

LONGWOOD CITY COMMISSION
Longwood City Commission Chambers
175 West Warren Avenue
Longwood, Florida

AGENDA
May 17, 2021
6:00 P.M.

- 1. CALL TO ORDER**
- 2. MOMENT OF SILENT MEDITATION**
- 3. THE PLEDGE OF ALLEGIANCE**
- 4. COMMUNITY ANNOUNCEMENTS**
 - A. Elevate Studios, in partnership with the City of Longwood, presents Stars on Stage on Saturday, May 22, 2021, from 7:00 p.m. to 9:00 p.m. at Reiter Park, 311 West Warren Avenue. There will be pop music, dance, and much more. This is a free event.**
 - B. Orlando Health South Seminole will sponsor the “Concert in the Park” Event on Saturday, May 29, 2021, from 7:00 p.m. to 9:00 p.m. Music starts at 7:00 p.m. and food and beverages will be available for purchase. The band will be *Acoustic Flair* and this is a free event.**
 - C. The City of Longwood will host a Food Truck Battle with over 30 food trucks on Saturday, June 5, 2021, from 4:00 p.m. to 9:00 p.m. in the Historic District of Longwood located off of Church Avenue.**
- 5. PROCLAMATIONS / RECOGNITIONS**
 - A. Proclaiming the City of Longwood Special Election – August 24, 2021.**
 - B. Recognizing Richard Drummond for his dedicated service to the City as Mayor, September 2020 to May 2021 and as a City Commissioner from November 2017 to May 2021.**
 - C. District # 2 Presentation of the Business Person of the Month for May 2021 to Ms. Yanlin Jiang, Owner of King’s Wok III, located at 192 South U.S. Highway 17-92.**

- D. **Proclaiming May 16 through May 22, 2021, as National Public Works Week in the City of Longwood.**
- E. **Proclaiming May 16 through May 22, 2021, as Emergency Medical Services Week in the City of Longwood.**
- 6. **BOARD APPOINTMENTS**
- 7. **PUBLIC INPUT**
 - A. **Public Participation.**
- 8. **MAYOR AND COMMISSIONERS' REPORT**
Districts #3, #4, #5, #1, and #2.
- 9. **ANY ADDITIONS OR DELETIONS TO THE AGENDA**
- 10. **CONSENT AGENDA**
 - A. **Approve Minutes of the May 3, 2021, Regular Meeting.**
 - B. **Approve the Monthly Expenditures for May 2021.**
 - C. **Approve the Monthly Financial Report for April 2021.**
- 11. **PUBLIC HEARINGS**
- 12. **REGULAR BUSINESS**
 - A. **Read by title only and adopt Resolution No. 21-1551, approval of a Lease Termination Agreement between the City of Longwood and Longwood Plantation Home Owners Association regarding "Track K" of the Longwood Plantation Subdivision.**
 - B. **Read by title only and consider for adoption Resolution No. 21-1562, which amends the City Commission Rules of Procedures Concerning Ceremonial, Opening Invocations at City Commission Meetings and adopts a policy of non-exclusion for selection of volunteer invocation speakers and a diversity of viewpoints.**
 - C. **City Commission approval of a contract with Wannemacher Jensen Architects, Inc. for Architectural and Engineering Services for Longwood Fire Station #15 and approve a purchase order in the amount of \$84,300 for the first two tasks.**

- D. **Read by title only and adopt Resolution No. 21-1563, amending the fiscal year 2020/2021 budget appropriations in the General Fund in the amount of \$84,300.**
- E. **Read by title only and adopt Resolution No. 21-1564, authorizing the execution of a Joint Participation Agreement between the State of Florida Department of Transportation and the City of Longwood to facilitate the City’s installation of landscaping and irrigation within the U.S. Highway 17-92 right-of-way from Dog Track Road to Raven Avenue.**

13. CITY MANAGER’S REPORT

14. CITY ATTORNEY’S REPORT

15. CITY CLERK’S REPORT

16. ADJOURN

Michelle Longo, CMC, FCRM
City Clerk

Notice: All persons are advised that if they decide to appeal any decision made at these meetings/hearings, they will need a record of the proceedings and for such purpose, they may need to ensure that a verbatim record of the proceedings is made, which record to include the testimony and evidence upon which the appeal is to be based (per Sec. 286.0105, Florida Statutes). Persons with disabilities needing assistance to participate in any of these meetings should contact the A.D.A. Coordinator at 407-260-3466 at least 48 hours in advance of the meeting.

This is a public meeting, and the public is invited to attend. This agenda is subject to change. In order to address the concerns with the COVID-19 pandemic, persons attending this meeting are requested, in accordance with CDC guidelines, to wear face coverings and to voluntarily adhere to CDC recommended social distancing rules.

Persons can obtain an electronic copy of the agenda packet for this meeting by making a public records request to the City Clerk’s Office by calling (407) 260-3441 or emailing clerk@longwoodfl.org.

Future Meetings:	June 7, 2021	6:00 p.m.	Regular Meeting
	June 21, 2021	6:00 p.m.	Regular Meeting

**INSTRUCTIONS FOR VIRTUAL
LONGWOOD CITY COMMISSION MEETING
May 17, 2021**

The above meeting is open to the public and all persons are invited to participate. In order to address the concerns with the COVID-19 pandemic, persons attending this meeting are requested, in accordance with CDC guidelines, to wear face coverings and to voluntarily adhere to CDC recommended social distancing rules.

To participate in the City Commission meeting on May 17, 2021, you have the following options:

1. Attend in person. The Meeting will be held at Longwood City Commission Chambers, 175 West Warren Avenue, Longwood, Florida. The Commission Chambers is set-up keeping social distancing in mind and chairs are spaced accordingly. There is also access via audio broadcasting provided outside the building at the north-west side entry area of the Commission Chambers.

2. You may watch the meeting online by joining a Zoom Meeting [May 17, 2021, Longwood City Commission Zoom Meeting](#)

Meeting ID: 851 1309 2040

Meeting password: long0517

To join by phone +1 929 205 6099

3. The Meeting will continue to be streamed Live on the City of Longwood Facebook page and can be viewed online at www.facebook.com/CityofLongwoodFL. The City's Livestream and archived livestreams of City Commission meetings are intended for convenience and ease of access for persons who may be unable to attend such meetings in person. The City does not intend to nor shall the livestream platform be interpreted in any way to create a public forum of any kind. The City will not respond to posts, comments, requests, or questions that are submitted on or through the Facebook livestream platform.

4. **To address the concerns with the COVID-19, for this Meeting, public comment will be handled as follows:** If an interested person desires to provide public comment, all comments must be provided to the City Clerk, Michelle Longo **no later than 3:00 p.m. on the day of the meeting at mlongo@longwoodfl.org, or placed in the Drop Box outside of the Utility Billing office at 155 West Warren Avenue, FL 32750.** Provide your full name, address, telephone number, along with the subject matter and comments.

If requested by the commenter, timely received, and if the required identifying information referenced in the previous paragraph has been provided, comments will be read into the record at the appropriate time. All other comments received by the deadline will be distributed to the Mayor, Commissioners, and appropriate staff prior to the start of the meeting but not read into the record during the meeting.

5. To request to speak during the virtual meeting, you will need to join the meeting via **Zoom**. At the time of the meeting enter **Meeting ID: 851 1309 2040 Meeting password: long0517** to be connected to the meeting. Once connected to the Zoom meeting, you must enter your name, address, and telephone number along with the subject matter to be discussed into a chat window and you will be called on at the appropriate time and heard during the meeting by telephone.

For additional information or assistance please contact the following prior to the meeting:

1. For public comment questions: Michelle Longo, City Clerk, mlongo@longwoodfl.org or (407) 260-3441
2. For questions on connecting to the meeting: Craig Dunn, Director of Information Technology, cdunn@longwoodfl.org or (407) 263-2333