

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
January 18, 2021
6:00 P.M.

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. The City of Longwood will host a Food Truck Battle Event with over 30 food trucks on Saturday, January 23, 2021 from 4:00 p.m. until 9:00 p.m. in the Historic District of Longwood located off Church Avenue.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. District #5 Presentation of the Business Person of the Month Award for January 2021 to Mr. Patrick Rzeszut, District Manager, Waste Connections of Florida, located at 1099 Miller Drive, Altamonte Springs.**
 - B. Presentation of the Beautification Award to Danbury Mill Subdivision.**
 - C. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Brett Mason, Owner of Hourglass Brewery.**
 - D. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Nina Yon, President/CEO of The Sharing Center.**
 - E. Presentation of the Martin Luther King, Jr. Good Citizenship Award to Deb Barr, Recreation Manager of the Lake Mary Senior Center.**
- 6. BOARD APPOINTMENTS**
- 7. PUBLIC INPUT**

- A. **Presentation. Mrs. Donna Bundy, Executive Director with the Seminole Cultural Arts Council to present design ideas for the Traffic Signal Box Art Program.**
- B. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS' REPORT
Districts #2, #3, #4, #5, and #1**
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
 - A. **Approve Minutes of the December 21, 2020, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for January 2021.**
 - C. **Approve the Monthly Financial Report for December 2020.**
 - D. **Approve a purchase order in the amount of \$223,637.81 to Atkins North America for construction inspection services of the Longdale Septic Tank Abatement Project.**
 - E. **Approve an increase in the amount of \$21,528.00 to purchase order #18-02061 for Barnes, Ferland & Associates (BFA) for additional construction administration services related to the East Longwood Septic Tank Abatement Phase I Project.**
- 11. **PUBLIC HEARINGS**
- 12. **REGULAR BUSINESS**
 - A. **Read by title only and adopt Resolution No. 21-1549, approving and authorizing the Termination of the Lease Agreement between the City of Longwood and Longwood Plantation Homeowners Association, Inc. regarding Tract K.**
 - B. **City Commission approval of a Purchase and Sale Agreement between the City of Longwood and Heritage Village at Longwood, LTD for the purchase of certain easements for lift station and sewer main purposes located at 357 Orange Avenue.**
 - C. **City Commission approval of a Request for Qualifications (RFQ) for architectural and engineering design services for a new Fire Station 15.**
- 13. **CITY MANAGER'S REPORT**

14. CITY ATTORNEY'S REPORT

15. CITY CLERK'S REPORT

16. ADJOURN

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk's Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	February 1, 2021	6:00 p.m.	Regular Meeting
	February 15, 2021	6:00 p.m.	Regular Meeting

**INSTRUCTIONS FOR VIRTUAL
LONGWOOD CITY COMMISSION MEETING
January 18, 2021**

The above meeting is open to the public and all persons are invited to participate. Due to the COVID-19 pandemic, the meeting will also be held via Communications Media Technology (CMT). In order to address the concerns with COVID-19 and in accordance with the requirements of Seminole County Executive Order 2020-030, social distancing requirements will be strictly adhered to and persons attending this meeting are required to wear a face-covering unless exempted from wearing face coverings as stated in Section 5 of Executive Order 2020-030.

To participate in the City Commission meeting on January 18, 2021, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting [January 18, 2021, Longwood City Commission Zoom Meeting](#)

Meeting ID: 814 6785 1511
Meeting password: long0118

To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at www.facebook.com/CityofLongwoodFL. The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750.** Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 814 6785 1511 Meeting password: long0118** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Michelle Longo, City Clerk, mlongo@longwoodfl.org or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, cdunn@longwoodfl.org or (407) 263-2333