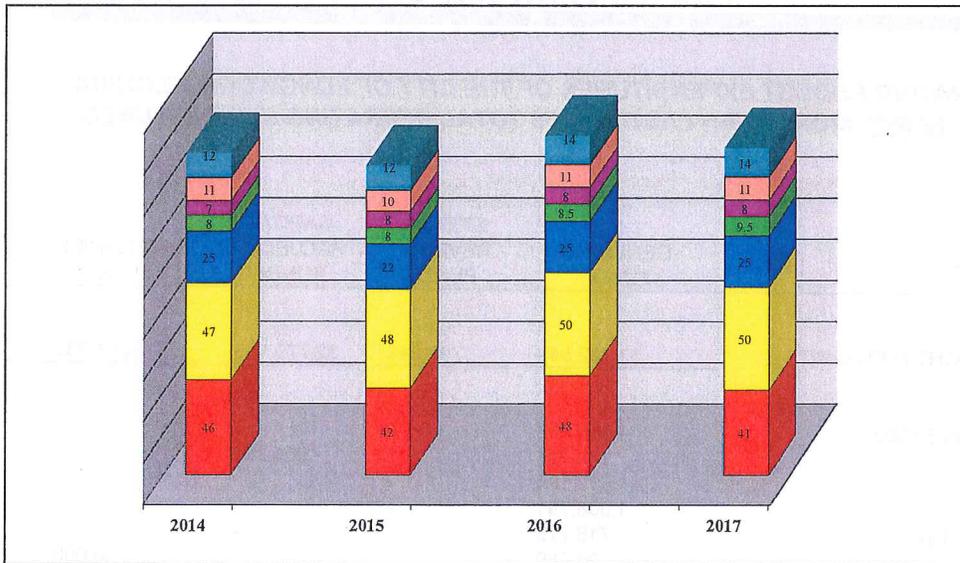
General Fund: The primary governmental operating fund.

Special Revenue Funds consist of the following governmental type funds:

| Fund Name                          | Purpose   |
|------------------------------------|---|
| Building and Inspections Fund      | Revenues and expenditures associated with Building permits and inspections      |
| Grant Fund                         | Revenues and expenditures associated with grants                                |
| Police Confiscation Fund           | Confiscated assets required to be accounted for separately                      |
| Special Law Enforcement Trust Fund | Police special purpose revenues required to be accounted for separately         |
| Stormwater Management Fund         | Revenues and expenditures for construction and maintenance of stormwater system |
| Special Assessments Fund           | Special Assessments for Neighborhood Improvement Program                        |
| Public Utilities Impact Fees Fund  | Revenues and expenditures associated with water and wastewater impact fees      |

SUMMARY OF STAFF

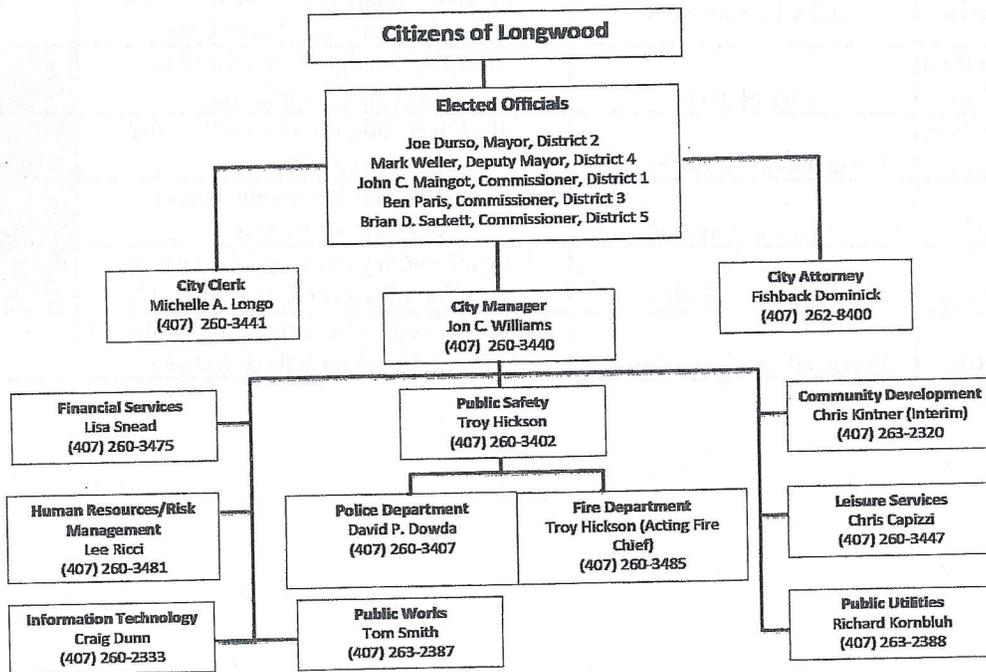
FISCAL YEAR 2016-2017



|                       | 2014       | 2015       | 2016         | 2017         |
|-----------------------|------------|------------|--------------|--------------|
| FIRE DEPARTMENT       | 46         | 42         | 48           | 41           |
| POLICE DEPARTMENT     | 47         | 48         | 50           | 50           |
| PUBLIC WORKS          | 25         | 22         | 25           | 25           |
| COMMUNITY DEVELOPMENT | 8          | 8          | 8.5          | 9.5          |
| FINANCIAL SERVICES    | 7          | 8          | 8            | 8            |
| ADMINISTRATION        | 11         | 10         | 11           | 11           |
| LEISURE SERVICES      | 12         | 12         | 14           | 14           |
| <b>TOTAL STAFF</b>    | <b>156</b> | <b>150</b> | <b>164.5</b> | <b>158.5</b> |

|                                 | Change Requested |  |
|---------------------------------|------------------|--|
| FIRE DEPARTMENT                 | -7               | (reorganization of Dept. which included the removal 6 SAFER Grant positions & 1 Lieutenant position) |
| POLICE DEPARTMENT               | 0                |  |
| PUBLIC WORKS                    | 0                |  |
| COMMUNITY DEVELOPMENT           | 1                | (requested position - City Engineer)   |
| FINANCIAL SERVICES              | 0                |  |
| ADMINISTRATION                  | 0                |  |
| LEISURE SERVICES                | 0                |  |
| <b>TOTAL INCREASE REQUESTED</b> | <b>-6</b>        |  |

**Organizational Chart**



### BUDGET CALENDAR FY 2016/17

| DATE                    | RESPONSIBLE PARTY           | REQUIRED ACTIVITY  | REQUIREMENT REFERENCE |
|-------------------------|-----------------------------|--|-----------------------|
| 3/1/2016                | Financial Services Director | Distribute budget worksheets to departments for developing preliminary 2016/17 budget. |                       |
| 4/4/2016                | Department Directors        | Department's preliminary budget worksheets for all funds are due.                      |                       |
| 4/25 - 4/26/16          | City Manager                | Discussions with each department concerning their requests.                            |                       |
| On or before 6/1/2016   | Property Appraiser          | Estimated taxable values are submitted to the City.                                    | Florida Statutes      |
| 6/30/2016               | City Manager                | Budget work session with City Commission (All Fund Types)                              |                       |
| On or before 7/1/2016   | Property Appraiser          | Certified taxable values (DR420) are submitted to the City.                            | Florida Statutes      |
| 7/18/2016               | City Commission             | Tentative millage rate is set, and public hearing dates are determined.                |                       |
| Not later than 8/1/2016 | City Manager                | Proposed budget is submitted to the City Commission.                                   | City Charter          |
| Not later than 8/4/2016 | Financial Services Director | DR-420 is submitted to the Property Appraiser.   | Florida Statutes      |
| 9/6/2016                | City Commission             | First reading and first public hearing on proposed budget.                             | Florida Statutes      |
| 9/19/2016               | City Commission             | Second reading second public hearing; Adoption of budget for FY 2016/17.               | Florida Statutes      |
| 10/1/2016               | Financial Services Director | Copies of adopted budget are distributed to City staff and posted on Website.          |                       |

## CITY OF LONGWOOD

|                         |
|-------------------------|
| <b>STATISTICAL DATA</b> |
|-------------------------|

|   |                    |
|---|--------------------|
| Date of Incorporation   | 1923               |
| Form of government  | Commission/Manager |
| Number of municipal employees (including police and fire)         | 158.5              |
| Population  | 13,822             |
| <br>City of Longwood facilities and services:                     |                    |
| Miles of streets:   |                    |
| Paved   | 61.1               |
| Unpaved   | 0.13               |
| Parks and recreation:   |                    |
| Park acreage  | 42                 |
| Community Center  | 1                  |
| Athletic Fields   | 7                  |
| Tennis Courts   | 5                  |
| Futsal Courts (soccer)  | 0                  |
| Basketball Courts   | 6                  |
| City playgrounds and passive parks                                | 10                 |
| Fire Protection:  |                    |
| Stations  | 2                  |
| Employees   | 39                 |
| Police Protection:  |                    |
| Stations  | 1                  |
| Employees   | 46                 |
| Wastewater collection system:                                     |                    |
| Miles of sanitary sewers  | 23                 |
| Lift Stations   | 33                 |
| Daily average treatment   | *                  |
| Plants(s) capacity (MGD)  | *                  |
| Disposal plants   | *                  |
| Water distribution system:  |                    |
| Miles of water mains  | 69.5               |
| Daily average:  |                    |
| Consumption (Millions/Gallons)                                    | 1.8                |
| Plant capacity (Millions/Gallons)                                 | 7.2                |
| Service connections   | 5913               |
| Deep wells  | 4                  |
| Fire hydrants   | 544                |
| <br>Facilities and services not included in the reporting entity: |                    |
| Education:  |                    |
| Number of elementary schools                                      | 0                  |
| Number of elementary school instructors                           | 0                  |
| Number of high schools  | 1                  |
| Number of high school instructors                                 | 143                |
| Hospitals:  |                    |
| Number of hospitals   | 1                  |
| Number of patient beds  | 206                |

\* No treatment plant within the City. Flow to Seminole County 380,000 gallons per day.

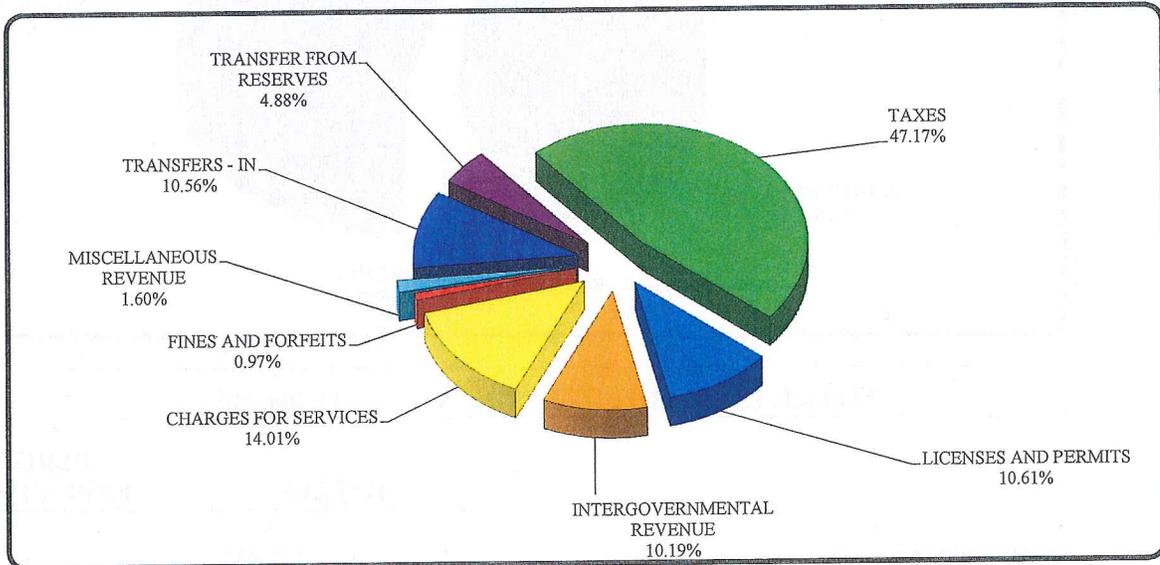


## GENERAL FUND

# GENERAL FUND - REVENUE AND EXPENDITURES

FISCAL YEAR 2016-2017

**Total Revenues:**



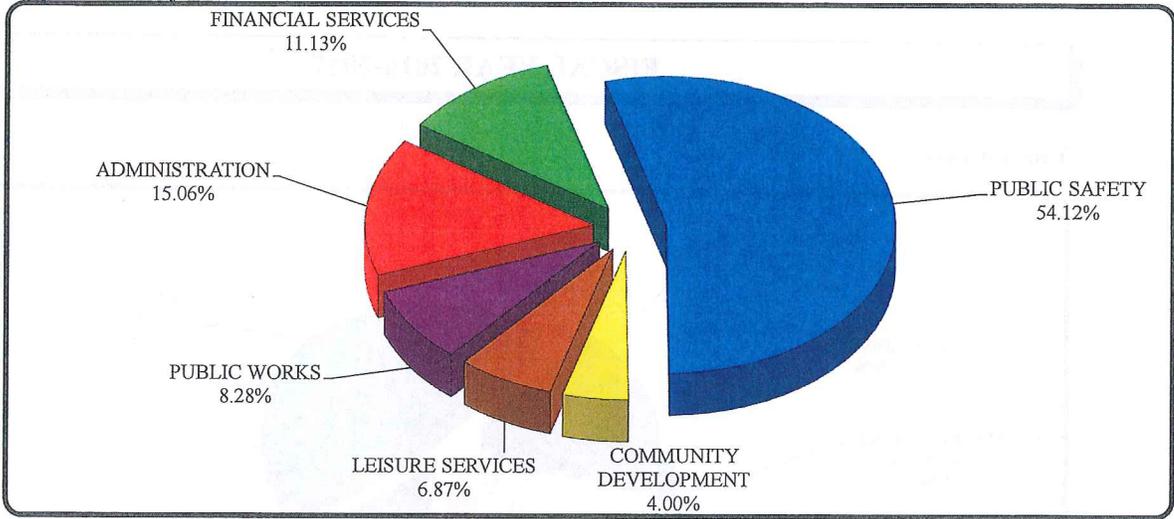
**TOTAL REVENUES      \$      15,484,300**

|                           | TOTALS                    | PERCENT REVENUES |
|---------------------------|---------------------------|------------------|
| TAXES                     | 7,303,742                 | 47.17%           |
| LICENSES AND PERMITS      | 1,643,393                 | 10.61%           |
| INTERGOVERNMENTAL REVENUE | 1,578,472                 | 10.19%           |
| CHARGES FOR SERVICES      | 2,168,870                 | 14.01%           |
| FINES AND FORFEITS        | 150,149                   | 0.97%            |
| MISCELLANEOUS REVENUE     | 247,959                   | 1.60%            |
| TRANSFERS - IN            | 1,635,318                 | 10.56%           |
| TRANSFER FROM RESERVES    | 756,398                   | 4.88%            |
| <br>                      |                           |                  |
| <b>TOTAL REVENUE</b>      | <b>\$      15,484,300</b> | <b>100%</b>      |

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

**Expenditures by Function:**



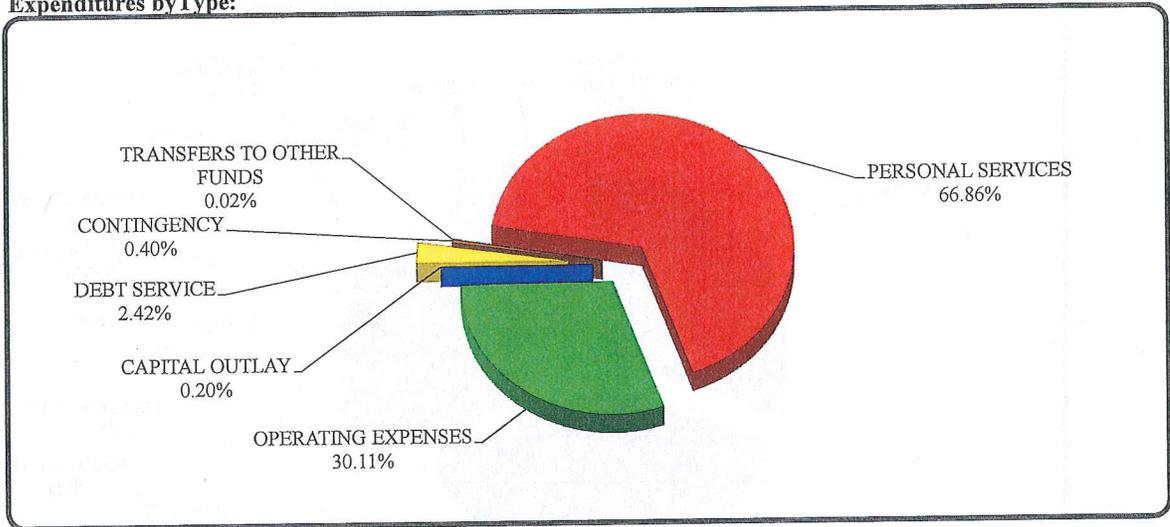
|                           |                      |
|---------------------------|----------------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$ 15,484,300</b> |
|---------------------------|----------------------|

|                           | <b>TOTALS</b>        | <b>PERCENT EXPENDITURES</b> |
|---------------------------|----------------------|-----------------------------|
| ADMINISTRATION            | \$ 2,331,838         | 15.06%                      |
| FINANCIAL SERVICES        | 1,722,788            | 11.13%                      |
| PUBLIC SAFETY             | 8,379,392            | 54.12%                      |
| COMMUNITY DEVELOPMENT     | 704,124              | 4.55%                       |
| LEISURE SERVICES          | 1,064,032            | 6.87%                       |
| PUBLIC WORKS              | 1,282,127            | 8.28%                       |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 15,484,300</b> | <b>100%</b>                 |

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

**Expenditures by Type:**



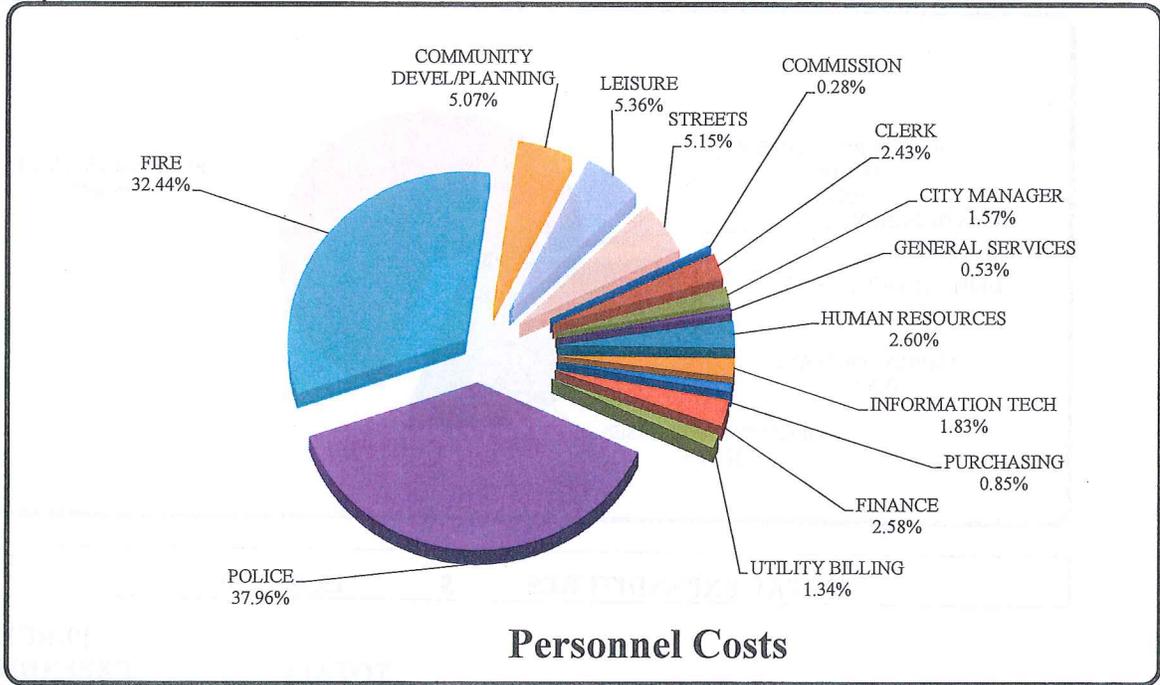
|                           |                      |
|---------------------------|----------------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$ 15,484,300</b> |
|---------------------------|----------------------|

|                           | <b>TOTALS</b>        | <b>PERCENT EXPENDITURES</b> |
|---------------------------|----------------------|-----------------------------|
| PERSONAL SERVICES         | \$ 10,352,045        | 66.86%                      |
| OPERATING EXPENSES        | 4,662,764            | 30.11%                      |
| CAPITAL OUTLAY            | 30,200               | 0.20%                       |
| DEBT SERVICE              | 374,591              | 2.42%                       |
| CONTINGENCY               | 62,200               | 0.40%                       |
| TRANSFERS TO OTHER FUNDS  | 2,500                | 0.02%                       |
| <br>                      |                      |                             |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 15,484,300</b> | <b>100%</b>                 |

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

## Expenditures - Personnel Costs:



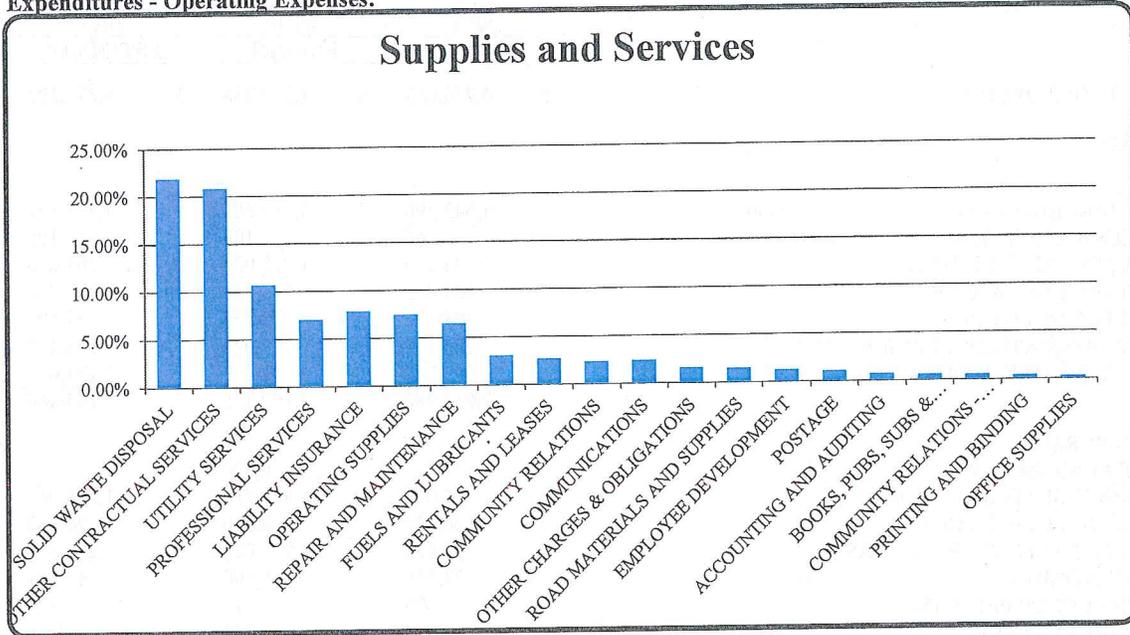
|                              |                      |
|------------------------------|----------------------|
| <b>TOTAL PERSONNEL COSTS</b> | <b>\$ 10,352,045</b> |
|------------------------------|----------------------|

|                              | TOTALS               | PERCENT<br>EXPENDITURES |
|------------------------------|----------------------|-------------------------|
| COMMISSION                   | \$ 29,162            | 0.28%                   |
| CLERK                        | 251,921              | 2.43%                   |
| CITY MANAGER                 | 162,363              | 1.57%                   |
| GENERAL SERVICES             | 55,089               | 0.53%                   |
| HUMAN RESOURCES              | 269,254              | 2.60%                   |
| INFORMATION TECH             | 189,415              | 1.83%                   |
| PURCHASING                   | 87,501               | 0.85%                   |
| FINANCE                      | 267,139              | 2.58%                   |
| UTILITY BILLING              | 138,932              | 1.34%                   |
| POLICE                       | 3,930,117            | 37.96%                  |
| FIRE                         | 3,358,428            | 32.44%                  |
| COMMUNITY DEVEL/PLANNING     | 524,654              | 5.07%                   |
| LEISURE                      | 554,455              | 5.36%                   |
| STREETS                      | 533,615              | 5.15%                   |
| <b>TOTAL PERSONNEL COSTS</b> | <b>\$ 10,352,045</b> | <b>100%</b>             |

# GENERAL FUND - REVENUE AND EXPENDITURES

(continued)

**Expenditures - Operating Expenses:**



|                                 |           |                  |
|---------------------------------|-----------|------------------|
| <b>TOTAL OPERATING EXPENSES</b> | <b>\$</b> | <b>4,662,764</b> |
|---------------------------------|-----------|------------------|

|                                      | TOTALS              | PERCENT<br>EXPENDITURES |
|--------------------------------------|---------------------|-------------------------|
| 4310 SOLID WASTE DISPOSAL            | \$ 1,020,000        | 21.88%                  |
| 3400 OTHER CONTRACTUAL SERVICES      | 971,696             | 20.84%                  |
| 4300 UTILITY SERVICES                | 498,100             | 10.68%                  |
| 3100 PROFESSIONAL SERVICES           | 324,475             | 6.96%                   |
| 4500 LIABILITY INSURANCE             | 364,000             | 7.81%                   |
| 5200 OPERATING SUPPLIES              | 345,112             | 7.40%                   |
| 4600 REPAIR AND MAINTENANCE          | 300,060             | 6.44%                   |
| 5500 FUELS AND LUBRICANTS            | 140,500             | 3.01%                   |
| 4400 RENTALS AND LEASES              | 122,913             | 2.64%                   |
| 4800 COMMUNITY RELATIONS             | 105,850             | 2.27%                   |
| 4100 COMMUNICATIONS                  | 110,793             | 2.38%                   |
| 4900 OTHER CHARGES & OBLIGATIONS     | 72,950              | 1.56%                   |
| 5300 ROAD MATERIALS AND SUPPLIES     | 68,000              | 1.46%                   |
| 4020 EMPLOYEE DEVELOPMENT            | 56,321              | 1.21%                   |
| 4200 POSTAGE                         | 48,805              | 1.05%                   |
| 3200 ACCOUNTING AND AUDITING         | 31,500              | 0.68%                   |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS | 26,175              | 0.56%                   |
| 4810 COMMUNITY RELATIONS - DONATIONS | 24,590              | 0.53%                   |
| 4700 PRINTING AND BINDING            | 18,625              | 0.40%                   |
| 5100 OFFICE SUPPLIES                 | 12,300              | 0.26%                   |
| <b>TOTAL SUPPLIES AND SERVICES</b>   | <b>\$ 4,662,764</b> | <b>100%</b>             |

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

|  | 2015             | 2016             | 2016             | 2017             |
|--|------------------|------------------|------------------|------------------|
|  | ACTUAL           | BUDGET           | ESTIMATE         | ADOPTED          |
| <b>FUND BALANCE, OCTOBER 1</b>                         | \$ 4,716,087     | \$ 4,277,293     | \$ 4,277,293     | \$ 3,382,549     |
| <b>ADD REVENUES:</b>                                   |                  |                  |                  |                  |
| <b>TAXES:</b>  |                  |                  |                  |                  |
| 311-0000 AD VALOREM TAXES 5.5000                       | 4,645,296        | 4,695,288        | 4,757,871        | 4,906,466        |
| 312-0000 SALES & USE TAXES                             | 68               | 104              | 105              | 92               |
| 314-1000 UTILITY TAX / ELECTRIC                        | 1,204,675        | 1,285,021        | 1,204,675        | 1,217,000        |
| 314-3000 UTILITY TAX / WATER                           | 154,855          | 171,613          | 175,868          | 216,000          |
| 314-4000 UTILITY TAX / GAS                             | 74,122           | 72,774           | 77,895           | 75,791           |
| 315-0000 COMMUNICATIONS SERVICES TAX                   | 785,187          | 797,925          | 756,437          | 718,279          |
| 316-0000 LOCAL BUSINESS TAX                            | 169,748          | 177,000          | 171,613          | 170,114          |
| <b>TOTAL</b>   | <b>7,033,950</b> | <b>7,199,725</b> | <b>7,144,464</b> | <b>7,303,742</b> |
| <b>LICENSES AND PERMITS:</b>                           |                  |                  |                  |                  |
| 322-8000 SITE PLAN REVIEWS                             | -                | 6,500            | -                | -                |
| 323-1000 FRANCHISE FEES - ELECTRIC                     | 1,227,030        | 1,415,950        | 1,268,012        | 1,310,363        |
| 323-4000 FRANCHISE FEES - GAS                          | 26,632           | 28,500           | 26,053           | 26,053           |
| 323-7000 FRANCHISE FEES - SOLID WASTE                  | 283,420          | 275,000          | 270,847          | 280,688          |
| 329-1000 MISC PERMITS                                  | 23,459           | 15,000           | 15,051           | 16,861           |
| 329-2000 PAINT COLOR PERMITS                           | 375              | 375              | 375              | 375              |
| 329-2800 FIRE INSPECTIONS                              | 14,917           | 65,833           | 5,759            | 9,052            |
| <b>TOTAL</b>   | <b>1,575,834</b> | <b>1,807,158</b> | <b>1,586,099</b> | <b>1,643,393</b> |
| <b>INTERGOVERNMENTAL REVENUES:</b>                     |                  |                  |                  |                  |
| 334-4900 F.D.O.T. ROAD MAINT. AGREEMENT                | 80,187           | 88,009           | 88,009           | 88,009           |
| 335-1200 STATE REVENUE SHARING                         | 430,607          | 436,040          | 423,608          | 460,636          |
| 335-1400 MOBILE HOME LICENSE TAX                       | 1,977            | 1,000            | 1,100            | 1,200            |
| 335-1500 ALCOHOLIC BEVERAGE LICENSES                   | 18,992           | 24,000           | 15,000           | 16,000           |
| 335-1800 HALF-CENT SALES TAX                           | 902,777          | 931,102          | 924,299          | 955,987          |
| 335-2100 FIREFIGHTERS SUPPLEMENTAL COMPENSATION        | 13,595           | 12,480           | 12,480           | 12,480           |
| 335-2300 FIREFIGHTERS SUPPLEMENTAL COMPENSATION        | 279,062          | -                | -                | -                |
| 337-2000 SCHOOL RESOURCE OFFICER                       | 32,557           | 32,825           | 33,058           | 35,208           |
| 338-2000 COUNTY OCCUPATIONAL LICENSES                  | 12,515           | 10,000           | 9,225            | 8,952            |
| <b>TOTAL</b>   | <b>1,772,269</b> | <b>1,535,456</b> | <b>1,506,779</b> | <b>1,578,472</b> |
| <b>CHARGES FOR SERVICES:</b>                           |                  |                  |                  |                  |
| 341-2000 LAND DEVELOPMENT FEES                         | -                | -                | -                | -                |
| 341-3000 COMMUNITY DEVELOPMENT-COST RECOVERY           | 63,269           | 60,000           | 60,000           | 10,000           |
| 341-4000 WAYFINDER FEES                                | 1,510            | -                | 1,100            | 1,260            |
| 342-1000 POLICE SERVICES                               | 578              | 700              | 473              | 503              |
| 342-1010 POLICE SERVICES                               | 11,717           | 34,749           | 18,744           | 14,436           |
| 342-2000 OFF DUTY DETAIL                               | 33,193           | 27,483           | 46,420           | 46,000           |
| 342-6000 AMBULANCE FEES                                | 659,069          | 710,000          | 750,000          | 750,000          |
| 343-4500 GARBAGE BILLING FEES                          | 1,106,474        | 1,123,615        | 1,114,062        | 1,125,203        |
| 343-4510 RECYCLING REVENUES                            | 6,659            | 14,007           | 7,004            | 10,154           |
| 347-2010 SOFTBALL FEES                                 | 3,650            | 4,200            | 3,750            | 4,017            |
| 347-2025 SPECIAL EVENT FEES                            | 10,051           | 6,000            | 5,560            | 6,000            |
| 347-2028 DONATIONS                                     | 1,450            | 4,000            | 4,868            | 4,000            |
| 347-2030 COMMUNITY BUILDING RENTALS                    | 68,114           | 77,000           | 63,341           | 69,694           |
| 347-2040 840 ORANGE - MISC RENTALS                     | 25,177           | 21,000           | 17,641           | 21,961           |
| 347-2045 BALL FIELD RENTALS                            | 1,792            | 1,000            | 3,085            | 2,478            |
| 347-2050 CHEERLEADING / SELF DEFENSE / BOWLING LESSONS | 17,021           | 17,000           | 14,150           | 15,820           |
| 347-2060 LBR - FIELD USE AGREEMENT                     | 12,120           | 11,500           | 11,500           | 11,253           |
| 347-2070 CONCESSIONS / BABE RUTH                       | -                | 3,000            | -                | -                |
| 347-2080 SUMMER CAMP PROGRAM                           | 39,465           | 45,000           | 40,680           | 45,000           |

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

|   | 2015<br>ACTUAL    | 2016<br>BUDGET    | 2016<br>ESTIMATE  | 2017<br>ADOPTED   |
|---|-------------------|-------------------|-------------------|-------------------|
| 347-5000 BUILDING ATTENDANT FEE                           | 25,609            | 26,500            | 27,266            | 26,482            |
| 349-1011 COUNTY ROADS & LIBRARY IMPACT FEES               | 5,753             | 6,000             | 3,830             | 4,611             |
| <b>TOTAL</b>  | <b>2,092,670</b>  | <b>2,192,754</b>  | <b>2,193,474</b>  | <b>2,168,870</b>  |
| <b>FINES AND FORFEITS:</b>                                |                   |                   |                   |                   |
| 354-1000 PARKING FINES                                    | 2,306             | 2,000             | 2,840             | 1,730             |
| 354-2000 SECURITY ALARM FINES                             | 10,510            | 11,000            | 9,192             | 8,084             |
| 354-3000 OTHER FINES                                      | 143,991           | 120,000           | 114,793           | 122,335           |
| 354-3010 OTHER FINES - INVESTIGATIVE COST RECOVERY        | 658               | 600               | 3,000             | 3,000             |
| 354-3020 COURT ORDERED RESTITUTION                        | 23,683            | 16,658            | 14,244            | 15,000            |
| <b>TOTAL</b>  | <b>181,148</b>    | <b>150,258</b>    | <b>144,069</b>    | <b>150,149</b>    |
| <b>MISCELLANEOUS REVENUES:</b>                            |                   |                   |                   |                   |
| 361-1000 INTEREST EARNINGS                                | 1,611             | 8,474             | 17,228            | 8,577             |
| 361-3000 INCREASE (DECREASE) IN FAIR VALUE OF INVESTMENTS | -                 | 28                | -                 | -                 |
| 361-4000 GAIN/LOSS - SALE OF LAND                         | -                 | -                 | -                 | -                 |
| 362-3000 RENTS AND ROYALTIES                              | 73,573            | 76,000            | 76,000            | 76,000            |
| 364-1000 CEMETERY LOTS                                    | 19,425            | 18,461            | 21,565            | 21,182            |
| 365-1000 SALE OF SURPLUS MATERIALS                        | 513               | -                 | -                 | -                 |
| 366-0000 DONATIONS FR. PRIVATE SOC                        | 100               | 817               | 37,823            | 200               |
| 367-0000 GAIN/LOSS ON SALE OF INV                         | -                 | -                 | -                 | -                 |
| 369-0000 OTHER MISCELLANEOUS REVENUES                     | 97,456            | 99,468            | 135,000           | 142,000           |
| 369-3000 REFUND OF PRIOR YEAR EXPENDITURES                | -                 | 33                | -                 | -                 |
| 369-7000 OTHER MISC. REVENUE                              | -                 | -                 | -                 | -                 |
| 369-9100 CANDIDATE QUALIFYING FEE                         | -                 | -                 | -                 | -                 |
| <b>TOTAL</b>  | <b>192,678</b>    | <b>203,281</b>    | <b>287,616</b>    | <b>247,959</b>    |
| <b>TRANSFERS - IN:</b>                                    |                   |                   |                   |                   |
| 382-1000 PUBLIC UTILITIES FUND                            | 1,154,314         | 1,145,273         | 1,145,273         | 1,275,796         |
| 382-3000 STORMWATER MANAGEMENT FUND                       | 163,017           | 300,932           | 200,932           | 224,141           |
| 382-4000 BUILDING FUND                                    | 22,708            | 24,738            | 24,738            | 135,380           |
| <b>TOTAL</b>  | <b>1,340,039</b>  | <b>1,470,943</b>  | <b>1,370,943</b>  | <b>1,635,318</b>  |
| <b>TOTAL REVENUES AVAILABLE</b>                           | <b>18,904,675</b> | <b>18,836,868</b> | <b>18,510,738</b> | <b>18,110,451</b> |

CITY OF LONGWOOD

**GENERAL FUND BUDGET SUMMARY**

|   | <u>2015</u>         | <u>2016</u>         | <u>2016</u>         | <u>2017</u>         |
|---|---------------------|---------------------|---------------------|---------------------|
|   | <u>ACTUAL</u>       | <u>BUDGET</u>       | <u>ESTIMATE</u>     | <u>ADOPTED</u>      |
| <b>TOTAL REVENUES AVAILABLE</b>               | <b>18,904,675</b>   | <b>18,836,868</b>   | <b>18,510,738</b>   | <b>18,110,451</b>   |
| <b>DEDUCT EXPENDITURES:</b>                   |                     |                     |                     |                     |
| <b>ADMINISTRATION:</b>                        |                     |                     |                     |                     |
| CITY COMMISSION                               | 37,578              | 40,057              | 34,362              | 53,246              |
| CITY CLERK                                    | 148,219             | 178,055             | 168,940             | 324,182             |
| CITY MANAGER                                  | 281,595             | 306,153             | 299,891             | 167,783             |
| CITY ATTORNEY                                 | 123,308             | 160,000             | 120,000             | 160,000             |
| GENERAL SERVICES                              | 110,978             | 141,029             | 149,122             | 121,409             |
| HUMAN RESOURCES/RISK MANAGEMENT               | 607,186             | 682,567             | 661,890             | 689,985             |
| INFORMATION TECHNOLOGY                        | 760,763             | 724,640             | 755,591             | 790,234             |
| <b>FINANCIAL SERVICES:</b>                    |                     |                     |                     |                     |
| PURCHASING                                    | 74,000              | 94,180              | 91,354              | 89,257              |
| FINANCE                                       | 277,417             | 328,198             | 311,677             | 318,289             |
| UTILITY BILLING                               | 1,309,253           | 1,289,053           | 1,272,377           | 1,311,042           |
| <b>POLICE:</b>                                | <b>4,007,006</b>    | <b>4,558,792</b>    | <b>4,196,178</b>    | <b>4,360,572</b>    |
| <b>FIRE:</b>                                  | <b>3,821,692</b>    | <b>3,966,901</b>    | <b>3,826,759</b>    | <b>4,015,320</b>    |
| <b>COMMUNITY DEVELOPMENT:</b>                 |                     |                     |                     |                     |
| PLANNING/ECONOMIC DEVELOPMENT                 | 532,070             | 724,206             | 656,659             | 704,124             |
| <b>LEISURE SERVICES:</b>                      | <b>879,062</b>      | <b>1,023,844</b>    | <b>1,053,328</b>    | <b>1,064,032</b>    |
| <b>PUBLIC WORKS:</b>                          |                     |                     |                     |                     |
| STREETS                                       | 1,260,931           | 1,437,351           | 1,335,220           | 1,282,127           |
| <b>CAPITAL OUTLAY:</b>                        |                     |                     |                     |                     |
| CITY CLERK                                    | -                   | -                   | -                   | -                   |
| GENERAL SERVICES                              | -                   | 30,000              | -                   | 25,000              |
| INFORMATION TECHNOLOGY                        | 150,265             | -                   | -                   | -                   |
| FINANCE                                       | 2,697               | 5,150               | -                   | 4,200               |
| POLICE  | -                   | 15,000              | 17,000              | -                   |
| FIRE  | 37,570              | 91,000              | 49,288              | 1,000               |
| LEISURE SERVICES                              | 71,734              | 13,137              | 13,137              | -                   |
| STREETS                                       | 20,071              | 51,958              | 91,915              | -                   |
| <b>TOTAL</b>                                  | <b>282,338</b>      | <b>206,245</b>      | <b>171,340</b>      | <b>30,200</b>       |
| <b>TRANSFERS-OUT:</b>                         |                     |                     |                     |                     |
| POLICE  | 17,726              | 3,500               | 3,500               | 2,500               |
| FIRE  | 96,260              | 15,000              | -                   | -                   |
| LEISURE SERVICES                              | -                   | 50,000              | 20,000              | -                   |
| STREETS                                       | -                   | -                   | -                   | -                   |
| <b>TOTAL</b>                                  | <b>113,986</b>      | <b>68,500</b>       | <b>23,500</b>       | <b>2,500</b>        |
| <b>TOTAL EXPENDITURES</b>                     | <b>14,627,382</b>   | <b>15,929,771</b>   | <b>15,128,188</b>   | <b>15,484,300</b>   |
| <b>FUND BALANCE, SEPTEMBER 30</b>             | <b>\$ 4,277,293</b> | <b>\$ 2,907,097</b> | <b>\$ 3,382,549</b> | <b>\$ 2,626,151</b> |
| <b>FUND BALANCE TO EXPENDITURE PERCENTAGE</b> | <b>29.2%</b>        | <b>18.2%</b>        | <b>22.4%</b>        | <b>17.0%</b>        |

## ADMINISTRATION

### PROGRAM: CITY COMMISSION

**GOALS:** To provide all citizens of Longwood with legislative representation by enacting ordinances, resolutions, policies and programs that improve and protect the community, promote desirable levels of municipal services and plan for the future.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 37,578     |
| 2016        | BUDGET         | 40,057     |
| 2016        | ESTIMATE       | 34,362     |
| 2017        | ADOPTED        | 53,246     |

#### OBJECTIVES:

Adopt policies and programs that improve the quality of life in the community and promote desirable levels of municipal services.

Encourage continued participation in community activities and governmental affairs.

Support a strong commercial and industrial tax base in the City.

#### RESULTS:

Continued responsiveness to citizen needs.

Maintain a presence to promote and improve the image of the City

Maintain a viable and balanced tax base in the City.

ADMINISTRATION

|                                 |
|---------------------------------|
| <b>PROGRAM: CITY COMMISSION</b> |
|---------------------------------|

LINE ITEM DETAIL

|                                      | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|--------------------------------------|----------------|----------------|------------------|-----------------|
| <b>PERSONNEL COSTS:</b>              |                |                |                  |                 |
| 1100 EXECUTIVE SALARIES              | 23,852         | 24,024         | 24,024           | 24,745          |
| 2100 F.I.C.A.                        | 1,793          | 1,838          | 1,838            | 1,893           |
| 2200 RETIREMENT CONTRIBUTION         | 2,109          | 2,402          | 2,402            | 2,474           |
| 2400 WORKERS COMPENSATION            | 64             | 48             | 48               | 49              |
| <b>TOTAL</b>                         | <b>27,818</b>  | <b>28,312</b>  | <b>28,312</b>    | <b>29,162</b>   |
| <b>SUPPLIES AND SERVICES:</b>        |                |                |                  |                 |
| 3400 OTHER CONTRACTUAL SERVICES      | -              | -              | -                | -               |
| 4020 COMMISSION DEVELOPMENT          | 6,255          | 8,050          | 6,050            | 11,550          |
| 4020 COMMUNICATIONS                  | -              | -              | -                | 3,600           |
| 4800 COMMUNITY RELATIONS             | -              | -              | -                | 5,000           |
| 4900 OTHER CHARGES & OBLIGATIONS     | 415            | 250            | -                | 250             |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS | 3,091          | 3,445          | -                | 3,684           |
| 6400 CAPITAL EQUIPMENT               | -              | -              | -                | -               |
| <b>TOTAL</b>                         | <b>9,760</b>   | <b>11,745</b>  | <b>6,050</b>     | <b>24,084</b>   |
| <b>TOTAL COST</b>                    | <b>37,578</b>  | <b>40,057</b>  | <b>34,362</b>    | <b>53,246</b>   |

ADMINISTRATION

**PROGRAM: CITY COMMISSION**

MANPOWER ANALYSIS

| <u>POSITION</u> | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-----------------|-------------|-------------|-------------|
| MAYOR           | 1           | 1           | 1           |
| COMMISSIONERS   | 4           | 4           | 4           |
| <b>TOTAL</b>    | <b>5</b>    | <b>5</b>    | <b>5</b>    |

CAPITAL OUTLAY

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

**ADMINISTRATION**

**PROGRAM: CITY CLERK**

**GOALS:** To authenticate, record, index and maintain the City's official legislative acts, thus preserving the history of the City of Longwood; to issue all required permits which fall under the jurisdiction of the City Clerk's authority; to provide required advertising in accordance with state and local laws; and to supervise all City elections.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 148,219    |
| 2016        | BUDGET         | 178,055    |
| 2016        | ESTIMATE       | 168,940    |
| 2017        | ADOPTED        | 324,182    |

**OBJECTIVES:**

Record and preserve City Commission actions.

Maintain City Codes.

Maintain the official records of the City Commission in accordance with legal requirements.

Review compliance with current election code requirements.

**RESULTS:**

Permanent documentation of all action taken by the City Commission.

City Codes kept current with regular supplements.

Continued records storage and retention/retrieval systems for accessibility of data for staff and public inquiries.

Conduct elections in strict compliance with state statutes.

**ADMINISTRATION**

**PROGRAM: CITY CLERK**

**LINE ITEM DETAIL**

|                                     | <u>2015</u>    | <u>2016</u>    | <u>2016</u>     | <u>2017</u>    |
|-------------------------------------|----------------|----------------|-----------------|----------------|
|                                     | <u>ACTUAL</u>  | <u>BUDGET</u>  | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>             |                |                |                 |                |
| 1200                                | 68,461         | 77,632         | 77,980          | 189,910        |
| 1230                                | -              | -              | -               | -              |
| 1320                                | -              | -              | -               | -              |
| 2100                                | 5,090          | 5,939          | 5,965           | 14,528         |
| 2200                                | 6,490          | 7,763          | 7,798           | 18,991         |
| 2300                                | 5,968          | 6,440          | 6,440           | 28,112         |
| 2400                                | 184            | 155            | 156             | 380            |
| <b>TOTAL</b>                        | <b>86,193</b>  | <b>97,929</b>  | <b>98,339</b>   | <b>251,921</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                |                |                 |                |
| 3100                                | 850            | 2,500          | 1,000           | 2,500          |
| 3400                                | 2,160          | 6,400          | 3,400           | 5,200          |
| 4020                                | 1,391          | 3,500          | 2,150           | 3,500          |
| 4100                                | 1,045          | 1,153          | 1,153           | 1,153          |
| 4200                                | 12,067         | 11,000         | 11,000          | 11,000         |
| 4300                                | 9,018          | 5,000          | 9,000           | 9,000          |
| 4400                                | 1,001          | 1,248          | 1,248           | 1,248          |
| 4600                                | 7,770          | -              | -               | -              |
| 4700                                | 11,418         | 13,425         | 11,800          | 12,775         |
| 4800                                | 219            | 500            | 400             | 250            |
| 4900                                | 8,556          | 14,000         | 10,000          | 14,000         |
| 5100                                | 518            | 1,000          | 1,000           | 1,000          |
| 5200                                | 824            | 4,850          | 3,850           | 4,850          |
| 5220                                | 4,675          | 14,550         | 13,650          | 3,000          |
| 5400                                | 515            | 1,000          | 950             | 785            |
| 6300                                | -              | -              | -               | -              |
| 6400                                | -              | -              | -               | -              |
| 9800                                | -              | -              | -               | 2,000          |
| <b>TOTAL</b>                        | <b>62,026</b>  | <b>80,126</b>  | <b>70,601</b>   | <b>72,261</b>  |
| <b>TOTAL COST</b>                   | <b>148,219</b> | <b>178,055</b> | <b>168,940</b>  | <b>324,182</b> |

**ADMINISTRATION**

**PROGRAM: CITY CLERK**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>             | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-----------------------------|-------------|-------------|-------------|
| CITY CLERK                  | 1           | 1           | 1           |
| DEPUTY CITY CLERK           | 0           | 0           | 0           |
| RECEPTIONIST                | 0           | 0           | 1 *         |
| CLERICAL WORKER (PART-TIME) | 0           | 0           | 0           |
| ADMINISTRATIVE SECRETARY    | 0           | 0           | 0           |
| SR. ADMIN ASSISTANT         | 0           | 0           | 1 *         |
| EXCUTIVE ASSISTANT          | 0           | 0           | 1 *         |
| <b>TOTAL</b>                | <b>1</b>    | <b>1</b>    | <b>4</b>    |

\*Transfer from City Manager Budget

**CAPITAL OUTLAY**

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

## ADMINISTRATION

### PROGRAM: CITY MANAGER

**GOALS:** To efficiently and effectively implement and administer the policies, programs and services approved by the City Commission.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 281,595    |
| 2016        | BUDGET         | 306,153    |
| 2016        | ESTIMATE       | 299,891    |
| 2017        | ADOPTED        | 167,783    |

#### OBJECTIVES:

Proper allocation of City resources and manpower in conformance with City Commission policy.

Maintain a fiscally sound organization.

Continue to communicate with citizens and employees.

#### RESULTS:

Effective execution of City Commission policy.

Visible organization.

Informed citizenry.

**ADMINISTRATION**

|                              |
|------------------------------|
| <b>PROGRAM: CITY MANAGER</b> |
|------------------------------|

**LINE ITEM DETAIL**

|                                       | <u>2015</u>    | <u>2016</u>    | <u>2016</u>     | <u>2017</u>    |
|---------------------------------------|----------------|----------------|-----------------|----------------|
|                                       | <u>ACTUAL</u>  | <u>BUDGET</u>  | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>               |                |                |                 |                |
| 1200 REGULAR SALARIES AND WAGES       | 220,260        | 227,084        | 221,639         | 127,411        |
| 1230 LONGEVITY PAY                    | -              | -              | -               | -              |
| 1400 OVERTIME                         | -              | -              | 0               | -              |
| 2100 F.I.C.A.                         | 16,473         | 17,372         | 17,372          | 9,747          |
| 2200 RETIREMENT CONTRIBUTION          | 20,617         | 22,708         | 23,562          | 12,741         |
| 2300 LIFE AND HEALTH INSURANCE        | 19,705         | 26,268         | 27,639          | 7,367          |
| 2400 WORKERS COMPENSATION             | 683            | 5,201          | 500             | 5,096          |
| <b>TOTAL</b>                          | <b>277,737</b> | <b>298,633</b> | <b>290,713</b>  | <b>162,363</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>   |                |                |                 |                |
| 3400 OTHER CONTRACTUAL SERVICES       | -              | -              | -               | -              |
| 4010 TRAVEL AND PER DIEM              | -              | -              | -               | -              |
| 4020 EMPLOYEE DEVELOPMENT             | -              | -              | 6,708           | 750            |
| 4100 COMMUNICATION                    | 518            | 750            | 750             | 720            |
| 4200 POSTAGE                          | 719            | 720            | 720             | 250            |
| 4610 REPAIRS AND MAINTENANCE-VEHICLES | 501            | 250            | -               | 1,000          |
| 4700 PRINTING AND BINDING             | -              | 1,000          | -               | 500            |
| 4800 PROMOTIONAL ACTIVITIES           | 51             | 1,000          | -               | 1,000          |
| 4900 OTHER CHARGES                    | -              | 2,000          | -               | -              |
| 5100 OFFICE SUPPLIES                  | 666            | 800            | 1,000           | 500            |
| 5200 OPERATING SUPPLIES               | 691            | 500            | -               | 500            |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS  | 698            | 500            | -               | 200            |
| 6400 EQUIPMENT                        | 15             | -              | -               | -              |
| <b>TOTAL</b>                          | <b>3,858</b>   | <b>7,520</b>   | <b>9,178</b>    | <b>5,420</b>   |
| <b>TOTAL COST</b>                     | <b>281,595</b> | <b>306,153</b> | <b>299,891</b>  | <b>167,783</b> |

**ADMINISTRATION**

**PROGRAM: CITY MANAGER**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>                                      | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|-------------|-------------|-------------|
| CITY MANAGER   | 1           | 1           | 1           |
| ASSISTANT TO CITY MANAGER                            | 0           | 0           | 0           |
| ADMINISTRATIVE SECRETARY (Assigned to City Clerk)    | 1           | 1           | 0 *         |
| CLERICAL WORKER PART-TIME (Assigned to City Clerk)   | 1           | 0           | 0           |
| EXECUTIVE ASSISTANT TO CITY MANAGER                  | 1           | 0           | 0           |
| SR ADM. ASST./RECORDS CLERK (Assigned to City Clerk) | 0           | 1           | 0 *         |
| RECEPTIONIST (Assigned to City Clerk)                | 1           | 1           | 0 *         |
| <b>TOTAL</b>   | <b>5</b>    | <b>4</b>    | <b>1</b>    |

\*Transfer to City Clerk's Budget

**CAPITAL OUTLAY**

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

ADMINISTRATION

**PROGRAM: CITY ATTORNEY**

**GOALS:** To provide legal advice to the City Commission and City staff, to review all legal instruments of the City and to coordinate all litigation and other legal services for the City.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 123,308    |
| 2016        | BUDGET         | 160,000    |
| 2016        | ESTIMATE       | 120,000    |
| 2017        | ADOPTED        | 160,000    |

**OBJECTIVES:**

Respond to requests from the City Commission and City staff for legal opinions on specific matters.

Draft local ordinances in response to state and federal legislation concerning the City.

Provide defense/prosecution involving matters of litigation concerning the City.

Provide other legal services on specific matters.

**RESULTS:**

Ensure conformance to the law.

Provide the City Commission and staff with the best possible legal information on which to base decisions.

Protect the City's interest in matters of litigation.

Protect the City's interest in specific matters.

ADMINISTRATION

**PROGRAM: CITY ATTORNEY**

LINE ITEM DETAIL

|                                       | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|---------------------------------------|------------------------------|------------------------------|--------------------------------|-------------------------------|
| <b>SERVICE COSTS:</b>                 |                              |                              |                                |                               |
| 3100 PROFESSIONAL SERVICES GENERAL    | 109,492                      | 140,000                      | 120,000                        | 140,000                       |
| 3110 PROFESSIONAL SERVICES LITIGATION | 13,816                       | 20,000                       | -                              | 20,000                        |
| <b>TOTAL</b>                          | <b>123,308</b>               | <b>160,000</b>               | <b>120,000</b>                 | <b>160,000</b>                |
| <b>TOTAL COST</b>                     | <b>123,308</b>               | <b>160,000</b>               | <b>120,000</b>                 | <b>160,000</b>                |

**ADMINISTRATION**

**PROGRAM: GENERAL SERVICES**

**GOALS:** To provide preventive maintenance of City-owned buildings to prolong their usefulness and prevent more costly repairs.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 110,978    |
| 2016        | BUDGET         | 171,029    |
| 2016        | ESTIMATE       | 149,122    |
| 2017        | ADOPTED        | 146,409    |

**OBJECTIVES:**

Provide ongoing preventive maintenance of properties.

Respond to all building emergencies promptly.

Monitor and repair minor building deficiencies.

**RESULTS:**

Properties and buildings which are maintained in a respectable and safe condition.

Reduce damage and down time.

Provide a safe, clean and well maintained buildings for City use.

**ADMINISTRATION**

|                                  |
|----------------------------------|
| <b>PROGRAM: GENERAL SERVICES</b> |
|----------------------------------|

**LINE ITEM DETAIL**

|  | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|--|----------------|----------------|------------------|-----------------|
| <b>PERSONNEL COSTS:</b>                |                |                |                  |                 |
| 1200 REGULAR SALARIES AND WAGES        | 36,990         | 37,259         | 38,320           | 38,005          |
| 1230 LONGEVITY PAY                     | -              | -              | -                | -               |
| 1400 OVERTIME                          | -              | -              | -                | -               |
| 2100 F.I.C.A.                          | 2,809          | 2,850          | 2,879            | 2,907           |
| 2200 RETIREMENT CONTRIBUTION           | 3,507          | 3,726          | 3,832            | 3,800           |
| 2300 LIFE AND HEALTH INSURANCE         | 5,931          | 6,362          | 6,704            | 6,365           |
| 2400 WORKERS COMPENSATION              | 4,378          | 4,012          | 4,631            | 4,012           |
| <b>TOTAL</b>                           | <b>53,615</b>  | <b>54,209</b>  | <b>56,366</b>    | <b>55,089</b>   |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                |                |                  |                 |
| 3400 OTHER CONTRACTUAL SERVICES        | 8,908          | 11,960         | 11,960           | 11,460          |
| 4020 EMPLOYEE DEVELOPMENT              | -              | -              | -                | -               |
| 4100 COMMUNICATIONS                    | 360            | 360            | 450              | 360             |
| 4300 UTILITY SERVICES                  | 29,987         | 30,000         | 30,000           | 30,000          |
| 4600 REPAIR AND MAINTENANCE            | 9,773          | 10,000         | 10,000           | 10,000          |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 131            | 1,500          | 1,500            | 1,500           |
| 5200 OPERATING SUPPLIES                | 5,692          | 8,500          | 4,371            | 8,500           |
| 5510 FUEL                              | 2,512          | 4,500          | 2,000            | 4,500           |
| 6200 BUILDINGS                         | -              | 30,000         | 32,475           | -               |
| 6400 EQUIPMENT                         | -              | -              | -                | 25,000          |
| 9800 RESERVE FOR CONTINGENCY           | -              | 20,000         | -                | -               |
| <b>TOTAL</b>                           | <b>57,363</b>  | <b>116,820</b> | <b>92,756</b>    | <b>91,320</b>   |
| <b>TOTAL COST</b>                      | <b>110,978</b> | <b>171,029</b> | <b>149,122</b>   | <b>146,409</b>  |

ADMINISTRATION

**PROGRAM: GENERAL SERVICES**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>                       | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---------------------------------------|-------------|-------------|-------------|
| FACILITIES CONST. & MAINT. SPECIALIST | 1           | 1           | 1           |
| <b>TOTAL</b>                          | <b>1</b>    | <b>1</b>    | <b>1</b>    |

CAPITAL OUTLAY

|                      |  |  |      |
|----------------------|--|--|------|
| 6200 - Building      |  |  | \$ - |
| 6400 - Equipment     |  |  | \$ - |
| Total Capital Outlay |  |  | \$ - |

**ADMINISTRATION**

**PROGRAM: HUMAN RESOURCES/RISK MANAGEMENT**

**GOALS:** To provide personnel & risk management that anticipates and responds to changes in the nature and composition of the workplace, external social and economic pressures, organizational structures and technology.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 607,186    |
| 2016        | BUDGET         | 682,567    |
| 2016        | ESTIMATE       | 661,890    |
| 2017        | ADOPTED        | 689,985    |

**OBJECTIVES:**

To coordinate benefits and employee incentives, such as the Employee Assistance Program, the Employee of the Year Program, and the Drug-Free Workplace Program.

To coordinate the annual Employee Benefit Fair.

To manage workers compensation, liability insurance and unemployment claims issues.

**RESULTS:**

To encourage and assist employees to reach their full potential as members of the City.

To educate employees of the benefits available so they may make informed decisions.

To provide the City with the administrative services necessary to protect and insure the City's assets.

ADMINISTRATION

|   |
|---|
| <b>PROGRAM: HUMAN RESOURCES/RISK MANAGEMENT</b> |
|---|

LINE ITEM DETAIL

|                                     |                                 | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|-------------------------------------|---------------------------------|----------------|----------------|------------------|-----------------|
| <b>PERSONNEL COSTS:</b>             |                                 |                |                |                  |                 |
| 1200                                | REGULAR SALARIES AND WAGES      | 137,091        | 194,287        | 182,000          | 199,271         |
| 1230                                | LONGEVITY PAY                   | -              | -              | -                | -               |
| 1400                                | OVERTIME                        | 227            | -              | 1,000            | -               |
| 2100                                | F.I.C.A.                        | 10,092         | 14,863         | 13,830           | 15,244          |
| 2200                                | RETIREMENT CONTRIBUTION         | 11,540         | 18,219         | 18,078           | 18,678          |
| 2300                                | LIFE AND HEALTH INSURANCE       | 11,510         | 19,448         | 17,141           | 21,011          |
| 2400                                | WORKERS COMPENSATION            | 368            | 389            | 479              | 399             |
| 2500                                | UNEMPLOYMENT COMPENSATION       | 9,991          | 13,000         | 6,200            | 7,000           |
| 2800                                | EMPLOYEE PROGRAMS               | 8,289          | 7,400          | 7,400            | 7,650           |
|                                     | <b>TOTAL</b>                    | <b>189,108</b> | <b>267,605</b> | <b>246,128</b>   | <b>269,254</b>  |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                                 |                |                |                  |                 |
| 3100                                | PROFESSIONAL SERVICES           | 68,336         | 68,150         | 61,150           | 47,675          |
| 3400                                | OTHER CONTRACTUAL SERVICES      | 85             | -              | -                | -               |
| 4020                                | EMPLOYEE DEVELOPMENT            | 883            | 3,656          | 3,656            | 2,900           |
| 4100                                | COMMUNICATIONS                  | 920            | 720            | 720              | 720             |
| 4200                                | POSTAGE                         | 21             | 100            | 100              | 100             |
| 4500                                | LIABILITY INSURANCE             | 335,917        | 329,000        | 346,000          | 361,000         |
| 4520                                | INSURANCE DEDUCTIBLE            | 7,174          | 8,000          | -                | 3,000           |
| 4600                                | REPAIR AND MAINTENANCE          | -              | -              | -                | -               |
| 4700                                | PRINTING AND BINDING            | 409            | 1,000          | 1,000            | 1,000           |
| 4900                                | OTHER CHARGES AND OBLIGATIONS   | 1,647          | 1,500          | 1,500            | 1,500           |
| 5100                                | OFFICE SUPPLIES                 | 940            | 1,200          | 500              | 1,200           |
| 5200                                | OPERATING SUPPLIES              | 26             | 500            | -                | 500             |
| 5400                                | BOOKS, PUBS, SUBS & MEMBERSHIPS | 912            | 1,136          | 1,136            | 1,136           |
| 6200                                | BUILDING                        | -              | -              | -                | -               |
| 6400                                | EQUIPMENT                       | 809            | -              | -                | -               |
|                                     | <b>TOTAL</b>                    | <b>418,078</b> | <b>414,962</b> | <b>415,762</b>   | <b>420,731</b>  |
|                                     | <b>TOTAL COST</b>               | <b>607,186</b> | <b>682,567</b> | <b>661,890</b>   | <b>689,985</b>  |

ADMINISTRATION

**PROGRAM: HUMAN RESOURCES/RISK MANAGEMENT**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>               | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-------------------------------|-------------|-------------|-------------|
| HR & RISK MANAGEMENT DIRECTOR | 1           | 1           | 1           |
| PAYROLL/HR COORDINATOR        | 1           | 1           | 1           |
| HR GENERALIST                 | 0           | 1           | 1           |
| <b>TOTAL</b>                  | <b>2</b>    | <b>3</b>    | <b>3</b>    |

CAPITAL OUTLAY

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

## ADMINISTRATION

### PROGRAM: INFORMATION TECHNOLOGY

**GOALS:** To utilize the most innovative, effective and efficient forms of technology for optimal service delivery and communication, and to maintain all hardware and software utilized for the City's computer and telecommunications systems.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 911,028    |
| 2016        | BUDGET         | 724,640    |
| 2016        | ESTIMATE       | 755,591    |
| 2017        | ADOPTED        | 790,234    |

#### OBJECTIVES:

Increase the manageability of computer workstations.

To continue to offer employees a comprehensive training program to enable them to achieve a level of proficiency with the City's hardware and software.

Improve and enhance the City's internet presence and website.

Continue to maintain a high level of reliability and minimal downtime with regard to technology infrastructure and mission critical systems.

Replace older technology telephone and communication system with newer technology, while improving communication services and reliability and providing platform for outsourcing provision of data sources.

Complete implementation of a comprehensive document imaging service.

#### RESULTS:

Maximize the benefit of information technology expenditures.

Enable employees to improve their efficiency and processes by utilizing new technologies.

Increase levels of communication with the citizens of Longwood.

Ensure minimal productivity losses and minimal impact of mission critical systems.

Maximize the benefit of technology and reduce the need for on-site storage of documents.

ADMINISTRATION

**PROGRAM: INFORMATION TECHNOLOGY**

LINE ITEM DETAIL

|                                     | <u>2015</u>                     | <u>2016</u>    | <u>2016</u>    | <u>2017</u>    |                |
|-------------------------------------|---------------------------------|----------------|----------------|----------------|----------------|
|                                     | ACTUAL                          | BUDGET         | ESTIMATE       | ADOPTED        |                |
| <b>PERSONNEL COSTS:</b>             |                                 |                |                |                |                |
| 1200                                | REGULAR SALARIES AND WAGES      | 139,685        | 146,981        | 146,981        | 148,650        |
| 1230                                | LONGEVITY PAY                   | -              | -              | -              | -              |
| 2100                                | F.I.C.A.                        | 10,496         | 11,244         | 11,244         | 11,372         |
| 2200                                | RETIREMENT CONTRIBUTION         | 13,241         | 14,698         | 14,698         | 14,865         |
| 2300                                | LIFE AND HEALTH INSURANCE       | 12,147         | 13,042         | 13,042         | 14,231         |
| 2400                                | WORKERS' COMPENSATION           | 375            | 294            | 294            | 297            |
| <b>TOTAL</b>                        |                                 | <b>175,944</b> | <b>186,259</b> | <b>186,259</b> | <b>189,415</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                                 |                |                |                |                |
| 3100                                | PROFESSIONAL SERVICES           | 2,935          | 7,047          | 7,758          | 4,000          |
| 3400                                | OTHER CONTRACTUAL SERVICES      | 356,512        | 253,243        | 316,198        | 362,309        |
| 4020                                | EMPLOYEE DEVELOPMENT            | 2,699          | 3,720          | 2,142          | 3,700          |
| 4100                                | COMMUNICATIONS                  | 34,842         | 36,740         | 33,647         | 36,740         |
| 4200                                | POSTAGE                         | -              | -              | -              | -              |
| 4400                                | RENTALS AND LEASES              | 82,060         | 92,365         | 92,365         | 92,365         |
| 4600                                | REPAIR AND MAINTENANCE          | 1,219          | 5,000          | 1,440          | 5,000          |
| 5200                                | OPERATING SUPPLIES              | 18,354         | 37,991         | 29,450         | 31,252         |
| 5400                                | BOOKS, PUBS, SUBS & MEMBERSHIPS | 200            | 200            | 200            | 200            |
| 7100                                | CAPITAL LEASE PRINCIPAL         | 76,828         | 95,001         | 80,999         | 57,907         |
| 7200                                | CAPITAL LEASE INTEREST          | 9,172          | 7,074          | 5,133          | 7,345          |
| 6400                                | EQUIPMENT                       | 150,265        | -              | -              | -              |
| 9800                                | RESERVE FOR CONTINGENCY         | -              | -              | -              | -              |
| <b>TOTAL</b>                        |                                 | <b>735,085</b> | <b>538,381</b> | <b>569,332</b> | <b>600,819</b> |
| <b>TOTAL COST</b>                   |                                 | <b>911,028</b> | <b>724,640</b> | <b>755,591</b> | <b>790,234</b> |

ADMINISTRATION

**PROGRAM: INFORMATION TECHNOLOGY**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>                | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------|-------------|-------------|-------------|
| INFORMATION TECHNOLOGY MANAGER | 1           | 1           | 1           |
| IT BUSINESS ANALYST            | 1           | 1           | 1           |
| <b>TOTAL</b>                   | <b>2</b>    | <b>2</b>    | <b>2</b>    |

CAPITAL OUTLAY

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

## FINANCIAL SERVICES

### PROGRAM: PURCHASING

**GOALS:** To procure goods and services in the most efficient and effective way to achieve the best value while meeting the quality and delivery requirements of the City, and to maximize the purchasing power of public funds, while promoting fair and open competition.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 74,000     |
| 2016        | BUDGET         | 94,180     |
| 2016        | ESTIMATE       | 91,354     |
| 2017        | ADOPTED        | 89,257     |

#### OBJECTIVES:

Conduct surplus property disposals.

Combine Purchasing Policies, Chapter 16.5, with operating procedures manual to revise bid protest procedures and update bid thresholds and signature authority levels.

Continue to improve processes and the current service level through product research and implementation of innovative methods.

#### RESULTS:

Increase revenues while eliminating the need for storage of rolling stock and other equipment.

Simplify the revision process through the implementation of unified policies and procedures.

Improve efficiency of operations and reduce process time.

**FINANCIAL SERVICES**

**PROGRAM: PURCHASING**

**LINE ITEM DETAIL**

|                                      | <u>2015</u>   | <u>2016</u>   | <u>2016</u>     | <u>2017</u>    |
|--------------------------------------|---------------|---------------|-----------------|----------------|
|                                      | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>              |               |               |                 |                |
| 1200 REGULAR SALARIES AND WAGES      | 55,081        | 65,942        | 65,942          | 64,523         |
| 1230 LONGEVITY PAY                   | -             | -             | -               | -              |
| 1400 OVERTIME                        | -             | -             | -               | -              |
| 2100 F.I.C.A.                        | 4,011         | 5,045         | 4,695           | 4,936          |
| 2200 RETIREMENT CONTRIBUTION         | 5,175         | 6,594         | 6,594           | 6,452          |
| 2300 LIFE AND HEALTH INSURANCE       | 6,350         | 10,552        | 11,109          | 11,461         |
| 2400 WORKERS COMPENSATION            | 150           | 132           | 170             | 129            |
| <b>TOTAL</b>                         | <b>70,767</b> | <b>88,265</b> | <b>88,510</b>   | <b>87,501</b>  |
| <b>SUPPLIES AND OTHER SERVICES:</b>  |               |               |                 |                |
| 3400 OTHER CONTRACTUAL SERVICE       | -             | -             | -               | -              |
| 4020 EMPLOYEE DEVELOPMENT            | 1,922         | 3,500         | 729             | 1,381          |
| 4100 COMMUNICATION                   | -             | -             | -               | -              |
| 4200 POSTAGE                         | -             | 200           | 200             | 75             |
| 4600 REPAIR AND MAINTENANCE          | -             | -             | -               | -              |
| 4700 PRINTING AND BINDING            | -             | -             | -               | -              |
| 4900 LEGAL ADVERTISING               | 515           | 1,000         | 700             | 200            |
| 5100 OFFICE SUPPLIES                 | -             | 250           | 250             | -              |
| 5200 OPERATING SUPPLIES              | 353           | 200           | 200             | 50             |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS | 443           | 765           | 765             | 50             |
| 6400 EQUIPMENT                       | -             | -             | -               | -              |
| <b>TOTAL</b>                         | <b>3,233</b>  | <b>5,915</b>  | <b>2,844</b>    | <b>1,756</b>   |
| <b>TOTAL COST</b>                    | <b>74,000</b> | <b>94,180</b> | <b>91,354</b>   | <b>89,257</b>  |

FINANCIAL SERVICES

**PROGRAM: PURCHASING**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>    | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------|-------------|-------------|-------------|
| PURCHASING MANAGER | <u>1</u>    | <u>1</u>    | <u>1</u>    |
| <b>TOTAL</b>       | <b>1</b>    | <b>1</b>    | <b>1</b>    |

CAPITAL OUTLAY

|                      |             |
|----------------------|-------------|
| 6200 - Building      | <u>\$ -</u> |
| 6400 - Equipment     | <u>\$ -</u> |
| Total Capital Outlay | \$ -        |

## FINANCIAL SERVICES

### PROGRAM: FINANCE

**GOALS:** To provide and control fiscal programs to meet all legal, professional and management requirements.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 280,114    |
| 2016        | BUDGET         | 328,198    |
| 2016        | ESTIMATE       | 311,677    |
| 2017        | ADOPTED        | 318,289    |

#### OBJECTIVES:

To invest City funds to ensure safety of investment principal, provide for liquidity and maximize yield.

To provide complete and accurate financial data on a timely basis.

To continue to produce a Comprehensive Annual Financial Report that meets the GFOA Award for Excellence guidelines.

To continue to produce a high quality Annual Budget document that meets the GFOA award standards.

#### RESULTS:

To safeguard the City's liquid assets while earning interest to provide additional operating capital.

To provide data for staff to control costs, increase revenues and plan for the effects of change.

To maintain a positive image from the community on the City's finances.

To communicate effectively with the citizens of Longwood regarding results of operations as well as planning for the future.

**FINANCIAL SERVICES**

|                         |
|-------------------------|
| <b>PROGRAM: FINANCE</b> |
|-------------------------|

**LINE ITEM DETAIL**

|                                      | <u>2015</u>    | <u>2016</u>       | <u>2016</u>     | <u>2017</u>    |
|--------------------------------------|----------------|-------------------|-----------------|----------------|
|                                      | <u>ACTUAL</u>  | <u>BUDGET</u>     | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>              |                |                   |                 |                |
| 1200 REGULAR SALARIES AND WAGES      | 173,602        | 219,728.93        | 175,936         | 220,019        |
| 1230 LONGEVITY PAY                   | -              | -                 | -               | -              |
| 1400 OVERTIME                        | 502            | -                 | -               | -              |
| 2100 F.I.C.A.                        | 13,207         | 16,809.26         | 13,198          | 16,831         |
| 2200 RETIREMENT CONTRIBUTION         | 16,333         | 21,972.89         | 17,588          | 22,002         |
| 2300 LIFE AND HEALTH INSURANCE       | 7,879          | 13,642.00         | 10,705          | 7,847          |
| 2400 WORKERS COMPENSATION            | 471            | 439.46            | 466             | 440            |
| <b>TOTAL</b>                         | <b>211,994</b> | <b>272,592.54</b> | <b>217,893</b>  | <b>267,139</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>  |                |                   |                 |                |
| 3200 ACCOUNTING AND AUDITING         | 50,367         | 31,500.00         | 70,000          | 31,500         |
| 3400 OTHER CONTRACTUAL SERVICES      | -              | -                 | 4,800           | 4,800          |
| 4020 EMPLOYEE DEVELOPMENT            | 152            | 2,000.00          | 2,139           | 2,000          |
| 4100 COMMUNICATION                   | 813            | 720.00            | 720             | 720            |
| 4200 POSTAGE                         | 5              | 935.00            | 4               | 680            |
| 4600 REPAIR AND MAINTENANCE          | 70             | 100.00            | 1,768           | 100            |
| 4700 PRINTING AND BINDING            | 344            | 2,500.00          | 2,500           | 850            |
| 4900 OTHER CHARGES AND OBLIGATIONS   | 10,460         | 15,500.00         | 9,158           | 9,000          |
| 5100 OFFICE SUPPLIES                 | 1,160          | 750.00            | 1,095           | 500            |
| 5200 OPERATING SUPPLIES              | 1,518          | 850.00            | 850             | 600            |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS | 535            | 750.00            | 750             | 400            |
| 6400 EQUIPMENT                       | 2,697          | -                 | -               | -              |
| <b>TOTAL</b>                         | <b>68,120</b>  | <b>55,605</b>     | <b>93,784</b>   | <b>51,150</b>  |
| <b>TOTAL COST</b>                    | <b>280,114</b> | <b>328,198</b>    | <b>311,677</b>  | <b>318,289</b> |

FINANCIAL SERVICES

**PROGRAM: FINANCE**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>                | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------|-------------|-------------|-------------|
| FINANCIAL SERVICES DIRECTOR    | 1           | 1           | 1           |
| ACCOUNTING MANAGER             | 1           | 1           | 1           |
| ACCOUNTING CLERK II            | 1           | 1           | 1           |
| FINANCIAL/ PROCUREMENT ANALYST | 0           | 1           | 1           |
| <b>TOTAL</b>                   | <b>3</b>    | <b>4</b>    | <b>4</b>    |

CAPITAL OUTLAY

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

## FINANCIAL SERVICES

### PROGRAM: UTILITY BILLING

**GOALS:** To provide meter reading, monthly billing and collection services to customers who utilize the City's water, sewer and solid waste collection services by efficiently providing timely and responsive support to their needs concerning their utility account. To assist customers with various services, complaints and problems while ensuring compliance with department processes and City ordinances. To identify, bill and process all business license revenue services.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 1,309,253  |
| 2016        | BUDGET         | 1,294,203  |
| 2016        | ESTIMATE       | 1,272,377  |
| 2017        | ADOPTED        | 1,315,242  |

#### OBJECTIVES:

To continue to increase utilization of electronic meter reading and recording for those subdivisions equipped with encoder registers.

Insure the complete collection of business fees from both in and out of the City.

Process renewals and collect delinquents in a timely manner.

#### RESULTS:

Increased efficiency and accuracy in the meter reading and billing process.

Continued collections of business fees from both in and out of the City.

Continued processing of new applications and renewals.

**FINANCIAL SERVICES**

|                                 |
|---------------------------------|
| <b>PROGRAM: UTILITY BILLING</b> |
|---------------------------------|

**LINE ITEM DETAIL**

|  | 2015<br>ACTUAL   | 2016<br>BUDGET   | 2016<br>ESTIMATE | 2017<br>ADOPTED  |
|--|------------------|------------------|------------------|------------------|
| <b>PERSONNEL COSTS:</b>                |                  |                  |                  |                  |
| 1200 REGULAR SALARIES AND WAGES        | 107,388          | 97,949           | 111,149          | 98,070           |
| 1230 LONGEVITY PAY                     | -                | -                | -                | -                |
| 1400 OVERTIME                          | -                | -                | -                | -                |
| 2100 F.I.C.A.                          | 7,808            | 7,493            | (232)            | 7,502            |
| 2200 RETIREMENT CONTRIBUTION           | 10,232           | 11,252           | (303)            | 9,807            |
| 2300 LIFE AND HEALTH INSURANCE         | 19,540           | 12,946           |                  | 20,821           |
| 2400 WORKERS COMPENSATION              | 1,705            | 2,658            | 292              | 2,731            |
| <b>TOTAL</b>                           | <b>146,673</b>   | <b>132,298</b>   | <b>110,906</b>   | <b>138,932</b>   |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                  |                  |                  |                  |
| 3400 OTHER CONTRACTUAL SERVICES        | 44,789           | 62,505           | 65,505           | 68,360           |
| 4020 EMPLOYEE DEVELOPMENT              | -                | 3,000            | 3,000            | 3,000            |
| 4100 COMMUNICATION                     | -                | 480              | 480              | 480              |
| 4200 POSTAGE                           | 32,506           | 27,500           | 35,000           | 36,000           |
| 4310 SOLID WASTE DISPOSAL              | 1,027,109        | 1,020,000        | 1,020,000        | 1,020,000        |
| 4600 REPAIR AND MAINTENANCE            | 2,400            | -                | -                | -                |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 742              | 2,000            | 1,000            | 2,000            |
| 4700 PRINTING AND BINDING              | -                | -                | -                | -                |
| 4900 OTHER CHARGES AND OBLIGATIONS     | 25,471           | 38,000           | 27,477           | 38,000           |
| 5100 OFFICE SUPPLIES                   | 1,165            | 1,000            | 1,000            | 1,000            |
| 5200 OPERATING SUPPLIES                | 2,404            | 2,000            | 2,000            | 2,000            |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | 65               | 270              | 270              | 270              |
| 5500 FUEL                              | 1,907            | -                | -                | 1,000            |
| 5510 FUEL                              | 159              | -                | -                | -                |
| 6200 BUILDINGS                         | -                | -                | -                | -                |
| 6300 IMPROV. OTHER THAN BUILDINGS      | -                | -                | -                | -                |
| 6400 EQUIPMENT                         | 23,864           | 5,150            | 5,739            | 4,200            |
| <b>TOTAL</b>                           | <b>1,162,580</b> | <b>1,161,905</b> | <b>1,161,471</b> | <b>1,176,310</b> |
| <b>TOTAL COST</b>                      | <b>1,309,253</b> | <b>1,294,203</b> | <b>1,272,377</b> | <b>1,315,242</b> |

**FINANCIAL SERVICES**

**PROGRAM: UTILITY BILLING**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>             | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-----------------------------|-------------|-------------|-------------|
| UTILITY BILLING MANAGER     | 1           | 1           | 1           |
| CUSTOMER/FIELD SVC REP      | 0           | 0           | 2           |
| METER TECH/CUSTOMER SVC REP | 2           | 2           | 0           |
| ACCOUNTING/BTR CLERK        | 1           | 0           | 0           |
| <b>TOTAL</b>                | <b>4</b>    | <b>3</b>    | <b>3</b>    |

**CAPITAL OUTLAY**

|                                     |          |
|-------------------------------------|----------|
| 6300 - Improv. Other than Buildings | \$ -     |
| 6400 - Equipment                    |          |
| Meter Reading - Versa Probe Wand    | 4,200    |
|                                     | \$ 4,200 |
| Total capital outlay                | \$ 4,200 |

Note: In FY2015 the Meter Reading Function was outsourced and accounting/btr clerk was eliminated due to a restructure of the Financial Services Department

## POLICE

### PROGRAM: LAW ENFORCEMENT

**GOALS:** To provide management and organizational support to all levels of operations to facilitate goal attainment. To manage and supervise all personnel and program functions in support of police operations. Enhance training for individuals and develop modern crime fighting techniques utilizing advanced and innovative equipment and procedures to protect and serve the citizens of Longwood. Enforce laws and City codes.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 4,024,732  |
| 2016        | BUDGET         | 4,577,292  |
| 2016        | ESTIMATE       | 4,216,678  |
| 2017        | ADOPTED        | 4,363,072  |

#### OBJECTIVES:

Provide training consistent with current procedures to update job skills and promote acceptable performance levels.

Provide programs that promote police operations by utilizing proper managerial and supervisory skills.

Administer effectively and maintain a high level of service and professionalism for the public good.

Compliance with all pertinent City codes.

#### RESULTS:

A proficient police organization capable of maintaining law and order and providing those special services the community requires of a municipal police department.

To insure the community receives the highest caliber police officer capable of performing to their expectations with the available budgetary considerations.

To provide the latest in resources and equipment to accomplish the goals of law and order and service to the community in accordance with available funding constraints.

To provide a safe, clean and high quality community.

POLICE

**PROGRAM: LAW ENFORCEMENT**

LINE ITEM DETAIL

|  | 2015<br>ACTUAL   | 2016<br>BUDGET   | 2016<br>ESTIMATE | 2017<br>ADOPTED  |
|--|------------------|------------------|------------------|------------------|
| <b>PERSONNEL COSTS:</b>                |                  |                  |                  |                  |
| 1200 REGULAR SALARIES AND WAGES        | 2,233,480        | 2,531,021        | 2,485,445        | 2,534,024        |
| 1230 LONGEVITY PAY                     | 21,950           | 22,250           | -                | -                |
| 1240 HOLIDAY PAY                       | 93,180           | 116,951          | 147,180          | 119,519          |
| 1250 EXTRA DUTY DETAIL                 | -                | 51,000           | 44,408           | 46,000           |
| 1260 SPECIAL ASSIGNMENT PAY            | 29,982           | 46,000           | 5,194            | -                |
| 1400 OVERTIME                          | 150,579          | 170,549          | 206,000          | 188,534          |
| 1520 EDUCATION INCENTIVE               | 22,940           | 18,480           | 23,280           | 23,280           |
| 2100 F.I.C.A                           | 190,595          | 226,153          | 222,006          | 236,261          |
| 2200 RETIREMENT CONTRIBUTION           | 375,920          | 315,377          | 191,535          | 317,341          |
| 2300 LIFE AND HEALTH INSURANCE         | 248,755          | 305,574          | 299,987          | 310,805          |
| 2400 WORKERS COMPENSATION              | 100,724          | 153,376          | 142,012          | 154,354          |
| <b>TOTAL</b>                           | <b>3,468,105</b> | <b>3,956,730</b> | <b>3,767,048</b> | <b>3,930,117</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                  |                  |                  |                  |
| 3100 PROFESSIONAL SERVICES             | 18,760           | 5,500            | 5,500            | 4,000            |
| 3400 OTHER CONTRACTUAL SERVICES        | 37,875           | 44,545           | 44,545           | 40,993           |
| 4020 EMPLOYEE DEVELOPMENT              | -                | 25,000           | -                | -                |
| 4100 COMMUNICATIONS                    | 29,934           | 38,300           | 33,573           | 37,300           |
| 4200 POSTAGE                           | 241              | 300              | 165              | 200              |
| 4300 UTILITY SERVICES                  | 30,360           | 29,000           | 23,917           | 29,000           |
| 4600 REPAIR AND MAINTENANCE            | 19,152           | 13,000           | 18,000           | 13,000           |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 38,272           | 55,000           | 52,788           | 53,000           |
| 4700 PRINTING AND BINDING              | 3,896            | 2,000            | 2,000            | 1,000            |
| 4800 COMMUNITY RELATIONS               | 4,476            | 4,500            | 4,500            | 4,500            |
| 4810 COMMUNITY RELATIONS -COPS         | -                | -                | -                | 5,652            |
| 5100 OFFICE SUPPLIES                   | 3,493            | 3,500            | 3,567            | 3,000            |
| 5200 OPERATING SUPPLIES                | 56,071           | 64,800           | 46,815           | 55,000           |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | 1,926            | 2,325            | 1,418            | 1,965            |
| 5500 FUELS AND LUBRICANTS              | 94,914           | 105,000          | 68,549           | 70,000           |
| 6300 IMPROV. OTHER THAN BUILDINGS      | -                | 15,000           | 15,000           | -                |
| 6400 EQUIPMENT                         | -                | -                | 2,000            | -                |
| 7100 PRINCIPAL                         | 191,091          | 185,259          | 112,122          | 87,513           |
| 7200 INTEREST                          | 8,441            | 14,033           | 11,672           | 14,332           |
| 9300 TRANSFER TO GRANT FUND            | 17,726           | 3,500            | 3,500            | 2,500            |
| 9800 CONTINGENCY                       | -                | 10,000           | -                | 10,000           |
| <b>TOTAL</b>                           | <b>556,627</b>   | <b>620,562</b>   | <b>449,631</b>   | <b>432,955</b>   |
| <b>TOTAL COST</b>                      | <b>4,024,732</b> | <b>4,577,292</b> | <b>4,216,678</b> | <b>4,363,072</b> |

**POLICE**

|                                 |
|---------------------------------|
| <b>PROGRAM: LAW ENFORCEMENT</b> |
|---------------------------------|

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>                      | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------------|-------------|-------------|-------------|
| DIRECTOR OF PUBLIC SAFETY            | 0           | 0           | 1 *         |
| POLICE CHIEF                         | 1           | 1           | 1           |
| POLICE COMMANDER                     | 2           | 2           | 1           |
| POLICE LIEUTENANT                    | 0           | 0           | 3           |
| POLICE SERGEANT                      | 6           | 6           | 6           |
| POLICE CORPORAL                      | 6           | 6           | 7           |
| POLICE OFFICER                       | 27          | 29          | 25          |
| RECORDS CLERK                        | 0           | 0           | 0           |
| EVIDENCE CUSTODIAN                   | 1           | 1           | 1           |
| CODE ENFORCEMENT OFFICER             | 2           | 2           | 2 **        |
| CRIME ANALYST/GRANTS/CMTY. RELATIONS | 1           | 1           | 0           |
| SECRETARY                            | 0           | 0           | 0           |
| ADMINISTRATIVE SECRETARY             | 0           | 0           | 0           |
| SR ADMINISTRATIVE SECRETARY          | 2           | 2           | 1           |
| POLICE ADMINISTRATIVE COORDINATOR    | 0           | 0           | 2           |
| <b>TOTAL</b>                         | <b>48</b>   | <b>50</b>   | <b>50</b>   |

\*Commission approved on 10/5/15

\*\* One Code Office position authorized but not funded. That position is currently vacant.

**CAPITAL OUTLAY**

|   |      |
|---|------|
| 6300- Improvements Other Than Buildings | \$ - |
| 6400 - Equipment                        | \$ - |
| Total Capital Outlay                    | \$ - |

## FIRE

### PROGRAM: FIRE AND RESCUE

**GOALS:** To provide comprehensive services for the protection of citizens from the damages of fire and medical emergencies and to provide prevention and education services that are responsive to the needs of the community.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 3,955,522  |
| 2016        | BUDGET         | 4,072,901  |
| 2016        | ESTIMATE       | 3,876,047  |
| 2017        | ADOPTED        | 4,016,320  |

#### OBJECTIVES:

Provide a high level of fire prevention and related services commensurate with community expectations through effective administration.

Continue evaluating Fire Department Accreditation.

Improve commercial pre-fire planning process and documentation.

#### RESULTS:

A well trained staff capable of providing a wide range of information and services responsive to the community's needs.

Encourage quality improvement through a continuous self assessment process.

Increase positive contact with the businesses and keep up to date with any changes to the interior of buildings.

**FIRE**

|                                 |
|---------------------------------|
| <b>PROGRAM: FIRE AND RESCUE</b> |
|---------------------------------|

**LINE ITEM DETAIL**

|  | 2015<br>ACTUAL   | 2016<br>BUDGET   | 2016<br>ESTIMATE | 2017<br>ADOPTED  |
|--|------------------|------------------|------------------|------------------|
| <b>PERSONNEL COSTS:</b>                |                  |                  |                  |                  |
| 1200 REGULAR SALARIES AND WAGES        | 1,736,098        | 1,867,908        | 1,934,494        | 2,124,189        |
| 1230 LONGEVITY PAY                     | 9,900            | 7,125            | 4,725            | -                |
| 1240 HOLIDAY PAY                       | 58,501           | 64,244           | 64,244           | 77,077           |
| 1250 PARAMEDIC PAY                     | 206,854          | 216,999          | 111,190          | -                |
| 1400 OVERTIME                          | 343,246          | 235,623          | 384,652          | 382,631          |
| 1520 EDUCATION INCENTIVE               | 13,099           | 11,280           | 7,900            | 9,960            |
| 2100 F.I.C.A.                          | 173,980          | 185,909          | 192,140          | 197,336          |
| 2200 RETIREMENT CONTRIBUTION           | 322,452          | 213,617          | 202,857          | 208,525          |
| 2300 LIFE AND HEALTH INSURANCE         | 226,256          | 271,484          | 243,458          | 257,591          |
| 2400 WORKERS COMPENSATION              | 124,764          | 94,998           | 98,494           | 101,119          |
| <b>TOTAL</b>                           | <b>3,215,150</b> | <b>3,169,186</b> | <b>3,244,154</b> | <b>3,358,428</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                  |                  |                  |                  |
| 3100 PROFESSIONAL SERVICES             | 23,799           | 26,200           | 22,281           | 21,300           |
| 3400 OTHER CONTRACTUAL SERVICES        | 97,291           | 139,547          | 99,547           | 95,511           |
| 4020 EMPLOYEE DEVELOPMENT              | 29,405           | 21,759           | 11,750           | 12,050           |
| 4100 COMMUNICATIONS                    | 10,844           | 14,906           | 12,600           | 14,540           |
| 4200 POSTAGE                           | 131              | 1,525            | 200              | 200              |
| 4300 UTILITY SERVICES                  | 24,533           | 21,250           | 24,000           | 24,000           |
| 4400 RENTALS AND LEASES                | 8,850            | 8,545            | 8,077            | 7,400            |
| 4600 REPAIR AND MAINTENANCE            | 29,139           | 14,500           | 14,500           | 14,500           |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 48,943           | 45,600           | 55,600           | 45,600           |
| 4700 PRINTING AND BINDING              | 349              | 950              | 400              | 400              |
| 4800 COMMUNITY RELATIONS               | 2,774            | 3,800            | 3,800            | 3,500            |
| 4810 COMMUNITY RELATIONS - CERT        | -                | -                | -                | 8,938            |
| 4900 OTHER CHARGES AND OBLIGATIONS     | -                | -                | -                | -                |
| 5100 OFFICE SUPPLIES                   | 1,742            | 2,000            | 2,000            | 2,000            |
| 5200 OPERATING SUPPLIES                | 154,841          | 188,925          | 130,530          | 130,530          |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | 7,181            | 8,235            | 2,235            | 5,505            |
| 5510 FUEL                              | 33,690           | 42,500           | 21,500           | 30,000           |
| 6200 BUILDINGS                         | -                | 17,200           | -                | -                |
| 6300 IMPROV OTHER THAN BUILDING        | -                | 2,500            | -                | 1,000            |
| 6400 EQUIPMENT                         | 37,570           | 91,000           | 49,288           | -                |
| 7100 PRINCIPAL                         | 116,129          | 178,031          | 150,340          | 176,706          |
| 7200 INTEREST                          | 16,901           | 34,542           | 23,245           | 24,012           |
| 9300 TRANSFER TO GRANT FUND            | 96,260           | 15,000           | -                | -                |
| 9800 CONTINGENCY                       | -                | 25,200           | -                | 40,200           |
| <b>TOTAL</b>                           | <b>740,372</b>   | <b>903,715</b>   | <b>631,893</b>   | <b>657,892</b>   |
| <b>TOTAL COST</b>                      | <b>3,955,522</b> | <b>4,072,901</b> | <b>3,876,047</b> | <b>4,016,320</b> |

FIRE

**PROGRAM: FIRE AND RESCUE**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>          | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------|-------------|-------------|-------------|
| FIRE CHIEF               | 1           | 1           | 1           |
| FIRE MARSHAL             | 1           | 1           | 1           |
| BATTALION CHIEF          | 4           | 4           | 3 *         |
| DEPUTY CHIEF             | 0           | 0           | 1 *         |
| LIEUTENANT               | 6           | 7           | 6 *         |
| FIREFIGHTER              | 27          | 33          | 27 *        |
| FIRE INSPECTOR           | 1           | 1           | 1           |
| TRAINING OFFICER         | 1           | 0           | 0           |
| ADMINISTRATIVE SECRETARY | 1           | 1           | 1           |
| <b>TOTAL</b>             | <b>42</b>   | <b>48</b>   | <b>41</b>   |

\*reorganization of Dept. which included the removal 6 SAFER Grant positions & 1 Lieutenant position

## COMMUNITY DEVELOPMENT

### PROGRAM: PLANNING/ECONOMIC DEVELOPMENT

**GOALS:** To promote the physical and economic development/redevelopment of property within the City in a manner consistent with PROPOSED plans, regulations and policies. To provide the planning, organization, direction and supervisory services necessary to implement the functions managed under the jurisdiction of the program.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 532,070    |
| 2016        | BUDGET         | 724,206    |
| 2016        | ESTIMATE       | 656,659    |
| 2017        | ADOPTED        | 704,124    |

#### OBJECTIVES:

Keep the City in compliance with state and county planning and development requirements.

Process applications for development and redevelopment, voluntary annexations, comp plan amendments and variances in a timely manner.

Protect and preserve the City's natural environment.

Aid and advise citizens, organizations and City staff in engineering and other matters requiring engineering expertise

#### RESULTS:

Maintain strict compliance with all applicable regulations.

Continued ability to provide a variety of services which stimulate the development and redevelopment of property in the City.

Promote the City as a desirable place to live and work.

Provides better services to the public and staff regarding their engineering needs.

Manage budget and resources for their maximum potential.

**COMMUNITY DEVELOPMENT**

|   |
|---|
| <b>PROGRAM: PLANNING/ECONOMIC DEVELOPMENT</b> |
|---|

**LINE ITEM DETAIL**

|   | <u>2015</u>    | <u>2016</u>    | <u>2016</u>     | <u>2017</u>    |
|---|----------------|----------------|-----------------|----------------|
|   | <u>ACTUAL</u>  | <u>BUDGET</u>  | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>                 |                |                |                 |                |
| 1200 REGULAR SALARIES AND WAGES         | 304,499        | 319,849        | 327,474         | 404,585        |
| 1230 LONGEVITY PAY                      | -              | -              | -               | -              |
| 1400 OVERTIME                           | 14             | -              | -               | -              |
| 2100 F.I.C.A.                           | 22,231         | 24,698         | 24,132          | 30,951         |
| 2200 RETIREMENT CONTRIBUTION            | 28,271         | 32,285         | 31,763          | 40,459         |
| 2300 LIFE AND HEALTH INSURANCE          | 26,276         | 33,067         | 31,362          | 43,884         |
| 2400 WORKERS COMPENSATION               | 3,609          | 4,537          | 4,178           | 4,775          |
| <b>TOTAL</b>                            | <b>384,899</b> | <b>414,436</b> | <b>418,909</b>  | <b>524,654</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>     |                |                |                 |                |
| 3100 PROFESSIONAL SERVICES              | 31,457         | 125,000        | 82,500          | 45,000         |
| 3120 COST RECOVERY                      | 63,269         | 60,000         | 60,000          | 10,000         |
| 3400 OTHER CONTRACTUAL SERVICES         | 4,990          | 9,100          | 9,800           | 17,500         |
| 4020 EMPLOYEE DEVELOPMENT               | 8,117          | 10,185         | 10,185          | 10,840         |
| 4100 COMMUNICATION                      | 2,105          | 2,365          | 2,365           | 2,390          |
| 4200 POSTAGE                            | -              | 100            | 80              | 100            |
| 4600 REPAIRS AND MAINTENANCE            | 135            | 750            | 350             | 750            |
| 4610 REPAIRS AND MAINTENANCE - VEHICLES | 1,228          | 1,080          | 1,080           | 2,160          |
| 4700 PRINTING AND BINDING               | 242            | 600            | 500             | 600            |
| 4800 PROMOTIONAL ACTIVITIES             | 21,341         | 29,500         | 31,000          | 23,700         |
| 4810 PROMOTIONAL ACTIVITIES - REEP      | 5,142          | 45,000         | 23,000          | 45,000         |
| 4900 OTHER CHARGES AND OBLIGATIONS      | 4,014          | 19,000         | 10,000          | 10,000         |
| 5100 OFFICE SUPPLIES                    | 752            | 1,000          | 1,000           | 1,500          |
| 5200 OPERATING SUPPLIES                 | -              | 900            | 900             | -              |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS    | 4,059          | 4,190          | 4,190           | 8,930          |
| 5500 FUEL                               | 321            | 1,000          | 800             | 1,000          |
| 6300 IMPROV. OTHER THAN BUILDINGS       | -              | -              | -               | -              |
| 6400 EQUIPMENT                          | -              | -              | -               | -              |
| <b>TOTAL</b>                            | <b>147,171</b> | <b>309,770</b> | <b>237,750</b>  | <b>179,470</b> |
| <b>TOTAL COST</b>                       | <b>532,070</b> | <b>724,206</b> | <b>656,659</b>  | <b>704,124</b> |

**COMMUNITY DEVELOPMENT**

**PROGRAM: PLANNING/ECONOMIC DEVELOPMENT**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>                             | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|---|-------------|-------------|-------------|
| COMMUNITY DEVELOPMENT DIRECTOR              | 1           | 1           | 1           |
| COMMUNITY DEVELOPMENT COORDINATOR           | 1           | 1           | 1           |
| ECONOMIC DEVELOPMENT PROG COORD.<br>PLANNER | 1           | 1           | 1           |
| PLANNER                                     | 2           | 2           | 1           |
| SENIOR PLANNER                              | 0           | 0           | 1           |
| PLANNER/STORMWATER<br>ENGINEER              | 0           | 0           | 0           |
|   | 0           | 0           | 1 *         |
| <b>TOTAL</b>                                | <b>5</b>    | <b>5</b>    | <b>6</b>    |

\*One new Engineer requested.

**CAPITAL OUTLAY**

|                      |      |
|----------------------|------|
| 6200 - Building      | \$ - |
| 6400 - Equipment     | \$ - |
| Total Capital Outlay | \$ - |

## LEISURE SERVICES

### PROGRAM: LEISURE SERVICES

**GOALS:** To promote the public welfare by providing opportunities for wholesome and affordable recreation, and offer the citizens active/passive leisure activities that are essential to their well-being.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 950,796    |
| 2016        | BUDGET         | 1,086,981  |
| 2016        | ESTIMATE       | 1,086,465  |
| 2017        | ADOPTED        | 1,064,032  |

#### OBJECTIVES:

Provide an environment that encourages educational, recreational and cultural opportunities through cost efficient programming and facilities.

Continue implementation of the Parks and Recreation Master Plan.

#### RESULTS:

To provide programs, resources and facilities which are relevant, attractive and affordably accessible to the public.

To update all existing facilities in the parks.

LEISURE SERVICES

**PROGRAM: LEISURE SERVICES**

LINE ITEM DETAIL

|  | <u>2015</u>    | <u>2016</u>      | <u>2016</u>      | <u>2017</u>      |
|--|----------------|------------------|------------------|------------------|
|  | ACTUAL         | BUDGET           | ESTIMATE         | ADOPTED          |
| <b>PERSONNEL COSTS:</b>                |                |                  |                  |                  |
| 1200 REGULAR SALARIES AND WAGES        | 338,177        | 394,309          | 388,193          | 410,234          |
| 1230 LONGEVITY                         | -              | 375              | 375              | -                |
| 1400 OVERTIME                          | 20,171         | 14,000           | 22,641           | 14,000           |
| 2100 F.I.C.A.                          | 26,902         | 31,264           | 31,000           | 32,422           |
| 2200 RETIREMENT CONTRIBUTION           | 23,957         | 36,592           | 32,000           | 40,363           |
| 2300 LIFE AND HEALTH INSURANCE         | 35,419         | 61,348           | 43,000           | 42,242           |
| 2400 WORKERS COMPENSATION              | 11,183         | 14,477           | 14,000           | 15,194           |
| <b>TOTAL</b>                           | <b>455,809</b> | <b>552,365</b>   | <b>531,209</b>   | <b>554,455</b>   |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                |                  |                  |                  |
| 3100 PROFESSIONAL SERVICES             | 10,989         | 30,000           | 30,000           | 30,000           |
| 3400 OTHER CONTRACTUAL SERVICES        | 126,822        | 123,300          | 157,029          | 124,871          |
| 3410 INSTRUCTOR FEES                   | 2,635          | 3,300            | 1,485            | -                |
| 4020 EMPLOYEE DEVELOPMENT              | 307            | 2,650            | 3,450            | 2,650            |
| 4100 COMMUNICATIONS                    | 7,489          | 8,650            | 8,650            | 8,650            |
| 4200 POSTAGE                           | 5              | 100              | 100              | 100              |
| 4300 UTILITY SERVICES                  | 80,748         | 92,100           | 90,950           | 94,100           |
| 4400 RENTALS AND LEASES                | 22,341         | 21,200           | 20,000           | 19,400           |
| 4600 REPAIR AND MAINTENANCE            | 61,923         | 102,550          | 92,500           | 88,450           |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 13,822         | 15,000           | 10,000           | 8,000            |
| 4700 PRINTING AND BINDING              | 4,994          | 4,000            | 4,000            | 1,000            |
| 4800 COMMUNITY RELATIONS               | 19,794         | 19,800           | 19,500           | 22,900           |
| 4810 COMMUNITY RELATIONS - PAB         | -              | -                | -                | 10,000           |
| 5100 OFFICE SUPPLIES                   | 645            | 800              | 800              | 800              |
| 5200 OPERATING SUPPLIES                | 41,530         | -                | 51,753           | 60,330           |
| 5210 PROGRAM SUPPLIES                  | 19,941         | 22,700           | 22,700           | 21,500           |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | 175            | 1,050            | 700              | 1,050            |
| 5500 FUEL                              | 9,093          | 11,500           | 7,500            | 9,000            |
| 6300 IMPROVEMENTS                      | -              | -                | -                | -                |
| 6400 EQUIPMENT                         | 71,734         | 13,137           | 13,137           | -                |
| 7100 PRINCIPAL                         | -              | 11,409           | -                | 5,595            |
| 7200 INTEREST                          | -              | 1,370            | 1,002            | 1,181            |
| 9300 GRANT MATCHING FUNDS              | -              | 50,000           | 20,000           | -                |
| 9800 CONTINGENCY                       | -              | -                | -                | -                |
| <b>TOTAL</b>                           | <b>494,987</b> | <b>534,616</b>   | <b>555,256</b>   | <b>509,577</b>   |
| <b>TOTAL COST</b>                      | <b>950,796</b> | <b>1,086,981</b> | <b>1,086,465</b> | <b>1,064,032</b> |

LEISURE SERVICES

**PROGRAM: LEISURE SERVICES**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>                        | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--|-------------|-------------|-------------|
| LEISURE SERVICES DIRECTOR              | 1           | 1           | 1           |
| PARKS SERVICE SUPERVISOR               | 1           | 1           | 1           |
| PARKS SERVICE SPECIALIST I             | 3           | 4           | 4           |
| PARKS SERVICE SPECIALIST I (PART TIME) | 2           | 2           | 2           |
| PARKS SERVICE SPECIALIST II            | 1           | 1           | 1           |
| RECREATION PROGRAM COORDINATOR         | 0           | 0           | 0           |
| REC. PROGRAM/ COMM. COORDINATOR        | 1           | 2           | 2           |
| EVENT SPECIALIST (PART TIME)           | 3           | 3           | 3           |
| <b>TOTAL</b>                           | <b>12</b>   | <b>14</b>   | <b>14</b>   |

CAPITAL OUTLAY

|                      |  |       |
|----------------------|--|-------|
| 6300 - Improvements  |  | \$ -  |
|                      |  | <hr/> |
| Total Improvements   |  | \$ -  |
| 6400 - Equipment     |  | -     |
|                      |  | <hr/> |
| Total Equipment      |  | \$ -  |
| Total Capital Outlay |  | \$ -  |

**PUBLIC WORKS**

**PROGRAM: STREETS**

**GOALS:** To maintain the City's Stormwater system, streets, sidewalks and rights of way efficiently within the allotted financial and labor resources.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 1,281,002  |
| 2016        | BUDGET         | 1,489,309  |
| 2016        | ESTIMATE       | 1,427,135  |
| 2017        | ADOPTED        | 1,282,127  |

**OBJECTIVES:**

Use innovative ideas and processes that will improve maintenance programs, plans and direction which ensure that City resources and personnel are trained and educated at their most efficient and productive level.

Regular maintenance, cleaning procedures and repairs of the City's stormwater system.

**RESULTS:**

Better maintained rights of way.

Efficient and productive use of City personnel, equipment and materials to accomplish immediate goals and long range planning of these resources.

Allow maximum efficiency of stormwater run-off.

City property that is safe and attractive.

**PUBLIC WORKS**

**PROGRAM: STREETS**

|                                     |                                   | LINE ITEM DETAIL |                  |                  |                  |
|-------------------------------------|-----------------------------------|------------------|------------------|------------------|------------------|
|                                     |                                   | 2015             | 2016             | 2016             | 2017             |
|                                     |                                   | ACTUAL           | BUDGET           | ESTIMATE         | ADOPTED          |
| <b>PERSONNEL COSTS:</b>             |                                   |                  |                  |                  |                  |
| 1200                                | REGULAR SALARIES AND WAGES        | 345,449          | 427,966          | 374,744          | 355,311          |
| 1230                                | LONGEVITY PAY                     | -                | 2,600            | -                | -                |
| 1400                                | OVERTIME                          | 39,354           | 32,000           | 46,125           | 32,000           |
| 2100                                | F.I.C.A.                          | 27,033           | 35,386           | 30,363           | 29,556           |
| 2200                                | RETIREMENT CONTRIBUTION           | 30,100           | 45,937           | 34,788           | 34,129           |
| 2300                                | LIFE AND HEALTH INSURANCE         | 48,744           | 68,196           | 54,780           | 65,542           |
| 2400                                | WORKERS COMPENSATION              | 27,486           | 20,930           | 31,614           | 17,077           |
| <b>TOTAL</b>                        |                                   | <b>518,166</b>   | <b>633,016</b>   | <b>572,414</b>   | <b>533,615</b>   |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                                   |                  |                  |                  |                  |
| 3100                                | PROFESSIONAL SERVICES             | 5,417            | 30,000           | 13,000           | -                |
| 3400                                | OTHER CONTRACTUAL SERVICES        | 247,416          | 240,015          | 245,151          | 240,692          |
| 4020                                | EMPLOYEE DEVELOPMENT              | 300              | 2,000            | 2,000            | 2,000            |
| 4100                                | COMMUNICATIONS                    | 5,308            | 4,720            | 4,720            | 3,420            |
| 4200                                | POSTAGE                           | 17               | 100              | -                | 100              |
| 4300                                | UTILITY SERVICES                  | 319,596          | 312,000          | 310,000          | 312,000          |
| 4400                                | RENTALS AND LEASES                | 1,756            | 2,500            | -                | 2,500            |
| 4600                                | REPAIR AND MAINTENANCE            | 33,913           | 29,200           | 29,200           | 25,000           |
| 4610                                | REPAIR AND MAINTENANCE - VEHICLES | 44,164           | 30,000           | 30,000           | 30,000           |
| 4700                                | PRINTING AND BINDING              | 231              | 500              | -                | 500              |
| 4900                                | OTHER CHARGES AND OBLIGATIONS     | -                | -                | -                | -                |
| 5100                                | OFFICE SUPPLIES                   | 803              | 800              | 800              | 800              |
| 5200                                | OPERATING SUPPLIES                | 13,644           | 20,000           | 16,135           | 20,000           |
| 5230                                | SAFETY SUPPLIES                   | 4,099            | 6,500            | 6,500            | 6,500            |
| 5300                                | ROAD MATERIALS AND SUPPLIES       | 43,218           | 80,000           | 80,000           | 68,000           |
| 5400                                | BOOKS, PUBS, SUBS & MEMBERSHIPS   | 828              | 2,000            | 200              | 2,000            |
| 5500                                | FUEL                              | 22,056           | 35,000           | 25,000           | 25,000           |
| 5540                                | LUBRICANTS                        | -                | -                | -                | -                |
| 6100                                | LAND                              | -                | -                | -                | -                |
| 6300                                | IMPROVEMENTS                      | -                | -                | 100              | -                |
| 6400                                | EQUIPMENT                         | 20,071           | 51,958           | 91,915           | -                |
| 9300                                | ADMINISTRATIVE TRANSFER           | -                | -                | -                | -                |
| 9800                                | RESERVE FOR CONTINGENCY           | -                | 9,000            | -                | 10,000           |
| <b>Total</b>                        |                                   | <b>762,836</b>   | <b>856,293</b>   | <b>854,721</b>   | <b>748,512</b>   |
| <b>Total Cost</b>                   |                                   | <b>1,281,002</b> | <b>1,489,309</b> | <b>1,427,135</b> | <b>1,282,127</b> |

**PUBLIC WORKS**

**PROGRAM: STREETS**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>                   | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|-----------------------------------|-------------|-------------|-------------|
| ADMINISTRATIVE ASSISTANT          | 1           | 1           | 1           |
| PUBLIC WORKS DIRECTOR/CITY ENG    | 0           | 0           | 0           |
| PUBLIC WORKS FLEET SUPERVISOR     | 0           | 0           | 0           |
| MECHANIC                          | 0           | 0           | 0           |
| PUBLIC WORKS MAINT. SPECIALIST I  | 4           | 4           | 4           |
| PUBLIC WORKS MAINT. SPECIALIST II | 2           | 2           | 2           |
| PUBLIC WORKS STREETS SUPERVISOR   | 1           | 1           | 1           |
| HORTICULTURE SPECIALIST I         | 1           | 1           | 1           |
| STREETS DIVISION MANAGER          | 1           | 1           | 1           |
| TECHNICIAN                        | 0           | 2           | 2           |
| <b>TOTAL</b>                      | <b>10</b>   | <b>12</b>   | <b>12</b>   |

**CAPITAL OUTLAY**

|                     |      |
|---------------------|------|
| 6300 - Improvements | \$ - |
| Total Improvements  | \$ - |
| 6400 - Equipment:   | \$ - |
| Total Equipment     | \$ - |

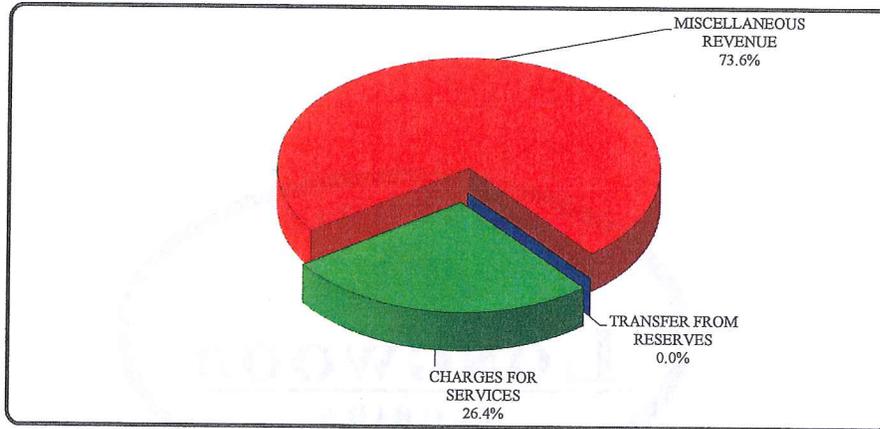


## ENTERPRISE FUNDS

### PUBLIC UTILITIES FUND

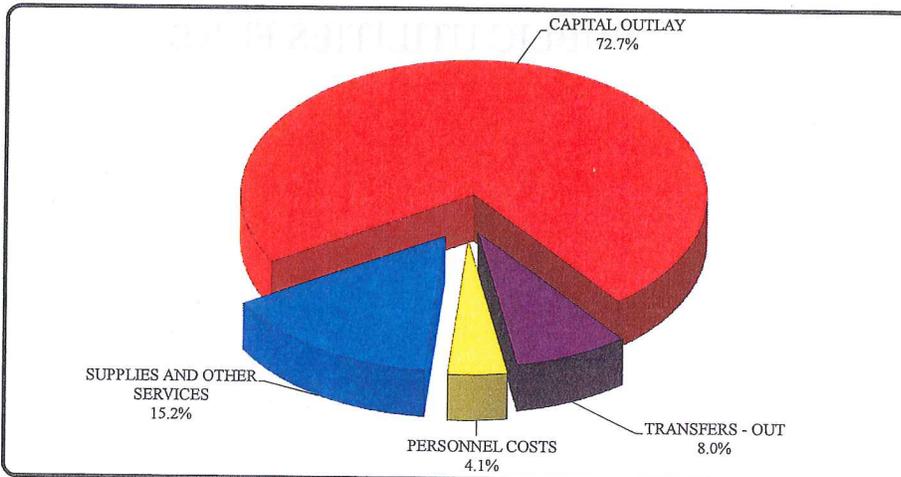
**PUBLIC UTILITIES FUND - REVENUE AND EXPENSES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE      \$      16,019,618**

|                        | <u>TOTALS</u>             | <u>PERCENT REVENUES</u> |
|------------------------|---------------------------|-------------------------|
| CHARGES FOR SERVICES   | 4,226,757                 | 26.4%                   |
| MISCELLANEOUS REVENUE  | 11,787,020                | 73.6%                   |
| TRANSFER FROM RESERVES | 5,841                     | 0.0%                    |
| <b>TOTAL REVENUE</b>   | <b>\$      16,019,618</b> | <b>100%</b>             |



**TOTAL EXPENSE      \$      16,019,618**

|                             | <u>TOTALS</u>             | <u>PERCENT EXPENSES</u> |
|-----------------------------|---------------------------|-------------------------|
| PERSONNEL COSTS             | \$      656,105           | 4.1%                    |
| SUPPLIES AND OTHER SERVICES | 2,435,704                 | 15.2%                   |
| CAPITAL OUTLAY              | 11,652,012                | 72.7%                   |
| TRANSFERS - OUT             | 1,275,796                 | 8.0%                    |
| <b>TOTAL EXPENSES</b>       | <b>\$      16,019,618</b> | <b>100%</b>             |

## PUBLIC WORKS

### PROGRAM: PUBLIC UTILITIES FUND

**GOALS:** To provide the planning, organization, coordination and supervisory services which are necessary to implement and control the functional programs which are the responsibility of the Public Utilities Division.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 3,974,735  |
| 2016        | BUDGET         | 5,530,456  |
| 2016        | ESTIMATE       | 5,645,634  |
| 2017        | ADOPTED        | 16,019,618 |

#### OBJECTIVES:

Provide proper maintenance of the water and sewer systems.

Inspect, test, certify and document backflow devices annually in accordance with F.A.C. regulations.

Continue to install water and wastewater infrastructure in the commercial and industrial areas of the City.

#### RESULTS:

Ensure the health, safety and welfare of the public.

Ensure water quality through the installation and maintenance of backflow prevention devices.

Comply with City Commission directive to have all commercial and industrial customers connected to the City's utility system.

PUBLIC WORKS

**PUBLIC UTILITIES FUND BUDGET SUMMARY**

|   | 2015<br><u>ACTUAL</u> | 2016<br><u>BUDGET</u> | 2016<br><u>ESTIMATE</u> | 2017<br><u>ADOPTED</u> |
|---|-----------------------|-----------------------|-------------------------|------------------------|
| <b>CASH RESERVES, OCTOBER 1</b>               | 2,828,041             | 3,020,348             | 3,020,348               | 861,333                |
| <b>ADD REVENUES:</b>                          |                       |                       |                         |                        |
| <b>CHARGES FOR SERVICES:</b>                  |                       |                       |                         |                        |
| 343-6110 WATER REVENUE / BILLED               | 1,536,148             | 1,621,022             | 1,690,263               | 2,173,258              |
| 343-6115 WATER SURCHARGE                      | 5,138                 | 5,150                 | 6,198                   | 4,674                  |
| 343-6120 WATER METER CONNECTIONS              | 274,291               | 30,000                | 18,900                  | 30,310                 |
| 343-6125 TURN ON AND TURN OFF FEES            | 38,370                | 40,000                | 28,185                  | 42,360                 |
| 343-6130 LATE CHARGES                         | 109,213               | 105,000               | 97,365                  | 109,014                |
| 343-6135 SPRINKLERS / BILLED                  | 11,640                | 11,562                | 11,655                  | 11,603                 |
| 343-6140 SEWER REVENUE / BILLED               | 1,513,519             | 1,587,984             | 1,533,365               | 1,777,508              |
| 343-6145 SEWER CONNECTION (TAP) FEES          | 82,566                | 2,500                 | 2,500                   | 2,710                  |
| 343-6510 OTHER CHARGES                        | 30,983                | 25,000                | 17,420                  | 20,780                 |
| 343-6520 OTHER INCOME                         |                       |                       |                         | 54,540                 |
| <b>TOTAL</b>                                  | <b>3,601,868</b>      | <b>3,428,218</b>      | <b>3,405,851</b>        | <b>4,226,757</b>       |
| <b>MISCELLANEOUS REVENUES:</b>                |                       |                       |                         |                        |
| 361-1000 INTEREST EARNINGS                    | 10,723                | 3,022                 | -                       | 2,010                  |
| 363-2010 WATER DEVELOPMENT ASSISTANCE FEES    | 144,900               | -                     | -                       | -                      |
| 363-2020 SEWER DEVELOPMENT ASSISTANCE FEES    | 402,900               | 77,618                | 77,618                  | 184,760                |
| 364-0000 SALE OF FIXED ASSETS                 | 5,600                 | -                     | 310                     | -                      |
| 365-1000 SALE OF SURPLUS MATERIALS            | 1,050                 | -                     | 2,840                   | -                      |
| 369-0000 MISCELLANEOUS REVENUE                | -                     | -                     | -                       | 22,915                 |
| 364-4000 SALE OF SURPLUS EQUIPMENT            | -                     | -                     | -                       | -                      |
| 385-1010 SRF LOAN PROCEEDS                    | -                     | -                     | -                       | 5,433,030              |
| 334-3100 REIMB FROM SJWMD                     | -                     | -                     | -                       | 269,420                |
| 334-3510 319H GRANT - S LONGWOOD PHASE I & II | -                     | -                     | -                       | 958,054                |
| 334-3520 319H GRANT - LAKE RUTH & CR 427 N    | -                     | -                     | -                       | 210,240                |
| 334-3110 REIMB FROM SJWMD                     | -                     | -                     | -                       | 1,700,000              |
| 384-0000 DEBT PROCEEDS                        | -                     | -                     | -                       | 3,006,591              |
| <b>TOTAL</b>                                  | <b>565,173</b>        | <b>80,640</b>         | <b>80,768</b>           | <b>11,787,020</b>      |
| <b>TOTAL REVENUES AVAILABLE</b>               | <b>6,995,082</b>      | <b>6,529,206</b>      | <b>6,506,967</b>        | <b>16,875,109</b>      |
| <b>DEDUCT EXPENSES:</b>                       |                       |                       |                         |                        |
| <b>PUBLIC UTILITIES</b>                       | 2,646,421             | 4,385,183             | 4,500,361               | 13,886,514             |
| <b>TRANSFERS - OUT:</b>                       |                       |                       |                         |                        |
| GENERAL FUND                                  | 1,328,314             | 1,145,273             | 1,145,273               | 1,275,796              |
| RENEWAL & REPLACEMENT                         | -                     | -                     | -                       | 857,307                |
| <b>TOTAL EXPENSES</b>                         | <b>3,974,735</b>      | <b>5,530,456</b>      | <b>5,645,634</b>        | <b>16,019,618</b>      |
| <b>CASH RESERVES, SEPTEMBER 30</b>            | <b>3,020,348</b>      | <b>998,750</b>        | <b>861,333</b>          | <b>855,492</b>         |

**PUBLIC WORKS**

|                                  |
|----------------------------------|
| <b>PROGRAM: PUBLIC UTILITIES</b> |
|----------------------------------|

**LINE ITEM DETAIL**

|  | 2015<br>ACTUAL   | 2016<br>BUDGET   | 2016<br>ESTIMATE | 2017<br>ADOPTED   |
|--|------------------|------------------|------------------|-------------------|
| <b>PERSONNEL COSTS:</b>                |                  |                  |                  |                   |
| 1200 REGULAR SALARIES AND WAGES        | 461,439          | 471,784          | 454,048          | 404,971           |
| 1230 LONGEVITY PAY                     | -                | 2,675            | -                | -                 |
| 1400 OVERTIME                          | 86,281           | 62,000           | 100,331          | 62,000            |
| 2100 F.I.C.A.                          | 36,437           | 41,039           | 34,734           | 35,723            |
| 2200 RETIREMENT CONTRIBUTION           | 14,929           | 51,668           | 45,321           | 42,731            |
| 2300 LIFE AND HEALTH INSURANCE         | 92,295           | 80,237           | 84,440           | 87,331            |
| 2400 WORKERS COMPENSATION              | 21,084           | 26,003           | 22,895           | 23,349            |
| <b>TOTAL</b>                           | <b>712,464</b>   | <b>735,406</b>   | <b>741,770</b>   | <b>656,105</b>    |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                  |                  |                  |                   |
| 3100 PROFESSIONAL SERVICES             | 82,605           | 69,000           | 81,407           | 69,000            |
| 3400 OTHER CONTRACTUAL SERVICES        | 29,259           | 67,967           | 92,651           | 149,034           |
| 4020 EMPLOYEE DEVELOPMENT              | 6,610            | 5,000            | 5,000            | 6,000             |
| 4100 COMMUNICATIONS                    | 5,497            | 7,560            | 7,061            | 7,560             |
| 4200 POSTAGE                           | 217              | 250              | 250              | 250               |
| 4300 UTILITY SERVICES                  | 215,256          | 145,000          | 145,000          | 145,000           |
| 4400 RENTALS AND LEASES                | 911              | 1,500            | 1,500            | 1,500             |
| 4600 REPAIR AND MAINTENANCE            | 151,482          | 199,000          | 199,000          | 206,985           |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | 15,068           | 20,000           | 30,705           | 20,000            |
| 4700 PRINTING & BINDING                | -                | -                | -                | -                 |
| 4900 OTHER CHARGES AND OBLIGATIONS     | 570,809          | 660,441          | 523,314          | 678,162           |
| 4930 AMORTIZATION                      | 117,822          | -                | -                | -                 |
| 5200 OPERATING SUPPLIES                | 198,101          | 211,000          | 415,012          | 196,000           |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | 3,565            | 4,800            | 3,788            | 4,800             |
| 5500 FUEL                              | 27,081           | 35,650           | 32,042           | 35,650            |
| 5900 DEPRECIATION                      | 525,058          | -                | -                | -                 |
| 6200 BUILDINGS                         | -                | 30,000           | 30,000           | 60,000            |
| 6300 IMPROVEMENTS                      | 201,398          | 2,058,000        | 2,058,000        | 11,557,012        |
| 6400 EQUIPMENT                         | 69,986           | 96,000           | 96,000           | 35,000            |
| 7100 PRINCIPAL                         | -                | 34,500           | 34,800           | 34,800            |
| 7200 INTEREST                          | 1,891            | 4,109            | 3,061            | 2,656             |
| 9300 ADMINISTRATIVE TRANSFERS          | 1,328,314        | 1,145,273        | 1,145,273        | 1,275,796         |
| 9310 TRANSFER OUT - RR WA              | -                | -                | -                | 195,856           |
| 9320 TRANSFER OUT- RR SW               | -                | -                | -                | 661,451           |
| 9500 ASSET RECLASSIFICATION            | (288,660)        | -                | -                | -                 |
| 9800 RESERVE FOR CONTINGENCY           | -                | -                | -                | 21,000            |
| <b>TOTAL</b>                           | <b>3,262,271</b> | <b>4,795,050</b> | <b>4,903,864</b> | <b>15,363,513</b> |
| <b>TOTAL COST</b>                      | <b>3,974,735</b> | <b>5,530,456</b> | <b>5,645,634</b> | <b>16,019,618</b> |

**PUBLIC WORKS**

**PROGRAM: PUBLIC UTILITIES**

**MANPOWER ANALYSIS**

**NUMBER OF FULL-TIME/PART-TIME PERSONNEL**

| <u>POSITION</u>                      | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------------------|-------------|-------------|-------------|
| UTILITIES DIVISION MANAGER           | 1           | 1           | 1 *         |
| UTILITIES FIELD SUPERVISOR           | 1           | 1           | 1           |
| BACKFLOW PROGRAM COORDINATOR         | 1           | 1           | 1           |
| UTILITIES MAINTENANCE SPECIALIST I   | 4           | 4           | 3           |
| UTILITIES MAINTENANCE SPECIALIST II  | 3           | 3           | 4           |
| UTILITIES MAINTENANCE SPECIALIST III | 1           | 1           | 0           |
| PLANT OPERATOR TRAINEE               | 0           | 0           | 1           |
| PLANT OPERATOR                       | 1           | 2           | 2           |
| <b>TOTAL</b>                         | <b>12</b>   | <b>13</b>   | <b>13</b>   |

\*Contractual as of 6/1/16

**CAPITAL OUTLAY**

|  |                    |               |
|--|--------------------|---------------|
| 6200 -Buildings:                       |                    |               |
| Modular Building                       |                    | 60,000        |
|  |                    | \$ 60,000     |
| 6300 - Improvements:                   |                    |               |
| North Grant Street and Land Avenue     |                    | 300,000       |
| Seal Manholes I&I work                 |                    | 24,000        |
| S. Longwood Septic Tank Replacement    |                    | 5,791,639     |
| Lake Ruth Septic Tank Replacement      |                    | 986,293       |
| Island Lake Septic Tank Replacement    |                    | 3,955,080     |
| FCCP AWS Project                       |                    | 500,000       |
| 17-92 Sewer from S.R. 434 to Sunshadow |                    | -             |
|  | Total Improvements | \$ 11,557,012 |
| 6400 - Equipment                       |                    |               |
| Mud Pumps                              |                    | 5,000         |
| Valve Inserts                          |                    | 30,000        |
|  | Total Equipment    | \$ 35,000     |
| Total Capital Outlay                   |                    | \$ 11,652,012 |



## ENTERPRISE FUNDS

RENEWAL AND REPLACEMENT FUND

PUBLIC WORKS

**PUBLIC UTILITIES RENEWAL AND REPLACEMENT FUND BUDGET SUMMARY**

|                                 | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|---------------------------------|------------------------------|------------------------------|--------------------------------|-------------------------------|
| CASH RESERVES, OCTOBER 1        | -                            | -                            | -                              | -                             |
| ADD REVENUES:                   |                              |                              |                                |                               |
| TRANSFERS - IN:                 |                              |                              |                                |                               |
| 382-1010 R&R - WATER            | -                            | -                            | -                              | 195,856                       |
| 382-1020 R&R - SEWER            | -                            | -                            | -                              | 661,451                       |
| <b>TOTAL</b>                    | -                            | -                            | -                              | <b>857,307</b>                |
| <b>TOTAL REVENUES AVAILABLE</b> | -                            | -                            | -                              | <b>857,307</b>                |
| DEDUCT EXPENSES:                |                              |                              |                                |                               |
| 536-931 R&R - WATER             | -                            | -                            | -                              | 195,856                       |
| 536-9320 R&R - SEWER            | -                            | -                            | -                              | 661,451                       |
| <b>TOTAL EXPENSES</b>           | -                            | -                            | -                              | <b>857,307</b>                |
| CASH RESERVES, SEPTEMBER 30     | -                            | -                            | -                              | -                             |



## **ENTERPRISE FUNDS**

### **PUBLIC UTILITIES IMPACT FEES FUND**

**PUBLIC WORKS**

|  |
|--|
| <b>PUBLIC UTILITIES IMPACT FEE FUND BUDGET SUMMARY</b> |
|--|

|                                     | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|-------------------------------------|----------------|----------------|------------------|-----------------|
| <b>CASH RESERVES, OCTOBER 1</b>     | -              | -              | -                | -               |
| <b>ADD REVENUES:</b>                |                |                |                  |                 |
| <b>PERMITS, FEES &amp; LICENSES</b> |                |                |                  |                 |
| 324-2110 WATER IMPACT FEES          | -              | -              | -                | 30,000          |
| 324-2120 SEWER IMPACT FEES          | -              | -              | -                | 60,000          |
| <b>TOTAL</b>                        | -              | -              | -                | <b>90,000</b>   |
| <b>MISCELLANEOUS REVENUES:</b>      |                |                |                  |                 |
| 361-1000 INTEREST EARNINGS          | -              | -              | -                | 100             |
| <b>TOTAL</b>                        | -              | -              | -                | <b>100</b>      |
| <b>TOTAL REVENUES AVAILABLE</b>     | -              | -              | -                | <b>90,100</b>   |
| <b>DEDUCT EXPENSES:</b>             |                |                |                  |                 |
| <b>PUBLIC UTILITIES</b>             | -              | -              | -                | -               |
| <b>TRANSFERS - OUT:</b>             |                |                |                  |                 |
| GENERAL FUND                        | -              | -              | -                | -               |
| <b>TOTAL EXPENSES</b>               | -              | -              | -                | -               |
| <b>CASH RESERVES, SEPTEMBER 30</b>  | -              | -              | -                | <b>90,100</b>   |

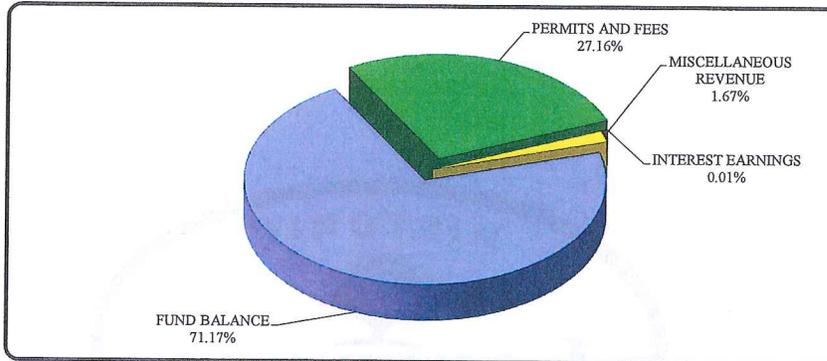


## **SPECIAL REVENUE FUNDS**

### **BUILDING PERMITS & INSPECTIONS FUND**

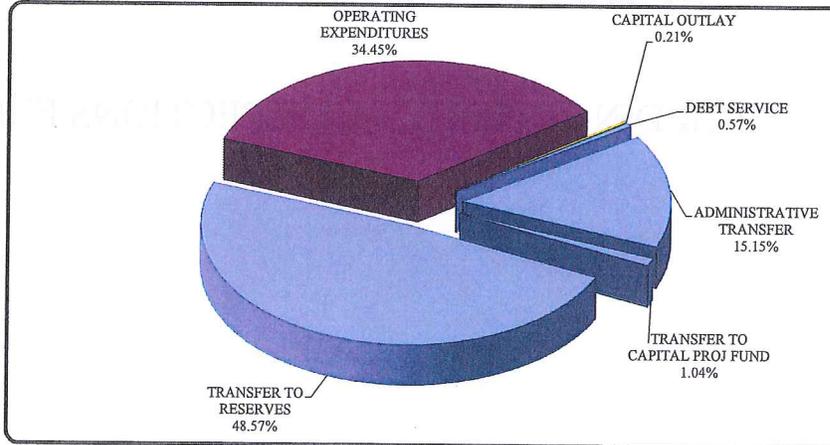
**BUILDING AND INSPECTION SERVICES FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE \$ 959,364**

|                       | <u>TOTALS</u>     | <u>PERCENT REVENUES</u> |
|-----------------------|-------------------|-------------------------|
| PERMITS AND FEES      | \$ 260,492        | 27.15%                  |
| INTEREST EARNINGS     | 50                | 0.01%                   |
| MISCELLANEOUS REVENUE | 16,116            | 1.67%                   |
| FUND BALANCE          | 682,706           | 71.15%                  |
| <b>TOTAL REVENUE</b>  | <b>\$ 959,364</b> | <b>100%</b>             |



**TOTAL EXPENDITURES \$ 959,364**

|                               | <u>TOTALS</u>     | <u>PERCENT EXPENSES</u> |
|-------------------------------|-------------------|-------------------------|
| OPERATING EXPENDITURES        | \$ 330,495        | 34.45%                  |
| CAPITAL OUTLAY                | 2,000             | 0.21%                   |
| DEBT SERVICE                  | \$ 5,505          | 0.57%                   |
| ADMINISTRATIVE TRANSFER       | 145,380           | 15.15%                  |
| TRANSFER TO CAPITAL PROJ FUND | 10,000            | 1.04%                   |
| TRANSFER TO RESERVES          | 465,984           | 48.57%                  |
| <b>TOTAL EXPENDITURES</b>     | <b>\$ 959,364</b> | <b>100%</b>             |

## COMMUNITY DEVELOPMENT

### BUILDING AND INSPECTIONS SERVICES FUND

**GOALS:** To organize the services necessary to implement the functions managed under the jurisdiction of the Building Division. To ensure that all construction within the City conforms to all applicable state and local codes and improve the image, reputation and attractiveness of the City to its current and potential residents.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 231,748    |
| 2016        | BUDGET         | 357,451    |
| 2016        | ESTIMATE       | 319,924    |
| 2017        | ADOPTED        | 493,381    |

#### OBJECTIVES:

Conduct the Building Division in a professional and efficient manner which benefits the community.

Review all building plans to ensure compliance with all applicable codes.

Issue permits in the City where required by applicable codes.

Provide comprehensive inspections and ensure proper construction practices are followed.

#### RESULTS:

A professional and expeditious operation of the Building Division.

Construction plans that maintain compliance with applicable codes.

Promotion of health, safety and welfare through the permitting process.

To provide inspections to ensure safe and proper installations.

**COMMUNITY DEVELOPMENT**

|  |
|--|
| <b>BUILDING AND INSPECTION SERVICES FUND</b> |
|--|

|                                   | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|-----------------------------------|----------------|----------------|------------------|-----------------|
| <b>FUND BALANCE, OCTOBER 1</b>    | 256,590        | 739,578        | 739,578          | 682,706         |
| <b>ADD REVENUES:</b>              |                |                |                  |                 |
| 322-0000 BUILDING PERMITS         | 675,030        | 456,352        | 254,171          | 254,171         |
| 322-3000 RE-INSPECTIONS           | 8,845          | 6,389          | 4,157            | 6,221           |
| 322-4000 PLAN REVIEWS             | -              | 2,500          | -                | -               |
| 329-1000 MISC PERMITS             | -              | 100            | -                | 100             |
| 369-0000 OTHER MISC REVENUE       | 28,477         | 25,971         | 4,725            | 16,116          |
| 361-1000 INTEREST EARNINGS        | 2,384          | 50             | -                | 50              |
| <b>TOTAL REVENUES AVAILABLE</b>   | 971,326        | 1,230,940      | 1,002,630        | 959,364         |
| <b>DEDUCT EXPENDITURES:</b>       |                |                |                  |                 |
| OPERATING EXPENSES                | 231,748        | 357,451        | 319,924          | 493,381         |
| <b>TOTAL EXPENDITURES</b>         | 231,748        | 357,451        | 319,924          | 493,381         |
| <b>FUND BALANCE, SEPTEMBER 30</b> | 739,578        | 873,489        | 682,706          | 465,984         |

**COMMUNITY DEVELOPMENT**

|   |
|---|
| <b>BUILDING AND INSPECTIONS SERVICES FUND</b> |
|---|

**LINE ITEM DETAIL**

|                                      | <u>2015</u>    | <u>2016</u>    | <u>2016</u>     | <u>2017</u>    |
|--------------------------------------|----------------|----------------|-----------------|----------------|
|                                      | <u>ACTUAL</u>  | <u>BUDGET</u>  | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>PERSONNEL COSTS:</b>              |                |                |                 |                |
| 1200 REGULAR SALARIES AND WAGES      | 153,434        | 189,548        | 150,000         | 204,604        |
| 1400 OVERTIME                        | 7              | 500            | 0               | 500            |
| 2100 F.I.C.A.                        | 10,870         | 14,539         | 14,539          | 15,690         |
| 2200 RETIREMENT CONTRIBUTION         | 14,414         | 15,365         | 15,365          | 16,309         |
| 2300 LIFE AND HEALTH INSURANCE       | 18,112         | 25,647         | 20,000          | 28,009         |
| 2400 WORKERS' COMPENSATION           | 3,835          | 6,567          | 6,568           | 6,954          |
| <b>TOTAL</b>                         | <b>200,672</b> | <b>252,165</b> | <b>206,472</b>  | <b>272,066</b> |
| <b>SUPPLIES AND OTHER SERVICES:</b>  |                |                |                 |                |
| 3100 PROFESSIONAL SERVICES           | -              | 9,500          | 9,500           | 10,000         |
| 3400 OTHER CONTRACTUAL SERVICES      | 1,872          | 31,400         | 83,000          | 31,400         |
| 4020 EMPLOYEE DEVELOPMENT            | 0              | 3,000          | 3,000           | 3,000          |
| 4100 COMMUNICATIONS                  | 1,116          | 2,180          | 1,500           | 2,180          |
| 4200 POSTAGE                         | 0              | 100            | 100             | 100            |
| 4600 REPAIRS AND MAINT               | 113            | -              | -               | -              |
| 4610 REPAIRS AND MAINT - VEHICLES    | 0              | -              | 150             | 2,160          |
| 4700 PRINTING AND BINDING            | 318            | 300            | 300             | 300            |
| 5100 OFFICE SUPPLIES                 | 947            | 1,000          | 1,100           | 1,000          |
| 5200 OPERATING SUPPLIES              | 218            | 2,180          | 2,200           | 2,180          |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS | 1,369          | 2,109          | 2,100           | 2,109          |
| 5500 FUEL AND LUBRICANTS             | 2,415          | 4,000          | 4,000           | 4,000          |
| 6400 EQUIPMENT                       | -              | 2,000          | 5,500           | 2,000          |
| 7100 PRINCIPAL                       | -              | 11,409         | -               | 4,546          |
| 7200 INTEREST                        | -              | 1,370          | 1,002           | 959            |
| 9300 ADMINISTRATIVE TRANSFER         | 22,708         | 24,738         | -               | 145,380        |
| 9800 TRANSFER TO CAPITAL PROJ FUND   | -              | 10,000         | -               | 10,000         |
| 9810 RESERVE FOR CONTINGENCY         | -              | -              | -               | -              |
| <b>TOTAL</b>                         | <b>31,076</b>  | <b>105,286</b> | <b>113,452</b>  | <b>221,315</b> |
| <b>TOTAL COST</b>                    | <b>231,748</b> | <b>357,451</b> | <b>319,924</b>  | <b>493,381</b> |

COMMUNITY DEVELOPMENT

**BUILDING AND INSPECTIONS SERVICES FUND**

MANPOWER ANALYSIS

NUMBER OF FULL-TIME/PART-TIME PERSONNEL

| <u>POSITION</u>          | <u>2015</u> | <u>2016</u> | <u>2017</u> |
|--------------------------|-------------|-------------|-------------|
| BUILDING OFFICIAL        | 1           | 1           | 1           |
| BUILDING INSPECTOR       | 1           | 1           | 1           |
| PERMIT CLERK             | 1           | 1           | 1           |
| PART TIME PLANS EXAMINER | 0           | 0.5         | 0.5         |
| <b>TOTAL</b>             | <b>3</b>    | <b>3.5</b>  | <b>3.5</b>  |

CAPITAL OUTLAY

|                             |  |          |
|-----------------------------|--|----------|
| 6200 - Building             |  | \$ -     |
| 6400 - Equipment<br>Tablets |  | 2,000    |
| Total Equipment             |  | \$ 2,000 |
| Total Capital Outlay        |  | \$ 2,000 |

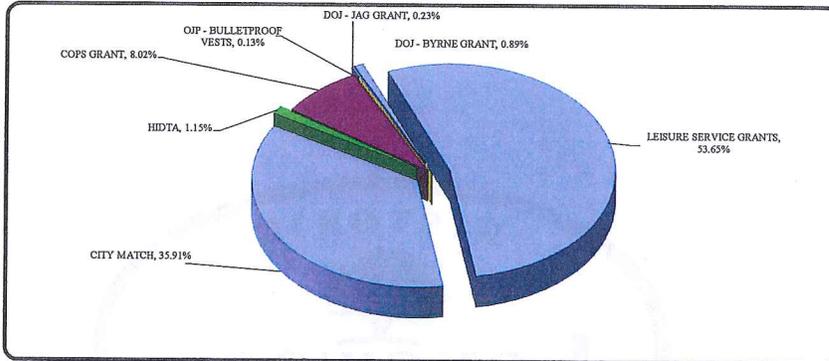


## **SPECIAL REVENUE FUNDS**

GRANT FUND

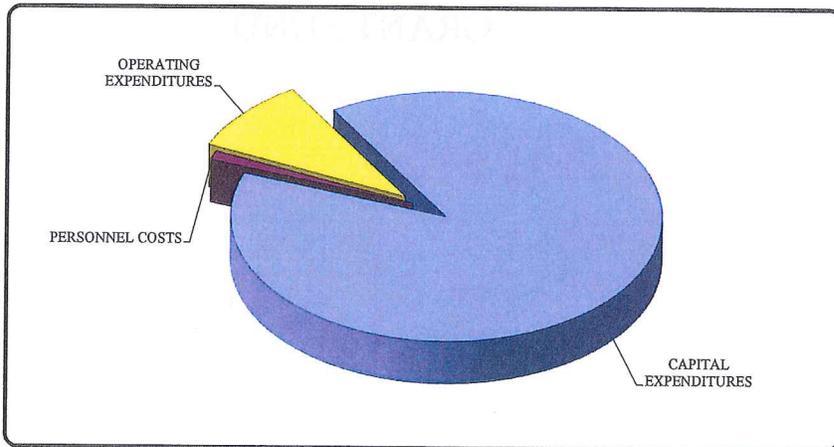
**GRANT FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE      \$      1,733,302**

|                         | <u>TOTALS</u>       | <u>PERCENT REVENUES</u> |
|-------------------------|---------------------|-------------------------|
| HIDTA                   | \$ 20,000           | 1.15%                   |
| COPS GRANT              | 139,000             | 8.02%                   |
| OJP - BULLETPROOF VESTS | 2,300               | 0.13%                   |
| DOJ - JAG GRANT         | 4,000               | 0.23%                   |
| DOJ - BYRNE GRANT       | 15,502              | 0.89%                   |
| LEISURE SERVICE GRANTS  | 930,000             | 53.65%                  |
| CITY MATCH              | 622,500             | 35.91%                  |
| CASH BROUGHT FORWARD    | -                   | 0.00%                   |
| <b>TOTAL REVENUE</b>    | <b>\$ 1,733,302</b> | <b>100%</b>             |



**TOTAL EXPENDITURES      \$      1,733,302**

|                           | <u>TOTALS</u>       | <u>PERCENT EXPENSES</u> |
|---------------------------|---------------------|-------------------------|
| PERSONNEL COSTS           | \$ 20,000           | 1.15%                   |
| OPERATING EXPENDITURES    | 163,302             | 9.42%                   |
| CAPITAL EXPENDITURES      | 1,550,000           | 89.42%                  |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 1,733,302</b> | <b>100%</b>             |

**PROGRAM: GRANT FUND**

**GOALS:** To account for and report monies received through federal, state and local grants.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 488,243    |
| 2016        | BUDGET         | 869,856    |
| 2016        | ESTIMATE       | 512,673    |
| 2017        | ADOPTED        | 1,733,302  |

**OBJECTIVES:**

Track all grant monies received from other governmental agencies.

Identify and track all expenses associated with grant monies so as to be in compliance with grant requirements.

**RESULTS:**

Monies received from other governmental agencies will be recorded and tracked in an effort to ensure propriety and compliance with each granting agency's requirements.

Local Match will be identified and tracked for compliance with grant requirements.

Grant related expenses will be reported and tracked to ensure compliance with grant.

**GRANTS FUND BUDGET SUMMARY**

|   | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|---|------------------------------|------------------------------|--------------------------------|-------------------------------|
| <b>FUND BALANCE, OCTOBER 1</b>          | -                            | -                            | -                              | -                             |
| <b>ADD REVENUES:</b>                    |                              |                              |                                |                               |
| 331-2200 Federal HIDTA                  | 31,099                       | 20,000                       | 20,000                         | 20,000                        |
| 331-2400 COPS GRANT                     | 47,735                       | 139,000                      | 139,000                        | 139,000                       |
| 331-2500 OJP - BULLETPROOF VEST PGM     | 1,814                        | 2,300                        | 2,300                          | 2,300                         |
| 331-2600 DOJ - JAG GRANT                | 19,427                       | 4,000                        | 4,000                          | 4,000                         |
| 331-2700 DOJ - BYRNE GRANT              | -                            | 15,000                       | 15,000                         | 15,502                        |
| 331-3000 FEMA/DHS - SAFER GRANT         | 112,370                      | 357,182                      | -                              | -                             |
| 331-3100 FEMA/DHS - AFG GRANT           | -                            | 34,960                       | 34,960                         | -                             |
| 331-3101 FEMA/DHS/AFG GRANT-FIRE PREV   | -                            | 88,913                       | 88,913                         | -                             |
| 331-4899 HUD -SUSTAINABILITY GRANT      | 148,500                      | -                            | -                              | -                             |
| 334-4900 FDOT Service Development Grant | 6,160                        | -                            | -                              | -                             |
| 331-6000 LWCF GRANT - REITER            | -                            | -                            | -                              | 400,000                       |
| 331-7000 EECBG-LIGHTING                 | -                            | -                            | -                              | -                             |
| DIV CULT AFFAIRS- AMPITHEATER           | -                            | -                            | -                              | 100,000                       |
| 331-7010 DEP-REITER PARK PROJECT        | -                            | -                            | -                              | 80,000                        |
| FRDAP- PARKS                            | -                            | -                            | -                              | 100,000                       |
| ART PLACE - PARKS                       | -                            | -                            | -                              | 250,000                       |
| 334-2400 CERT                           | 7,152                        | -                            | -                              | -                             |
| <b>TOTAL</b>                            | <u>374,257</u>               | <u>661,355</u>               | <u>304,173</u>                 | <u>1,110,802</u>              |
| <b>TRANSFERS - IN:</b>                  |                              |                              |                                |                               |
| GENERAL FUND (CITY MATCH)               | 113,986                      | 68,500                       | 68,500                         | 2,500                         |
| CAPITAL PROJECTS FUND (CITY MATCH)      | -                            | 140,000                      | 140,000                        | 620,000                       |
| <b>TOTAL REVENUES AVAILABLE</b>         | <u>488,243</u>               | <u>869,855</u>               | <u>512,673</u>                 | <u>1,733,302</u>              |
| <b>DEDUCT EXPENDITURES:</b>             |                              |                              |                                |                               |
| OPERATING EXPENSES                      | <u>488,243</u>               | <u>869,856</u>               | <u>512,673</u>                 | <u>1,733,302</u>              |
| <b>TOTAL EXPENDITURES</b>               | <u>488,243</u>               | <u>869,856</u>               | <u>512,673</u>                 | <u>1,733,302</u>              |
| <b>FUND BALANCE, SEPTEMBER 30</b>       | <u>-</u>                     | <u>-</u>                     | <u>-</u>                       | <u>-</u>                      |

Note: New Special Revenue Fund, established to account for all Grant revenues and expenditures.

**PROGRAM: GRANTS**

**LINE ITEM DETAIL**

|  | <u>2015</u>    | <u>2016</u>    | <u>2016</u>    | <u>2017</u>      |
|--|----------------|----------------|----------------|------------------|
|  | ACTUAL         | BUDGET         | ESTIMATE       | ADOPTED          |
| <b>PERSONNEL COSTS:</b>                |                |                |                |                  |
| 1200 REGULAR SALARIES AND WAGES        | 169,447        | 337,863        | -              | -                |
| 1230 LONGEVITY PAY                     | -              | -              | -              | -                |
| 1240 HOLIDAY PAY                       | 7,706          | 9,525          | -              | -                |
| 1250 PARAMEDIC PAY                     | 9,335          | 42,000         | -              | -                |
| 1400 OVERTIME-POLICE                   | 31,099         | 20,000         | 20,000         | 20,000           |
| 1400 OVERTIME-FIRE                     | 27,339         | 16,885         | -              | -                |
| 1520 EDUCATION INCENTIVE               | 103            | -              | -              | -                |
| 2100 F.I.C.A.                          | 15,017         | 20,446         | -              | -                |
| 2200 RETIREMENT CONTRIBUTION           | 13,274         | 17,640         | -              | -                |
| 2300 LIFE AND HEALTH INSURANCE         | 19,375         | 41,213         | -              | -                |
| 2400 WORKERS COMPENSATION              | 10,670         | 10,611         | -              | -                |
| <b>TOTAL</b>                           | <b>303,364</b> | <b>516,183</b> | <b>20,000</b>  | <b>20,000</b>    |
| <b>SUPPLIES AND OTHER SERVICES:</b>    |                |                |                |                  |
| 3100 PROFESSIONAL SERVICES-COMM DEVEL  | 148,500        | -              | -              | -                |
| 3400 OTHER CONTRACTUAL SERVICES        | 6,160          | -              | -              | -                |
| 4020 EMPLOYEE DEVELOPMENT              | 16,430         | -              | -              | -                |
| 4100 COMMUNICATIONS                    | -              | -              | -              | -                |
| 4200 POSTAGE                           | -              | -              | -              | -                |
| 4300 UTILITY SERVICES                  | -              | -              | -              | -                |
| 4400 RENTALS AND LEASES                | -              | -              | -              | -                |
| 4600 REPAIR AND MAINTENANCE            | -              | -              | -              | -                |
| 4610 REPAIR AND MAINTENANCE - VEHICLES | -              | -              | -              | -                |
| 4700 PRINTING & BINDING                | -              | -              | -              | -                |
| 4800 COMMUNITY RELATIONS-FIRE          | 488            | -              | -              | -                |
| 5200 OPERATING SUPPLIES-POLICE         | 3,629          | 7,500          | 7,500          | 163,302          |
| 5200 OPERATING SUPPLIES-FIRE           | 1,420          | -              | -              | -                |
| 5400 BOOKS, PUBS, SUBS & MEMBERSHIPS   | -              | -              | -              | -                |
| 5500 FUEL                              | -              | -              | -              | -                |
| 6200 BUILDINGS                         | -              | -              | -              | -                |
| 6300 IMPROVEMENTS-LEISURE SERVICE      | -              | 230,000        | 230,000        | 1,550,000        |
| 6400 EQUIPMENT                         | 8,253          | 116,173        | 116,173        | -                |
| 9300 ADMINISTRATIVE TRANSFERS          | -              | -              | -              | -                |
| 9800 RESERVE FOR CONTINGENCY           | -              | -              | -              | -                |
| <b>TOTAL</b>                           | <b>184,879</b> | <b>353,673</b> | <b>353,673</b> | <b>1,713,302</b> |
| <b>TOTAL COST</b>                      | <b>488,243</b> | <b>869,856</b> | <b>373,673</b> | <b>1,733,302</b> |

6300 - Improvements:

|  |                  |
|--|------------------|
| Candyland Park (Phase I)                 | \$ 50,000        |
| Candyland Park (Phase II)                | 50,000           |
| Reiter Park                              | 400,000          |
| Ampitheater                              | 300,000          |
| Trails within Reiter Park                | 100,000          |
| Ampitheater, fitness trail, etc          | 400,000          |
| Design and architectural aspects of park | 250,000          |
| <b>Total</b>                             | <b>1,550,000</b> |

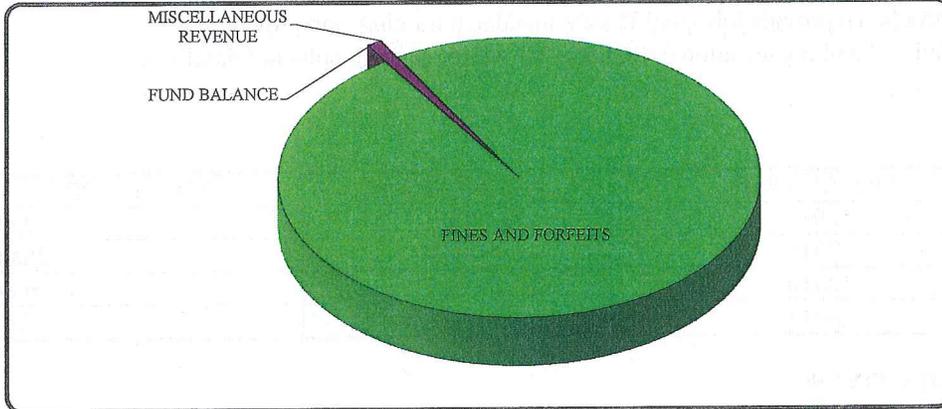


## **SPECIAL REVENUE FUNDS**

### **POLICE EDUCATION FUND**

**POLICE EDUCATION FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE      \$            7,874**

|                       | <u>TOTALS</u>   | <u>PERCENT REVENUES</u> |
|-----------------------|-----------------|-------------------------|
| FINES AND FORFEITS    | \$ 7,956        | 101.04%                 |
| FUND BALANCE          | \$ (82)         | -1.04%                  |
| MISCELLANEOUS REVENUE | -               | 0.00%                   |
| <b>TOTAL REVENUE</b>  | <b>\$ 7,874</b> | <b>100%</b>             |



**TOTAL EXPENDITURES      \$            7,874**

|                           | <u>TOTALS</u>   | <u>PERCENT EXPENSES</u> |
|---------------------------|-----------------|-------------------------|
| OPERATING EXPENDITURES    | \$ 7,874        | 100%                    |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 7,874</b> | <b>100%</b>             |

POLICE

**PROGRAM: POLICE EDUCATION FUND**

**GOALS:** To provide job specific state mandated training, and provide for individual and organizational development while reducing potential liabilities.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 9,005      |
| 2016        | BUDGET         | 25,000     |
| 2016        | ESTIMATE       | 6,802      |
| 2017        | ADOPTED        | 7,874      |

**OBJECTIVES:**

*Required for continuing education of Police Department personnel to satisfy departmental and CJSTC training and certification requirements (includes travel, per diem, and lodging expense, when applicable)*

**RESULTS:**

To ensure that police personnel are similarly trained and educated, providing a base from which they will each be able to identify specific training related direction and needs, during the course of their career.

POLICE

**POLICE EDUCATION FUND BUDGET SUMMARY**

|  | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|--|------------------------------|------------------------------|--------------------------------|-------------------------------|
| <b>FUND BALANCE, OCTOBER 1</b>                                   | -                            | (1,936)                      | (1,936)                        | (82)                          |
| <b>ADD REVENUES:</b>   |                              |                              |                                |                               |
| 351-3000 LAW ENFORCEMENT EDUCATION                               | 7,069                        | 25,000                       | 8,656                          | 7,956                         |
| 361-1000 INTEREST EARNINGS                                       | -                            | -                            | -                              | -                             |
| 382-1000 ADMINISTRATIVE TRANSFER IN<br>Cultural Facilities Grant | -                            | -                            | -                              | -                             |
| <b>TOTAL REVENUES AVAILABLE</b>                                  | <u>7,069</u>                 | <u>23,064</u>                | <u>6,720</u>                   | <u>7,874</u>                  |
| <b>DEDUCT EXPENDITURES:</b>                                      |                              |                              |                                |                               |
| OPERATING EXPENSES   | <u>9,005</u>                 | <u>25,000</u>                | <u>6,802</u>                   | <u>7,874</u>                  |
| <b>TOTAL EXPENDITURES</b>  | <u>9,005</u>                 | <u>25,000</u>                | <u>6,802</u>                   | <u>7,874</u>                  |
| <b>FUND BALANCE, SEPTEMBER 30</b>                                | <u>(1,936)</u>               | <u>(1,936)</u>               | <u>(82)</u>                    | <u>-</u>                      |

POLICE

**PROGRAM: POLICE EDUCATION FUND**

LINE ITEM DETAIL

|                                     | <u>2015</u>   | <u>2016</u>   | <u>2016</u>     | <u>2017</u>    |
|-------------------------------------|---------------|---------------|-----------------|----------------|
|                                     | <u>ACTUAL</u> | <u>BUDGET</u> | <u>ESTIMATE</u> | <u>ADOPTED</u> |
| <b>SUPPLIES AND OTHER SERVICES:</b> |               |               |                 |                |
| 4020 EMPLOYEE DEVELOPMENT           | 9,005         | 25,000        | 6,802           | 7,874          |
| 5200 OPERATING SUPPLIES             | -             | -             | -               | -              |
| 6400 EQUIPMENT                      | -             | -             | -               | -              |
| <b>TOTAL</b>                        | <b>9,005</b>  | <b>25,000</b> | <b>6,802</b>    | <b>7,874</b>   |
| <b>TOTAL COST</b>                   | <b>9,005</b>  | <b>25,000</b> | <b>6,802</b>    | <b>7,874</b>   |

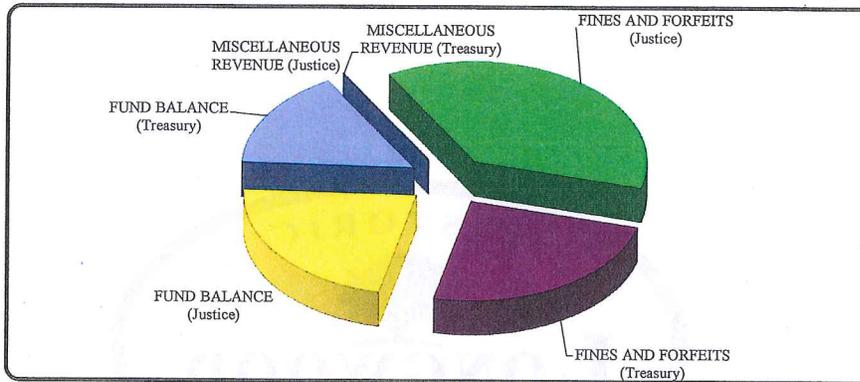


## **SPECIAL REVENUE FUNDS**

SPECIAL LAW ENFORCEMENT FUND

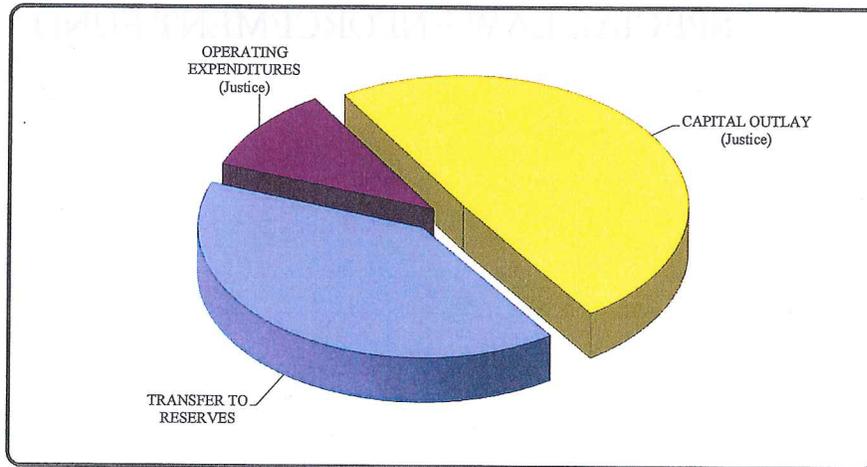
**SPECIAL LAW ENFORCEMENT TRUST FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



|                      |           |                |
|----------------------|-----------|----------------|
| <b>TOTAL REVENUE</b> | <b>\$</b> | <b>410,928</b> |
|----------------------|-----------|----------------|

|                                  | <u>TOTALS</u>     | <u>PERCENT REVENUES</u> |
|----------------------------------|-------------------|-------------------------|
| FINES AND FORFEITS (Justice)     | \$ 153,813        | 37.43%                  |
| FINES AND FORFEITS (Treasury)    | \$ 100,000        | 24.34%                  |
| FUND BALANCE (Justice)           | \$ 91,937         | 22.37%                  |
| FUND BALANCE (Treasury)          | \$ 65,028         | 15.82%                  |
| MISCELLANEOUS REVENUE (Justice)  | \$ 75             | 0.02%                   |
| MISCELLANEOUS REVENUE (Treasury) | 75                | 0.02%                   |
| <b>TOTAL REVENUE</b>             | <b>\$ 410,928</b> | <b>100%</b>             |



|                           |           |                |
|---------------------------|-----------|----------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$</b> | <b>410,928</b> |
|---------------------------|-----------|----------------|

|                                  | <u>TOTALS</u>     | <u>PERCENT EXPENSES</u> |
|----------------------------------|-------------------|-------------------------|
| OPERATING EXPENDITURES (Justice) | \$ 43,250         | 10.52%                  |
| CAPITAL OUTLAY (Justice)         | 202,500           | 49.28%                  |
| TRANSFER TO RESERVES             | 165,178           | 40.20%                  |
| <b>TOTAL EXPENDITURES</b>        | <b>\$ 410,928</b> | <b>100%</b>             |

**POLICE**

**PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND**

**GOALS:** To provide a strong commitment to the effort of reducing the threat of crime and conditions that would adversely affect the public safety of our community.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 46,885     |
| 2016        | BUDGET         | 90,150     |
| 2016        | ESTIMATE       | 47,483     |
| 2017        | ADOPTED        | 245,750    |

**OBJECTIVES:**

To comply with the provisions of the Florida Contraband Forfeiture Act by contributing at least 15% of the annual accrual of seized funds to the support of community crime prevention programs.

To fund the police mission in areas where there are no budgeted provisions.

**RESULTS:**

To assist the community in providing safe alternatives for the area youth in a drug and alcohol free environment promoting crime prevention through education.

To enhance the working environment of the Criminal Investigation Unit with more efficient equipment without using tax dollars.

**POLICE**

|  |
|--|
| <b>SPECIAL LAW ENFORCEMENT TRUST FUND BUDGET SUMMARY</b> |
|--|

|  | 2015<br>ACTUAL | 2016<br>BUDGET | 2016<br>ESTIMATE | 2017<br>ADOPTED |
|--|----------------|----------------|------------------|-----------------|
| <b>FUND BALANCE</b>                          | 36,860         |                |                  |                 |
| <b>FUND BALANCE, OCTOBER 1(Justice)</b>      | 121,654        | 102,956        | 102,956          | 91,937          |
| <b>FUND BALANCE, OCTOBER 1(Treasury)</b>     | 47,212         | 50,736         | 50,736           | 65,028          |
| <b>ADD REVENUES:</b>                         |                |                |                  |                 |
| 351-2000 CONFISCATED PROPERTY (Treasury)     | 2,431          | 90,000         | 14,292           | 100,000         |
| CONFISCATED PROPERTY (Justice)               | 28,356         |                | 8,262            | 153,813         |
| INTEREST EARNINGS (Treasury)                 | 73             |                | -                | 75              |
| 361-1000 INTEREST EARNINGS (Justice)         | 852            | 150            | -                | 75              |
| <b>TOTAL REVENUES AVAILABLE</b>              | 237,438        | 243,842        | 176,247          | 410,928         |
| <b>DEDUCT EXPENDITURES:</b>                  |                |                |                  |                 |
| OPERATING EXPENSES(Justice)                  | 31,950         |                | 13,032           | 27,750          |
| OPERATING EXPENSES(Justice)                  | 14,935         | 90,150         | 6,250            | 15,500          |
| CAPITAL EXPENDITURE (Justice)                | -              | -              | -                | 202,500         |
| <b>TOTAL EXPENDITURES</b>                    | 46,885         | 90,150         | 19,282           | 245,750         |
| <b>FUND BALANCE</b>                          | 36,860         |                |                  |                 |
| <b>FUND BALANCE, SEPTEMBER 30 (Justice)</b>  | 102,956        |                | 91,937           | 75              |
| <b>FUND BALANCE, SEPTEMBER 30 (Treasury)</b> | 50,736         |                | 65,028           | 165,103         |
|  | 190,552        | 153,692        | 156,965          | 165,178         |

POLICE

**PROGRAM: SPECIAL LAW ENFORCEMENT TRUST FUND**

LINE ITEM DETAIL

|                                     | <u>2015</u>   | <u>2016</u>   | <u>2016</u>   | <u>2017</u>    |
|-------------------------------------|---------------|---------------|---------------|----------------|
|                                     | ACTUAL        | BUDGET        | ESTIMATE      | ADOPTED        |
| <b>SUPPLIES AND OTHER SERVICES:</b> |               |               |               |                |
| 4020 EMPLOYEE DEVELOPMENT           | -             | -             | -             | -              |
| 4800 COMMUNITY RELATIONS            | -             | -             | -             | -              |
| 4900 DONATIONS (State)              | 14,000        | 42,750        | 42,750        | 27,750         |
| 4900 DONATIONS (Fed)                |               |               |               | 15,500         |
| 5200 OPERATING SUPPLIES (State)     | 935           | -             | 4,733         | -              |
| 6400 EQUIPMENT (Fed)                | 31,950        | -             |               | 202,500        |
| 9800 RESERVES                       | -             | 47,400        | -             |                |
| <b>TOTAL</b>                        | <b>46,885</b> | <b>90,150</b> | <b>47,483</b> | <b>245,750</b> |
| <b>TOTAL COST</b>                   | <b>46,885</b> | <b>90,150</b> | <b>47,483</b> | <b>245,750</b> |

OUTLAYS

4900 - Donations:

**State Confiscation Funds**

|   |        |
|---|--------|
| Citizens on Patrol Uniforms & Equipment     | 4,000  |
| Woodlands Elementary Reading Counts         | 1,500  |
| Rocklake Middle Leadership Program          | 1,500  |
| Lyman High Project Graduation               | 750    |
| Longwood Babe Ruth Baseball/Softball        | 1,500  |
| Kids House                                  | 4,000  |
| Boys Town                                   | 2,000  |
| Safe House Seminole                         | 1,000  |
| Seniors Intervention Group                  | 1,500  |
| Other unidentified Law Enforcement Programs | 10,000 |

**Federal Equitable Sharing Funds**

|   |                  |
|---|------------------|
| Other unidentified Law Enforcement Programs and Equipment | 15,500           |
|   | <u>\$ 43,250</u> |

6400 - Equipment:

|                                 |                   |
|---------------------------------|-------------------|
| (5) Marked Patrol Vehicles      | 200,000           |
| (1) Electronic Radar Speed Sign | 2,500             |
|                                 | <u>\$ 202,500</u> |

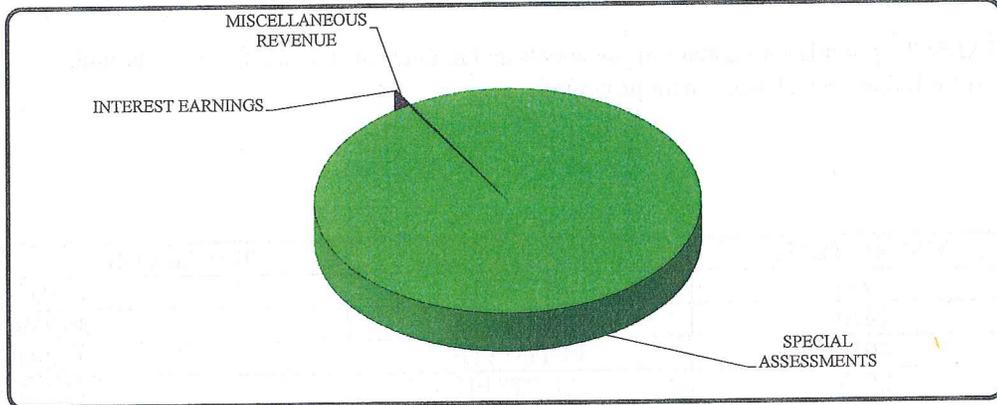


## **SPECIAL REVENUE FUNDS**

### **SPECIAL ASSESSMENT FUND**

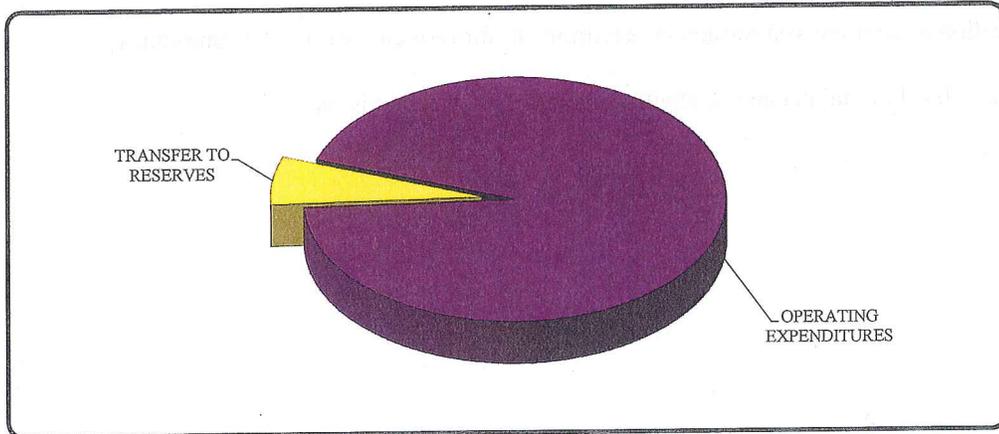
**SPECIAL ASSESSMENT FUND - REVENUES AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE      \$            87,624**

|                       | <u>TOTALS</u>    | <u>PERCENT REVENUES</u> |
|-----------------------|------------------|-------------------------|
| SPECIAL ASSESSMENTS   | \$ 87,474        | 99.83%                  |
| INTEREST EARNINGS     | 150              | 0.17%                   |
| MISCELLANEOUS REVENUE | -                | 0.00%                   |
| <b>TOTAL REVENUE</b>  | <b>\$ 87,624</b> | <b>100%</b>             |



**TOTAL EXPENDITURES      \$            87,624**

|                           | <u>TOTALS</u>    | <u>PERCENT EXPENSES</u> |
|---------------------------|------------------|-------------------------|
| OPERATING EXPENDITURES    | \$ 93,933        | 107%                    |
| TRANSFER TO RESERVES      | (6,309)          | -7%                     |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 87,624</b> | <b>100%</b>             |

**PUBLIC WORKS**

**PROGRAM: SPECIAL ASSESSMENTS**

**NEIGHBORHOOD IMPROVEMENTS**

**GOALS:** To provide for capital improvements and maintenance to subdivisions through non-ad valorem special assessment programs.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 75,908     |
| 2016        | BUDGET         | 80,339     |
| 2016        | ESTIMATE       | 92,094     |
| 2017        | ADOPTED        | 93,933     |

**OBJECTIVES:**

Assist homeowner associations and residents of subdivisions in developing capital improvement projects to enhance their community.

Continue maintenance programs for property owners in subdivisions

**RESULTS:**

Creation of an improved residential environment for residents within the community.

A high level of maintenance that attracts people to the subdivision.

**PUBLIC WORKS**

|   |
|---|
| <b>SPECIAL ASSESSMENT FUND BUDGET SUMMARY</b> |
|---|

|  | <u>2015</u>      | <u>2016</u>      | <u>2016</u>      | <u>2017</u>      |
|--|------------------|------------------|------------------|------------------|
|  | <u>ACTUAL</u>    | <u>BUDGET</u>    | <u>ESTIMATE</u>  | <u>ADOPTED</u>   |
| <b>FUND BALANCE, OCTOBER 1</b>         | <b>(201,549)</b> | <b>(178,849)</b> | <b>(178,849)</b> | <b>(170,943)</b> |
| <b>ADD REVENUES:</b>                   |                  |                  |                  |                  |
| 325-1000 SPECIAL ASSESSMENTS           | 97,284           | 101,328          | 100,000          |                  |
| 325-2010 TIBERON COVE - MAINTENANCE    | -                | -                | -                | 23,758           |
| 325-2020 LONGWOOD GROVES - MAINTENANCE | -                | -                | -                | -                |
| 325-2030 MARKHAM HILLS - MAINTENANCE   | -                | -                | -                | 2,310            |
| 325-2040 GOLDEN GROVES - MAINTENANCE   | -                | -                | -                | 6,442            |
| 325-2050 SLEEPY HOLLOW - MAINTENANCE   | -                | -                | -                | 3,528            |
| 325-2060 LONGWOOD HILLS - MAINTENANCE  | -                | -                | -                | 7,560            |
| 325-2070 BARRINGTON - MAINTENANCE      | -                | -                | -                | 3,102            |
| 325-2080 SHADOW HILLS - MAINTENANCE    | -                | -                | -                | -                |
|  |                  |                  |                  | <hr/>            |
|  |                  |                  |                  | 46,700           |
| 325-1010 TIBERON COVE - CAPITAL        | -                | -                | -                | -                |
| 325-1020 LONGWOOD GROVES - CAPITAL     | -                | -                | -                | 4,498            |
| 325-1030 MARKHAM HILLS - CAPITAL       | -                | -                | -                | 6,829            |
| 325-1040 GOLDEN GROVES - CAPITAL       | -                | -                | -                | -                |
| 325-1050 SLEEPY HOLLOW - CAPITAL       | -                | -                | -                | 8,369            |
| 325-1060 LONGWOOD HILLS - CAPITAL      | -                | -                | -                | -                |
| 325-1070 BARRINGTON - CAPITAL          | -                | -                | -                | 2,800            |
| 325-1080 SHADOW HILLS - CAPITAL        | -                | -                | -                | 18,277           |
|  |                  |                  |                  | <hr/>            |
|  |                  |                  |                  | 40,774           |
|  |                  |                  |                  | <hr/>            |
|  |                  |                  |                  | <b>87,474</b>    |
|  |                  |                  |                  | <hr/>            |
|  |                  |                  |                  | 150              |
| 361-1000 INTEREST EARNINGS             | 774              | 150              | -                |                  |
| 363-1030 SPECIAL ASSESSMENTS           | 550              | -                | -                | -                |
| 369-0000 MISC. REVENUE                 | -                | -                | -                | -                |
|  | <hr/>            | <hr/>            | <hr/>            | <hr/>            |
|  | 98,608           | 101,478          | 100,000          | 87,624           |
| <b>TOTAL REVENUES AVAILABLE</b>        | <b>(102,941)</b> | <b>(77,371)</b>  | <b>(78,849)</b>  | <b>(83,319)</b>  |
| <b>DEDUCT EXPENDITURES:</b>            |                  |                  |                  |                  |
| OPERATING EXPENSES                     | 75,908           | 80,339           | 92,094           | 93,933           |
|  | <hr/>            | <hr/>            | <hr/>            | <hr/>            |
| <b>TOTAL EXPENDITURES</b>              | <b>75,908</b>    | <b>80,339</b>    | <b>92,094</b>    | <b>93,933</b>    |
|  | <hr/>            | <hr/>            | <hr/>            | <hr/>            |
| <b>FUND BALANCE, SEPTEMBER 30</b>      | <b>(178,849)</b> | <b>(157,710)</b> | <b>(170,943)</b> | <b>(177,252)</b> |

PUBLIC WORKS

**PROGRAM: SPECIAL ASSESSMENTS FUND**

LINE ITEM DETAIL

|   | <u>2015</u>     | <u>2016</u>     | <u>2016</u>     | <u>2017</u>     |
|---|-----------------|-----------------|-----------------|-----------------|
|   | ACTUAL          | BUDGET          | ESTIMATE        | ADOPTED         |
| <b>SUPPLIES AND OTHER SERVICES:</b>           |                 |                 |                 |                 |
| 3100 PROFESSIONAL SERVICES                    | 803             | 6,520           | 1,000           | -               |
| 3110 TIBERON COVE - PROF SRVCS                | -               | -               | -               | 815             |
| 3120 LONGWOOD GROVES - PROF SRVCS             | -               | -               | -               | 815             |
| 3130 MARKHAM HILLS - PROF SRVCS               | -               | -               | -               | 815             |
| 3140 GOLDEN GROVES - PROF SRVCS               | -               | -               | -               | 815             |
| 3150 SLEEPY HOLLOW - PROF SRVCS               | -               | -               | -               | 815             |
| 3160 LONGWOOD HILLS - PROF SRVCS              | -               | -               | -               | 815             |
| 3170 BARRINGTON - PROF SRVCS                  | -               | -               | -               | 815             |
| 3180 SHADOW HILLS - PROF SRVCS                | -               | -               | -               | 815             |
|   | <u>        </u> | <u>        </u> | <u>        </u> | <u>        </u> |
| 3400 CONTRACTUAL SERVICES                     | 61,654          | 48,619          | 66,955          | 6,520           |
| 3410 TIBERON COVE - OTHER CONTRACTUAL SRVC    | -               | -               | -               | -               |
| 3420 LONGWOOD GROVES - OTHER CONTRACTUAL SRVC | -               | -               | -               | 4,973           |
| 3430 MARKHAM HILLS - OTHER CONTRACTUAL SRVC   | -               | -               | -               | 2,363           |
| 3440 GOLDEN GROVES - OTHER CONTRACTUAL SRVC   | -               | -               | -               | 3,434           |
| 3450 SLEEPY HOLLOW - OTHER CONTRACTUAL SRVC   | -               | -               | -               | 1,171           |
| 3460 LONGWOOD HILLS - OTHER CONTRACTUAL SRVC  | -               | -               | -               | 4,806           |
| 3470 BARRINGTON - OTHER CONTRACTUAL SRVC      | -               | -               | -               | 1,613           |
| 3480 SHADOW HILLS - OTHER CONTRACTUAL SRVC    | -               | -               | -               | 4,561           |
|   | <u>        </u> | <u>        </u> | <u>        </u> | <u>        </u> |
| 4300 UTILITIES                                | 12,485          | 13,260          | 13,260          | 15,242          |
| 4310 TIBERON COVE - UTILITIES                 | -               | -               | -               | 38,163          |
| 4320 LONGWOOD GROVES - UTILITIES              | -               | -               | -               | 672             |
| 4330 MARKHAM HILLS - UTILITIES                | -               | -               | -               | 1,320           |
| 4340 GOLDEN GROVES - UTILITIES                | -               | -               | -               | 2,580           |
| 4350 SLEEPY HOLLOW - UTILITIES                | -               | -               | -               | 324             |
| 4360 LONGWOOD HILLS - UTILITIES               | -               | -               | -               | 2,748           |
| 4370 BARRINGTON - UTILITIES                   | -               | -               | -               | 372             |
| 4380 SHADOW HILLS - UTILITIES                 | -               | -               | -               | 2,184           |
|   | <u>        </u> | <u>        </u> | <u>        </u> | <u>        </u> |
| 4600 REPAIRS & MAINTENANCE                    | 960             | 10,402          | 10,402          | 12,420          |
| 4610 TIBERON COVE - REPAIR & MAINTENANCE      | -               | -               | -               | -               |
| 4620 LONGWOOD GROVES - REPAIR & MAINTENANCE   | -               | -               | -               | -               |
| 4630 MARKHAM HILLS - REPAIR & MAINTENANCE     | -               | -               | -               | -               |
| 4640 GOLDEN GROVES - REPAIR & MAINTENANCE     | -               | -               | -               | -               |
| 4650 SLEEPY HOLLOW - REPAIR & MAINTENANCE     | -               | -               | -               | -               |
| 4660 LONGWOOD HILLS - REPAIR & MAINTENANCE    | -               | -               | -               | -               |
| 4670 BARRINGTON - REPAIR & MAINTENANCE        | -               | -               | -               | -               |
| 4680 SHADOW HILLS - REPAIR & MAINTENANCE      | -               | -               | -               | -               |
|   | <u>        </u> | <u>        </u> | <u>        </u> | <u>        </u> |

|                   |  |               |               |               |               |
|-------------------|--|---------------|---------------|---------------|---------------|
| 5200              | OPERATING SUPPLIES                       | 6             | -             | 477           | -             |
| 5210              | TIBERON COVE - OPERATING SUPPLIES        | -             | -             | -             | -             |
| 5220              | LONGWOOD GROVES - OPERATING SUPPLIES     | -             | -             | -             | -             |
| 5230              | MARKHAM HILLS - OPERATING SUPPLIES       | -             | -             | -             | -             |
| 5240              | GOLDEN GROVES - OPERATING SUPPLIES       | -             | -             | -             | -             |
| 5250              | SLEEPY HOLLOW - OPERATING SUPPLIES       | -             | -             | -             | -             |
| 5260              | LONGWOOD HILLS - OPERATING SUPPLIES      | -             | -             | -             | -             |
| 5270              | BARRINGTON - OPERATING SUPPLIES          | -             | -             | -             | -             |
| 5280              | SHADOW HILLS - OPERATING SUPPLIES        | -             | -             | -             | -             |
| 6300              | IMPROVEMENTS                             | -             | -             | -             | -             |
| 6310              | TIBERON COVE - CAPITAL - IMPROVEMENTS    | -             | -             | -             | -             |
| 6320              | LONGWOOD GROVES - CAPITAL - IMPROVEMENTS | -             | -             | -             | -             |
| 6330              | MARKHAM HILLS - CAPITAL - IMPROVEMENTS   | -             | -             | -             | -             |
| 6340              | GOLDEN GROVES - CAPITAL - IMPROVEMENTS   | -             | -             | -             | -             |
| 6350              | SLEEPY HOLLOW - CAPITAL - IMPROVEMENTS   | -             | -             | -             | -             |
| 6360              | LONGWOOD HILLS - CAPITAL - IMPROVEMENTS  | -             | -             | -             | -             |
| 6370              | BARRINGTON - CAPITAL - IMPROVEMENTS      | -             | -             | -             | -             |
| 6380              | SHADOW HILLS - CAPITAL - IMPROVEMENTS    | -             | -             | -             | -             |
| 9800              | RESERVES                                 | -             | 1,538         | -             | 13,775        |
| 9810              | SHADOW HILL RESERVES                     | -             | -             | -             | 23,055        |
|                   |  | -             | 1,538         | -             | 36,830        |
| <b>TOTAL</b>      |  | <b>75,908</b> | <b>80,339</b> | <b>92,094</b> | <b>93,933</b> |
| <b>TOTAL COST</b> |  | <b>75,908</b> | <b>80,339</b> | <b>92,094</b> | <b>93,933</b> |

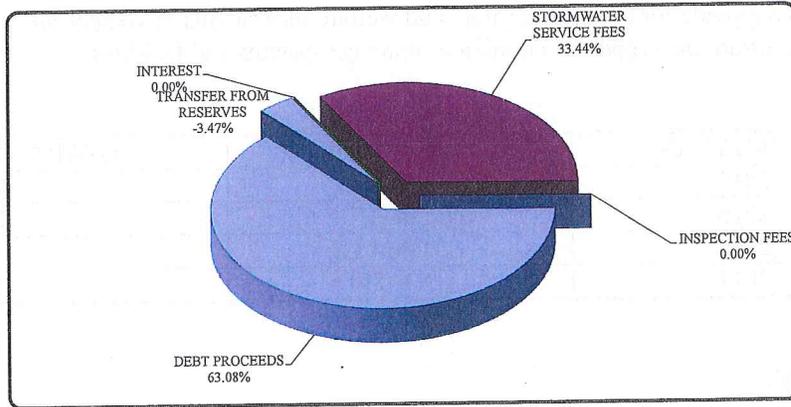


## **SPECIAL REVENUE FUNDS**

### **STORMWATER FUND**

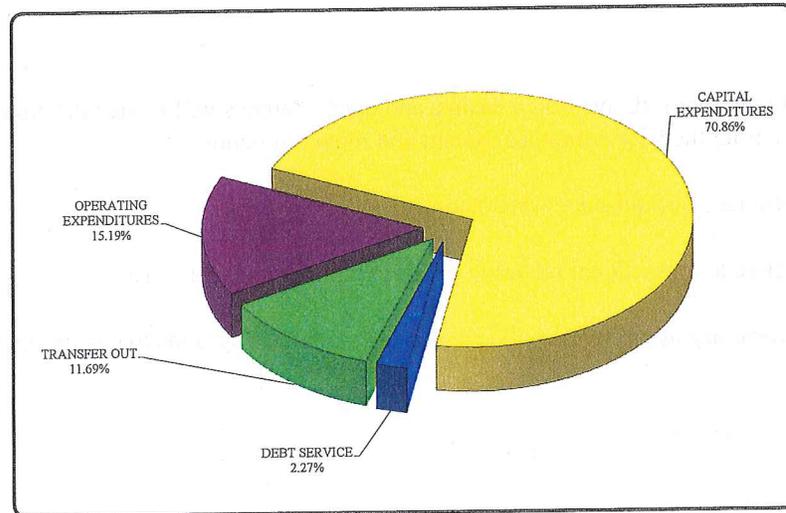
## STORMWATER MANAGEMENT - REVENUE AND EXPENDITURES

FISCAL YEAR 2016-2017



TOTAL REVENUE      \$      1,917,859

|                         | TOTALS                   | PERCENT REVENUES |
|-------------------------|--------------------------|------------------|
| INTEREST                | \$            100        | 0.01%            |
| STORMWATER SERVICE FEES | 689,106                  | 35.93%           |
| INSPECTION FEES         | 100                      | 0.01%            |
| DEBT PROCEEDS           | 1,300,000                | 67.78%           |
| TRANSFER FROM RESERVES  | (71,447)                 | -3.73%           |
| <b>TOTAL REVENUE</b>    | <b>\$      1,917,859</b> | <b>100%</b>      |



TOTAL EXPENDITURES      \$      1,917,859

|                           | TOTALS                   | PERCENT EXPENSES |
|---------------------------|--------------------------|------------------|
| OPERATING EXPENDITURES    | \$      291,247          | 15.19%           |
| CAPITAL EXPENDITURES      | 1,359,000                | 70.86%           |
| DEBT SERVICE              | 43,471                   | 2.27%            |
| TRANSFER OUT              | 224,141                  | 11.69%           |
| <b>TOTAL EXPENDITURES</b> | <b>\$      1,917,859</b> | <b>100%</b>      |

## PUBLIC WORKS

### PROGRAM: STORMWATER MANAGEMENT FUND

**GOALS:** To provide for the health, safety and welfare of residents by regular maintenance programs to insure the proper functioning of drainage systems and facilities.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 1,399,603  |
| 2016        | BUDGET         | 2,155,806  |
| 2016        | ESTIMATE       | 883,859    |
| 2017        | ADOPTED        | 1,917,859  |

#### OBJECTIVES:

Continue with inspection, monitoring, and cleaning procedures of all City catch basins, open channels, storm drains and other stormwater conveyance facilities to meet new Federal regulations as established by the NPDES Stormwater Permit Program.

Inspect underground facilities for leaks and repairs as needed.

Utilize private contractors to maintain retention ponds.

Continue the development of a city wide drainage infrastructure map.

#### RESULTS:

Cleaner and safer storm drains, catch basins, and open channels will reduce the amount of pollutants entering the City's drainage system and retention ponds.

Maximum efficiency of nuisance water run-off.

Highly attractive and functional retention ponds at the least possible cost.

Provide an inventory of city-wide public and private drainage systems to ensure future flood protection.

PUBLIC WORKS

**STORMWATER MANAGEMENT FUND BUDGET SUMMARY**

|                                   | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|-----------------------------------|------------------------------|------------------------------|--------------------------------|-------------------------------|
| <b>FUND BALANCE, OCTOBER 1</b>    | 901,014                      | 247,764                      | 247,764                        | 39,599                        |
| <b>ADD REVENUES:</b>              |                              |                              |                                |                               |
| 361-1000 INTEREST EARNINGS        | 2,820                        | 1,500                        | 50                             | 100                           |
| 329-1250 STORMWATER SERVICE FEES  | 663,482                      | 687,625                      | 675,594                        | 689,106                       |
| 329-1260 INSPECTION FEES          | 50                           | 100                          | 50                             | 100                           |
| 383-0000 DEBT PROCEEDS            | -                            | 1,100,000                    | -                              | 1,300,000                     |
| 334-3600 REIMB. FROM SJWMD        | -                            | -                            | -                              | 269,420                       |
| 388-1000 SALE OF CAPITAL ASSET    | 80,000                       | -                            | -                              | -                             |
| <b>TOTAL REVENUES AVAILABLE</b>   | <u>1,647,366</u>             | <u>2,036,989</u>             | <u>923,458</u>                 | <u>2,298,324</u>              |
| <b>DEDUCT EXPENDITURES:</b>       |                              |                              |                                |                               |
| OPERATING EXPENSES                | 1,236,586                    | 1,854,874                    | 782,927                        | 1,693,718                     |
| <b>TRANSFERS OUT:</b>             |                              |                              |                                |                               |
| GENERAL FUND                      | <u>163,017</u>               | <u>300,932</u>               | <u>100,932</u>                 | <u>224,141</u>                |
| <b>TOTAL EXPENDITURES</b>         | <u>1,399,603</u>             | <u>2,155,806</u>             | <u>883,859</u>                 | <u>1,917,859</u>              |
| <b>FUND BALANCE, SEPTEMBER 30</b> | <u><u>247,764</u></u>        | <u><u>(118,817)</u></u>      | <u><u>39,599</u></u>           | <u><u>380,465</u></u>         |

**PUBLIC WORKS**

**PROGRAM: STORMWATER MANAGEMENT FUND**

**LINE ITEM DETAIL**

|                                     | <u>2015</u>                    | <u>2016</u>      | <u>2016</u>      | <u>2017</u>    |                  |
|-------------------------------------|--------------------------------|------------------|------------------|----------------|------------------|
|                                     | <u>ACTUAL</u>                  | <u>BUDGET</u>    | <u>ESTIMATE</u>  | <u>ADOPTED</u> |                  |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                                |                  |                  |                |                  |
| 3100                                | PROFESSIONAL SERVICES          | 60,171           | 100,000          | 70,379         | 70,000           |
| 3400                                | OTHER CONTRACTUAL SERVICES     | 69,604           | 97,315           | 118,856        | 97,315           |
| 4010                                | COMMUNICATION                  | 0                | 432              | 0              | 432              |
| 4020                                | EMPLOYEE DEVELOPMENT           | 2,143            | 3,000            | 2,645          | 3,000            |
| 4300                                | UTILITY SERVICES               | 12,379           | 6,000            | 12,000         | 12,500           |
| 4400                                | RENTALS AND LEASES             | 0                | 2,500            | 0              | 1,500            |
| 4600                                | REPAIR AND MAINTENANCE         | 38,165           | 66,000           | 54,138         | 66,000           |
| 4610                                | REPAIR AND MAINTENANCE-VEHICLE | 2,755            | 15,000           | 10,582         | 15,000           |
| 4700                                | PRINTING AND BINDING           | 0                | 2,500            | 0              | 2,500            |
| 4900                                | OTHER CHARGES & OBLIGATIONS    | 125              | 0                | 0              | 0                |
| 5200                                | OPERATING SUPPLIES             | 13,258           | 15,000           | 7,564          | 15,000           |
| 5500                                | FUEL AND LUBRICANTS            | 3,616            | 8,000            | 5,987          | 8,000            |
| 6100                                | LAND ACQUISITION               | 38,542           | 0                | 165,802        | 0                |
| 6300                                | IMPROVEMENTS                   | 993,937          | 1,515,000        | 285,679        | 1,340,000        |
| 6400                                | EQUIPMENT                      | 0                | 14,766           | 12,593         | 19,000           |
| 7100                                | CAPITAL LEASE - PRINCIPAL      | 0                | 8,357            | 34,800         | 39,767           |
| 7200                                | CAPITAL LEASE - INTEREST       | 1,891            | 1,004            | 1,902          | 3,704            |
| 9300                                | ADMINISTRATIVE TRANSFER        | 163,017          | 300,932          | 200,932        | 224,141          |
| 9800                                | RESERVE FOR CONTINGENCY        | 0                | 0                | 0              | 0                |
| <b>TOTAL</b>                        |                                | <b>1,399,603</b> | <b>2,155,806</b> | <b>983,859</b> | <b>1,917,859</b> |
| <b>TOTAL COST</b>                   |                                | <b>1,399,603</b> | <b>2,155,806</b> | <b>983,859</b> | <b>1,917,859</b> |

**CAPITAL OUTLAY**

|                      |                             |  |                     |
|----------------------|-----------------------------|--|---------------------|
| 6300 - Improvements: |                             |  |                     |
|                      | FCCP AWS PROJECT            |  | \$ 500,000          |
|                      | Bennett Drive               |  | 650,000             |
|                      | Windsor Manor               |  | 190,000             |
|                      | Total Improvements          |  | <u>\$ 1,340,000</u> |
| 6400 - Equipment:    |                             |  |                     |
|                      | Trailer                     |  | \$ 9,000            |
|                      | Mower                       |  | 10,000              |
|                      | Total Equipment             |  | <u>\$ 19,000</u>    |
|                      | <b>Total Capital Outlay</b> |  | <b>\$ 1,359,000</b> |

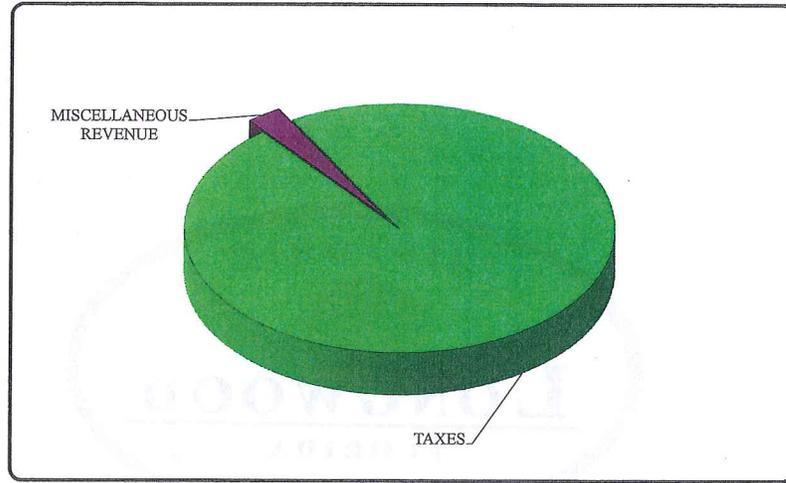


## **Capital Project Fund**

**PUBLIC FACILITIES FUND**

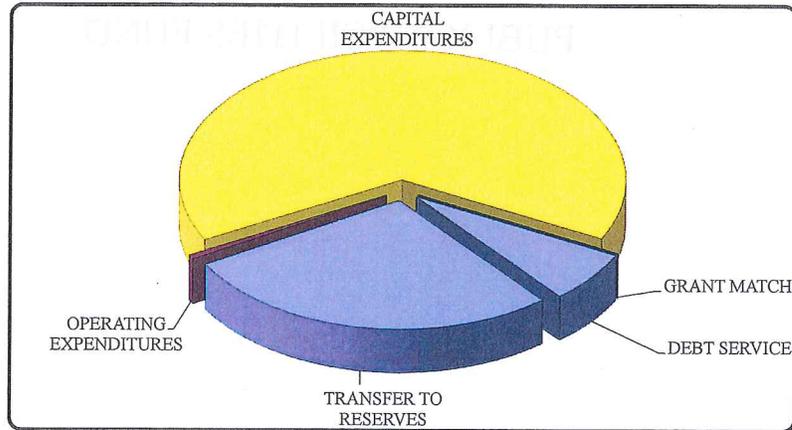
**PUBLIC FACILITIES IMPROVEMENT FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



**TOTAL REVENUE \$ 11,892,643**

|                           | <u>TOTALS</u>        | <u>PERCENT REVENUES</u> |
|---------------------------|----------------------|-------------------------|
| TAXES                     | 1,300,738            | 10.94%                  |
| MISCELLANEOUS REVENUE     | 35,572               | 0.30%                   |
| INTERGOVERNMENTAL REVENUE | 2,120,906            |                         |
| DEBT SERVICE PROCEEDS     | 5,900,000            | 49.61%                  |
| FUND BALANCE              | 2,535,427            | 21.32%                  |
| <b>TOTAL REVENUE</b>      | <b>\$ 11,892,643</b> | <b>82%</b>              |



**TOTAL EXPENDITURES \$ 11,892,643**

|                           | <u>TOTALS</u>        | <u>PERCENT EXPENSES</u> |
|---------------------------|----------------------|-------------------------|
| OPERATING EXPENDITURES    | \$ 70,000            | 0.59%                   |
| CAPITAL EXPENDITURES      | 7,750,906            | 65.17%                  |
| GRANT MATCH               | -                    | 0.00%                   |
| DEBT SERVICE              | 766,928              | 6.45%                   |
| TRANSFER TO RESERVES      | 3,304,809            | 27.79%                  |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 11,892,643</b> | <b>100%</b>             |

## PUBLIC WORKS

### PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND

**GOALS:** To provide safer and pedestrian-friendly streets, sidewalks and rights-of-way.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 109,191    |
| 2016        | BUDGET         | 1,165,000  |
| 2016        | ESTIMATE       | 1,165,000  |
| 2017        | ADOPTED        | 8,587,834  |

#### OBJECTIVES:

Continue implementation of the City's model street paving program for soil based streets.

Provide modifications to the sidewalk and roadway system.

#### RESULTS:

To provide for the safe movement of pedestrian and vehicular traffic.

To provide the least interruption to the flow of pedestrian and vehicular traffic.

**PUBLIC WORKS**

|  |
|--|
| <b>PUBLIC FACILITIES IMPROVEMENT FUND BUDGET SUMMARY</b> |
|--|

|  | <u>2015</u>             | <u>2016</u>             | <u>2016</u>             | <u>2017</u>             |
|--|-------------------------|-------------------------|-------------------------|-------------------------|
|  | <u>ACTUAL</u>           | <u>BUDGET</u>           | <u>ESTIMATE</u>         | <u>ADOPTED</u>          |
| <b>FUND BALANCE, OCTOBER 1</b>         | 1,570,145               | 2,425,419               | 2,425,419               | 2,535,427               |
| <b>ADD REVENUES:</b>                   |                         |                         |                         |                         |
| 312-2000 1-CENT LOCAL OPTION SALES TAX | 528,486                 | 778,680                 | 838,338                 | 901,283                 |
| 312-4100 LOCAL OPTION GAS TAX          | 378,738                 | 379,617                 | 385,703                 | 399,455                 |
| 325-1010 SPECIAL ASSESSMENTS           | 48,458                  | 49,865                  | 49,865                  | 35,572                  |
| 361-1000 INTEREST EARNINGS             | 7,953                   | 1,102                   | 1,102                   | -                       |
| 363-1110 STREET PAVING ASSESSMENTS     | 830                     | -                       | -                       | -                       |
| 384-0000 DEBT SERVICE PROCEEDS         | -                       | -                       | -                       | 5,900,000               |
| 334-4000 FDOT REIMBURSEMENT P4         | -                       | -                       | -                       | 2,120,906               |
| 369-0000 MISCELLANEOUS REVENUE         | -                       | -                       | -                       | -                       |
| <b>TOTAL REVENUES AVAILABLE</b>        | <u>2,534,610</u>        | <u>3,634,683</u>        | <u>3,700,427</u>        | <u>11,892,643</u>       |
| <b>DEDUCT EXPENDITURES:</b>            |                         |                         |                         |                         |
| OPERATING EXPENSES                     | <u>109,191</u>          | <u>1,165,000</u>        | <u>1,165,000</u>        | <u>8,587,834</u>        |
| <b>TOTAL EXPENDITURES</b>              | <u>109,191</u>          | <u>1,165,000</u>        | <u>1,165,000</u>        | <u>8,587,834</u>        |
| <b>FUND BALANCE, SEPTEMBER 30</b>      | <u><u>2,425,419</u></u> | <u><u>2,469,683</u></u> | <u><u>2,535,427</u></u> | <u><u>3,304,809</u></u> |

**PUBLIC WORKS**

|  |
|--|
| <b>PROGRAM: PUBLIC FACILITIES IMPROVEMENT FUND</b> |
|--|

**LINE ITEM DETAIL**

|                                     | 2015<br>ACTUAL | 2016<br>BUDGET   | 2016<br>ESTIMATE | 2017<br>ADOPTED  |
|-------------------------------------|----------------|------------------|------------------|------------------|
| <b>SUPPLIES AND OTHER SERVICES:</b> |                |                  |                  |                  |
| 3100 PROFESSIONAL SERVICES          | 77,575         | 375,000          | 375,000          | 70,000           |
| 5200 OPERATING SUPPLIES             | 9,861          | -                | -                |                  |
| 6300 IMPROVEMENTS                   | 21,755         | 650,000          | 650,000          | 7,750,906        |
| 7100 PRINCIPAL                      | -              | -                | -                | 630,000          |
| 7200 INTEREST                       | -              | -                | -                | 136,928          |
| 9300 TRANSFER TO GRANT FUND         | -              | 140,000          | 140,000          | -                |
| <b>TOTAL</b>                        | <b>109,191</b> | <b>1,165,000</b> | <b>1,165,000</b> | <b>8,587,834</b> |
| <b>TOTAL COST</b>                   | <b>109,191</b> | <b>1,165,000</b> | <b>1,165,000</b> | <b>8,587,834</b> |

**CAPITAL OUTLAY**

|   |  |              |
|---|--|--------------|
| 6300 - Improvements:                                    |  |              |
| Florida Central Parkway - Lack of pedestrian facilities |  | 1,185,581    |
| Ronald Reagan Context Sensitive Solutions               |  | 935,325      |
| FCCP  |  | 1,700,000    |
| Church Avenue Resurfacing                               |  | 3,900,000    |
| Engineering Landscape Plan design on Ronald Regan       |  | 30,000       |
| Total Capital Outlay                                    |  | \$ 7,750,906 |

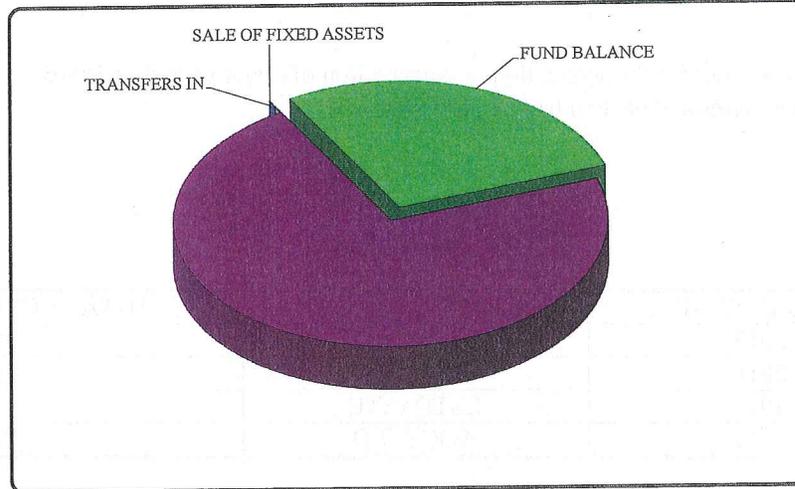


## CAPITAL PROJECTS FUNDS

### CAPITAL PROJECTS FUND

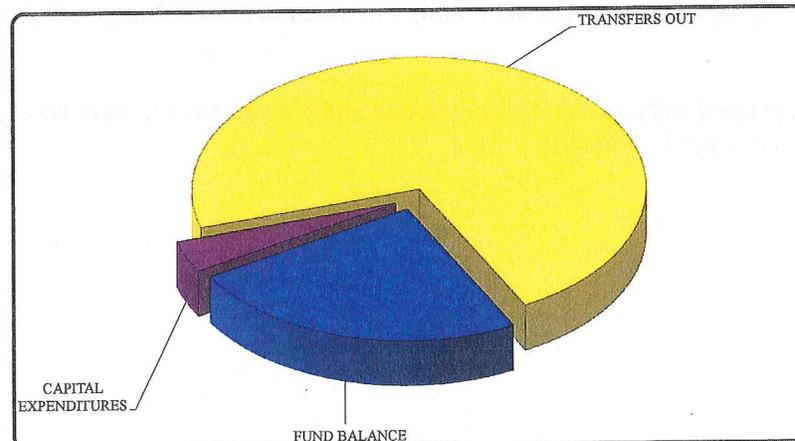
**CAPITAL PROJECTS FUND - REVENUE AND EXPENDITURES**

**FISCAL YEAR 2016-2017**



|                      |           |                |
|----------------------|-----------|----------------|
| <b>TOTAL REVENUE</b> | <b>\$</b> | <b>863,733</b> |
|----------------------|-----------|----------------|

|                        | <u>TOTALS</u>     | <u>PERCENT REVENUES</u> |
|------------------------|-------------------|-------------------------|
| FUND BALANCE           | \$ 243,733        | 28.22%                  |
| CAPITAL LEASE PROCEEDS | 620,000           | 71.78%                  |
| TRANSFERS IN           | -                 | 0.00%                   |
| SALE OF FIXED ASSETS   | -                 | 0.00%                   |
| <b>TOTAL REVENUE</b>   | <b>\$ 863,733</b> | <b>100%</b>             |



|                           |           |                |
|---------------------------|-----------|----------------|
| <b>TOTAL EXPENDITURES</b> | <b>\$</b> | <b>863,733</b> |
|---------------------------|-----------|----------------|

|                           | <u>TOTALS</u>     | <u>PERCENT EXPENSES</u> |
|---------------------------|-------------------|-------------------------|
| CAPITAL EXPENDITURES      | 33,500            | 3.88%                   |
| TRANSFERS OUT             | 620,000           | 71.78%                  |
| FUND BALANCE              | 210,233           | 24.34%                  |
| <b>TOTAL EXPENDITURES</b> | <b>\$ 863,733</b> | <b>100%</b>             |

**PROGRAM: CAPITAL PROJECTS FUND**

**GOALS:** To account for the acquisition or construction of major capital facilities, equipment purchases and general capital improvements.

| FISCAL YEAR | CLASSIFICATION | TOTAL COST |
|-------------|----------------|------------|
| 2015        | ACTUAL         | 805,788    |
| 2016        | BUDGET         | 1,625,819  |
| 2016        | ESTIMATE       | 1,344,653  |
| 2017        | ADOPTED        | 653,500    |

**OBJECTIVES:**

Accumulate and utilize financial resources in the most efficient manner for the acquisition or construction of major capital facilities, equipment purchases, and general capital improvements.

**RESULTS:**

To establish a system of procedures and priorities in which each capital project is properly funded.

To provide a planned and programmed approach in utilizing resources to meet the capital service and facility needs of the city.

**CAPITAL PROJECTS FUND BUDGET SUMMARY**

|   | <u>2015</u><br><u>ACTUAL</u> | <u>2016</u><br><u>BUDGET</u> | <u>2016</u><br><u>ESTIMATE</u> | <u>2017</u><br><u>ADOPTED</u> |
|---|------------------------------|------------------------------|--------------------------------|-------------------------------|
| <b>FUND BALANCE, OCTOBER 1</b>          | 519,593                      | 277,639                      | 277,639                        | 243,733                       |
| <b>ADD REVENUES:</b>                    |                              |                              |                                |                               |
| 331-2000 FEDERAL GRANT-HOMELAND SEC     | -                            | -                            | -                              | -                             |
| 361-1000 INTEREST EARNINGS              | 2,560                        | -                            | -                              | -                             |
| 364-0000 SALE OF FIXED ASSETS           | -                            | -                            | -                              | -                             |
| 364-4010 SALE OF EQUIPMENT - FIRE       | -                            | -                            | -                              | -                             |
| 364-4015 SALE OF EQUIPMENT - POLICE     | 23,325                       | -                            | 21,000                         | -                             |
| 364-4020 SALE OF EQUIPMENT - LEISURE    | -                            | -                            | -                              | -                             |
| 364-4030 SALE OF EQUIPMENT - ST & FLEET | 4,832                        | -                            | -                              | -                             |
| 364-4040 SALE OF EQUIPMENT - IT         | 656                          | -                            | 25                             | -                             |
| 369-0000 MISCELLANEOUS REVENUE          | 1,906                        | -                            | 150                            | -                             |
| 382-1000 TRANSFERS IN                   | 174,000                      | -                            | -                              | -                             |
| 383-0000 CAPITAL LEASE PROCEEDS         | -                            | -                            | -                              | -                             |
| 384-0000 DEBT PROCEEDS                  | 356,556                      | 1,625,819                    | 1,289,571                      | 620,000                       |
| <b>TOTAL REVENUES AVAILABLE</b>         | <u>1,083,427</u>             | <u>1,903,458</u>             | <u>1,588,385</u>               | <u>863,733</u>                |
| <b>DEDUCT EXPENDITURES:</b>             |                              |                              |                                |                               |
| OPERATING EXPENSES                      | 6,115                        |                              |                                |                               |
| CAPITAL EXPENSES                        | 799,673                      | 1,625,819                    | 1,344,653                      | 33,500                        |
| TRANSFER OUT                            |                              |                              |                                | 620,000                       |
| <b>TOTAL EXPENDITURES</b>               | <u>805,788</u>               | <u>1,625,819</u>             | <u>1,344,653</u>               | <u>653,500</u>                |
| <b>FUND BALANCE, SEPTEMBER 30</b>       | <u><u>277,639</u></u>        | <u><u>277,639</u></u>        | <u><u>243,733</u></u>          | <u><u>210,233</u></u>         |

**PROGRAM: CAPITAL PROJECTS FUND**

**LINE ITEM DETAIL**

|                                     | <u>2015</u>                 | <u>2016</u>      | <u>2016</u>      | <u>2017</u>    |
|-------------------------------------|-----------------------------|------------------|------------------|----------------|
|                                     | ACTUAL                      | BUDGET           | ESTIMATE         | ADOPTED        |
| <b>SUPPLIES AND OTHER SERVICES:</b> |                             |                  |                  |                |
| 3100                                | PROFESSIONAL SERVICES       | -                |                  |                |
| 4600                                | REPAIR AND MAINTENANCE      | 5,460            |                  |                |
| 4900                                | OTHER CHARGES & OBLIGATIONS | -                |                  |                |
| 5200                                | OPERATING SUPPLIES          | 655              |                  |                |
| 6100                                | LAND ACQUISITION            | -                |                  |                |
| 6200                                | BUILDINGS                   | -                |                  |                |
| 6300                                | IMPROVEMENTS                | 17,097           |                  | -              |
| 6400                                | EQUIPMENT                   | 782,576          | 1,625,819        | 1,344,653      |
| 9300                                | TRANSFER OUT                | -                |                  | 33,500         |
|                                     |                             | -                |                  | 620,000        |
| <b>TOTAL</b>                        | <b>805,788</b>              | <b>1,625,819</b> | <b>1,344,653</b> | <b>653,500</b> |
| <b>TOTAL COST</b>                   | <b>805,788</b>              | <b>1,625,819</b> | <b>1,344,653</b> | <b>653,500</b> |

**CAPITAL OUTLAY**

**FIRE DEPARTMENT**

|                                   |                  |
|-----------------------------------|------------------|
| Replace Worn-Out Fire Hose        | 2,500            |
| Replace Turn-Out Gear 5+ yrs. Old | 31,000           |
|                                   | <u>33,500</u>    |
| <b>TOTAL</b>                      | <b>\$ 33,500</b> |



## **CAPITAL IMPROVEMENT PROGRAM**

**PUBLIC WORKS**

**PUBLIC FACILITIES CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City uses one-cent local option sales tax, local option gas taxes, and non-ad-valorem street paving assessment revenue to maintain safe and pedestrian-friendly streets, sidewalks and right-of-ways. At the end of 2013, all city dirt roads were paved and milling/resurfacing efforts were in the planning/engineering phases. Additional studies were underway to identify sidewalk and bike trail needs to assist the citizens using SunRail. In 2015, an engineering study is planned to identify parking lot needs for the various city sites, including SunRail.

| <b>FISCAL YEARS</b>   | <u>2017/18</u>     | <u>2018/19</u>     | <u>2019/20</u>     | <u>2020/21</u>     | <u>2021/22</u>   |
|---|--------------------|--------------------|--------------------|--------------------|------------------|
| Parking Lots  | 300,000            | -                  | -                  | -                  |                  |
| Sidewalks   | 35,000             | 35,000             | 25,000             | 25,000             | 25,000           |
| Resurfacing   | 900,000            | 1,000,000          | 1,000,000          | 1,000,000          | 1,000,000        |
| <b>ESTIMATED<br/>TOTAL COST</b>   | <u>\$1,235,000</u> | <u>\$1,035,000</u> | <u>\$1,025,000</u> | <u>\$1,025,000</u> | <u>1,025,000</u> |
| <b>FUNDING SOURCES</b>  |                    |                    |                    |                    |                  |
| One Cent Sales Tax, Local Option Gas Taxes and Street Paving Non Ad Valorem Assessments |                    |                    |                    |                    |                  |
| <b>TIME<br/>SCHEDULE</b><br>Completion within the<br>the fiscal year of each project    | 12 months          | 12 months          | 12 months          | 12 months          | 12 months        |
| <b>ESTIMATED ANNUAL<br/>OPERATING<br/>COST</b>  | \$13,000           | \$13,000           | \$13,000           | \$13,000           | \$13,000         |

**LEISURE SERVICES**

**PARKS & RECREATION CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved the concept of Reiter Park. Phase II of this project commenced in 2013 and included resurfacing of tennis courts and basketball courts, fishing pier, gazebo and playground equipment. Additional phases (5) will include underground utilities, walkways around amphitheater, parking, stage area fountains, serenity/healing area and building with a formal lawn.

| <b>FISCAL YEARS</b>                                      | <u>2017/18</u>                        | <u>2018/19</u>                | <u>2019/20</u>            | <u>2020/21</u>              | <u>2021/22</u> |
|--|---------------------------------------|-------------------------------|---------------------------|-----------------------------|----------------|
| Reiter Park  |                                       | Phase III & IV<br>\$1,100,000 |                           |                             |                |
| Serenity Bldg  |                                       |                               | Air Condition<br>\$25,000 | Kitchen Remodel<br>\$40,000 |                |
| Candyland Park   |                                       |                               |                           | Parking Lot<br>\$700,000    |                |
| Candyland Park   |                                       |                               |                           |                             |                |
| <b>ESTIMATED TOTAL COST</b>                              | <u>\$0</u>                            | <u>\$1,100,000</u>            | <u>\$25,000</u>           | <u>\$740,000</u>            | <u>\$0</u>     |
| <b>FUNDING SOURCES</b>                                   | General Fund Revenues & Grant Funding |                               |                           |                             |                |
| <b>TIME SCHEDULE</b>                                     | 12 months                             | 12 months                     | 12 months                 | 12 months                   | 12 months      |
| Completion within the<br>the fiscal year of each project |                                       |                               |                           |                             |                |
| <b>ESTIMATED ANNUAL OPERATING COST</b>                   | \$5,000                               | \$5,000                       | \$5,000                   | \$5,000                     | \$5,000        |

**PUBLIC WORKS**

**STORMWATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved a Stormwater Master Plan which included PROPOSED projects to correct deficiencies such as pipeline defects, flooding, erosion, and drainage problems within the City's stormwater system.

| <b>FISCAL YEARS</b>                                   | <u>2017/18</u>   | <u>2018/19</u>                                 | <u>2019/20</u>                                       | <u>2020/21</u>       | <u>2021/2022</u>   |
|---|--|--|--|----------------------|--|
|   | West Marvin Ave pipe replacement, Orange Ave flooding, Longwood Sqr flooding | Baywood Industrial Park culverts and drainage, | Longwood Canal, Columbus Harbour , Wildmere Flooding | Longdale Av Flooding | Longdale Industrial Park, Bryan Court Drainage Impr., Lake Gem Outfall |
|   | \$300,000  | \$200,000                                      | \$200,000  | \$200,000            | 200,000  |
| <b>ESTIMATED TOTAL COST</b>                           | <hr/>  | <hr/>  | <hr/>  | <hr/>                | <hr/>  |
| \$1,300,000   | \$300,000  | \$200,000                                      | \$200,000  | \$200,000            | \$200,000  |
| <b>FUNDING SOURCES</b>                                | Stormwater Fund Revenues   |  |  |                      |  |
| <b>TIME SCHEDULE</b>                                  | 12 months  | 12 months                                      | 12 months  | 12 months            | 12 months  |
| Completion within the the fiscal year of each project |  |  |  |                      |  |
| <b>ESTIMATED ANNUAL OPERATING COST</b>                | \$2,000  | \$2,000  | \$2,000  | \$2,000              | \$2,000  |

**PUBLIC WORKS**

**PUBLIC UTILITIES/WATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

A ground storage tank is proposed for 2021/22 to provide additional storage capacity for potable water.  
 Future water main relocations or upgrades will be determined after the completion of a master plan for the water system.

| <b>FISCAL YEARS</b>   | <u>2017/18</u>                                     | <u>2018/19</u>                                     | <u>2019/20</u>                                     | <u>2020/21</u>                        | <u>2021/22</u>                                       |
|---|--|--|--|---------------------------------------|--|
|   | Water Main Loops<br>\$75,000                       | Water Main Loops<br>\$75,000                       | Water Main Loops<br>\$75,000                       | Water Main Loops                      | Water Main Loops<br>\$75,000                         |
|   |  |  |  |                                       | 1 million gallon<br>ground storage tank<br>\$800,000 |
|   | Replace 4000 Ft Pipe<br>East Longwood<br>\$350,000 | Replace 4000 Ft Pipe<br>West Longwood<br>\$350,000 | Replace 4000 Ft Pipe<br>West Longwood<br>\$350,000 | Replace 4000 Ft Pipe<br>West Longwood | Replace 4000 Ft Pipe<br>West Longwood<br>\$350,000   |
| <b>ESTIMATED<br/>TOTAL COST</b>   | \$425,000  | \$425,000  | \$425,000  | \$425,000                             | \$1,225,000  |
| <b>FUNDING SOURCES</b>  |  |  |  |                                       |  |
| Public Utilities Fund Revenues  |  |  |  |                                       |  |
| <b>TIME<br/>SCHEDULE</b><br>Completion within<br>the fiscal year of<br>each project | 12 months  | 12 months  | 12 months  | 12 months                             | 12 months  |
| <b>ESTIMATED ANNUAL<br/>OPERATING<br/>COST</b>                                      | \$10,000   | \$10,000   | \$10,000   | \$10,000                              | \$10,000   |

**PUBLIC WORKS**

**PUBLIC UTILITIES/WASTEWATER CAPITAL IMPROVEMENT PLAN**

**PROJECT**

The City Commission approved the concept of providing wastewater service to industrial/commercial areas. These areas fit those criteria and were previously approved by the City Commission. Projects will aid these areas in drawing new types of businesses that depend on sewer due to their operational needs. This will benefit both the Public Utilities Fund and help increase the tax base. Future projects will be determined based on the results of a master wastewater study.

| <b>FISCAL YEARS</b>  | <u>2017/2018</u>                               | <u>2018/19</u>                                 | <u>2019/20</u>                                 | <u>2020/21</u>                          | <u>2021/22</u>  |
|--|--|--|--|---|---|
|  | East Longwood<br>Septic Phase 1<br>\$5,525,000 | East Longwood<br>Septic Phase 2<br>\$5,525,000 | East Longwood<br>Septic Phase 3<br>\$5,525,000 | Orange<br>CR 427- Oleander<br>\$800,000 | Dog Track Road<br>CR 427 to Grant Street<br>\$600,000 |
|  | I&I Repairs<br>\$25,000                        | I&I Repairs<br>\$25,000                        | I&I Repairs<br>\$25,000                        | I&I Repairs<br>\$25,000                 | I&I Repairs<br>\$25,000                               |
| <b>ESTIMATED<br/>TOTAL COST</b>  | <hr/> \$5,550,000                              | <hr/> \$5,550,000                              | <hr/> \$5,550,000                              | <hr/> \$825,000                         | <hr/> \$625,000                                       |
| <b>FUNDING SOURCES</b><br>Public Utilities Fund Revenues                             |  |  |  |   |   |
| <b>TIME<br/>SCHEDULE</b><br>Completion within the<br>the fiscal year of each project | 12 months                                      | 12 months                                      | 12 months                                      | 12 months                               | 12 months   |
| <b>ESTIMATED ANNUAL<br/>OPERATING<br/>COST</b>                                       | \$3,000  | \$3,000  | \$3,000  | \$3,000                                 | \$3,000   |